

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM:** 13.1  
(ID # 26095)

**MEETING DATE:**  
Tuesday, October 08, 2024

**FROM :** Regional Parks and Open Space District

**SUBJECT:** PARKS & OPEN SPACE DISTRICT: Approval of First Amendment to Professional Service Agreement with R P Landscape and Irrigation for Landscape Maintenance and Irrigation Services; District 2 [\$6,200.16 - Regional Park & Open Space District Fund 25400 100%]

**RECOMMENDED MOTION:** That the Board of Directors:

1. Approve First Amendment to Professional Services Agreement PKARC-988836-001-06/28 for Landscape Maintenance for Park District Headquarters, Rancho Jurupa Park, and Jensen-Alvarado Ranch to increase the annual contract amount by \$6,200.16 from \$155,003.52 to \$161,203.68;
2. Authorize the Chairman to execute three (3) copies of the Amendment on behalf of the District;
3. Authorize the Purchasing Agent to issue Purchase Orders to R P Landscape and Irrigation that do not exceed the total annual amount of \$161,203.68;
4. Authorize the General Manager, or their Designee, based on the availability of fiscal funding and as approved as to form by County Counsel, to sign future amendments to that do not exceed the sum total of ten percent (10%) of the total annual amount of \$161,203.68; and
5. Direct the Clerk of the Board to return two (2) copies of the executed Amendment to the Riverside County Regional Park and Open-Space District (District).

**ACTION:Policy**

  
Kyle R. Brown, General Manager 9/18/2024

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**MINUTES OF THE BOARD OF DIRECTORS**

On motion of Director Gutierrez, seconded by Director Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: October 8, 2024  
xc: Parks

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 161,203.68	\$ 161,203.68	\$ 799,818.24	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: Regional Park and Open Space Fund 25400 – 100%</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	24/25

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Since 2012, the Riverside County Regional Park and Open-Space District (“District”), has contracted landscaping services for the maintenance and beautification of District facilities. In January 2023, the District requested service for (3) three locations: Park District Headquarters, Rancho Jurupa Park, and Jensen-Alvarado Ranch. These locations total approximately 1,702,573 square feet of landscape, inclusive of softscape, hardscape, irrigation systems, and mowing areas to be maintained by this contract. The board approved the contract award to RP Landscape and Irrigation during the board meeting held on June 27, 2023 (Item 13.1). The contract amount is \$155,003.52 annually, with an aggregate total of \$775,017.60 over the (5) five-year term until June 30, 2028.

The District is now requesting that the agreement be amended to increase the contracted amount by \$6,200.16 to an aggregate annual amount of \$161,203.68.

The District also requests authorization to approve future increases to the agreement up to 10%, to allow staff to respond to unexpected maintenance costs while in the field.

**Impact on Residents and Businesses**

The approval of this contract amendment will provide the most efficient delivery of landscape maintenance services. These services provide aesthetic and environmental value and support the efforts, guidelines, and practices under the guise and affiliated with Water Quality Management Plans and the State Water Control Resource Board.

**Contract History and Price Reasonableness**

On January 4, 2023, County Purchasing, on behalf of RSO and the District, issued a Request for Quotation (RFQ) # SHARC-646 for Landscape Maintenance Services. The bid was advertised and published on the County’s Internet, PublicPurchase.com, and the bid was sent to forty-one (41) potential bidders, thirty-two (32) bidders downloaded the bid, and five (5) bidders submitted their pricing. Upon evaluation, RP Landscape and Irrigation was determined to be the lowest responsible bidder for District locations.

**ATTACHMENTS:**

- RP Landscape Contract Amendment 1
- RP Landscape Contract

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

*Melissa Curtis*

Melissa Curtis, Deputy Director of Purchasing and Fleet

9/19/2024

*Douglas Ordóñez Jr.*

Douglas Ordóñez Jr.

10/1/2024

*Aaron Gettis*

Aaron Gettis, Chief of Deputy County Counsel

9/26/2024



RIVERSIDE COUNTY PARK AND OPEN-SPACE DISTRICT  
AMENDMENT NO. 1 TO THE AGREEMENT

WITH

ROY D. PEREZ dba R P Landscape & Irrigation

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Original Contract Term:	June 21, 2023 through June 30, 2028
Effective Date of Amendment:	7/1/2024
Annual Maximum Contract Amount:	\$155,003.52
Amended Annual Contract Amount:	\$161,203.68
Contract / RFQ ID:	PKARC-98836-001-06/28 / SHARC-646

This First Amendment to the Professional Service Agreement for Landscape Maintenance Services is entered into by and between Riverside County Park and Open-Space District, herein referred to as DISTRICT and ROY D. PEREZ DOING BUSINESS AS R P LANDSCAPE & IRRIGATION, herein referred to as CONTRACTOR.

WHEREAS, DISTRICT and CONTRACTOR entered into the Professional Agreement for Landscape Maintenance Services, effective June 27, 2023 and terminating on June 30, 2028; and

WHEREAS, the parties desire to amend section 3.1 of the Agreement and adjust the compensation amount to be consistent with the California Consumer Price Index; and

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, DISTRICT and CONTRACTOR agree as follows:

1. The above recitals are true and correct and are incorporated herein by reference and collectively refer to herein as the "Agreement".
2. **Compensation:** Section 3.1 of the Agreement is amended to delete the second sentence and replaced it with:

"Maximum payments by DISTRICT to CONTRACTOR shall not exceed One Hundred Sixty-One Thousand Two Hundred and Three Dollars and Sixty-Eight Cents (\$161,203.68) annually including all expenses."

