

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.36  
(ID # 26027)**

**MEETING DATE:**  
Tuesday, October 22, 2024

**FROM :** SHERIFF-CORONER-PA

**SUBJECT:** SHERIFF-CORONER-PA: Ratify and Approve the Five-Year Memorandum of Understanding (MOU) with Various Agencies for the Riverside Auto-Theft Interdiction Detail (RAID), All Districts [\$13,477,324– Auto Theft Interdiction Detail Sub-Fund 87%; and Sheriff's General Fund 13%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and approve the Five-Year Memorandum of Understanding (MOU) for the Riverside Auto-Theft Interdiction Detail (RAID) for a period of performance beginning January 1, 2024 through December 31, 2028, and authorize the Chair of the Board to execute the attached MOU on behalf of the County; and
2. Authorize the Purchasing Agent to execute agreements between the RAID Task Force and its special law enforcement team members without competitive bidding or individual approval of Sole Source justifications, when the agreements are consistent with the terms of the MOU, upon approval as to form by County Counsel and in amounts not to exceed \$11,721,743, and to authorize the Purchasing Agent to issue purchase orders consistent with those agreements.

**ACTION:**Policy

  
David Lelevier, Assistant Sheriff 10/15/2024

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: October 22, 2024  
xc: Sheriff

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 3,576,289	\$ 2,257,171	\$ 13,477,324	\$ 0
<b>NET COUNTY COST</b>	\$ 323,457	\$ 331,543	\$ 1,755,581	\$ 0
<b>SOURCE OF FUNDS:</b> Riverside Auto Theft Interdiction Detail Sub-Fund – 87% & Sheriff's General Fund 13%			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	23/24-27/28

**C.E.O. RECOMMENDATION:** Approve

**BR: 25-024**

**Prev. Agn. Ref.: 1/07/20 3.16, 5/19/20 3.30, 5/18/21 3.15, 1/24/23 3.53**

**BACKGROUND:**

**Summary**

On May 14, 1991, the Board adopted Resolution 91-265 to collect a one-dollar (\$1.00) fee added to all private vehicle registrations in the County, pursuant to Vehicle Code Section 9250.14. On October 30, 2018, vehicle registration fees were increased from one-dollar (\$1.00) to two-dollars (\$2.00) (Minute Order 3.53). Per this Code Section, the fee must be earmarked for programs designed to enhance the deterrence, investigations, and prosecution of vehicle theft crimes. Based on the recommendation of the Riverside County Law Enforcement Administrators Association, these funds were directed in equal amounts to the Sheriff's Office and the District Attorney. The Sheriff's Office created Trust Fund 5097 (now sub-fund 11013) to account for its share.

In September 1993, the Sheriff's Office received Board approval to use the trust funds to create the Riverside Auto-Theft Interdiction Detail (RAID), a multi-jurisdictional task force. RAID interfaces with the California Highway Patrol (CHP), the California Department of Insurance (DOI), the California Department of Motor Vehicles (DMV), the National Insurance Crime Bureau (NCIB), and all law enforcement agencies in Riverside County for the sharing of information related to vehicle theft.

The Sheriff's Office is recommending that the Board ratify the RAID task force MOU, extending its original expiration date of December 31, 2023 until December 31, 2028. This MOU has been signed by representatives of the following agencies: the Sheriff's Office, California Highway Patrol (Inland and Border Divisions), the Banning, Beaumont, Murrieta, and Riverside Police Departments, the California Department of Insurance, the California Department of Motor Vehicles, and the Riverside County District Attorney.

The RAID Task Force Executive Committee consists of the Riverside County Sheriff's Office, the Inland Division CHP Chief, the Police Chiefs of the Banning, Beaumont, and Murrieta Police Departments or their designees, the California Department of Insurance, the California Department of Motor Vehicles, and the Riverside County District Attorney. Additionally, the CHP Border Division sits on the committee as a non-voting member. The Chairperson of the

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

Executive Committee is selected on an annual basis by the voting members of the Executive Committee. The Executive Committee administers the Auto Theft Interdiction Task Force sub fund. As detailed in the financial data on the preceding page, staff estimates that this sub fund will offset approximately 87% of the FY 2024/25 task force expenditures.

The MOU specifies that the Task Force Coordinator position be staffed full-time by a CHP Lieutenant. Additionally, the CHP provides three full-time theft investigators to the Task Force: two from the Inland Division and one from the Border Division. This commitment is covered under a State contract approved by the Board on May 24, 2022 (Minute Order 3.25). The Task Force sub-fund reimburses only overtime expenses for the CHP theft investigators; all other salaries and benefits will be paid by the CHP and are not covered by Task Force funds.

