



**SUBMITTAL TO THE RIVERSIDE UNIVERSITY HEALTH
SYSTEM MEDICAL CENTER GOVERNING BOARD
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 15.3
(ID # 26205)

MEETING DATE:

Tuesday, October 22, 2024

FROM : RUHS-MEDICAL CENTER

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – MEDICAL CENTER: Ratify and Approve the Professional Service Agreement with HSS Security, LLC., for Armed and Unarmed Security Guard Services, effective upon signature through June 30, 2028, in the amount of \$3,600,000 annually, All Districts. [Total Cost \$18,000,000; Annual Cost \$3,600,000; up to \$360,000 in additional compensation per fiscal year, 100% Hospital Enterprise Funds – 40050]

RECOMMENDED MOTION: That the Board of Supervisors:


1. Ratify and approve the Professional Service Agreement with HSS Security, LLC., to provide Healthcare Security Guard Services, effective upon signature, in the amount of \$3,600,000 annually and authorize the Chair of the Board to sign the Agreement on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of funding and as approved as to form by County Counsel, to: (a) issue Purchase Orders for any goods and/or services rendered (b) sign amendments including modifications to the scope of services that stay within the intent of the Agreement and (c) sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of the contract amount.

ACTION:Policy

MINUTES OF THE GOVERNING BOARD

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
 Nays: None
 Absent: None
 Date: October 22, 2024
 xc: RUHS-Medical Center

Kimberly A. Rector
 Clerk of the Board
 By: 
 Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$3,600,000	\$3,600,000	\$18,000,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: Hospital Enterprise Funds - 40050			Budget Adjustment: No	
			For Fiscal Year: 23/24 – 27/28	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The requested Board action will ratify and approve a Professional Service Agreement with HSS Security, LLC. (HSS), to provide healthcare security guard services at Riverside University Health System – Medical Center (RUHS-MC) and the Arlington Campus Inpatient Treatment Facility (ITF), which provides emergency inpatient psychiatric services to the community.

RUHS-MC previously contracted with this vendor beginning June 12, 2016, through July 31, 2023 (Agenda Item 3.57), and is now seeking to leverage the existing countywide agreement with HSS to establish a new agreement for the Medical Center. The agreement will also include additional rates for a Facility Security Supervisor and Security Program Manager to supervise and coordinate security services at the Moreno Valley and Arlington Campuses.

HSS provides security to over 250 healthcare facilities nationwide. The company has been providing outstanding services at RUHS. HSS provides security details that have undergone special training in de-escalation management in a healthcare environment. In addition, HSS is familiar with applying Joint Commission compliance strategies and Centers for Medicare and Medicaid Services (CMS) guidelines for seclusion and restraint of at-risk patients.

Impact on Residents and Businesses

These services are a component of RUHS’s system of care aimed at improving the health and safety of its patients and the community.

Additional Fiscal Information

There are sufficient appropriations in the Department’s FY24/25 budget. No additional County funds are required.

Contract History and Price Reasonableness

On June 27, 2023 (Agenda Item 3.70), the Board of Supervisors (Board) approved a Professional Service Agreement for Armed and Unarmed Security Guard Services with seventeen vendors, including HSS, effective July 1, 2024, through June 30, 2028, for a total

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aggregate amount of \$132,925,000. This award was the result of a countywide solicitation issued by Purchasing on behalf of various county departments and districts. RUHS-MC did not participate in the initial solicitation and now seeks to leverage the countywide Professional Service Agreement awarded to HSS.



On April 4, 2023, Purchasing issued Request for Quotes (RFQ) PUARC-1700 for Countywide Armed and Unarmed Security Guard Services. The RFQ was advertised on PublicPurchase.com and notifications were sent to four hundred twenty (420) security guard companies. Seventy-six (76) companies accessed the bid. Seventeen (17) responses were received and reviewed against the bid requirements.

Based off the evaluation of each bidder, it was determined to award all seventeen (17) Security Guard Service vendors based on their expertise and the need to provide various areas of the County with Armed and Unarmed Security Guard services. The rates for these services range from \$20.95 to \$33.87 (Unarmed Security Guard Service) and \$24.00 to \$38.80 (Armed Security Guard Service). Additional rates were provided based on the qualification of experience, unarmed and armed supervisors, patrol vehicles, holiday and overtime pay in the event departments and districts need those related services.

The Agreement requires Board approval as the compensation provision exceeds the Purchasing Agent's authority of \$100,000 for professional services that were competitively bid.

ATTACHMENT:

ATTACHMENT A: Professional Service Agreement with HSS Security, LLC.

 Melissa Curtis, Deputy Director of Purchasing and Fleet	10/3/2024	 Jacqueline Ruiz, Principal Analyst	10/11/2024
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 Gregg Gu, Chief of Deputy County Counsel	10/8/2024
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PROFESSIONAL SERVICE AGREEMENT

for

ARMED AND UNARMED SECURITY GUARD SERVICES

between

COUNTY OF RIVERSIDE

on behalf of Riverside University Health System – Medical Center

and

HSS SECURITY, LLC.



TABLE OF CONTENTS

<u>SECTION HEADING</u>	<u>PAGE NUMBER</u>
1. Description of Services.....	3
2. Period of Performance.....	3
3. Compensation.....	3
4. Alteration or Changes to the Agreement	5
5. Termination	5
6. Ownership/Use of Contract Materials and Products	6
7. Conduct of Contractor.....	6
8. Inspection of Service: Quality Control/Assurance	7
9. Independent Contractor/Employment Eligibility	7
10. Subcontract for Work or Services	9
11. Disputes	9
12. Licensing and Permits	10
13. Use by Other Political Entities	10
14. Non-Discrimination	10
15. Records and Documents	10
16. Confidentiality	10
17. Administration/Contract Liaison.....	11
18. Notices.....	11
19. Force Majeure.....	12
20. EDD Reporting Requirements.....	12
21. Hold Harmless/Indemnification	12
22. Insurance	13
23. General	23
Exhibit A-Scope of Service.....	19
Exhibit B- Payment Provisions	28
Exhibit C- Pricing for Additional Service Descriptions	35

This Participating Agreement is made and entered into this 22nd day of October, 2024, by and between HSS SECURITY, LLC., a Delaware corporation, (herein referred to as "CONTRACTOR"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California (herein referred to as "COUNTY") on behalf of Riverside University Health System – Medical Center (herein referred to as "RUHS-MC").

Recitals

WHEREAS, CONTRACTOR entered into that certain Professional Service Agreement # RIVCO-99046-036-06/28 with the COUNTY OF RIVERSIDE, a political subdivision of the State of California (herein referred to as "COUNTY") on or about June 27, 2023 to furnish certain goods and services described therein with an effective date of June 27, 2023 and continues in effect for five (5) years (herein referred to as "RIVERSIDE COUNTY Contract"); and

WHEREAS, COUNTY competitively bid the RIVERSIDE COUNTY Contract and said competitive bid process satisfies the RUHS-MC's competitive bidding requirements; and

WHEREAS, pursuant to Section 13, Use by Other Political Entities, of the RIVERSIDE COUNTY Contract, CONTRACTOR agreed to "extend the same pricing, terms, and conditions as stated in this Agreement to each and every political entity, special district, and related non-profit."; and

WHEREAS, RUHS-MC is a Department of the COUNTY, a California local or state governmental entity; and

WHEREAS, RUHS-MC desires to have CONTRACTOR furnish the same goods and/or services set forth in the RIVERSIDE COUNTY Contract and Exhibit A of this Agreement to RUHS-MC at the prices set forth in the RIVERSIDE COUNTY Contract and Exhibits B and C of this Agreement;

NOW THEREFORE, the parties agree as follows;

1. Description of Services

1.1 CONTRACTOR shall provide all services as outlined and specified in Exhibit A, Scope of Services, and as agreed upon in all Post Orders for the COUNTY's RUHS-MC ("Participating Entity"), at the prices stated in Exhibit B, Payment Provisions, and Exhibit C, Pricing for Additional Service Descriptions.

1.2 CONTRACTOR represents that it has the skills, experience, and knowledge necessary to perform under this Agreement and the COUNTY relies upon this representation. CONTRACTOR shall perform to the satisfaction of the COUNTY, including the Participating Entity, and in conformance with and consistent with the highest standards of firms/professionals in the same discipline in the State of California.

1.3 CONTRACTOR affirms this it is fully apprised of all work to be performed under this Agreement; and the CONTRACTOR agrees it can properly perform this work at the prices stated in Exhibits B and C. CONTRACTOR is not to perform services or provide products not outlined and specified in Exhibit A.

1.4 Acceptance of the CONTRACTOR's performance under this Agreement does not operate as a release of CONTRACTOR's responsibility for full compliance with the terms of this Agreement.

2. Period of Performance

This Agreement shall be effective August 1, 2023 and continues in effect through June 30, 2028, unless terminated earlier. CONTRACTOR shall commence performance upon signature of this Agreement by both parties and shall diligently and continuously perform thereafter. The Riverside County Board of Supervisors is the only authority that may obligate the COUNTY for a non-cancelable, multi-year agreement.

