

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.9**  
(ID # 26380)

**MEETING DATE:**  
Tuesday, November 05, 2024

**FROM :** EXECUTIVE OFFICE

**SUBJECT:** EXECUTIVE OFFICE: Approve and Execute the Funding Agreements Between the County of Riverside and the California State University San Marcos Corporation for Delivery of the California State University San Marcos Temecula Campus Advancing Higher Education in Southwest Riverside County Project, through Fiscal Year 26/27, District 3. [\$5,586,515 Total Cost - 100% American Rescue Plan Act (ARPA) Funds] (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and Execute the Funding Agreements Between the County of Riverside and the California State University San Marcos Corporation for Delivery of the California State University San Marcos Temecula Campus Advancing Higher Education in Southwest Riverside County Project, for a Total Cost of \$5,586,515, through Fiscal Year 26/27;
2. Authorize the Chair of the Board of Supervisors to Execute the Agreement on Behalf of the County; and
3. Direct the Executive Officer, or Designee, to take all Necessary Steps to Approve, Sign and Execute any Future Non-Substantive Amendments within the Agreements that do not Increase Costs to the County and do not Materially Change the Scope of Services, Subject to Approval as to Form by County Counsel.

**ACTION:4/5 Vote Required, Policy**

  
Juan C. Perez, Chief Operating Officer 10/30/2024

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: November 5, 2024  
xc: E.O.

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

| <b>FINANCIAL DATA</b>             | <b>Current Fiscal Year:</b> | <b>Next Fiscal Year:</b> | <b>Total Cost:</b>                    | <b>Ongoing Cost</b> |
|-----------------------------------|-----------------------------|--------------------------|---------------------------------------|---------------------|
| <b>COST</b>                       | \$ 5,586,515                | \$ 0                     | \$ 5,586,515                          | \$ 0                |
| <b>NET COUNTY COST</b>            | \$ 0                        | \$ 0                     | \$ 0                                  | \$ 0                |
| <b>SOURCE OF FUNDS:</b> 100% ARPA |                             |                          | <b>Budget Adjustment: No</b>          |                     |
|                                   |                             |                          | <b>For Fiscal Year: 24/25 – 26/27</b> |                     |

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On March 11, 2021, President Biden signed into law a \$1.9 trillion economic stimulus bill also known as the COVID-19 Stimulus Package or the American Rescue Plan Act (ARPA). The intent of the bill is to accelerate the United States recovery from the economic and health impacts of the COVID-19 pandemic. ARPA includes \$362 billion in Coronavirus State and Local Fiscal Recovery Funds (ARPA Fiscal Recovery Funds) for eligible state, local, territorial, and tribal governments.

Riverside County's share of the American Rescue Plan funding is estimated to be \$479 million, of which the first installment of \$239,937,299 was received on May 10, 2021, and the second installment in the same amount was received on June 6, 2022. The funds must be obligated by December 31, 2024, and expended by December 31, 2026.

On April 27, 2021, the Executive Office presented the Board of Supervisors with a preliminary ARPA funding allocation and on October 19, 2021, presented a revised funding allocation after the U.S. Treasury released the ARPA interim funding guidelines. The revised allocation included a new category for Child Care. The funding allocation obligates funds to 7 categories: Infrastructure, Housing & Homelessness, Economic Recovery, County Departments Response, Non-Profit Assistance, Child Care and Revenue Backfill.

On October 4, 2022, the Board of Supervisors approved the ARPA 2nd installment funding allocation which allocated \$33 million per district to be obligated towards infrastructure, housing and homelessness, workforce development, neighborhood revitalization, business revitalization, childcare facilities, and non-profits.

The attached proposed Infrastructure Funding Agreement between the County of Riverside and the California State University San Marcos Corporation addresses higher education projects which have been determined by the County Executive Office to be in compliance with ARPA funding objectives and US Treasury eligibility criteria. CSUSM Corporation will oversee and/or administer and maintain the following projects, which will be completed on or before December of 2026. On July 0, 2024 (Agenda Item 3.4), the County Board of Supervisors approved allocation of a total of \$5.6 million in ARPA funds toward the following projects at the recommendation of the County's Third District:

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**CSUSM Temecula Valley Campus - Advancing Higher Education in Southwest Riverside County** - In a response to the long-lasting impact of the pandemic, CSUSM is creating higher education programs to aid in restoring professions with current shortages such as nursing, education, public health, human development, software engineering, and business management. The Third District is supporting this effort to help reinvigorate the workforce in the Southwest Riverside region.

**Nursing Program** - A long-lasting impact of the pandemic is the critical nursing shortage, as many nurses quit their profession for various reasons, leaving California with a deficit of more than 60,000 nurses. This is problematic as the state population ages and the need for reliable healthcare grows. Graduating the highest number of nurses in the California State University (CSU) system, the nursing programs offered by CSUSM help to solve this shortage by preparing nurses to enter the profession in just five semesters using an accelerated format. These funds will assist CSUSM to upgrade and modernize the equipment and technology used to train this new generation of nurses, who will remain locally and serve the population within the Inland Empire.

**Education, Public Health, Human Development Program** - The Southwest Riverside County region has many young families in fast-growing communities that require the quality childcare services and early childhood education to allow parents the ability to work and provide their families with a high quality of life. The pandemic exacerbated a serious workforce shortage in childcare services and early childhood education, forcing many providers to permanently shutter operations. Meanwhile, the state has made it a priority for young Californians to start their academic journey as early as four years of age, recognizing that 90% of brain development occurs by age five. With transitional kindergarten as a critical component of the plan for childhood development, it is necessary to develop a local workforce with the appropriate training to work with this young population. The Early Childhood Teacher Education program will address this shortage by developing a skilled workforce, partnering with Mt. San Jacinto College (MSJC) to build on its associate degree program in Early Childhood education. These resources will help CSUSM develop the requisite classroom with the equipment needed for a learning laboratory.