The Task Force sub-fund currently reimburses the Sheriff's Office for two Sergeants who supervise all subordinate members of the Task Force, an investigator, and two deputies (all at 70% reimbursement), one Senior Sheriff's Records Clerk (75% reimbursement), and one Accounting and Finance member (12% reimbursement) for administering the sub fund.

In addition, this MOU specifies a reimbursement of 70% of the salaries and benefits for straight time and full reimbursement up to 400 hours of annual overtime for municipal police investigators assigned to the Task Force. Currently, the cities of Banning, Beaumont, and Murrieta each assign one full-time investigator to the Task Force. Based on previous reimbursement trends, each of these cities has received reimbursement in excess of \$100,000 through the Task Force sub funds.

To facilitate the maximum utilization of the RAID Task Force partners and the prompt full reimbursement for their services, the Sheriff's Office and County Purchasing are again applying their general recommendation (February 26, 2019, Minute Order 3.29) that the Board exempt the Purchasing Agent from reporting special law enforcement team members as sole source Task Force partners to the Board, when identified by the RAID task force Executive Committee, and authorize the Purchasing Agent to contract with these partners in amounts approved by the Committee. Further, the Sheriff's Office recommends that this exemption extend to all Sheriff's special law enforcement team committees, wherein the Sheriff is the Director and/ or Chair.

Over the five-year term of the MOU, staff estimates that RAID expenditures will total \$13,477,324 with an offset of \$11,721,743 drawn from the Auto Theft Interdiction sub fund. Net County cost during the term would total \$1,755,581. Riverside County, with a current population of 2.45 million is projected to grow to 2.51 million by 2028, reflecting a 2.1% increase or approximately 52,000 additional residents. As a result of this anticipated population growth, an increase in vehicle registration fees is expected to begin in FY 2024/25.

**Impact on Residents and Businesses**

The continued existence of the RAID Task Force is a valuable resource to County law enforcement agencies in their collective efforts to deter vehicle theft, increase the apprehension

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

and identification of the professional vehicle thief, increase the recovery of stolen vehicles, and educate the citizens of Riverside County in vehicle theft prevention.

**ATTACHMENTS**

Riverside Auto-Theft Interdiction Detail – Memorandum of Understanding

  
\_\_\_\_\_  
Rebecca S. Cortez, Principal Management Analyst 10/16/2024

  
\_\_\_\_\_  
Amrit Dhillon 10/10/2024

  
\_\_\_\_\_  
Aaron Gettis, Chief of Deputy County Counsel 10/10/2024

# RAID

RIVERSIDE AUTO-THEFT  
INTERDICTION DETAIL

## MEMORANDUM OF UNDERSTANDING



1 **I. OVERVIEW**

2  
3 In May of 1991, the Riverside County Board of Supervisors adopted a resolution pursuant  
4 to California Vehicle Code Section 9250.14, specifically to fund a multi-jurisdictional,  
5 countywide vehicle theft task force. The resolution was adopted unanimously which  
6 resulted in an additional \$1.00 fee to be charged on each Riverside County new and  
7 renewed registration. In February 2009, Assembly Bill 286 was approved by the  
8 legislature and amended California Vehicle Code Section 9250.14 to ensure funding for  
9 vehicle theft units such as the Riverside Auto-Theft Interdiction Detail (RAID) continued  
10 through December 31, 2017. On September 29, 2012, the Governor signed Assembly Bill  
11 1404 amending Vehicle Code Section 9250.14, to authorize the counties of Los Angeles,  
12 San Diego, and San Bernardino to increase the vehicle license fee from one dollar (\$1.00)  
13 to two dollars (\$2.00). Subsequently, AB 767 was approved on September 6, 2013,  
14 authorizing the fee increase to all counties participating in the program and eliminating  
15 the sunset clause of January 1, 2018, thereby ensuring RAID funding would continue  
16 indefinitely, or until a later statute is passed.

17  
18 Vehicle theft remains a nationwide epidemic and is still one of the costliest property  
19 crimes in America. Vehicle theft continues to be widespread throughout the county and  
20 requires our continuing efforts to curtail this criminal activity. It is recognized that the  
21 continued existence of the RAID Task Force is a valuable resource to county law  
22 enforcement agencies in their collective efforts to deter vehicle theft activity, increase the  
23 apprehension and identification of the professional vehicle thief, increase the recovery of  
24 stolen vehicles, and educate the citizens of Riverside County in vehicle theft prevention.