3. Compensation

3.1 The COUNTY shall pay the CONTRACTOR for services performed, products provided, and expenses incurred in accordance with the terms of Exhibit B, Payment Provisions, and Exhibit C, Pricing for Additional Service Descriptions. Maximum payments by COUNTY to CONTRACTOR shall not exceed \$3,600,000 annually including all expenses.

Payment under this Agreement shall be based on services ordered hereafter in accordance with this Agreement. The COUNTY and Participating Entity are not responsible for any fees or costs incurred above the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibits B and C, COUNTY and Participating Entity shall not be responsible for payment of any of CONTRACTOR's expenses related to this Agreement.

3.2 This award is based on a firm, fixed price and therefore no price increases are permitted during the period of performance of this Agreement. All price decreases (for example, if CONTRACTOR offers lower prices to another governmental entity for the same services in the same general locations. i.e. Greater Riverside, San Bernardino, Ontario CA areas) shall automatically be extended to the COUNTY and its Participating Entity. In the event of extenuating circumstances, a price redetermination may be considered based on written proof satisfactory to COUNTY of cost increases. A minimum of 30-days advance notice in writing is required to be considered and approved by COUNTY. No retroactive price adjustments will be considered. The net dollar amount of profit will remain firm during the period of the Agreement. All increase requests will be subject to

satisfactory performance review by the COUNTY and approved (if needed) for budget funding by the Board of Supervisors.

3.3 CONTRACTOR shall be paid only in accordance with an invoice submitted to COUNTY by CONTRACTOR within fifteen (15) days from the last day of each calendar month, and COUNTY shall pay the invoice within thirty (30) working days from the date of receipt of the invoice. Payment shall be made to CONTRACTOR only after services have been rendered or delivery of materials or products, and acceptance has been made by COUNTY. Prepare invoices in duplicate. For this Agreement, send the original and duplicate copies of invoices to:

The remit to address will be noted on the Post Order. This Agreement is intended for use by Participating Entity which has its own payment processing location(s).

- a) Each Participating Entity serviced under this Agreement for Armed and Unarmed Security Services shall set up applicable accounts with the CONTRACTOR. This may include, but not be limited to, providing a correct billing address, Accounts Payable contract representative, etc.
- b) Each invoice shall contain a minimum of the following information: invoice number and date; remittance address; bill-to and ship-to addresses of ordering department/division; Agreement number (0000000000000000000000576); quantities; item descriptions, unit prices, extensions, sales/use tax if applicable, and an invoice total.
- c) Invoices shall be rendered monthly in arrears.**

3.4 The obligation for payment of this Agreement beyond the current fiscal year end is contingent upon and limited by the availability of funding from which payment can be made, and invoices shall be rendered “monthly” in arrears. No payment of excess interest or late charges shall be made, except as required by Government Code, Section 926.10. No legal liability on the part of the COUNTY or its Participating Entity shall arise for payment beyond June 30 of each calendar year unless funds are made available for such payment. In the event that such funds are not forthcoming for any reason, COUNTY shall immediately notify CONTRACTOR in writing; and this Agreement shall be deemed terminated, have no further force and effect.

4. Alteration or Changes to the Agreement

4.1 The Board of Supervisors and the COUNTY Purchasing Agent and/or his designee are the only authorized COUNTY representatives who may at any time, by written order, alter this Agreement. If any such alteration causes an increase or decrease in the cost of, or the time required for the performance

under this Agreement, an equitable adjustment shall be made in the Agreement price or delivery schedule, or both, and the Agreement shall be modified by written amendment accordingly.

4.2 Any claim by the CONTRACTOR for additional payment related to this Agreement shall be made in writing by the CONTRACTOR within 30 days of when the CONTRACTOR has or should have notice of any actual or claimed change in the work, which results in additional and unanticipated cost to the CONTRACTOR. If the COUNTY Purchasing Agent decides that the facts provide sufficient justification, he may authorize additional payment to the CONTRACTOR pursuant to the claim. Nothing in this section shall excuse the CONTRACTOR from proceeding with performance of the Agreement even if there has been a change.

5. Termination

5.1. COUNTY may terminate this Agreement without cause upon 30 days written notice served upon the CONTRACTOR stating the extent and effective date of termination.

5.2 COUNTY may, upon five (5) days written notice, terminate this Agreement for CONTRACTOR's default if CONTRACTOR refuses or fails to comply with the terms of this Agreement or fails to make progress that may endanger performance and does not immediately cure such failure. In the event of such termination, the COUNTY may proceed with the work in any manner deemed proper by COUNTY.

5.3 After receipt of the notice of termination, CONTRACTOR shall:

- (a) Stop all work under this Agreement on the date specified in the notice of termination; and
- (b) Transfer to COUNTY or the applicable Participating Entity and in the manner as directed any materials, reports or other products, which, if the Agreement had been completed or continued, would have been required to be furnished to COUNTY or the applicable Participating Entity.

5.4 After termination, COUNTY and Participating Entity shall make payment only for CONTRACTOR's performance up to the date of termination in accordance with this Agreement.

5.5 CONTRACTOR's rights under this Agreement shall terminate (except for fees accrued prior to the date of termination) upon dishonesty or a willful or material breach of this Agreement by CONTRACTOR; or in the event of CONTRACTOR's unwillingness or inability for any reason whatsoever to perform the terms of this Agreement. In such event, CONTRACTOR shall not be entitled to any further compensation under this Agreement.

5.6 If the Agreement is federally or State funded, CONTRACTOR cannot be debarred from the System for Award Management (SAM). CONTRACTOR must notify the COUNTY immediately of a debarment. Reference: System for Award Management (SAM) at <https://www.sam.gov> for Central Contractor Registry (CCR), Federal Agency Registration (Fedreg), Online Representations and Certifications Application, and Excluded Parties List System (EPLS)). Excluded Parties Listing System (EPLS) (<http://www.epls.gov>) (Executive Order 12549, 7 CFR Part 3017, 45 CFR Part 76, and 44 CFR Part 17). The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS.

5.7 The rights and remedies of COUNTY provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or this Agreement.

6. Ownership/Use of Contract Materials and Products

The CONTRACTOR agrees that all materials, reports or products in any form, including electronic, created by CONTRACTOR for which CONTRACTOR has been compensated pursuant to this Agreement shall be the sole property of the COUNTY or the applicable Participating Entity. The material, reports or products may be used by the COUNTY and the Participating Entity for any purpose that the COUNTY and the Participating Entity deem to be appropriate, including, but not limited to, duplication and/or distribution. CONTRACTOR agrees not to release or circulate in whole or part such materials, reports, or products without prior written authorization of the COUNTY and the Participating Entity.

7. Conduct of Contractor

7.1 CONTRACTOR covenants that it presently has no interest, and shall not acquire any such interest, direct or indirect, that is incompatible with CONTRACTOR's performance under this Agreement. The CONTRACTOR further covenants that no person or subcontractor having any such interest shall be employed or retained by CONTRACTOR under this Agreement. The CONTRACTOR agrees to inform the COUNTY of all the CONTRACTOR's interests, if any, that are or may be perceived as incompatible with the COUNTY or Participating Entity's interests.

7.2 The CONTRACTOR shall not, under circumstances which could be interpreted as an attempt to influence the recipient in the conduct of his/her duties, accept any gratuity or special favor from individuals or firms with whom the CONTRACTOR is doing business or proposing to do business, in accomplishing the work under this Agreement.

7.3 The CONTRACTOR or its employees shall not offer gifts, gratuity, favors, and entertainment directly or indirectly to COUNTY and Participating Entity employees.

8. Inspection of Service; Quality Control/Assurance

8.1 All performance (which includes services, workmanship, materials, supplies and equipment furnished or utilized in the performance of this Agreement) shall be subject to inspection and test by the COUNTY or other regulatory agencies at all times. The CONTRACTOR shall provide adequate cooperation to any inspector or other COUNTY or Participating Entity representative to permit him/her to determine the CONTRACTOR's conformity with the terms of this Agreement. If any services performed or products provided by CONTRACTOR are not in conformance with the terms of this Agreement, the COUNTY shall have the right to require the CONTRACTOR to perform the services or provide the products in conformance with the terms of the Agreement at no additional cost. When the services to be performed or the products to be provided are of such nature that the difference cannot be corrected; the COUNTY shall have the right to: (1) require the CONTRACTOR immediately to take all necessary steps to ensure future performance in conformity with the terms of the Agreement; and/or (2) reduce payment to reflect the reduced value of the services performed or products provided. The COUNTY may also terminate this Agreement for default and charge to CONTRACTOR any costs incurred because of the CONTRACTOR's failure to perform.

8.2 CONTRACTOR shall establish adequate procedures for self-monitoring and quality control and assurance to ensure proper performance under this Agreement; and shall permit a COUNTY and Participating Entity representative or other regulatory official to monitor, assess, or evaluate CONTRACTOR's performance under this Agreement at any time, upon reasonable notice to the CONTRACTOR.