To meet the mental health workforce needs in the region and to align programs with MSJC, CSUSM will bring pathways to four-year degrees to the region. With compounding factors of the pandemic and insufficient mental health providers (HRSA Behavioral Workforce, 2023), adequacy of behavioral health services is a need that CSUSM has sought to address. By expanding course offerings in Public Health and Human Development in Temecula, CSUSM will help meet regional workforce needs.

**Software Engineering Program** - The pandemic expedited the digital transformation of the workforce. In California, there is a 4:1 ratio of software engineering job postings for every graduate. Science, engineering, and technology jobs provide some of the best opportunities for high quality and high paying employment, and the Southwest Riverside region must be ready to adapt by creating an environment where these industries can thrive. Because

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

higher education programs like these currently do not exist in the region, students who are interested in these fields must leave the area to find the needed course of study for entry level positions. CSUSM is solving this education gap by delivering a bachelor's degree in software engineering in partnership with MSJC and local high schools. This program innovates further by creating an opportunity for students to accelerate the time to degree so that the degree can be completed within three years of finishing high school, saving time and money, but also allowing earlier entry into the workforce. This program will be a first of its kind in the region and will result in a significant change in the workforce over time, with the potential to lead to economic transformation by building a high-tech workforce away from the coast, which has primarily led the way in high tech innovation. Funds will provide the resources to facilitate the program's initial launch by providing information and technology support, and classroom equipment to have the appropriate instructional setting for students to succeed.

**Business Program** - The Southwest Riverside region boasts vibrant industries such as travel, hospitality and tourism, healthcare, and manufacturing. The region is ranked number two among the best wine regions in the nation in the USA Today 10 Best Readers' Choice travel award contest. The hospitality and tourism industry suffered inordinate impacts from the pandemic, but in recovery, it is critical for these industries to have a high quality, reliable workforce to build resilience for the future. Underpinning these industries is a strong workforce in business management, human resources management, accounting and logistics, and supply chain management. These funds will assist the university to expand the business administration program. The BSBA Degree program is the cornerstone degree offering of the College of Business Administration (CoBA) at CSU San Marcos. The BSBA degree offers 9 options of study in the areas of Accounting, Business Analytics, Entrepreneurship, Finance, Global Business, Global Supply Chain Management, Management Information Systems, Management, and Marketing. The BSBA is an AACSB accredited program, an indication of high quality as only 5% of business programs around the globe achieve this accreditation.

**Temecula Valley Central Support and Personnel** - In addition to a central Project Technician and Project Manager, the central budget includes laptops for the laptop loan program in Temecula as well as expanded network capacity and furnishing upgrades.

**Impact on Residents and Businesses**

These projects respond to negative public health and economic impact disparities as described in the ARPA Final Rule and will further strengthen County communities in recovering from the effects of the pandemic, in accordance with ARPA eligibility guidelines.

**ATTACHMENTS**

- Attachment A – Funding Agreement Between California State University San Marcos Corporation for the California State University San Marcos Temecula Campus Advancing Higher Education in Southwest Riverside County Project.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

*Aaron Gettis*  
Aaron Gettis, Chief of Deputy County Counsel 10/28/2024

**FUNDING AGREEMENT BETWEEN CALIFORNIA STATE UNIVERSITY SAN  
MARCOS CORPORATION FOR THE CALIFORNIA STATE UNIVERSITY SAN  
MARCOS TEMECULA CAMPUS ADVANCING HIGHER EDUCATION IN SOUTHWEST  
RIVERSIDE COUNTY PROJECT**

This Funding Agreement (“Agreement”) is entered into by and between the County of Riverside, a political subdivision of the State of California, (“County”) and the California State University San Marcos Corporation, a California non-profit corporation, (“Subrecipient”). County and Subrecipient are sometimes individually referred to as “Party” and collectively as “Parties.”

RECITALS

WHEREAS, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law, amending Section 9901 of Title VI of the Social Security Act which establishes the Coronavirus State and Local Fiscal Recovery Funds (Fiscal Recovery Funds) to provide state, local and Tribal governments with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery; and

WHEREAS, to respond to the negative effects of the pandemic, which in turn affect our community as a whole, on October 4, 2022, by Minute Order 3.44, the Board of Supervisors of the County of Riverside approved the distribution framework of the second allocation of ARPA funds, to support eligible ARPA efforts within Riverside County including but not limited to: infrastructure (water, sewer, broadband), housing and homelessness, business revitalization, neighborhood revitalization, childcare facilities, and non-profits; and

WHEREAS, on January 6, 2022, the U.S. Department of the Treasury (U.S. Treasury) adopted a final rule implementing the Fiscal Recovery Funds which took effect on April 1, 2022 (Final Rule); and

WHEREAS, the County desires to reimburse and the Subrecipient desires to accept ARPA Fiscal Recovery Funds in a total amount not to exceed \$5,586,515, for expenditures identified in Attachment A related to the California State University San Marcos Temecula Campus Advancing Higher Education in Southwest Riverside County Project (Project); and

NOW THEREFORE, in consideration of the mutual benefits, covenants, terms and conditions contained herein, the Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The Recitals set forth above are incorporated herein and made an operative part of this Agreement.
2. Contract Documents. This Agreement consists of this Agreement and the following attachments, attached hereto and by this reference incorporated herein:
  - 2.1 Attachment A – Project Scope
  - 2.2 Attachment B – U.S. Treasury ARPA Fiscal Recovery Funds Final Rule
  - 2.3 Attachment C – Uniform Administrative Requirements, Cost Principles, Federal Provisions and Audit Requirements for Federal Awards -2 CFR Part 200 et seq