25  
26 **II. PURPOSE**

27  
28 The purpose of this Memorandum of Understanding is to establish and set forth the  
29 responsibilities of the California Highway Patrol and participating agencies as they relate  
30 to the Task Force and its activities throughout the County. This Operational Agreement  
31 stands as evidence the California Highway Patrol, the Riverside County Sheriff's  
32 Department, the Riverside County District Attorney's Office, the Banning, Beaumont,  
33 Murrieta and Riverside Police Departments, the California Department of Insurance, and  
34 the California Department of Motor Vehicles will be committed to work together toward  
35 the mutual goal of identifying, investigating, arresting, and prosecuting persons and  
36 organizations engaged in criminal vehicle theft activities impacting Riverside County.  
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1     **III. MISSION**

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3     The mission of the RAID Task Force is to reduce the incidence of vehicle theft and  
4     increase the apprehension of the professional vehicle thief. The following goals and  
5     directives have been set forth by the RAID Task Force Executive Committee:  
6

- 7     1.     Interface with the California Highway Patrol (CHP) Investigative Services Unit  
8           (Vehicle Theft), the National Insurance Crime Bureau (NICB), the California  
9           Department of Insurance (DOI), the California Department of Motor Vehicles  
10          (DMV), and all agencies within and around Riverside County for the sharing of  
11          intelligence information related to vehicle theft.  
12
- 13    2.     Increase the number of arrests of vehicle theft suspects, particularly the  
14          professional thieves participating in the surgical stripping, renumbering for resale,  
15          and exportation.  
16
- 17    3.     Identify locations that are used in connection with vehicle theft offenses and take  
18          appropriate enforcement action. These locations may include legitimate business  
19          locations (e.g., repair/body shops and dismantlers) used for illegal activities and  
20          the sites of "chop shop" operations.  
21
- 22    4.     Identify local trends and patterns of vehicle theft activity to be targeted by task  
23          force investigators.  
24
- 25    5.     Increase the recovery rate of stolen vehicles in Riverside County.  
26
- 27    6.     Provide centralized repository for vehicle theft expertise, support, and  
28          coordination for pro-active theft deterrence.  
29
- 30    7.     Provide a forum for public awareness as to vehicle theft prevention and trends  
31          throughout Riverside County. This will be accomplished through coordination  
32          with the local media to publicize the vehicle theft problem and task force  
33          activities, thereby encouraging public participation while discouraging potential  
34          vehicle thieves.  
35
- 36    8.     Conduct business inspections pursuant to section 2805 of the California Vehicle  
37          Code, for the purpose of investigating the title and registration of vehicles to  
38          establish the rightful ownership or possession of the vehicle or identifiable vehicle  
39          component part.  
40
- 41    9.     In cooperation with the Riverside County District Attorney; increase the number  
42          of felony prosecutions for vehicle theft suspects, particularly the professional  
43          vehicle thieves, and their participation in the surgical stripping, renumbering for  
44          resale, and exportation.

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2 **IV. TASK FORCE ORGANIZATION**

3  
4 **A. Executive Committee**

5  
6 The Executive Committee shall be formed to act as the Board of Directors of the county  
7 Task Force. The affairs of the Task Force will be directed by the Executive Committee.  
8 The voting members of the Executive Committee shall be comprised of the agencies  
9 actively contributing a full-time investigator to the Task Force. The Executive committee  
10 consists of the Riverside County Sheriff, the California Highway Patrol  
11 Inland Division Commander, the Riverside County District Attorney's Chief of Bureau of  
12 Investigations, the California Department of Insurance Enforcement Branch Deputy  
13 Commissioner, the California Department of Motor Vehicles Investigation Division  
14 Deputy Director, or their designees, and the Police Chiefs of the Banning, Beaumont, and  
15 Murrieta Police Departments or their designees. Additionally, the California Highway  
16 Patrol Border Division Commander or his/her designee will sit on the Committee as a  
17 non-voting member. Members of the Executive Committee will meet as needed and in no  
18 event less than once a year to review task force operations and to provide direction,  
19 guidance, and input. The Chairperson of the Executive Committee will be selected on an  
20 annual basis by the voting members of the Executive Committee. A quorum shall consist  
21 of a simple majority of the voting members of the Executive Committee, or their  
22 designees, present at the time of the vote. An issue voted upon by the Executive  
23 Committee shall be considered passed if there is a simple majority vote of the quorum.  
24 During periods where the voting members are at an even number and a tie vote has  
25 occurred, the Chairperson of the Executive Committee, or their designee, shall cast the  
26 deciding vote. Committee vacancies shall be filled by majority vote of the Executive  
27 Committee.