9. Independent Contractor/Employment Eligibility

9.1 The CONTRACTOR is, for purposes relating to this Agreement, an independent contractor and shall not be deemed an employee of the COUNTY or the Participating Entity. It is expressly understood and agreed that the CONTRACTOR (including its employees, agents, and subcontractors) shall in no event be entitled to any benefits to which COUNTY or Participating Entity employees are entitled, including but not limited to overtime, any retirement benefits, worker's compensation benefits, and injury leave or other leave benefits. There shall be no employer-employee relationship between the parties; and CONTRACTOR shall hold COUNTY and the Participating Entity harmless from any and all claims that may be made against COUNTY or the Participating Entity based upon any contention by a third party that an employer-employee relationship exists by reason of this Agreement. It is further understood and agreed by the parties that CONTRACTOR in the performance of this Agreement is subject to the control or direction of COUNTY

and Participating Entity merely as to the results to be accomplished and not as to the means and methods for accomplishing the results.

9.2 CONTRACTOR warrants that it shall make its best effort to fully comply with all federal and state statutes and regulations regarding the employment of aliens and others and to ensure that employees performing work under this Agreement meet the citizenship or alien status requirement set forth in federal statutes and regulations. CONTRACTOR shall obtain from all employees performing work hereunder all verification and other documentation of employment eligibility status required by federal or state statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. § 1324 et seq., as they currently exist and as they may be hereafter amended. CONTRACTOR shall retain all such documentation for all covered employees, for the period prescribed by the law.

9.3 Ineligible Person shall be any individual or entity who: Is currently excluded, suspended, debarred or otherwise ineligible to participate in the federal health care programs; or has been convicted of a criminal offense related to the provision of health care items or services and has not been reinstated in the federal health care programs after a period of exclusion, suspension, debarment, or ineligibility.

9.4 CONTRACTOR shall screen prospective Covered Individuals prior to hire or engagement. CONTRACTOR shall not hire or engage any Ineligible Person to provide services directly relative to this Agreement. CONTRACTOR shall screen all current Covered Individuals within sixty (60) days of execution of this Agreement to ensure that they have not become Ineligible Persons unless CONTRACTOR has performed such screening on same Covered Individuals under a separate agreement with COUNTY within the past six (6) months. Covered Individuals shall be required to disclose to CONTRACTOR immediately any debarment, exclusion or other event that makes the Covered Individual an Ineligible Person. CONTRACTOR shall notify COUNTY within five (5) business days after it becomes aware a Covered Individual providing services becomes debarred, excluded or otherwise becomes an Ineligible Person.

9.5 CONTRACTOR acknowledges that Ineligible Persons are precluded from providing federal and state funded health care services by contract with COUNTY in the event that they are currently sanctioned or excluded by a federal or state law enforcement regulatory or licensing agency. If CONTRACTOR becomes aware that a Covered Individual has become an Ineligible Person, CONTRACTOR shall remove such individual from responsibility for, or involvement with, COUNTY business operations related to this Agreement.

9.6 CONTRACTOR shall notify COUNTY within five (5) business days if a Covered Individual or entity is currently excluded, suspended or debarred, or is identified as such after being sanction screened. Such individual or entity shall be promptly removed from participating in any activity associated with this Agreement.

10. Subcontract for Work or Services

No contract shall be made by the CONTRACTOR with any other party for furnishing any of the work or services under this Agreement without the prior written approval of the COUNTY; but this provision shall not require the approval of contracts of employment between the CONTRACTOR and personnel assigned under this Agreement, or for parties named in the proposal and agreed to under this Agreement.

11. Disputes

11.1 The parties shall attempt to resolve any disputes amicably at the working level. If that is not successful, the dispute shall be referred to the senior management of the parties. Any dispute relating to this Agreement, which is not resolved by the parties, shall be decided by the COUNTY's Purchasing Department's Compliance Contract Officer who shall furnish the decision in writing. The decision of the COUNTY's Compliance Contract Officer shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, capricious, arbitrary, or so grossly erroneous to imply bad faith. The CONTRACTOR shall proceed diligently with the performance of this Agreement pending the resolution of a dispute.

11.2 Prior to the filing of any legal action related to this Agreement, the parties shall be obligated to attend a mediation session in Riverside County before a neutral third-party mediator. A second mediation session shall be required if the first session is not successful. The parties shall share the cost of the mediations.

12. Licensing and Permits

CONTRACTOR shall comply with all State or other licensing requirements, including but not limited to the provisions of Chapter 9 of Division 3 of the Business and Professions Code. All licensing requirements shall be met at the time proposals are submitted to the COUNTY. CONTRACTOR warrants that it has all necessary permits, approvals, certificates, waivers and exemptions necessary for performance of this Agreement as required by the laws and regulations of the United States, the State of California, the County of Riverside and all other governmental agencies with jurisdiction and shall maintain these throughout the term of this Agreement.

13. Use By Other Political Entities

The CONTRACTOR agrees to extend the same pricing, terms, and conditions as stated in this Agreement to each and every political entity, special district, and related non-profit. It is understood that other entities shall make purchases in their own name, make direct payment, and be liable directly to the CONTRACTOR; and COUNTY shall in no way be responsible to CONTRACTOR for other entities' purchases.

14. Non-Discrimination

CONTRACTOR shall not be discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status or sex in the performance of this Agreement; and, to the extent they shall be found to be applicable hereto, shall comply with the provisions of the California Fair Employment and Housing Act (Gov. Code 12900 et. seq), the Federal Civil Rights Act of 1964 (P.L. 88-352), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.) and all other applicable laws or regulations.

15. Records and Documents

CONTRACTOR shall make available, upon written request by any duly authorized Federal, State, or COUNTY agency or Participating Entity, a copy of this Agreement and such books, documents and records as are necessary to certify the nature and extent of the CONTRACTOR's costs related to this Agreement. All such books, documents and records shall be maintained by CONTRACTOR for at least five years following termination of this Agreement and be available for audit by the COUNTY. CONTRACTOR shall provide to the COUNTY reports and information related to this Agreement as requested by COUNTY.

16. Confidentiality

16.1 The CONTRACTOR shall not use for personal gain or make other improper use of privileged or confidential information which is acquired in connection with this Agreement. The term "privileged or confidential information" includes but is not limited to: unpublished or sensitive technological or scientific information; medical, personnel, or security records; anticipated material requirements or pricing/purchasing actions; COUNTY or Participating Entity information or data which is not subject to public disclosure; COUNTY or Participating Entity operational procedures; and knowledge of selection of contractors, subcontractors or suppliers in advance of official announcement.

16.2 The CONTRACTOR shall protect from unauthorized disclosure names and other identifying information concerning persons receiving services pursuant to this Agreement, except for general statistical

information not identifying any person. The CONTRACTOR shall not use such information for any purpose other than carrying out the CONTRACTOR's obligations under this Agreement. The CONTRACTOR shall promptly transmit to the COUNTY all third-party requests for disclosure of such information. The CONTRACTOR shall not disclose, except as otherwise specifically permitted by this Agreement or authorized in advance in writing by the COUNTY and the Participating Entity, any such information to anyone other than the Participating Entity. For purposes of this paragraph, identity shall include, but not be limited to, name, identifying number, symbol, or other identifying particulars assigned to the individual, such as finger or voice print or a photograph.

17. Administration/Contract Liaison

The COUNTY Purchasing Agent, or designee, shall administer this Agreement. The Purchasing Department is to serve as the liaison with CONTRACTOR in connection with this Agreement.

18. Notices

All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted two days after their deposit in the United States mail, postage prepaid:

COUNTY OF RIVERSIDE

Riverside University Health System
26520 Cactus Ave
Moreno Valley, CA 92555
Attn: PCS for Security Guard Services

CONTRACTOR

HSS Security, LLC.
990 S Broadway, Suite 420
Denver, CO 80209

19. Force Majeure

If either party is unable to comply with any provision of this Agreement due to causes beyond its reasonable control, and which could not have been reasonably anticipated, such as acts of God, acts of war, civil disorders, or other similar acts, such party shall not be held liable for such failure to comply.

20. EDD Reporting Requirements

In order to comply with child support enforcement requirements of the State of California, the COUNTY may be required to submit a Report of Independent Contractor(s) form **DE 542** to the Employment Development Department. The CONTRACTOR agrees to furnish the required data and certifications within 10 days of notification of award of Agreement when required by the EDD. This data will be transmitted to governmental agencies charged with the establishment and enforcement of child

support orders. Failure of the CONTRACTOR to timely submit the data and/or certificates required may result in the contract being awarded to another contractor. In the event a contract has been issued, failure of the CONTRACTOR to comply with all federal and state reporting requirements for child support enforcement or to comply with all lawfully served Wage and Earnings Assignments Orders and Notices of Assignment shall constitute a material breach of Agreement. If CONTRACTOR has any questions concerning this reporting requirement, please call (916) 657-0529. CONTRACTOR should also contact its local Employment Tax Customer Service Office listed in the telephone directory in the State Government section under "Employment Development Department" or access their Internet site at www.edd.ca.gov.