- 2.4 Attachment D – Indemnification and Insurance Requirements
- 2.5 Attachment E – Project Monitoring Requirements
- 2.6 Attachment F – Equipment Detail

3. Project; Scope of Work. Subrecipient shall be responsible for completion of all activities as described in **Attachment A**, on or before December 31, 2026, by first using funds received from the County in the amount provided in Section 4 of this Agreement. The Subrecipient shall also furnish timely reporting and documentation assuring Subrecipient’s compliance with the U.S. Treasury ARPA Guidelines (as stated in the Final Rule of the U.S. Department of the Treasury published in the Federal Register on January 27, 2022), and within the timelines and specifications provided in **Attachment E**. Under the provisions of the Agreement, the County shall bear no responsibility for the Project, including without limitation any activities associated with implementation, or any future operation or maintenance of the Project.

3.1 Project Signage. Subrecipient shall include appropriate acknowledgement of credit to the County for its support when promoting the Project or using any data and/or information developed under this Agreement. Signage shall be posted in a prominent location at the Project site and shall include the U.S. Department of Treasury’s, and the County’s color logos, along with the following disclosure statement: “Funding for this project has been provided in full or in part from the American Rescue Plan Act, and through an agreement with the County of Riverside.” The Recipient shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this Paragraph.

4. Funding.

4.1 County shall provide funding to Subrecipient in a total amount not to exceed \$5,586,515 (“Award”) in monthly payments in accordance with invoice submittals, and in compliance with ARPA Guidelines as set forth in **Attachment B**, attached hereto and by this reference incorporated herein, for the completion of the Project. In the event that there is a conflict in the terms for payment in this Agreement and the terms in Attachments B and C, the terms in Attachments B and C shall take precedence.

4.2 Except as expressly provided in **Attachment A** of this Agreement, Subrecipient shall not be entitled to, nor receive from County any additional funding or other type of remuneration for services rendered under this Agreement. The Award amount described in this Section is specifically for the Project and makes up the entire amount which the County has approved to fund the Project. Subrecipient shall not be entitled by virtue of this Agreement to consideration in excess of the specified Project Award amount, and Subrecipient shall be responsible for any and all costs incurred above the Award amount for its implementation and completion of the Project. Any subsequent amendments to the Project’s scope or description are not covered by this Agreement, and the funding for any such amendments or for any Project cost overruns shall be the sole responsibility of Subrecipient, unless otherwise approved in writing by the County.

4.3 Should it be determined at any time by the Subrecipient or the County that the Subrecipient cannot achieve a Project schedule milestones phase within the timelines specified in **Attachment A**, or will not or is unable to complete the Project phase subject to this Agreement in accordance with the applicable State and Federal requirements and the provisions of this Agreement on or before December 31, 2026, then the subrecipient shall return 100% of the Award amount reimbursed to Subrecipient for the Project phase, as identified in Attachment A, as of the date of notification to the County, within thirty (30) days of notification.

4.4 In the event the actual cost for the Project is less than Award, Subrecipient shall refund the difference to County within thirty (30) days of receipt of Notice of Completion for the Project, or

by June 30, 2026, whichever occurs first. Subrecipient shall return any reimbursed Award Funds that have not been expended or are not adequately supported by invoices and documentation to the County, within sixty (60) days of completion of the Project, or upon request by the County, whichever occurs first.

4.5 In the event a Project Phase is less than the estimated total cost listed in **Attachment A**, Subrecipient may request in writing that funds be reallocated to another phase listed in **Attachment A** if the entire funding does not exceed the total Award, is before June 30, 2026, and is within the same scope as currently listed.

## 5. Invoicing and Billing

### 5.1 Invoices.

5.1.1 Invoices shall be submitted via e-mail to [RIVCOARPA@RIVCO.ORG](mailto:RIVCOARPA@RIVCO.ORG). The final invoice from the Subrecipient will be submitted no later than September 30, 2026, for the County to reimburse the Subrecipient prior to December 31, 2026, per the final rule of the ARPA.

5.1.2 ) Supporting documentation shall accompany each invoice: a detailed general ledger and invoices of all Subrecipient Project costs incurred by Subrecipient.

5.1.2.1 In the event of an audit, Subrecipient is to provide all payroll and expenditure support requested by the auditor, including timesheets.

5.1.2.2 Subrecipient agrees that County of Riverside may withhold payment of any expenditure that appears questionable, or for which additional support is required. Subrecipient further agrees to furnish County of Riverside such information as may be required to justify the expenditure in question.

5.1.3 To ensure compliance with Federal and State regulations, County may require additional supporting documentation or clarification of claimed expenses as follows:

5.1.3.1 County Executive Office staff shall notify Subrecipient to obtain necessary additional documentation or clarification.

5.1.3.2 Subrecipient shall respond within three (3) business days with required additional documentation or clarification to avoid disallowances/partial payment of invoice.

5.1.3.3 All invoices containing expenses that need additional documentation or clarification not provided to County within three (3) business days of request shall have those expenses disallowed and only the allowed expenses shall be paid.

5.1.3.4 Subrecipient may resubmit disallowed expenses as a supplemental invoice only and must be accompanied by required documentation.

### 5.2 Payments



5.2.1 If the conditions set forth in this Agreement are met, County shall pay, on/or before the thirtieth (30th) day after receipt of a complete and accurate invoice, the sum of money claimed by the approved invoice, (less any credit due County for adjustments of prior invoices). If the conditions are not met, County shall pay when the necessary processing is completed and/or proper backup documentation is provided.