28  
29 **B. Task Force Coordinator**

30  
31 The Task Force Coordinator position will be staffed full time by a lieutenant provided by  
32 the California Highway Patrol. The Coordinator will be responsible for management and  
33 operational functions of the Task Force and will be directly accountable to the Executive  
34 Committee for task force operations. The Coordinator's salary and benefits will not be  
35 reimbursed by task force funds.

36  
37 **C. Supervision**

38  
39 Two (2) Task Force Supervisor positions will be staffed by two sergeants provided by the  
40 Riverside County Sheriff's Department. The sergeants will be selected by the Task Force  
41 Coordinator with the input from the Sheriff's Department and concurrence of the  
42 Executive Committee. The sergeants will supervise all subordinate members of the task  
43 force and provide necessary input for performance evaluations to the parent agency.  
44 Salary and benefits associated with both supervisor positions will be reimbursed to the  
45 Sheriff's Department through task force funds.



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**D. Prosecution Staff**

The District Attorney's Office has established a vehicle theft prosecution team funded through monies collected pursuant to CVC 9250.14. This team will work directly with the Task Force to provide legal review and will file cases warranting a criminal complaint. All vehicle theft task force cases will be vertically prosecuted. If warranted, federal prosecution will be pursued by the appropriate attorney's office.

**E. Investigators**

The Task Force shall be staffed by qualified investigators recommended for assignment by the participating agencies. Assignment to the Task Force shall be for a minimum of two (2) years. Due to the critical nature of the position, personnel recommended to the Task Force will be subject to selection interviews by the Task Force Coordinator and Supervisor. Consideration for placement on the Task Force is based on past job performance, investigative experience, and the ability to work with others in a close, team relationship.

Any agency which does not staff a task force member for a period of one (1) year shall be automatically deemed a non-contributing agency unless otherwise agreed upon by the Executive Committee. If the agency is deemed a non-contributing agency, their position on the Task Force will be forfeited to an agency willing to provide a full-time investigator for Task Force operations.

Personnel not meeting acceptable standards of performance or refusing to comply with task force policies and procedures may be removed from the Task Force and transferred back to his/her department. If the Task Force Coordinator has cause to replace a member, he shall discuss the issue with the parent agency. If the parent agency does not concur with the decision of the Task Force Coordinator to remove and replace the task force member, the issue shall be forwarded to the Executive Committee for final resolution. It is agreed, however, that the resolution of operational problems at the lowest level is in the best interest of the Task Force.

Salaries and benefits associated with these investigators will be reimbursed from task force funds to the participating agencies. Any participation by the NICB in the Task Force will not be reimbursable through task force funds.

**F. Administrative Support Staff**

One (1) Sheriff Records Clerk and one (1) Accounting and Finance staff member will be assigned to the Task Force by the Sheriff's Department. One (1) Investigative Technician will be assigned to the Task Force by the Riverside County District Attorney's Bureau of Investigations. These positions will support the Task Force and provide clerical/technical liaison to the parent agencies. The Task Force is responsible

1 for paying seventy-five percent (75%) of the salary and benefits to the Office Assistant  
2 and Investigative Technician, and twelve percent (12%) of the salary and benefits to the  
3 Accounting and Finance staff member.  
4

5 **G. National Insurance Crime Bureau (NICB) Investigator**  
6

7 One (1) NICB Investigator will be assigned to the Task Force as a coordinator between  
8 the Task Force and NICB. All salary, benefits, overtime, per diem, and business  
9 expenses for this team member will be paid by NICB and not reimbursed by task force  
10 funds.  
11

12 **H. California Department of Insurance (DOD) Investigator**  
13

14 The Department of Insurance, Fraud Division, will assign one (1) investigator who will  
15 work with task force investigators in investigation of fraudulent insurance claims  
16 (vehicles/persons), identification of suspects, document analysis, etc. Salaries, Overtime  
17 payments, and benefits for this position will not be reimbursed by taskforce funds.  
18 Overtime Payments and business expenses approved by the Task Force Coordinator to  
19 include, travel, lodging, meals, incidentals, and auto-theft related training will be  
20 reimbursed by taskforce funds.  
21

22 **I. California Highway Patrol**  
23

24 Three (3) full-time vehicle theft investigators will be provided by the California Highway  
25 Patrol, two (2) from Inland Division, and one (1) from Border Division. Overtime  
26 payments and business expenses approved by the Task Force Coordinator for travel,  
27 lodging, meals, incidentals, and auto-theft related training will be reimbursed by  
28 taskforce funds. All additional salaries and benefits for these taskforce members will be  
29 paid by the CHP and are not reimbursed by task force funds. Temporary "interns"  
30 assigned to the Task Force will be fully compensated by the CHP and not reimbursed by  
31 task force funds.  
32