21. Hold Harmless/Indemnification

21.1 CONTRACTOR shall indemnify and hold harmless the County of Riverside, its Agencies, Districts (including Flood Control and Water Conservation District and the Parks and Recreation District), Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnitees) from any liability, action, claim or damage whatsoever, based or asserted upon any services of CONTRACTOR, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature. CONTRACTOR shall defend the Indemnitees at its sole expense including all costs and fees (including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards) in any claim or action based upon such acts, omissions or services.

21.2 With respect to any action or claim subject to indemnification herein by CONTRACTOR, CONTRACTOR shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of COUNTY or Participating Entity; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes CONTRACTOR indemnification to Indemnitees as set forth herein.

21.3 CONTRACTOR'S obligation hereunder shall be satisfied when CONTRACTOR has provided to COUNTY the appropriate form of dismissal relieving COUNTY from any liability for the action or claim involved.

21.4 The specified insurance limits required in this Agreement shall in no way limit or circumscribe CONTRACTOR'S obligations to indemnify and hold harmless the Indemnitees herein from third party claims.

22. Insurance

22.1 Without limiting or diminishing the CONTRACTOR'S obligation to indemnify or hold the COUNTY harmless, CONTRACTOR shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverage's during the term of this Agreement. As respects to the insurance section, the COUNTY herein refers to the County of Riverside, its Agencies, Districts (including Flood Control and Water Conservation District and the Parks and Recreation District), Special Districts, and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents, or representatives as Additional Insureds.

A. Workers' Compensation:

If the CONTRACTOR has employees as defined by the State of California, the CONTRACTOR shall maintain statutory Workers' Compensation Insurance (Coverage A) as prescribed by the laws of the State of California. Policy shall include Employers' Liability (Coverage B) including Occupational Disease with limits not less than \$1,000,000 per person per accident. The policy shall be endorsed to waive subrogation in favor of the COUNTY.

B. Commercial General Liability:

Commercial General Liability insurance coverage, including but not limited to, premises liability, unmodified contractual liability, products and completed operations liability, personal and advertising injury, and cross liability coverage, covering claims which may arise from or out of CONTRACTOR'S performance of its obligations hereunder. Policy shall name the COUNTY as Additional Insured. Policy's limit of liability shall not be less than \$2,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this agreement or be no less than two (2) times the occurrence limit.

C. Vehicle Liability:

If vehicles or mobile equipment is used in the performance of the obligations under this Agreement, then CONTRACTOR shall maintain liability insurance for all owned, non-owned, or hired vehicles so used in an amount not less than \$1,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this agreement or be no less than two (2) times the occurrence limit. Policy shall name the COUNTY as Additional Insureds.

D. General Insurance Provisions - All lines:

1) Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A M BEST rating of not less than A: VIII (A:8) unless such requirements are

waived, in writing, by the County Risk Manager. If the County's Risk Manager waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.

2) The CONTRACTOR must declare its insurance self-insured retention for each coverage required herein. If any such self-insured retention exceeds \$500,000 per occurrence each such retention shall have the prior written consent of the County Risk Manager before the commencement of operations under this Agreement. Upon notification of self-insured retention unacceptable to the COUNTY, and at the election of the County's Risk Manager, CONTRACTOR'S carriers shall either; 1) reduce or eliminate such self-insured retention as respects this Agreement with the COUNTY, or 2) procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.

3) CONTRACTOR shall cause CONTRACTOR'S insurance carrier(s) to furnish the County of Riverside with either 1) a properly executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein, and 2) if requested to do so orally or in writing by the County Risk Manager, provide original Certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect. Further, said Certificate(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that thirty (30) days written notice shall be given to the County of Riverside prior to any material modification, cancellation, expiration or reduction in coverage of such insurance. In the event of a material modification, cancellation, expiration, or reduction in coverage, this Agreement shall terminate forthwith, unless the County of Riverside receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing coverage's set forth herein and the insurance required herein is in full force and effect. CONTRACTOR shall not commence operations until the COUNTY has been furnished original Certificate (s) of Insurance and certified original copies of endorsements and if requested, certified original policies of insurance including all endorsements and any and all other attachments as required in this Section. An individual authorized by the insurance carrier shall sign the original endorsements for each policy and the Certificate of Insurance.

4) It is understood and agreed to by the parties hereto that the CONTRACTOR'S insurance shall be construed as primary insurance, and the COUNTY'S insurance and/or deductibles and/or self-insured retention's or self-insured programs shall not be construed as contributory.

5) If, during the term of this Agreement or any extension thereof, there is a material change in the scope of services; or, there is a material change in the equipment to be used in the performance of the scope

of work; or, the term of this Agreement, including any extensions thereof, exceeds five (5) years; the COUNTY reserves the right to adjust the types of insurance and the monetary limits of liability required under this Agreement, if in the County Risk Manager's reasonable judgment, the amount or type of insurance carried by the CONTRACTOR has become inadequate.

6) CONTRACTOR shall pass down the insurance obligations contained herein to all tiers of subcontractors working under this Agreement.

7) The insurance requirements contained in this Agreement may be met with a program(s) of self-insurance acceptable to the COUNTY.

8) CONTRACTOR agrees to notify COUNTY of any claim by a third party or any incident or event that may give rise to a claim arising from the performance of this Agreement.

23. General

23.1 CONTRACTOR shall not delegate or assign any interest in this Agreement, whether by operation of law or otherwise, without the prior written consent of COUNTY. Any attempt to delegate or assign any interest herein shall be deemed void and of no force or effect.

23.2 Any waiver by COUNTY of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term of this Agreement. Failure on the part of COUNTY to require exact, full, and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms or preventing COUNTY from enforcement of the terms of this Agreement.

23.3 In the event the CONTRACTOR receives payment under this Agreement, which is later disallowed by COUNTY or the Participating Entity for nonconformance with the terms of the Agreement, the CONTRACTOR shall promptly refund the disallowed amount on request; or at its option the COUNTY or the Participating Entity may offset the amount disallowed from any payment due to the CONTRACTOR.

23.4 CONTRACTOR shall not provide partial delivery or shipment of services or products unless specifically stated in the Agreement.

23.5 CONTRACTOR shall not provide any services or products subject to any chattel mortgage or under a conditional sales contract or other agreement by which an interest is retained by a third party. The CONTRACTOR warrants that it has good title to all materials or products used by CONTRACTOR or provided to COUNTY and Participating Entity pursuant to this Agreement, free from all liens, claims, or encumbrances.

23.6 Nothing in this Agreement shall prohibit the COUNTY and Participating Entity from acquiring the same type or equivalent equipment, products, materials or services from other sources, when deemed to be in its best interest. The COUNTY and Participating Entity reserve the right to purchase more or less than the quantities specified in this Agreement.

23.7 The COUNTY agrees to cooperate with the CONTRACTOR in the CONTRACTOR's performance under this Agreement, including, if stated in the Agreement, providing the CONTRACTOR with reasonable facilities and timely access to COUNTY data, information, and personnel.

23.8 CONTRACTOR shall comply with all applicable Federal, State and local laws and regulations. CONTRACTOR will comply with all applicable COUNTY and Participating Entity policies and procedures. In the event that there is a conflict between the various laws or regulations that may apply, the CONTRACTOR shall comply with the more restrictive law or regulation.

23.9 CONTRACTOR shall comply with all air pollution control, water pollution, safety and health ordinances, statutes, or regulations, which apply to performance under this Agreement.

23.10 CONTRACTOR shall comply with all requirements of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor and the State of California (Cal/OSHA).

23.11 This Agreement shall be governed by the laws of the State of California. Any legal action related to the performance or interpretation of this Agreement shall be filed only in the Superior Court of the State of California located in Riverside, California, and the parties waive any provision of law providing for a change of venue to another location. In the event any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

23.12 This Agreement, including any attachments or exhibits, constitutes the entire Agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous representations, proposals, discussions and communications, whether oral or in writing. This Agreement may be changed or modified only by a written amendment signed by authorized representatives of both parties.

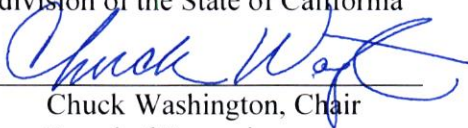
23.13 Each Party to this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The Parties further agree that the electronic signatures of the Parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound,

symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

[SIGNATURE PAGE FOLLOWS]


IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: 
Chuck Washington, Chair
Board of Supervisors

Dated: 10/22/2024

HSS SECURITY, LLC., a Delaware Limited Liability Company

By: 
Name: Bryan
Title: President

Dated: Sep 26, 2024

ATTEST:
Kimberly Rector
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM:
Minh C. Tran
County Counsel

By: Raymond M. Mistica
Raymond M. Mistica
Deputy County Counsel

**EXHIBIT A
SCOPE OF SERVICES**

A1.0 General Information: This Agreement is being issued to the CONTRACTOR to provide armed and unarmed security guard services to the COUNTY. COUNTY and Participating Entity will work with the CONTRACTOR to develop specific Post Orders for each location. Those Post Orders will be attached to this Agreement and in addition to the services required herein will contain the specific location, days, hours and post service requirements.

