

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM:** 3.18  
(ID # 26091)

**MEETING DATE:**  
Tuesday, October 08, 2024

**FROM :** RIVERSIDE COUNTY INFORMATION TECHNOLOGY

**SUBJECT:** RIVERSIDE COUNTY INFORMATION TECHNOLOGY: Obligate Fifth District ARPA Funds for the Mobile Tech Hub Program, authorize a purchase, and make budget adjustments to appropriations and estimated revenue as referenced in Schedule A, District 5. [\$1,100,000 - 100% American Rescue Plan Act (ARPA)] (4/5th Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Obligation of Fifth District American Rescue Plan Act (ARPA) funds for the RivCo Mobile Tech Hub program and not to exceed the amount of \$1,100,000;
2. Approve the purchase of two (2) vehicles for Riverside County Information Technology and authorize the Purchasing Agent to issue the purchase order for the 2 vehicles in the amount not to exceed \$450,000;
3. Approve assets to Riverside County Information Technology for two (2) vehicles to support the RivCo Mobile Tech Hub program; and
4. Approve and direct the Auditor-Controller to make budget adjustments to appropriations and estimated revenue as referenced in Schedule A.

**ACTION:**4/5 Vote Required, Policy

  
Jim Smith, Chief Information Officer 9/19/2024

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: October 8, 2024  
xc: RCIT

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 1,100,000	\$ 0	\$ 1,100,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: 100% - American Rescue Plan Act</b>			<b>Budget Adjustment: Yes</b>	
			<b>For Fiscal Year: 24/25</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) of 2021 (H.R. 1319) in to law. The \$1.9 trillion package is intended to combat the COVID-19 pandemic, including the public health and economic impacts.

As part of the \$362 billion in federal fiscal recovery aid for state and local governments, \$65.1 billion is provided in direct aid to counties. Riverside County's share of the ARPA funding is \$479,874,599, of which the first installment of \$239,937,299 was received on May 10, 2021, and the second installment in the same amount was received on June 6, 2022. The funds must be obligated by December 31, 2024, and expended by December 31, 2026.

On August 27, 2024, item 3.5 was approved by the Board of Supervisors to allocate Fifth District ARPA funding for the creation of a RivCo Connect Mobile Tech Hub program. The creation of a Mobile Tech Hub Program provides broadband digital equity services for residents of Riverside County within District 5. These Mobile Tech Hubs will act as mobile Wi-Fi hot spots, providing digital literacy training to community groups and individuals in need, mobile IT support, and digital navigation services for eligible covered populations to help residents connect with online public services.

Riverside County Information Technology (RCIT) will lead the project, working with Purchasing and Fleet Services to purchase the vans and necessary equipment. The purchase of the two (2) vehicles and the budget adjustment are necessary for RCIT to begin the procurement activities.

**Impact on Residents and Businesses**

There are no negative impacts on residents or businesses in the County of Riverside.

**Additional Fiscal Information**

This purchase and budget adjustment will be funded entirely by ARPA funding from the United States Department of Treasury funds and will not impact the County's General Fund.

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**Contract History and Price Reasonableness**

Last year competitive bids were sought by Purchasing and Fleet Services for two (2) large custom vans for Office on Aging and a PO was issued in December 2023 for the order and build out of those vehicles. However, that department was no longer in need of such vehicles by the time the vans were completed and delivered to the awarded vendor, Fritt's Ford. When RCIT engaged Fleet about the Mobile Digital Equity Program, Fleet reached out and negotiated with the vendor to keep possession of the vans so they could be purchased by RCIT for use in this project, thus cutting down on a significant lead time for a new bid process and custom build. In addition, the change order to the original customization of the vans resulted in a decrease in price and Fritt's Ford will be able to complete the upfitting in approximately two (2) months, allowing the program to begin in early 2025.

**ATTACHMENTS:**

1. Schedule A

 Brett Austin, Supervising Accountant	9/20/2024	 Meghan Hahn, Director of Procurement	9/26/2024
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 Alonzo Barrera, Principal Management Analyst	9/23/2024	 Sarah Franco, Assistant County Executive Officer	9/30/2024
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Schedule A – Budget Adjustment

Increase Estimated Revenue:

21735-7400100000-763520	Fed-American Rescue Plan		<u>1,100,000</u>
		<b>TOTAL</b>	<b>\$ 1,100,000</b>

Increase Appropriations:

21735-7400100000-546320	Vehicles-Cars/Light Trucks		450,000
21735-7400100000-525440	Professional Services		500,000
21735-7400100000-521340	Maint. Communications Equipment		100,000
21735-7400100000-523230	Miscellaneous Expense		<u>50,000</u>
		<b>TOTAL</b>	<b>\$ 1,100,000</b>