33 CHP personnel assigned to the Task Force shall be deemed to be continuing under the  
34 employment of the CHP and shall have the same powers, duties, privileges,  
35 responsibilities, and immunities as are conferred as a CHP Officer. All terms and  
36 conditions of the employee's labor contract shall be in effect, and shall be abided by, even  
37 though the employee is assigned to the Task Force.  
38

1           **J.     California Department of Motor Vehicles (DMV) Investigator**  
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3           The California Department of Motor Vehicles will assign one (1) full time investigator to  
4           the Task Force. Salaries and benefits for this position will not be reimbursed by taskforce  
5           funds. Overtime payments and business expenses approved by the Task Force  
6           Coordinator to include, travel, lodging, meals, incidentals, and auto-theft related training  
7           will be reimbursed by taskforce funds.  
8

9           **K.     Participating Agency**  
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11           For the purposes of this memorandum of understanding, a "Participating Agency" is  
12           defined as any law enforcement agency which has an employee assigned specifically to  
13           this task force, regardless of the status of reimbursement from allocated funds.  
14

15       **V.     FISCAL PROCEDURES**  
16

17           **A.     Task Force Fund**  
18

19           The Task Force fund was established pursuant to CVC Section 9250.14 and will be  
20           administered by the Executive Committee. Any requests for the expenditure of funds  
21           will require the approval of the Executive Committee based on a simple majority vote of  
22           approval. The Task Force Coordinator will be authorized to expend an amount approved  
23           by the Executive Committee for the operational needs of the Task Force. Any  
24           operational needs of the Task Force exceeding this amount will require prior approval of  
25           the Executive Committee.  
26

27           **B.     Salaries and Benefits**  
28

29           The Task Force Coordinator, representatives from the National Insurance Crime Bureau,  
30           the California Department of Insurance, the California Department of Motor Vehicles,  
31           and the California Highway Patrol, will not be reimbursed by task force funds for salary  
32           and benefits. The salary and benefits of all remaining task force members will be  
33           reimbursed to the participating departments by task force funds in the amount of seventy  
34           percent (70%). Those personnel assigned to the Task Force on a reimbursable basis will  
35           be paid through the payroll section of their parent agency. Reimbursement, in the amount  
36           of seventy percent (70%), will then be provided to the parent agency through task force  
37           funds.  
38

39           Members assigned to the Task Force whose salaries are reimbursed by task force funds  
40           shall be on full-time assignment to the Task Force. Administrative processing costs to  
41           determine payroll by participating agencies will not be reimbursed.  
42  
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1           **C.     Participant Claims for Reimbursement**

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3           RAID shall reimburse agencies at a fixed rate on a quarterly basis for salaries and  
4           benefits. Participating agencies shall provide the Executive Committee with the  
5           personnel costs for salaries and benefits no later than sixty (60) days prior to the start of  
6           the fiscal year on a form provided by the Sheriff's Department Office of Accounting and  
7           Finance. The approved figure will remain in effect for the entire fiscal year, unless the  
8           Board agrees to modify the figures.  
9

10          In the unlikely event that revenues fall short of what is required for full reimbursement;  
11          reimbursement shall be made on a pro rate share basis. In no event will general revenues  
12          of the County be used to offset any such shortage.  
13

14          Expenses for auto-theft related training, travel, and lodging, approved by the Task Force  
15          Coordinator will be paid for by task force funding. Expenses incurred by individual task  
16          force members related to meals and incidentals will be submitted to the participating  
17          agency in accordance with their departmental policies and procedures. The participating  
18          agency may then submit a reimbursement claim on a form provided by the Sheriff's  
19          Department Office of Accounting and Finance no later than the 15<sup>th</sup> day of the month  
20          following the end of the quarter the participant worked. These claims will be reimbursed  
21          through task force funding.  
22

23          **D.     Right to Audit**

24  
25          Each party to this Agreement shall make available to the County of Riverside at all  
26          reasonable times, its payroll and other records relating to this Agreement. The County or  
27          independent auditor may audit such records and if the County determines that the  
28          ineligible costs have been reimbursed, the agency shall immediately repay the amount  
29          determined to be ineligible. If not repaid within thirty (30) days, the County may hold  
30          the amount determined to be ineligible from future reimbursements. The parties shall  
31          maintain the original copies of the required records for a period of three (3) years after  
32          the date the expense is reimbursed.  
33

34          The Task Force funds shall be audited at the direction of the Executive Committee. This  
35          audit will normally be conducted by a private firm. The Task Force is responsible for the  
36          cost of the audit and will provide for the cost during the budget cycle.  
37