A1.1 The COUNTY desires to maintain a safe environment and maintain a favorable image for all employees and the public it serves and considers these two things to be a major asset of a security guard service provider. CONTRACTOR'S Security guard's appearance, attitude, courtesy, job knowledge, and training are influential in creating such a safe and favorable environment.

A1.2 For the CONTRACTOR to be able to respond effectively to any and all situations that may arise, the COUNTY staff shall not possess direct supervisory authority over CONTRACTOR'S security guards while on duty; all directives will come from the CONTRACTOR. If any direction is given to a guard by COUNTY staff, it is only to be used to focus the security guard's attention to a particular situation or event and is not intended to replace or usurp the CONTRACTOR'S relationship with each security guard.

A1.3 COUNTY prohibits the use of arrest powers by CONTRACTOR'S security personnel. Security personnel powers of arrest are no greater than that of a private citizen. CONTRACTOR shall assume full liability for any of their employees in the exercising of any police authority. When necessary, the proper police authority shall be summoned. CONTRACTOR'S security personnel shall not use force, except when absolutely necessary for self-defense. CONTRACTOR'S security personnel shall always be cooperative with authorized emergency personnel by providing assistance while not interfering in the performance of their duties.

A2.0 CONTRACTOR'S Requirements:

A2.1 CONTRACTOR must be licensed by the State of California in order to perform armed and/or unarmed security guard services as required throughout the period of performance of this Agreement. This includes a Private Patrol Operator license and any business licenses issued by an authorized entity within the County of Riverside. A copy of this license must be provided to COUNTY upon award of this Agreement as well as during any renewal periods that cover the period of performance of this Agreement.

A2.2 CONTRACTOR must investigate the background and references of each security guard that would be assigned to the COUNTY and Participating Entity and confirm each guard's past record of honest and law-abiding behavior. CONTRACTOR must advise COUNTY and Participating Entity liaisons of the results of these investigations as they relate to security guards that are or could be assigned throughout the term of this Agreement.

A2.3 CONTRACTOR must have all security guard personnel and/or security company employees pass a Homeland Security Background Check at the company's expense and provide a copy of that check to the COUNTY upon award of this Agreement.

A2.4 CONTRACTOR must provide a copy of permanent (not temporary) Individual State Guard License to COUNTY for ALL guards assigned to a location under this Agreement.

A2.5 CONTRACTOR must provide quality and experienced security guards and acknowledge that the service provided is a critical element of this Agreement.

A2.6 All security guards employed by the CONTRACTOR and assigned to a COUNTY/Participating Entity location shall meet the requirements of the California State Department of Consumer Affairs Bureau of Security and Investigative Services (BSIS). This includes possession of a current guard registration permit. Every Security Guard employed by a Private Patrol Operator, or a Security Guard employed by a lawful business who carries a firearm or baton, must possess a valid firearm or baton permit / certificate along with a valid Security Guard registration issued by the Bureau. All armed security guards employed by the CONTRACTOR and assigned to a COUNTY/Participating Entity location must have the applicable firearms permit associated to their BSIS registration. CONTRACTOR must provide proof of registration for each guard assigned to a COUNTY/Participating Entity location upon award of this Agreement.

A2.7 CONTRACTOR security personnel shall be adequately trained and experienced in the specific duties noted in this Agreement and in addition, must be trained in basic first-aid, the use of all-purpose fire extinguishers, drug/narcotics identification, bomb threat situations, and be specifically trained for each piece of security equipment carried. CONTRACTOR shall, at their own expense, have all assigned guards complete an established company training program. Proof of training must be provided to the COUNTY upon award of this Agreement.

A2.8 CONTRACTOR must provide a copy of CPR/First Aid Training card for each security guard that will be assigned to the COUNTY upon award of this Agreement.

A2.9 CONTRACTOR shall, at the company's expense, have all assigned guards complete an established company training program, and shall make evidence of such training available to the County upon award of an Agreement resulting from this solicitation.

A2.10 CONTRACTOR shall, at the CONTRACTOR's expense, conduct scheduled drug screening of armed security guards assigned to all COUNTY/Participating Entity facilities. At least twenty-five percent (25%) of security guards per quarter are required to undergo drug and/or alcohol screening. CONTRACTOR must document and log these events for COUNTY review and make them available upon request.

A2.11 CONTRACTOR's security supervisor will perform on-site visits (announced or unannounced) of each security guard on duty, as a minimum, once per week per shift. Inspections should be documented in the activities log or as outlined by the Post Orders. The awarded contractor and County representative will work together to schedule inspections, identify and address issues, determine progress of the services provided and identify goals for continued security monitoring.

A3.0 Post Orders

A3.1 To ensure quality of service at each location, written Post Orders will be made between the CONTRACTOR and each COUNTY/Participating Entity pursuant to this Agreement. The Post Orders will contain the specific locations, work hours, number and level of security personnel and specific departmental requirements such as the department contact and invoicing location. The security company will ensure that all guards are trained to execute their duties.

It shall be the responsibility of the CONTRACTOR to perform a physical inspection of the facility with the COUNTY/Participating Entity site manager to prepare a vulnerability assessment of the complex and to coordinate a written set of instructions for security guards at each duty post, herein called Post Orders. The security company is to work with COUNTY/Participating Entity staff to develop a partnership in security and to give feedback on security issues. The written Post Orders shall be approved by the COUNTY and CONTRACTOR.

A3.2 Post Orders will include, but are not limited, to the following:

- a) Timing of specific duties to be discharged, such as locking and opening doors, turning lights off and on, etc.
- b) Checking critical devices such as the security system alarm and/or fire panel, valves, or gauges, as required per facility on an as needed basis.
- c) Required reading and signing updates of Post Orders to confirm the guards understanding and compliance.
- d) Contractor's management personnel documentation of post checks and on-the-job training.
- e) Work hours and locations.
- f) Department and the security company contact information, including emergency contacts.
- g) Invoicing information and contacts for both department and the security company.
- h) Reporting requirements, including logbooks, incident reports and/or activity reports.
- i) Names, information and required documentation for each guard assigned to the department.
- j) On-time response scenario and situations should be included within these instructions
- k) A copy of the approved Post Orders will remain on site at the location of assignment.
- l) Each time the Post Orders are updated, the most current agreed upon document will be sent to all parties.
- m) One copy will be sent to Central Purchasing for contract compliance.

A3.2 A copy of all Post Orders will be provided to COUNTY Purchasing by the Participating Entity representative to be included as an attachment to this Agreement prior to the start of service. As Post Orders are updated, it will be the Participating Entity representative's responsibility to provide those amended Post Orders to COUNTY Purchasing.

A3.3 CONTRACTOR will notify the proper Participating Entity representative(s) listed in the Post Orders when guards assigned per schedule are absent or tardy.

A3.4 Any incident that involves injury, property damage, criminal activity, law enforcement/Fire/paramedic response and/or the use of force, must be immediately reported to COUNTY/Participating Entity's designee. In addition, the security guard involved must complete an incident report before the end of their shift. The incident report is to be reviewed and signed off on by the

CONTRACTOR's management personnel and within 24 hours of the incident, provide a copy to the assigned agency.

A3.5 Should there be a change in the Participating Entity's requirements for security services, CONTRACTOR will adjust the number of personnel when required. COUNTY will endeavor to give CONTRACTOR at least a 24-hour written or verbal notice whenever there is to be an increase or decrease in personnel needs for services. Any change in personnel shall not affect the quoted hourly rate to be paid for the services provided. Post Orders should be adjusted accordingly.

A3.6 Participating Entity provides a variety of services and may have unique requirements, such as working weekends and holidays or having a need for a full 24 hours of service to be provided by multiple guards. Some department may prefer to have more than one guard on duty during a shift or have guards work in teams to cover larger areas. Departments who provide mental health services or public health services may request a guard with some additional knowledge and/or training in these areas. The Participating Entity will contact the CONTRACTOR with these specific requests and will develop an appropriate Post Order with the CONTRACTOR that best meets their departmental needs.

A3.7 One specific area of requests that may come up is seeking a CONTRACTOR that has security guards who are willing and able to pass a Sheriff's Level 1 Background Clearance at the expense of the Participating Entity. This request may pertain to any CONTRACTOR security personnel that has physical and/or virtual access to the current certain confidential and secure systems and/or environments.

A3.8 CONTRACTOR must provide to the participating department representative on each guard assigned to their County location under Post Orders, the following:

- a) Full legal name, and any aliases.
- b) Date of birth.
- c) California driver's license number.
- d) Current address and telephone number (residence).
- e) One current color photograph (at least 2" X 3" full face front, head and shoulders only)
- f) All requested guard cards (copy only), proof of registration and proof of trainings.