5.2.2 County shall not pay for unauthorized costs incurred by Subrecipient or for the claimed work which County monitoring shows have not been provided as authorized.

5.2.3 County retains the right to withhold payment on disputed claims.

6. Term. The Term of this Agreement shall be from the date of approval of this Agreement until receipt of notice of completion for the Project, or on December 31, 2026, whichever is sooner, unless sooner terminated as provided herein.

7. Subrecipient Compliance Obligations. The Subrecipient agrees to comply with the terms and conditions of this Agreement. The Subrecipient also agrees to apply the terms and conditions of this Agreement to all of its subcontractors (if applicable) and to require their strict compliance therewith. If it is determined that the Subrecipient is noncompliant, County may temporarily withhold or disallow reimbursement of costs, under 2 C.F.R. Part 200, as supplemented by 2 C.F.R. Part 910.

7.1 Federal Provisions. Subrecipient and all of its subcontractors shall comply with the Uniform Administrative Requirements, Cost Principles, Federal Provisions and Audit Requirements for Federal Awards Provisions contained in **Attachment C**

8. Contract Representatives.

8.1 County Representative. The County Executive Officer, or designee, shall be the designated representative who shall administer this Agreement on behalf of the County.

8.2 Subrecipient Representative. The Executive Director and AVP of Business Development CSUSM Corporation, or designee, shall be the designated representative who shall administer this Agreement on behalf of the Subrecipient.

8.3 The Contract Representatives may be contacted as described in Section 11, below.

9. Records and Audit.

9.1 Subrecipient shall store and maintain all writings, documents and records prepared or compiled in connection with the performance of this Agreement for a minimum of five (5) years from the termination or completion of this Agreement. This includes any handwriting, typewriting, printing, photostatic, photographing and every other means of recording upon any tangible thing, any form of communication or representation including letters, words, pictures, sounds or symbols or any combination thereof. Any authorized representative of County shall have access to any writings as defined above for the purposes of making a report, audit, evaluation, or examination. Further, County has the right at all reasonable times to audit, inspect or otherwise evaluate the work performed or being performed under this Agreement.

9.2 If it is determined pursuant to an audit that any funds provided pursuant to this Agreement have been improperly expended, Subrecipient shall, at the direction of the agency performing the audit, reimburse the County within thirty (30) days the full amount of such improperly expended funds. The funds shall be reimbursed in accordance with the recommendations in the audit.

10. Monitoring of Contract Compliance and Progress Reports.

10.1 Contract Compliance. The Subrecipient shall comply with the monitoring arrangements

set forth in **Project Monitoring Requirements**, attached as **Attachments E**.

10.2 Project Progress Reports and Progress Pay Estimates. Subrecipient shall, as specified herein, provide quarterly reports detailing the Project's progress, including a financial status report and milestone progress report as described in **Attachment E**.

11. Notices. As used in this Agreement, notice includes but is not limited to the communications of any notice, request, demand, approval, statement, report, acceptance, consent, waiver, and appointment. All notices must be in writing. All such notices from one party to another may be delivered in person, sent via reputable overnight courier, or served by first-class mail, certified or registered, postage prepaid, to each and all of the addresses set forth below.

**If to County:**

Riverside County Executive Office  
Attention: Stephanie Persi and Scott Bruckner  
4080 Lemon Street, 4th Floor,  
Riverside, CA. 92501

**If to Subrecipient:**

CSUSM Corporation  
Attention: Trina Beckwith  
333 S. Twin Oaks Valley Rd  
San Marcos, CA 92096-0000

11a. Other Contacts:

County:

|                         |  |
|-------------------------|--|
| Program Officer:        | Stephanie Persi<br><a href="mailto:spersi@rivco.org">spersi@rivco.org</a><br>(951) 955-1141        |
| Administrative Contact: | Scott Bruckner<br><a href="mailto:Sbruckner@rivco.org">Sbruckner@rivco.org</a><br>(951) 955-9760   |
| Financial Contact:      | The Kahlen Group<br><a href="mailto:RIVCOARPA@rivco.org">RIVCOARPA@rivco.org</a><br>(951) 955-1110 |

Subrecipient:

|                     |  |
|---------------------|--|
| Project Director:   | Godfrey Gibbison<br><a href="mailto:ggibbison@csusm.edu">ggibbison@csusm.edu</a><br>(760) 750-4020 |
| Co-Project Director | Jackie Trischman<br><a href="mailto:trischman@csusm.edu">trischman@csusm.edu</a>                   |
| Co-Project Director | Ronald Ramirez<br><a href="mailto:rramierz@csusm.edu">rramierz@csusm.edu</a>                       |

Co-Project Director

Jennifer Ostergren  
[jostergren@csusm.edu](mailto:jostergren@csusm.edu)

Administrative Contact:

Trina Beckwith  
[tbecwith@csusm.edu](mailto:tbecwith@csusm.edu)  
(760) 750-4724

Financial Contact:

Leslie Brotcke  
[lbrotcke@csusm.edu](mailto:lbrotcke@csusm.edu)  
(760) 750-4763

12. Conflicts of Interest. Subrecipient covenants that it presently has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. Subrecipient further covenants that in the performance of this Agreement, no person having any such interest shall be employed or retained by it under this Agreement. In the event federal funds are used, in whole or in part, for this Project, Subrecipient understands and agrees it must maintain a conflict of interest policy consistent with 2. C.F.R. section 200.318 (c) and that such conflict of interest policy is applicable to each activity funded under this award. Subrecipient must disclose in writing to the U.S. Treasury or through Recipient, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2. C.F.R. section 200.12.