38          Upon request by any participating agency, all records pertaining to task force  
39          expenditures will be made available for examination and audit.  
40

41          **E.     Overtime**

42  
43          At the start of each fiscal year, an overtime bank of four hundred (400) hours per  
44          employee will be established. Reimbursement claims for actual task force overtime  
45          hours worked may be submitted for approval by the Task Force Coordinator on a form  
46          provided by the Sheriff's Department, Office of Accounting and Finance, no later than

1 the 15<sup>th</sup> day of the month following the end of the quarter the participant worked. These  
2 claims will be reimbursed through task force funding based on the established rate of  
3 each employee. The Task Force Supervisor, with oversight of the coordinator, will  
4 control the overtime use. All overtime use will require preapproval and justification. If  
5 operational necessity should exceed the four hundred (400) hour bank, each participating  
6 agency agrees to absorb the costs for their respective employee. Reimbursement for  
7 overtime incurred by CHP participants will be paid pursuant to a separate agreement  
8 between CHP and the County of Riverside.  
9

10 **F. Special Fund**

11  
12 A special appropriation fund shall be established by the Sheriff's Department to be used  
13 for operations of the Task Force. These funds shall only be used as necessary in the  
14 performance of duties relating to task force activities. Such usage will be limited to  
15 special and extra ordinary expenses incurred during the investigation of vehicle thefts.  
16 Authorization to use these funds will be determined by the Task Force Coordinator.  
17

18 **VI. LIABILITY**

19  
20 Each participating agency in the Task Force shall have full financial responsibility for  
21 their respective investigators while assigned to the Task Force, including vehicle  
22 collisions and industrial injury claims. The agency shall also be responsible for any and  
23 all workers' compensation claims of their respective investigator if he/she should become  
24 injured in the course and scope of his/her duties while assigned to the Task Force.  
25 Riverside County, its officers, agents, and employees shall not be deemed to have  
26 assumed any liability for the negligence or other actions of participating agencies or any  
27 of its officers or employees; and participating agencies shall hold the County, its officers  
28 and employees harmless from any and all claims and damages resulting therefrom.  
29 Participating agencies and the County shall hold each other harmless from the liability for  
30 acts or omissions of the other. Each party to this Agreement agrees to defend, indemnify,  
31 and hold harmless the other parties to this Agreement in regard to any liability imposed  
32 on the Agreeing parties due to the acts or omissions of another party's assigned  
33 employee(s).  
34

35 **VII. OPERATION LOCATION**

36  
37 Appropriate space will be provided to house task force members and related equipment  
38 by the Sheriff's Department at no cost to the Task Force. The Task Force's main office  
39 will be located within the western portion of Riverside County.  
40

41 A satellite office will be located within the Riverside County District Attorney's, Indio  
42 office to house task force members and related equipment located within the eastern  
43 portion of Riverside County. Investigators from the nearby local police departments and  
44 Border Division CHP will operate from this office. All costs for this facility will be  
45 borne by the Riverside County District Attorney's office.

1 With approval from the Executive Committee, the Task Force reserves the right to  
2 identify, operate within, and house task force members and related equipment at locations  
3 other than what is outlined above. Expenditures to operate, lease, retrofit and maintain the  
4 facility(s) will require the approval of the Executive Committee.  
5  
6

## 7 **VIII. EQUIPMENT**

8  
9 The Task Force Coordinator will be accountable for equipment assigned to the Task  
10 Force and will utilize approved Riverside County procedures for procuring, accounting  
11 and safeguarding fixed assets.  
12

### 13 **A. Vehicles**

14  
15 Vehicles acquired by the Riverside County District Attorney's (DA's) office for task  
16 force use will be through a lease agreement with the DA's office. Maintenance,  
17 equipment, and the cost of the lease will be paid for by the DA's office through Task  
18 Force funds. Fuel will be paid for by RAID through Task Force funds. Any cost outside  
19 the scope of the lease and/or the terms of the DA's Vehicle Use Agreement will be the  
20 responsibility of the participating agency.  
21

22 If the Task Force is unable to provide a vehicle to the assigned member through task  
23 force resources, participating agencies agree to provide an unmarked undercover vehicle  
24 for their participants on the Task Force. Maintenance and fuel costs for that vehicle will  
25 be paid for by the participating agency and not through task force funds.  
26

### 27 **B. Communications Equipment**

28  
29 Hand-held radios and cellular telephones will be acquired in cooperation with Riverside  
30 County and paid for with task force funds. The coordinator, supervisors, and each  
31 investigator will be provided one (1) radio and one (1) cellular telephone. Procedures  
32 will be developed to ensure proper use and accountability of this equipment.  
33