A3.9 In addition to the above requirements, the following information will be kept in the CONTRACTOR's security personnel file and be reviewed upon request from the County participating department(s):

- a) Live Scan criminal history check through the Department of Justice (DOJ), Homeland Security Background check and the Federal Bureau of Investigations (FBI)
- b) Original guard card which will be current and active at all times during their assignment to the County.
- c) Contractor's criminal background investigation information.
- d) Personal references and credit history check
- e) Physical and drug/alcohol testing.
- f) First Aid/CPR card
- g) All original training documentation

A3.10 It is required that the CONTRACTOR staff each Post Order assignment with the same security personnel on a continual basis until such time the COUNTY or Participating Entity determine otherwise or as mutually agreed upon between COUNTY or the Participating Entity and CONTRACTOR.

A3.11 Service lead time for scheduling will be twenty (20) calendar days for new service and ten (10) calendar days for changes to existing Post Orders.

A4.0 CONTRACTOR's Security Personnel Requirements:

A4.1 Lawfully prevent unauthorized access and secure areas within the County and Participating Entity facilities.

A4.2 Selected security guard(s) at each Post must possess and exercise strong personal interactive skills in dealing with the public.

A4.3 Requirements for internal security post, internal and external patrol, and surveillance monitoring and log-in sheet will be clearly outlined in the Post Orders and as approved by the COUNTY and Participating Entity.

A4.4 The assigned security guard on duty at each Participating Entity location are required to notify the CONTRACTOR (as the employer) of being given any COUNTY owned equipment, property and/or keys or key cards. CONTRACTOR'S management will establish guidelines, orders and safeguards for such items.

A4.5 Each security guard will be required his/her own company issued safety gear.

A4.6 Each security guards must carry and be fully trained in the use of portable communication units (cell phones, radios, etc.) and maintain the ability to readily communicate with the assigned Participating Entity staff, and other agencies such as fire, police, and ambulance at all times. Cell phone number shall be made available to COUNTY staff as part of the Post Order for emergency response.

A4.7 Security guards are expected to display a professional image and manner at all times while on duty. Consistent with this is the expectation that security guards will be focused on being alert to their surroundings at all times while on duty and will not be engaged in any activities that distract them (i.e. reading, eating, smoking, playing on their phone, sleeping, etc.) from the performance of their assigned duties.

A4.8 Security guards shall have normal concern for their own physical safety and shall take reasonable precautions not to place themselves in situations which would encourage violence or abuse against them or other persons in the area.

A4.9 A security log will be maintained at each Participating Entity site which has an assigned security guard. This log will remain the property of the COUNTY or Participating Entity. All routine and serious incidents will be logged by the security guard and reported (on a daily basis) to the appropriate security CONTRACTOR supervisor as well as the Participating Entity site supervisor. These incidents may include, but not be limited to, any bomb threats, accidents to personnel, acts of violence, theft, visitors and their reason for being at the facility after normal business hours include vehicle number, license plate, make and model of the vehicle.

A4.10 Depending on the needs of the participating department, the security company and its personnel may be entrusted with keys, badges, or other special knowledge to ensure that the security company has unfettered access to a facility. Physical access devices are to always remain at the facility and never be taken off-site without the express permission of the Participating Entity. Security personnel shall provide a means at the security company’s expense to safely store keys and maintain a key log. Any expense that the County or Participating Entity incurs because of lost, damaged, misuse, negligence or malicious use of the access devices shall be promptly reimbursed by the security company.

A5.0 CONTRACTOR Security Personnel’s Uniform:

A5.1 Security personnel shall be outfitted in attractive uniforms appropriate to the type of assignment that they are working and be consistent with the design styles listed below:

A.) Design:

1. Shirt with logo patch;
2. Tie (Optional);
3. Coordinated trousers;
4. Coordinated belt;
5. Cap with metal badge;
6. Uniform coat;
7. Security guard badge.

B.) Blazer Design:

1. Shirt with logo patch;
2. Tie (Optional);
3. Coordinated dress slacks;
4. Coordinated dress belt;
5. Two-button blazer;
6. Security guard badge

A5.2 Security company logo must be identified on the uniform.

A5.3 Security guards must at all times wear clean, pressed, full uniform while on duty. Security personnel are expected to maintain a clean and professional appearance. Uniform will be in unity with the time of season. Security guard’s personal appearance must be exemplary. Uniforms shall not have rips, tears, visible repairs, missing buttons, excessive tightness, or bagginess.

A5.4 Personal hygiene is essential. All security personnel must maintain a clean, presentable appearance. Personal hygiene includes a regular bath/shower, use of deodorant, and appropriate oral hygiene.

A5.4 Security personnel are expected to maintain appropriate and professional hairstyles. Beards, sideburns and mustaches must be clean and neatly groomed. Hair must be properly restrained for its length and job assignment.

A6.0 CONTRACTORS Service Areas:

ZONE 1		
Western County		
Check Box	City	Zip Code
X	Corona	92877
X	Corona	92878
X	Corona	92879
X	Corona	92880
X	Corona	92881

X	Corona	92882
X	Corona	92883
X	Elsinore	92530
X	Elsinore	92531
X	Elsinore	92532
X	Homeland	92548
X	Riverside / March AFB	92518
X	Riverside	92519
X	Mira Loma	91752
X	Moreno Valley	92551
X	Moreno Valley	92552
X	Moreno Valley	92553
X	Moreno Valley	92554
X	Moreno Valley	92555
X	Moreno Valley	92556
X	Moreno Valley	92557
X	Norco	92860
X	Nuevo	92567
X	Perris	92570
X	Perris	92571
X	Perris	92572
X	Riverside	92501
X	Riverside	92502
X	Riverside	92503
X	Riverside	92504
X	Riverside	92505
X	Riverside	92506
X	Riverside	92507
X	Riverside	92508
X	Riverside / Rubidoux	92509
X	Riverside	92515
X	Riverside	92516
X	Riverside	92517
X	Romoland / Sun City	92585
X	Riverside	92513
X	Riverside	92514

X	Sun City	92586
X	Sun City / Canyon Lake / Quail Valley	92587
X	Wildomar	92595

ZONE 2		
Mid & Southwest County		
Check Box	City	Zip Code
X	Aguanga	92536
X	Anza	92539
X	Banning	92220
X	Beaumont / Cherry Valley	92223
X	Cabazon	92230
X	Calimesa	92320
X	Hemet	92543
X	Hemet	92545
X	Hemet	92546
X	Hemet	92544
X	Idyllwild	92549
X	Menifee / Sun City	92584
X	Mountain Center	92561
X	Murrieta	92562
X	Murrieta	92563
X	Murrieta	92564
X	Lakeview	92567
X	San Jacinto	92581
X	San Jacinto	92582
X	San Jacinto / Gilman Springs	92583
X	Temecula	92590
X	Temecula	92591
X	Temecula	92592
X	Temecula	92593
X	Winchester	92596
X	Temecula	92589

ZONE 3		
Desert & Eastern County		

Check Box	City	Zip Code
X	Blythe	92225
X	Blythe	92226
X	Cathedral City	92234
X	Cathedral City	92235
X	Coachella	92236
X	Desert Center/ Eagle Mountain	92239
X	Desert Hot Springs	92240
X	Indian Wells	92210
X	Palm Desert	92210
X	Indio	92201
X	Chiriaco Summit	92201
X	Indio	92202
X	Indio	92203
X	Desert Hot Springs	92241
X	La Quinta	92253
X	Mecca	92254
X	Palm Desert	92255
X	Palm Desert	92211
X	Palm Desert	92260
X	Palm Desert	92261
X	North Palm Springs	92258
X	Palm Springs	92262
X	Palm Springs	92263
X	Palm Springs	92264
X	Rancho Mirage	92270
X	Ripley	92225
X	Thermal	92274
X	Thousand Palms	92276
X	Cabazon / Whitewater	92282
X	Palm Springs	92292

**EXHIBIT B
PAYMENT PROVISION**

B1.0 Rate Structure: Guard rates listed below reflect the hourly rate per Fiscal Year (FY) for regular, overtime, holiday hours and based on the classification level of the guard requested. Areas with “N/A” indicate that the CONTRACTOR does not provide that specific service level for that location.

B1.0 a) Fiscal Year is defined as July 1st through June 30th of the following year.