13. Nondiscrimination. During any period in which Subrecipient is in receipt of funds from County, Subrecipient and its Board, officers, employees, agents, representatives or subcontractors shall not unlawfully discriminate in violation of any Federal, State or local law, rule or regulation against any employee, applicant for employment or person receiving services under this Agreement because of race, religious creed, color, national origin, ancestry, physical or mental disability including perception of disability, medical condition, genetic information, pregnancy related condition, marital status, gender/sex, sexual orientation, gender identity, gender expression, age (over 40), political affiliation or belief, or military and veteran status. Subrecipient and its officers, employees, agents, representatives or subcontractors shall comply with all applicable Federal, State and local laws and regulations related to non-discrimination and equal opportunity, including without limitation the County's non-discrimination policy; Title VI of the Civil Rights Act of 1964 (42 U.S.C. sections 2000d et seq.) and U.S. Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance; The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. sections 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability; Section 504 of the Rehabilitation Act of 1973, as amended (42 U.S.C. sections 6101 et seq.), and the U.S. Treasury's implementing regulations at 31 C.F.R. part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. sections 12101 et seq.) which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto; The Fair Employment and Housing Act (Government Code sections 12900 et seq.); California Labor Code sections 1101, and 1102; the Federal Civil Rights Act of 1964 (P.L. 88-352), as amended; and all applicable regulations promulgated in the California Code of Regulations or the Code of Federal Regulations, and Riverside County's non-discrimination policy.

Subrecipient shall include the non-discrimination and compliance provisions of this Section in all subcontracts to perform work under or as a derivative of this Agreement.

14. Indemnification. The Subrecipient shall be bound by the indemnification, hold harmless and defend provisions contained in **Attachment D**.

15. Insurance. Subrecipient shall obtain, and maintain, or caused to be obtained and maintained, at all times during the Term of this Agreement, insurance coverage in the amounts and coverage specified in **Attachment D**.

16. Termination. The County may terminate this agreement upon a determination that Subrecipient will not be able to achieve Project schedule milestones or objectives within the timelines specified in **Attachment A** or is not complying with ARPA terms and conditions. The County may withhold additional planned distributions of funding to Subrecipient pending receipt of requisite reporting requirements by Subrecipient to the County as described herein.

17. Compliance with Laws. The Subrecipient is required to comply with all applicable federal, state and local laws and regulations for all work performed or funded by and through this Agreement. The Subrecipient is required to obtain all necessary federal, state and local permits, authorizations and approvals for all work performed under this Agreement.

18. Disputes. The parties shall attempt to resolve any disputes amicably at the working level. If that is not successful, the dispute shall be referred to the senior management of the parties. The Subrecipient shall proceed diligently with the Project described in this Agreement pending the resolution of a dispute. The Parties reserve the right to pursue any remedies at law or in equity should any dispute relating to this Agreement not be resolved by the Parties. Notwithstanding the foregoing, prior to the filing of any legal action related to this Agreement, the Parties shall be obligated to attend a mediation session in Riverside County before a neutral third-party mediator. A second mediation session shall be required if the first session is not successful. The parties shall share the cost of the mediations.

19. Status of Subrecipient. The Subrecipient is, for purposes relating to this Agreement, an independent contractor and shall not be deemed an employee of the County. It is expressly understood and agreed that the Subrecipient (including its employees, agents, and subcontractors) shall in no event be entitled to any benefits to which County employees are entitled, including but not limited to overtime, any retirement benefits, worker's compensation benefits, and injury leave or other leave benefits. There shall be no employer-employee relationship between the parties nor is there a joint venture; and Subrecipient shall indemnify and hold County harmless from any and all claims that may be made against County based upon any contention by a third party that an employer-employee relationship exists by reason of this Agreement.

19.1 All acts of Subrecipient and its officers, employees, agents, representatives, subcontractors, and all others acting on behalf of Subrecipient relating to the performance of this Agreement, shall be performed as independent contractors and not as agents, officers, or employees of County. Subrecipient, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. No agent, officer or employee of the County is to be considered an employee of Subrecipient. At all times during the term of this Agreement, the Subrecipient and its officers, employees, agents, representatives, or subcontractors are, and shall represent and conduct themselves as, independent contractors and not employees of County.

19.2 Subrecipient shall determine the method, details, and means of performing the work and services to be provided by Subrecipient under this Agreement. Subrecipient shall be responsible to County only for the requirements and results specified in this Agreement and, except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Subrecipient in fulfillment of this Agreement. Subrecipient has control over the manner and means for completion of the Project described in this Agreement. If necessary, Subrecipient has the responsibility for employing or engaging other persons or firms to assist Subrecipient in fulfilling the terms and obligations under this Agreement.

19.3 If in the performance of this Agreement any third persons are employed by Subrecipient, such persons shall be entirely and exclusively under the direction, supervision, and control of Subrecipient. All terms of employment including hours, wages, working conditions, discipline, hiring and discharging or any other term of employment or requirements of law shall be determined by the Subrecipient. It is further understood and agreed that Subrecipient must issue W-2 forms or other forms as required by law for income and employment tax purposes for all Subrecipient's assigned personnel under the terms and conditions of this Agreement.

20. Entire Agreement. This Agreement is the result of negotiations between the Parties. This Agreement is intended by the Parties as a full and final expression of their understanding with respect to the matters contained in this Agreement and shall not be modified in any manner except by an instrument in writing executed by the Parties or their respective successors in interest.

21. Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

22. Governing Law and Venue. The interpretation and performance of this Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County, California.

23. Construction/Interpretation. Headings or captions to the provisions of this Agreement are solely for the convenience of the Parties, are not part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement. Any ambiguity in this Agreement shall not be construed against the drafter, but rather the terms and provisions hereof shall be given a reasonable interpretation as if both parties had in fact drafted this Agreement.