All other terms in Compensation Section 3.1 shall apply.

3. Exhibit B is amended to add Exhibit B-1, attached hereto and incorporated herein, at the end of the Exhibit.



RIVERSIDE COUNTY PARK AND OPEN-SPACE DISTRICT  
AMENDMENT NO. 1 TO THE AGREEMENT

WITH

ROY D. PEREZ dba R P Landscape & Irrigation


4. All other terms and conditions of the Agreement not modified herein shall remain unchanged. The provisions of this amendment shall prevail over any inconsistency or conflicting provisions of the Agreement, as heretofore amended and shall supplement the remaining provisions thereof.
5. **Electronic Signatures.** Each Party to this Amendment No. 3 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 3. The Parties further agree that the electronic signatures of the Parties included in this Amendment No. 3 are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

RIVERSIDE COUNTY REGIONAL  
PARK & OPEN-SPACE DISTRICT  
4600 Crestmore Road  
Jurupa Valley, CA 92509

Roy D. Perez, a Sole Proprietor  
DBA RP Irrigation & Landscape  
275 South G. Street  
San Bernardino, CA 92410

By:   
Name: **KEVIN JEFFRIES** Chair  
Board of Directors  
Dated: 10/08/2024

By:   
Name: Roy D. Perez  
Dated: Sep 12, 2024



RIVERSIDE COUNTY PARK AND OPEN-SPACE DISTRICT  
AMENDMENT NO. 1 TO THE AGREEMENT

WITH

ROY D. PEREZ dba R P Landscape & Irrigation

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ATTEST:

Kimberly A. Rector  
Clerk of the Board

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
Minh Tran  
County Counsel

By: \_\_\_\_\_

Kristine Bell-Valdez  
Deputy County Counsel

OCT 08 2024 13.1










# SHARC-646 Amendment 1 -LR 9.12.24

Final Audit Report

2024-09-13

Created:	2024-09-12
By:	Lisa Rolland (LRolland@rivco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAADukrmyjkz0xbZnhdaf9r2AWdUhtc380Z

## "SHARC-646 Amendment 1 -LR 9.12.24" History

-  Document created by Lisa Rolland (LRolland@rivco.org)  
2024-09-12 - 6:33:18 PM GMT
-  Document emailed to rplandscapeinc@aol.com for signature  
2024-09-12 - 6:34:06 PM GMT
-  Email viewed by rplandscapeinc@aol.com  
2024-09-12 - 6:44:30 PM GMT
-  Signer rplandscapeinc@aol.com entered name at signing as Roy Perez  
2024-09-12 - 6:45:47 PM GMT
-  Document e-signed by Roy Perez (rplandscapeinc@aol.com)  
Signature Date: 2024-09-12 - 6:45:49 PM GMT - Time Source: server
-  Document emailed to Kristine Valdez (kvaldez@rivco.org) for signature  
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-  Email viewed by Kristine Valdez (kvaldez@rivco.org)  
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-  Document e-signed by Kristine Valdez (kvaldez@rivco.org)  
Signature Date: 2024-09-13 - 0:37:15 AM GMT - Time Source: server
-  Agreement completed.  
2024-09-13 - 0:37:15 AM GMT



Adobe Acrobat Sign

**EXHIBIT B-1  
AMENDMENT 1  
PAYMENT PROVISIONS**

**B1.0 Pricing for Parks District Facilities Landscape Maintenance Services:** Cost noted below includes travel, labor, equipment, vehicle, fuel, and any/all operating expenses required to perform the regular maintenance services.

Location / Station	Service Address	Weekly Service	
		Monthly Cost	Annual Cost
Crestmore Manor	4600 Crestmore Road Jurupa Valley, CA 92509	\$4,560.40	\$54,724.80
Rancho Jurupa Park	4800 Crestmore Road Jurupa Valley, CA 92509	\$7,053.24	\$84,638.88
Jensen Alvarado Historic Ranch and Museum	4307 Briggs Street Jurupa Valley, CA 92509	\$1,820.00	\$21,840.00

\*\*\*Please note:

- a) Rancho Jurupa Park monthly cost includes optional quoted hedging services that have been accepted.
- b) Jensen Alvarado Historic Ranch and Museum monthly cost includes quoted optional weed control services the district has accepted.

**B2.0 Pricing for additional services:** The rates noted below will be used when DISTRICT requests additional services as noted herein and CONTRACTOR prepares the applicable quote for additional services.

Service	Service Location	Cost per Service
Dethatching	Crestmore Manor	\$2,584.19
Aerating	Crestmore Manor	\$1,812.09
Optional Mowing Services	Crestmore Manor	\$1,140.10
Optional Mowing Services	Rancho Jurupa Park	\$1,554.02
Optional Tree Services Under 15 Feet	Rancho Jurupa Park	\$405.86
Optional Mowing Services	Jensen Alvarado Historic Ranch	\$442.00