Fiscal Year	ZONE 1, 2 & 3 Service Description	Type	Hour Rate	Experience Level		
				Level 1 Hourly Rate	Level 2 Hourly Rate	Level 3 Hourly Rate
	NON-SUPERVISOR					
	Armed Security Guard Services	Regular		\$ 38.71	\$ 40.32	\$ 41.94
	Armed Security Guard Services	Overtime		\$ 58.07	\$ 60.48	\$ 62.91
	Armed Security Guard Services	Holiday		\$ 58.07	\$ 60.48	\$ 62.91
	Armed Security Guard with Vehicle Services	Regular		\$ 44.52	\$ 46.37	\$ 48.23
	Armed Security Guard with Vehicle Services	Overtime		\$ 66.78	\$ 69.56	\$ 72.35
	Armed Security Guard with Vehicle Services	Holiday		\$ 66.78	\$ 69.56	\$ 72.35
	Unarmed Security Guard Services	Regular		\$ 33.87	\$ 35.48	\$ 37.10
	Unarmed Security Guard Services	Overtime		\$ 50.81	\$ 53.22	\$ 55.65
	Unarmed Security Guard Services	Holiday		\$ 50.81	\$ 53.22	\$ 55.65
	Unarmed Security Guard with Vehicle Services	Regular		\$ 38.95	\$ 40.81	\$ 42.66
	Unarmed Security Guard with Vehicle Services	Overtime		\$ 58.43	\$ 61.22	\$ 63.99
	Unarmed Security Guard with Vehicle Services	Holiday		\$ 58.43	\$ 61.22	\$ 63.99
	SUPERVISOR					
	Armed Supervisor Security Guard Services	Regular	\$ 46.77			
	Armed Supervisor Security Guard Services	Overtime	\$ 70.16			
	Armed Supervisor Security Guard Services	Holiday	\$ 70.16			
	Armed Supervisor Security Guard with Vehicle Services	Regular	\$ 53.79			
	Armed Supervisor Security Guard with Vehicle Services	Overtime	\$ 80.69			
	Armed Supervisor Security Guard with Vehicle Services	Holiday	\$ 80.69			
	Unarmed Supervisor Security Guard Services	Regular	\$ 41.94			
	Unarmed Supervisor Security Guard Services	Overtime	\$ 62.91			
	Unarmed Supervisor Security Guard Services	Holiday	\$ 62.91			
	Unarmed Supervisor Security Guard with Vehicle Services	Regular	\$ 48.23			
	Unarmed Supervisor Security Guard with Vehicle Services	Overtime	\$ 72.35			
	Unarmed Supervisor Security Guard with Vehicle Services	Holiday	\$ 72.35			

Fiscal Year	ZONE 1, 2 & 3 Service Description	Type	Hour Rate	Experience Level		
				Level 1 Hourly Rate	Level 2 Hourly Rate	Level 3 Hourly Rate
FY 24/25						
	NON-SUPERVISOR					
	Armed Security Guard Services	Regular		\$ 40.65	\$ 42.34	\$ 44.04
	Armed Security Guard Services	Overtime		\$ 60.98	\$ 63.51	\$ 66.06
	Armed Security Guard Services	Holiday		\$ 60.98	\$ 63.51	\$ 66.06
	Armed Security Guard with Vehicle Services	Regular		\$ 46.75	\$ 48.69	\$ 50.64
	Armed Security Guard with Vehicle Services	Overtime		\$ 70.13	\$ 73.04	\$ 75.96
	Armed Security Guard with Vehicle Services	Holiday		\$ 70.13	\$ 73.04	\$ 75.96
	Unarmed Security Guard Services	Regular		\$ 35.56	\$ 37.25	\$ 38.96
	Unarmed Security Guard Services	Overtime		\$ 53.34	\$ 55.88	\$ 58.44
	Unarmed Security Guard Services	Holiday		\$ 53.34	\$ 55.88	\$ 58.44
	Unarmed Security Guard with Vehicle Services	Regular		\$ 40.90	\$ 42.85	\$ 44.79
	Unarmed Security Guard with Vehicle Services	Overtime		\$ 61.35	\$ 64.28	\$ 67.19
	Unarmed Security Guard with Vehicle Services	Holiday		\$ 61.35	\$ 64.28	\$ 67.19
	SUPERVISOR					
	Armed Supervisor Security Guard Services	Regular	\$ 49.11			
	Armed Supervisor Security Guard Services	Overtime	\$ 73.67			
	Armed Supervisor Security Guard Services	Holiday	\$ 73.67			
	Armed Supervisor Security Guard with Vehicle Services	Regular	\$ 56.48			
	Armed Supervisor Security Guard with Vehicle Services	Overtime	\$ 84.72			
	Armed Supervisor Security Guard with Vehicle Services	Holiday	\$ 84.72			
	Unarmed Supervisor Security Guard Services	Regular	\$ 44.04			
	Unarmed Supervisor Security Guard Services	Overtime	\$ 66.06			
	Unarmed Supervisor Security Guard Services	Holiday	\$ 66.06			
	Unarmed Supervisor Security Guard with Vehicle Services	Regular	\$ 50.64			
	Unarmed Supervisor Security Guard with Vehicle Services	Overtime	\$ 75.96			
	Unarmed Supervisor Security Guard with Vehicle Services	Holiday	\$ 75.96			

Fiscal Year	ZONE 1, 2 & 3 Service Description	Type	Hour Rate	Experience Level		
				Level 1 Hourly Rate	Level 2 Hourly Rate	Level 3 Hourly Rate
FY 25/26						
	NON-SUPERVISOR					
	Armed Security Guard Services	Regular		\$ 42.68	\$ 44.46	\$ 46.24
	Armed Security Guard Services	Overtime		\$ 64.02	\$ 66.69	\$ 69.36
	Armed Security Guard Services	Holiday		\$ 64.02	\$ 66.69	\$ 69.36
	Armed Security Guard with Vehicle Services	Regular		\$ 49.09	\$ 51.12	\$ 53.17
	Armed Security Guard with Vehicle Services	Overtime		\$ 73.64	\$ 76.68	\$ 79.76
	Armed Security Guard with Vehicle Services	Holiday		\$ 73.64	\$ 76.68	\$ 79.76
	Unarmed Security Guard Services	Regular		\$ 37.34	\$ 39.11	\$ 40.91
	Unarmed Security Guard Services	Overtime		\$ 56.01	\$ 58.67	\$ 61.37
	Unarmed Security Guard Services	Holiday		\$ 56.01	\$ 58.67	\$ 61.37
	Unarmed Security Guard with Vehicle Services	Regular		\$ 42.95	\$ 44.99	\$ 47.03
	Unarmed Security Guard with Vehicle Services	Overtime		\$ 64.43	\$ 67.49	\$ 70.55
	Unarmed Security Guard with Vehicle Services	Holiday		\$ 64.43	\$ 67.49	\$ 70.55
	SUPERVISOR					
	Armed Supervisor Security Guard Services	Regular	\$ 51.57			
	Armed Supervisor Security Guard Services	Overtime	\$ 77.36			
	Armed Supervisor Security Guard Services	Holiday	\$ 77.36			
	Armed Supervisor Security Guard with Vehicle Services	Regular	\$ 59.30			
	Armed Supervisor Security Guard with Vehicle Services	Overtime	\$ 88.95			
	Armed Supervisor Security Guard with Vehicle Services	Holiday	\$ 88.95			
	Unarmed Supervisor Security Guard Services	Regular	\$ 46.24			
	Unarmed Supervisor Security Guard Services	Overtime	\$ 69.36			
	Unarmed Supervisor Security Guard Services	Holiday	\$ 69.36			
	Unarmed Supervisor Security Guard with Vehicle Services	Regular	\$ 53.17			
	Unarmed Supervisor Security Guard with Vehicle Services	Overtime	\$ 79.76			
	Unarmed Supervisor Security Guard with Vehicle Services	Holiday	\$ 79.76			

Fiscal Year	ZONE 1, 2 & 3 Service Description	Type	Hour Rate	Experience Level		
				Level 1 Hourly Rate	Level 2 Hourly Rate	Level 3 Hourly Rate
FY 26/27						
	NON-SUPERVISOR					
	Armed Security Guard Services	Regular		\$ 44.81	\$ 46.68	\$ 48.55
	Armed Security Guard Services	Overtime		\$ 67.22	\$ 70.02	\$ 72.83
	Armed Security Guard Services	Holiday		\$ 67.22	\$ 70.02	\$ 72.83
	Armed Security Guard with Vehicle Services	Regular		\$ 51.54	\$ 53.68	\$ 55.83
	Armed Security Guard with Vehicle Services	Overtime		\$ 77.31	\$ 80.52	\$ 83.75
	Armed Security Guard with Vehicle Services	Holiday		\$ 77.31	\$ 80.52	\$ 83.75
	Unarmed Security Guard Services	Regular		\$ 39.21	\$ 41.07	\$ 42.96
	Unarmed Security Guard Services	Overtime		\$ 58.82	\$ 61.61	\$ 64.44
	Unarmed Security Guard Services	Holiday		\$ 58.82	\$ 61.61	\$ 64.44
	Unarmed Security Guard with Vehicle Services	Regular		\$ 45.10	\$ 47.24	\$ 49.38
	Unarmed Security Guard with Vehicle Services	Overtime		\$ 67.65	\$ 70.86	\$ 74.07
	Unarmed Security Guard with Vehicle Services	Holiday		\$ 67.65	\$ 70.86	\$ 74.07
	SUPERVISOR					
	Armed Supervisor Security Guard Services	Regular	\$ 54.15			
	Armed Supervisor Security Guard Services	Overtime	\$ 81.23			
	Armed Supervisor Security Guard Services	Holiday	\$ 81.23			
	Armed Supervisor Security Guard with Vehicle Services	Regular	\$ 62.27			
	Armed Supervisor Security Guard with Vehicle Services	Overtime	\$ 93.41			
	Armed Supervisor Security Guard with Vehicle Services	Holiday	\$ 93.41			
	Unarmed Supervisor Security Guard Services	Regular	\$ 48.55			
	Unarmed Supervisor Security Guard Services	Overtime	\$ 72.83			
	Unarmed Supervisor Security Guard Services	Holiday	\$ 72.83			
	Unarmed Supervisor Security Guard with Vehicle Services	Regular	\$ 55.83			
	Unarmed Supervisor Security Guard with Vehicle Services	Overtime	\$ 83.75			
	Unarmed Supervisor Security Guard with Vehicle Services	Holiday	\$ 83.75			