### 34 **C. Other Equipment**

35  
36 Other equipment including in-house covert equipment, office equipment, computers,  
37 hand tools, cameras, video-cameras, etc., will be purchased with monies from the Task  
38 Force fund and provided to members from the budgeted inventory. Situations requiring  
39 air support, unique vehicles, or other unique items will require cooperative scheduling  
40 and assistance from the members' department.  
41

### 42 **D. Disbursement of Task Force Assets**

43  
44 At the conclusion of the funding authorized by CVC 9250.14, all assets of this task force  
45 will be distributed to the participating agencies by the Executive Committee.  
46

1 **IX. UNDERCOVER DOCUMENTS**

2  
3 The use of covert identities to support or enhance undercover operations is essential.  
4 This will require that investigators possess undercover California drivers' licenses and  
5 other sources of identification. The procurement, utilization, and control of these  
6 documents will rest with the participating agency. Investigators will be expected to bring  
7 covert documents with them at the time of assignment.  
8

9 **X. ASSET SHARING**

10  
11 Task Force operations which result in the potential for either state or federal asset  
12 seizures shall be brought to the attention of the Executive Committee for a decision as to  
13 whether or not an application for asset forfeiture sharing will be made pursuant to  
14 appropriate state or federal law. Any forfeited funds paid to the Task Force shall be  
15 retained by the Task Force for future operational expenses.  
16

17 **XI. STANDARD OPERATING PROCEDURES**

18  
19 All Task Force members shall abide by the Standard Operating Procedures (SOP) which  
20 shall be prepared by the Task Force Coordinator with the assistance of the Task Force  
21 Supervisor. The completed SOP will be subject to the review and approval of the  
22 Executive Committee. The SOP shall specify policies and procedures for Task Force  
23 operations and shall include the following specific items:  
24

- 25 A. In any case where the policies or procedures of the Task Force conflict with those  
26 of the member's parent agency, the member shall abide by the policies of their  
27 respective agency. Conflicts not resolved by the supervisor will be referred to the  
28 Task Force Coordinator for resolution.  
29  
30 B. The investigation of officer-involved shootings shall be conducted according to  
31 the RCLEAA officer Involved Shooting Protocol. This protocol will, in no event,  
32 override the officer involved shooting policy of the involved participant's parent  
33 agency.  
34

35 Nothing precludes further investigation or concurrent investigation by an  
36 investigators' parent agency. Injured personnel will be taken to the most  
37 immediate and competent medical facilities available. The parent agency of the  
38 involved team member will be notified of the incident immediately.  
39

- 40 C. Any Task Force member who is involved in a traffic collision will summon the  
41 law enforcement agency with jurisdiction of where the collision occurred to  
42 handle the on-scene investigation. The Task Force Supervisor shall be notified as  
43 expeditiously as possible. The Task Force Supervisor or the Task Force  
44 Coordinator shall notify the parent agency. All policies and procedures of that  
45 agency shall be adhered to.

- 1  
2 D. Any Task Force member who is involved in a use of force incident during task  
3 force operations shall notify the Task Force Supervisor as soon as practical. The  
4 Task Force Supervisor or Task Force Coordinator will notify the parent agency of  
5 the use of force incident. The Task Force Supervisor will assist in obtaining the  
6 required information for the parent agencies use of force reporting. All use of  
7 force incidents shall be noted in the arrest report.  
8
- 9 E. Task Force member evaluations and investigations of civilians' complaints or  
10 internal investigations shall be handled jointly between the assigned Task Force  
11 Supervisor and the parent agency. Disciplinary actions will be approved solely by  
12 the parent agency. Parent agencies will provide the name, rank, and telephone  
13 number of a "liaison supervisor" that will assist the Task Force Supervisor with  
14 inquiries of mutual concern.  
15  
16 Internal discipline problems will be addressed by the Task Force Supervisor and  
17 documented when necessary. Continued failure to abide by Task Force policies  
18 and procedures may result in removal from the Task Force at the recommendation  
19 of the Task Force Coordinator with concurrence of the Executive Committee.  
20
- 21 F. Task Force members shall not enter "confined spaces" including those involving a  
22 clandestine laboratory unless the Task Force Supervisor trains, equips, and  
23 operates the task force pursuant to Section 5157 (Permit Required Confined  
24 Spaces), et seq. of Title 8 (Industrial Relations) of the California Code of  
25 Regulations.  
26
- 27 G. The release of media information regarding Task Force operations will be  
28 coordinated through the Task Force Coordinator. The Task Force Coordinator  
29 will apprise the Chairperson of the Executive Committee of all incidents which  
30 may result in significant media interest. The Executive Committee will determine  
31 what course of action will be taken in releasing significant event information.  
32