24. No Waiver. Failure of the Parties to insist upon strict compliance with any of the terms, covenants or conditions hereof shall not be deemed a waiver of such term, covenant or condition, nor shall any waiver or relinquishment of any rights or powers hereunder at any one time or more times be deemed a waiver or relinquishment of such other right or power at any other time or times.

25. No Third-Party Beneficiaries. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

26. Severability. It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

27. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

28. Use of Electronic (Digital) Signatures. This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.


29. Authority to Enter Agreement. Each Party to this Agreement warrants to the other that it is duly organized and existing and that it and the respective signatories have full right and authority to enter into and consummate this Agreement and all related documents and bind the parties thereto.

[Signature Provisions on Following Page]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date as indicated beside each Party's signature.


COUNTY:  
COUNTY OF RIVERSIDE, a political subdivision  
of the State of California

SUBRECIPIENT:  
CALIFORNIA STATE UNIVERSITY  
SAN MARCOS CORPORATION, a  
California non-profit corporation

By:   
CHUCK WASHINGTON  
Chair, Board of Supervisors

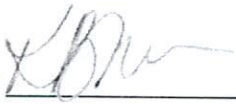
By: \_\_\_\_\_  
Deanne Ellison  
Executive Director and AVP of Business  
Development • CSUSM Corporation

ATTEST:  
Clerk of the Board  
Kimberly Rector

By:   
Deputy

(Seal)

APPROVED AS TO FORM  
County Counsel

By:   
Kristine Bell-Valdez  
Supervising Deputy County Counsel

**Attachment A – Project Scope**

**California State University San Marcos (CSUSM) Temecula Campus Advancing Higher Education in Southwest Riverside County Project**

**Scope of Work**

The Subrecipient will complete all planning, design and procurement necessary to complete the Project, which includes procurement of all equipment detailed in **Attachment F**, and implement the programs below with the cost identified by phase, including staff and indirect cost as indicated, to respond to the long-lasting impact of the pandemic, CSUSM is creating higher education programs to aid in restoring professions with current shortages such as nursing, education, public health, social work, human development, software engineering, and business management. The federally negotiated indirect cost rate agreement is on file with the County and is to be updated if the agreement is revised. The total cost allocated to all projects/programs is \$5,586,515.

**Phase 1 - Nursing Program: \$1,232,832 Total Cost**

A long-lasting impact of the pandemic is the critical nursing shortage, as many nurses quit their profession for various reasons, leaving California with a deficit of more than 60,000 nurses. This is problematic as the state population ages and the need for reliable healthcare grows. Graduating the highest number of nurses in the California State University (CSU) system, the nursing programs offered by CSUSM help to solve this shortage by preparing nurses to enter the profession in just five semesters using an accelerated format. These funds will assist CSUSM to upgrade and modernize the equipment and technology used to train this new generation of nurses, who will remain locally and serve the population within the Inland Empire.

The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

**Nursing Program Indirect Costs: \$135,106**

CSUSM's federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

Line items in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Nursing Program Project Budget and Schedule**

| ITEM | DESCRIPTION | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|------|-------------|---|---|------------------------|
|------|-------------|---|---|------------------------|



|        |  |             |     |             |
|--------|--|-------------|-----|-------------|
| 1      | Equipment \$5K or greater, No IDC (detailed in <b>Attachment F</b> ) | \$822,000   | \$0 | 822,000     |
| 2      | Supplies   | \$275,726   | 0   | \$275,726   |
| 3      | Indirect Costs   | 135,106     | \$0 | 135,106     |
| 4      | Admin Closeout   | \$0         | \$0 | \$0         |
| TOTAL: |  | \$1,232,832 | \$0 | \$1,232,832 |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1&2  | Implementation           | July 2026          |
| 4    | Admin Closeout           | August 2026        |

**Phase 2 - Education, Public Health, Human Development Program: \$770,445 Total Cost**

The Southwest Riverside County region has many young families, especially in fast-growing communities like Menifee and Hemet that require the quality childcare services and early childhood education to allow parents the ability to work and provide their families with a high quality of life. The pandemic exacerbated a serious workforce shortage in childcare services and early childhood education, forcing many providers to permanently shutter operations. Meanwhile, the state has made it a priority for young Californians to start their academic journey as early as four years of age, recognizing that 90 percent of brain development occurs by age five. With transitional kindergarten as a critical component of the plan for childhood development, it is necessary to develop a local workforce with the appropriate training to work with this young population. The Early Childhood Teacher Education program will address this shortage by developing a skilled workforce, partnering with Mount San Jacinto College (MSJC) to build on its associate degree program in Early Childhood education. These resources will help CSUSM develop the requisite classroom with the equipment needed for a learning laboratory.

To meet the mental health workforce needs in the region and to align programs with MSJC, CSUSM will bring pathways to four-year degrees to the region. With compounding factors of the pandemic and insufficient mental health providers (HRSA Behavioral Workforce, 2023), adequacy of behavioral health services is a need that CSUSM has sought to address. By expanding course offerings in Public Health and Human Development in Temecula, CSUSM will help meet regional workforce needs.

**Education Faculty: \$259,560**

School of Education sections will be added for the multiple subject credential. The budget assumes seven sections in Fall 2025 and seven sections in Spring 2026. The College of Education, Health and Human Services will offer sections in other education pathways if early childhood education courses are not needed in a given term.