Fiscal Year	ZONE 1, 2 & 3 Service Description	Type	Hour Rate	Experience Level		
				Level 1 Hourly Rate	Level 2 Hourly Rate	Level 3 Hourly Rate
FY 27/28						
	NON-SUPERVISOR					
	Armed Security Guard Services	Regular		\$ 47.05	\$ 49.01	\$ 50.98
	Armed Security Guard Services	Overtime		\$ 70.58	\$ 73.52	\$ 76.47
	Armed Security Guard Services	Holiday		\$ 70.58	\$ 73.52	\$ 76.47
	Armed Security Guard with Vehicle Services	Regular		\$ 54.12	\$ 56.36	\$ 58.62
	Armed Security Guard with Vehicle Services	Overtime		\$ 81.18	\$ 84.54	\$ 87.93
	Armed Security Guard with Vehicle Services	Holiday		\$ 81.18	\$ 84.54	\$ 87.93
	Unarmed Security Guard Services	Regular		\$ 41.17	\$ 43.12	\$ 45.11
	Unarmed Security Guard Services	Overtime		\$ 61.76	\$ 64.68	\$ 67.67
	Unarmed Security Guard Services	Holiday		\$ 61.76	\$ 64.68	\$ 67.67
	Unarmed Security Guard with Vehicle Services	Regular		\$ 47.36	\$ 49.60	\$ 51.85
	Unarmed Security Guard with Vehicle Services	Overtime		\$ 71.04	\$ 74.40	\$ 77.78
	Unarmed Security Guard with Vehicle Services	Holiday		\$ 71.04	\$ 74.40	\$ 77.78
	SUPERVISOR					
	Armed Supervisor Security Guard Services	Regular	\$ 56.86			
	Armed Supervisor Security Guard Services	Overtime	\$ 85.29			
	Armed Supervisor Security Guard Services	Holiday	\$ 85.29			
	Armed Supervisor Security Guard with Vehicle Services	Regular	\$ 65.38			
	Armed Supervisor Security Guard with Vehicle Services	Overtime	\$ 98.07			
	Armed Supervisor Security Guard with Vehicle Services	Holiday	\$ 98.07			
	Unarmed Supervisor Security Guard Services	Regular	\$ 50.98			
	Unarmed Supervisor Security Guard Services	Overtime	\$ 76.47			
	Unarmed Supervisor Security Guard Services	Holiday	\$ 76.47			
	Unarmed Supervisor Security Guard with Vehicle Services	Regular	\$ 58.62			
	Unarmed Supervisor Security Guard with Vehicle Services	Overtime	\$ 87.93			
	Unarmed Supervisor Security Guard with Vehicle Services	Holiday	\$ 87.93			

EXHIBIT C
Pricing for Additional Service Descriptions

1.0 Cost

RUHS - Moreno Valley, MSC, CPC
Rate Table - Through 1/1/2024-12/31/2029

Item	Contracted Rates			Budget Estimates*			
	Billing Unit	Billing Rate	Worked FTEs	Weekly Volume	Monthly Costs	Annual Volume	Annual Costs
Exempt Program Manager	Hours	\$ 69.52	0.5	20	\$ 6,042	1,043	\$ 72,503
Facility Supervisor Moreno Valley	Hours	\$ 51.59	1.0	40	\$ 8,966	2,086	\$ 107,593
Shift Supervisor Moreno Valley	Hours	\$ 52.08	4.2	168	\$ 38,021	8,760	\$ 456,254
Security Officer Moreno Valley	Hours	\$ 40.33	21.4	857	\$ 150,077	44,660	\$ 1,800,929
Security Officer Moreno MSC	Hours	\$ 40.33	4.2	168	\$ 29,437	8,760	\$ 353,247
Security Officer Moreno CPC	Hours	\$ 40.33	1.6	63	\$ 10,951	3,259	\$ 131,416
Estimated Holiday "Overtime" Differential	Hours	150%			\$ 2,602	1,480	\$ 31,227
				<u>32.9</u>	<u>\$ 246,097</u>		<u>\$ 2,953,169</u>

* Budget estimates are provided as a courtesy to assist in budget preparation. Budget estimates are based on volumes related to planned posts, actual volumes may vary.

** HSS commits to maintaining all living wage requirements and, when increases are mandated by labor law requirements, will provide RUHS with new invoice rates for all positions included in any mandated increase.

**RUHS- Arlington Campus
Rate Table - Through 1/1/2024-12/31/2029**

Item	Contracted Rates		Budget Estimates*				
	Billing Unit	Billing Rate	Worked FTEs	Weekly Volume	Monthly Costs	Annual Volume	Annual Costs
Exempt Program Manager	Hours	\$ 69.52	0.5	20	\$ 6,042	1,043	\$ 72,503
Facility Supervisor Arlington	Hours	\$ 51.59	1.0	40	\$ 8,966	2,086	\$ 107,593
Shift Supervisor Arlington	Hours	\$ 52.08	3.2	128	\$ 28,968	6,674	\$ 347,622
Security Officer Arlington	Hours	\$ 40.33	18.2	728	\$ 127,561	37,960	\$ 1,530,737
Estimated Holiday "Overtime" Differential	Hours	150%			\$ 1,814	1,024	\$ 21,764
			<u>22.9</u>		<u>\$ 173,352</u>		<u>\$ 2,080,219</u>

* Budget estimates are provided as a courtesy to assist in budget preparation. Budget estimates are based on volumes related to planned posts, actual volumes may vary.

** HSS commits to maintaining all living wage requirements and, when increases are mandated by labor law requirements, will provide RUHS with new invoice rates for all positions included in any mandated increase.

**RUHS- BHU Harrison
Rate Table - Through 1/1/2024-12/31/2029**

Item	Contracted Rates		Worked FTEs	Weekly Volume	Budget Estimates*		
	Billing Unit	Billing Rate			Monthly Costs	Annual Volume	Annual Costs
Exempt Program Manager	Hours	\$ 69.52	1.0	40	\$ 12,084	2,086	\$ 145,006
Shift Supervisor BHU Harrison	Hours	\$ 52.08	1.0	40	\$ 9,053	2,086	\$ 108,632
Security Officer BHU Harrison	Hours	\$ 40.33	15.8	632	\$ 110,740	32,954	\$ 1,328,882
Estimated Holiday "Overtime" Differential	Hours	150%			\$ 1,313		\$ 15,754
				<u>17.8</u>	<u>\$ 133,189</u>		<u>\$ 1,598,273</u>

* Budget estimates are provided as a courtesy to assist in budget preparation. Budget estimates are based on volumes related to planned posts, actual volumes may vary.

** HSS commits to maintaining all living wage requirements and, when increases are mandated by labor law requirements, will provide RUHS with new invoice rates for all positions included in any mandated increase.

2.0 Definitions:

For purposes of the Security Guard Services, the following definitions shall apply:

Security Program Manager/Facility Security Supervisor – Defined as a HSS employee who is responsible for oversight of the day-to-day security operation at a specific County facility or facilities.

The individual(s) are assigned in a management capacity, Monday through Friday on the day shift. These manager(s) will be the day-to-day contact for the Facility Security Representative.

The individual(s) coordinates with the Facility Security Representative on all security operations and all security-related training activities (including the programmed periodic training).











16. HSS_PSA Armed and Unarmed Security Guards - Piggyback RUHS_Final

Final Audit Report


2024-09-30

Created:	2024-09-19
By:	Joel Ruvalcaba (J.Ruvalcaba@ruhealth.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAC3b23MwKqJ8-gB4jk-YMi38EToQa3eKg


"16. HSS_PSA Armed and Unarmed Security Guards - Piggyback RUHS_Final" History

-  Document created by Joel Ruvalcaba (J.Ruvalcaba@ruhealth.org)
2024-09-19 - 7:24:45 PM GMT- IP address: 158.61.6.5
-  Document emailed to stephen.mckamey@tariangroup.com for signature
2024-09-19 - 7:26:12 PM GMT
-  Email viewed by stephen.mckamey@tariangroup.com
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-  Document signing delegated to bryan.jones@tariangroup.com by stephen.mckamey@tariangroup.com
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2024-09-26 - 11:25:42 AM GMT- IP address: 73.243.1.201
-  Signer bryan.jones@tariangroup.com entered name at signing as Bryan
2024-09-26 - 11:26:56 AM GMT- IP address: 73.243.1.201


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Signature Date: 2024-09-26 - 11:26:59 AM GMT - Time Source: server- IP address: 73.243.1.201

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2024-09-26 - 11:26:59 AM GMT

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 Signer rmistica@rivco.org entered name at signing as Raymond M. Mistica
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 Document e-signed by Raymond M. Mistica (rmistica@rivco.org)
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