33 **XII. REPORTING**  
34

- 35 A. The Task Force Coordinator or his designee will be responsible for implementing  
36 a reporting system which tracks team activities, statistics, and accomplishments of  
37 Task Force operations. This reporting system will serve as the basis for quarterly  
38 reports to the Executive Committee, as well as to ensure an accountability of  
39 personnel and equipment resources.  
40
- 41 B. The Task Force Coordinator will submit an operational report to the Executive  
42 Committee on a yearly basis during the board meeting of the current calendar  
43 year.  
44
- 45 C. An annual report will be provided to the County Board of Supervisors, with  
46 copies to each Participating Agency.



1  
2 **XII. TERM OF AGREEMENT**  
3

4 This agreement shall commence on January 1, 2024, and shall remain in effect until  
5 December 31, 2028. As set forth in Vehicle Code Section 9250.14 (AB 767), Task Force  
6 funding will continue indefinitely, or until a later enacted statute amends this section.  
7 Participating agencies may elect to terminate the agreement prior to its designated  
8 termination date. Any agency desiring to terminate its participation in this agreement  
9 shall indicate such intent in writing to the Executive Committee. The termination shall be  
10 deemed to take effect not less than thirty (30) days after receipt of the written  
11 communication or upon a date established by mutual agreement.  
12

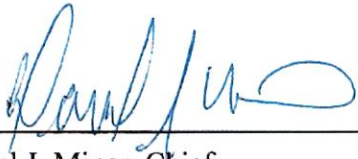
13 **XIV. AMENDMENTS TO THE MEMORANDUM OF UNDERSTANDING**  
14

15 The Executive Committee may amend any portion of the MOU by a majority vote and  
16 shall notify the Task Force Coordinator of any changes to this agreement.  
17

18 **XV. REPRESENTATIVE SIGNATURES**  
19

20 The undersigned state that they represent and have the authority to execute this  
21 Agreement on behalf of their respective agencies and, in signing this agreement, concur  
22 with and support the Task Force as set forth in this Agreement and for the period and  
23 purposes as stated herein.  
24  
25  
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45

**SIGNATURE PAGE**



\_\_\_\_\_  
Daniel J. Minor, Chief  
Inland Division  
California Highway Patrol



\_\_\_\_\_  
Date



Chad Bianco, Sheriff  
Riverside Sheriff's Department

7/7/24  
Date



Tommie Cocroft, Chief  
Border Division  
California Highway Patrol



Date

Riverside Auto-Theft Interdiction Detail  
Memorandum of Understanding

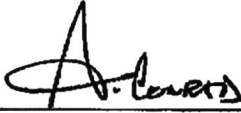


\_\_\_\_\_  
Larry Gonzalez Chief of Police  
Riverside Police Department

8/8/24  
\_\_\_\_\_  
Date

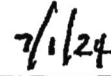
Riverside Auto-Theft Interdiction Detail  
Memorandum of Understanding

Page 18



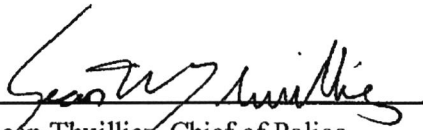
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Anthony Conrad, Chief of Police  
Murrieta Police Department



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Date

  
Sean Thuilliez, Chief of Police  
Beaumont Police Department

7/30/2024  
Date

NM Crawford

Natasha M. Crawford, Chief of Bureau of Investigation  
Riverside County District Attorney's Office


07/30/2024

Date



Riverside Auto-Theft Interdiction Detail  
Memorandum of Understanding

Page 21

  
Eric Charlick (June 26, 2024 13:36 PDT)

Eric Charlick, Deputy Commissioner, Enforcement Branch  
California Department of Insurance

06/26/2024

Date

*Christina Michel*

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Christina Michel, Deputy Director, Investigation Division  
California Department of Motor Vehicles

8/1/2024

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Date

Riverside Auto-Theft Interdiction Detail  
Memorandum of Understanding

Page 23




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Derek Thesier, Chief of Police  
Banning Police Department

7-30-2024

Date

Riverside Auto-Theft Interdiction Detail  
Memorandum of Understanding

  
\_\_\_\_\_  
Chuck Washington, Chairman  
Riverside County Board of Supervisors

  
\_\_\_\_\_  
Date

**ATTEST:**  
**KIMBERLY A. RECTOR, Clerk**

By   
\_\_\_\_\_  
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY  10/10/2024  
AMRIT R. DHILLON DATE