**Human Development Public Health Faculty: \$74,160**

Complimentary to Education above, Human Development sections may be added for the undergraduate program in early childhood education, and Human Development courses can be offered

for behavioral and mental health mentioned below, depending on demand for early childhood education. Public Health sections will be added for students to transfer from MSJC with their first two years of courses for a degree in public health. CSUSM is also able to implement sections of Human Development for those interested in behavioral health fields. The budget assumes a total of four sections in Fall 2025 and four sections in Spring 2026 for these pathways to be offered in Temecula depending on which are in greatest demand. The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

**Education, Human Development, Public Health Program Indirect Costs: \$236,925**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26. Line items in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Education, Human Development, Public Health Program Project Budget and Schedule**

| ITEM   | DESCRIPTION  | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|--------|--|---|---|------------------------|
| 1      | Equipment \$5K or greater, No IDC (detailed in <b>Attachment F</b> ) | \$50,000  | \$0                                     | \$50,000               |
| 2      | Supplies   | \$149,800   | 0                                       | \$149,800              |
| 3      | Personnel - Human Development, School of Education, Public Health    | \$333,720   | \$0                                     | \$333,720              |
| 4      | Indirect Costs   | \$236,925   | \$0                                     | \$236,925              |
| 5      | Admin Closeout   | \$0   | \$0                                     | \$0                    |
| TOTAL: |  | \$770,445   | \$0                                     | \$770,445              |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1-4  | Implementation           | August 2025        |
| 5    | Admin Closeout           | August 2026        |

**Phase 3 - Software Engineering Program: \$1,063,633 Total Cost**

The pandemic expedited the digital transformation of the workforce. In California, there is a 4:1 ratio of software engineering job postings for every graduate. Science, engineering, and technology jobs

provide some of the best opportunities for high quality and high paying employment, and the Southwest Riverside region must be ready to adapt by creating an environment where these industries can thrive. Because higher education programs like these currently do not exist in the region, students who are interested in these fields must leave the area to find the needed course of study for entry level positions. CSUSM is solving this education gap by delivering a bachelor's degree in software engineering in partnership with MSJC and local high schools. This program innovates further by creating an opportunity for students to accelerate the time to degree so that the degree can be completed within three years of finishing high school, saving time and money, but also allowing earlier entry into the workforce. This program will be a first of its kind in the region and will result in a significant change in the workforce over time, with the potential to lead to economic transformation by building a high-tech workforce away from the coast, which has primarily led the way in high tech innovation. Funds will provide the resources to facilitate the program's initial launch by providing information and technology support, and classroom equipment to have the appropriate instructional setting for students to succeed.

**Software Engineering Program IITS Support: \$50,000**

Instructional and Information Technology Services (IITS) at CSUSM oversees Academic Technology Services and the computer labs and classroom spaces across campus. For the 30 computers in the lab, \$300 for support is budgeted per year for a total of \$18,000. This is the amount departments charge across campus for support and maintenance on a per device basis. Additionally, \$32,000 is budgeted per year for IITS time to work with the project leadership in the configuration, purchasing, and set up of the software engineering laboratory space. IITS will provide documentation on the hours spent by the department staff members involved in establishing the Software Engineering laboratory following their billing practice used routinely for CSUSM departments. \$50,000 is the maximum to be charged for this position. If costs are less than estimated, CSUSM will invoice accordingly.

**Software Engineering Program Faculty: \$397,848**

Year 1 Base Salary \$130,656, Year 2 Base Salary \$134,576. Benefits are estimated at 50% and total \$65,328 in Year 1 and \$67,288 in Year 2. A full-time faculty member will be hired and based at the Temecula sites. The cost of salary and benefits will be reimbursed by this project. This faculty member will be responsible for providing instruction, student advisement, student recruitment, building industry connections to facilitate student internships and employment. The software engineering program will be transformational, allowing students to complete their degree 3 years after high school. By earning this degree, students will qualify for high quality jobs that pay well above the median earnings in the region, and some will become entrepreneurs who spark growth in the high industry in the region. However, the initial start-up costs are quite high. These resources would provide the financial foundation to launch the program, opening more access to higher education for students in the region and ensuring that the program will have long-term sustainability and have a lasting impact on the region. \$397,848 is the maximum to be charged for this position. If costs are less than estimated, CSUSM will invoice accordingly.

The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

**Software Engineering Program Indirect Costs: \$349,785**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26. Lines in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Software Engineering Program Project Budget and Schedule**

| ITEM   | DESCRIPTION                      | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|--------|----------------------------------|---|---|------------------------|
| 1      | Supplies and Other Direct        | \$316,000   | \$0                                     | \$316,000              |
| 2      | Personnel – Software Engineering | \$397,848   | \$0                                     | \$397,848              |
| 3      | Indirect Costs                   | \$349,785   | \$0                                     | \$349,785              |
| 4      | Admin Closeout                   | \$0   | \$0                                     | \$0                    |
| TOTAL: |                                  | \$1,063,633   | \$0                                     | \$1,063,633            |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1-3  | Implementation           | January 2025       |
| 4    | Admin Closeout           | August 2026        |

**Phase 4 - Business Program: \$951,277 Total Cost**

The Southwest Riverside region boasts vibrant industries such as travel, hospitality and tourism, healthcare, and manufacturing. The region is ranked number two among the best wine regions in the nation in the USA Today 10 Best Readers’ Choice travel award contest. The hospitality and tourism industry suffered inordinate impacts from the pandemic, but in recovery, it is critical for these industries to have a high quality, reliable workforce to build resilience for the future. Underpinning these industries is a strong workforce in business management, human resources management, accounting and logistics, and supply chain management. These funds will assist the university to expand the business administration program. The BSBA Degree program is the cornerstone degree offering of the College of Business Administration (CoBA) at CSU San Marcos. The BSBA degree offers 9 options of study in the areas of Accounting, Business Analytics, Entrepreneurship, Finance, Global Business, Global Supply Chain Management, Management Information Systems, Management, and Marketing. The BSBA is an AACSB accredited program, an indication of high quality as only 5% of business programs around the globe achieve this accreditation.

