

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.37
(ID # 26365)

MEETING DATE:
Tuesday, October 29, 2024

FROM : TRANSPORTATION AND LAND MANAGEMENT AGENCY (TLMA)

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TLMA: Initiation to Amend Ordinance No. 671 (Fees) in its Entirety. All Districts. [\$0] (CEQA Statutorily Exempt)

RECOMMENDED MOTION: That the Board of Supervisors:

1. **Adopt** an order initiating an amendment to Ordinance No. 671(Fees) in its entirety; and
2. **Direct** the Transportation and Land Management Agency and County Counsel to prepare and process the ordinance amendment.

ACTION:Policy

Charissa Leach, TLMA Director

10/24/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: October 29, 2024
xc: TMLA, CO.CO.

Kimberly A. Rector
Clerk of the Board
By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On March 28, 1989, the Riverside County Board of Supervisors (Board) adopted the initial Land Use Fee Ordinance 671 (item 3.11) and as of then, 22 minor amendments have occurred over the years.

The Transportation and Land Management Agency (TLMA) has not adjusted the initial deposits on its Deposit-Based Fee (DBF) in 30 years. The new deposits are based on the historic average of time it takes to complete a project using the Board approved DBF hourly rate. The proposed increases will enable TLMA to collect appropriate initial deposits thus, alleviating collecting multiple supplemental deposits from the applicant, minimizing project disruptions and the administrative effort associated with multiple billings. The fees collected exceeding the actual cost of providing the specific service will be refunded upon project completion.

Additionally, and to enhance cost certainty on less complex process, TLMA is also proposing to convert seven (7) Deposit-Based Fee cases; two (2) of Planning and five (5) of Survey cases into Flat fee categories.

Environmental Findings

Ordinance No. 671.23 is statutorily exempt from CEQA pursuant to State CEQA Guidelines section 15273. In particular, the increase in the deposits better match the overall processing times to complete a project review using the DBF hourly rates. As such, the increase in deposits is to meet the operating costs of TLMA.

Impact on Residents and Businesses

The proposed ordinance amendment will enable TLMA to collect appropriate initial deposit, alleviating collecting multiple supplemental deposits from the applicant. This will ensure timely and seamless service while reducing service interruptions.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Additional Fiscal Information

There is adequate departmental funding for the cost of preparing, processing, implementing, noticing, and conducting a public hearing for the ordinance amendment. No General Funds will be used.



Jason Farin, Principal Management Analyst 10/24/2024



Aaron Gettis, Chief of Deputy County Counsel 10/24/2024