**Business Administration Faculty Cost: \$638,441**

CSUSM will add foundational course offerings in Temecula to provide the opportunity for Riverside County BSBA students to attend courses in the location where they reside. Sections will be offered in Spring 2025, Fall 2026, and Spring 2026 with the possibility of offerings during the summer and intercession as well. The budget assumes eight sections in Spring 2025, ten sections in Fall 2025, and ten sections in Spring 2026 with the summer and intercession as additional options, depending on demand.

The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

**Business Program Indirect Costs: \$312,836**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

Line items in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Business Program Project Budget and Schedule**

| ITEM   | DESCRIPTION                         | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|--------|-------------------------------------|---|---|------------------------|
| 1      | Personnel – Business Administration | \$638,441   | \$0                                     | \$638,441              |
| 2      | Indirect Costs                      | \$312,836   | \$0                                     | \$312,836              |
| 3      | Admin Closeout                      | \$0   | \$0                                     | \$0                    |
| TOTAL: |                                     | \$951,277   | \$0                                     | \$951,277              |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1-2  | Implementation           | January 2025       |
| 3    | Admin Closeout           | August 2026        |

**Phase 5 - Temecula Valley Central Support and Personnel - \$1,568,328 Total Cost**

In addition to a central Project Technician and Project Manager, the central budget includes laptops for the laptop loan program in Temecula as well as expanded network capacity and furnishing upgrades.

**Temecula Valley Project Technician Salary and Benefits: \$160,269**

\$116,985 salary and \$43,284 benefits. A 100% 18-month dedicated Temecula Valley Campus Project Technician will be hired to manage purchasing and installation, coordinate specifications and timelines

with disciplinary leads, and prepare paperwork for expenditures. This individual will be responsible for submitting expenditure requests that will be reviewed for compliance with OMB Uniform Guidance and the terms/conditions of the ARPA award by the Office of Sponsored Projects. Annual Salary is estimated at \$66,000 in Year 1 and \$50,985 (75% of one year) in Year 2 for a Project Technician I on the CSUSM Corporation compensation and classification matrix. Benefits are budgeted at our full-time benefit rate for CSUSM Corporation which is 37% of salaries and wages.

**Temecula Valley Project Manager Salary and Benefits: \$291,399**

\$212,700 salary and \$78,699 benefits. A 100% 18-month dedicated Temecula Valley Campus Project Manager will be hired to oversee the implementation of each phase in consultation with the college deans and other administrators. This individual will be responsible for reporting and will elevate expenditure questions to the Office of Sponsored Projects. The Project Manager will have the qualifications to ensure project spending and implemented programs proceeded according to schedule. Annual Salary is estimated at \$120,000 in Year 1 and \$92,700 (75% of one year) in Year 2 for a Project Technician IV on the CSUSM Corporation compensation and classification matrix. Benefits are budgeted at our full-time benefit rate for CSUSM Corporation which is 37% of salaries and wages.

The above stated total cost of this position is inclusive of indirect costs as detailed below.

**Temecula Valley Central Support and Personnel Indirect Costs: \$515,759**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

**Temecula Valley Central Support and Personnel Project Budget and Schedule**

| ITEM   | DESCRIPTION  | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|--------|--|---|---|------------------------|
| 1      | Supplies/Other Direct  | \$600,901   | \$0                                     | \$600,901              |
| 2      | Temecula Valley Project Technician and Manager Salary and Benefits | \$451,668   | \$0                                     | \$451,668              |
| 3      | Indirect Costs   | \$ 515,759  | \$0                                     | \$ 515,759             |
| 4      | Admin Closeout   | \$0   | \$0                                     | \$0                    |
| TOTAL: |  | \$1,568,328   | \$0                                     | \$1,568,328            |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE     |
|------|--------------------------|------------------------|
| 1-3  | Implementation           | January 2025-June 2026 |
| 4    | Admin Closeout           | August 2026            |

**Personnel - Oversight and Responsibilities:**

**Business, Education/Human Development/Public Health, Software Engineering Faculty Time:**

- College Deans review and approve faculty reimbursed time forms on a term-by-term basis. The form is signed by the Dean and the Office of Sponsored Projects. The budget analyst for each completes billing when the term ends. Courses included are taught in-person in Temecula.

**Project Manager and Project Technician:**

- For the Project Manager and Project Technician positions, an Employment Authorization Form is reviewed/approved by Project Director, Co-Project Director's, Human Resources and Office of Sponsored Projects (OSP).
- Project Director, Co-Project Director's and OSP are responsible for validating the effort/salaries on the EAF to the awarded budget and/or sponsored agreement.
- The personnel are responsible for certifying their hours/effort on the payroll timesheets.
- Project Director, Co-Project Director's and OSP are responsible for validating the final amount charged to each grant is accurate, allowable, and appropriately allocated.

**FUNDING AGREEMENT BETWEEN CALIFORNIA STATE UNIVERSITY SAN  
MARCOS CORPORATION FOR THE CALIFORNIA STATE UNIVERSITY SAN  
MARCOS TEMECULA CAMPUS ADVANCING HIGHER EDUCATION IN SOUTHWEST  
RIVERSIDE COUNTY PROJECT**

This Funding Agreement (“Agreement”) is entered into by and between the County of Riverside, a political subdivision of the State of California, (“County”) and the California State University San Marcos Corporation, a California non-profit corporation, (“Subrecipient”). County and Subrecipient are sometimes individually referred to as “Party” and collectively as “Parties.”

RECITALS

WHEREAS, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law, amending Section 9901 of Title VI of the Social Security Act which establishes the Coronavirus State and Local Fiscal Recovery Funds (Fiscal Recovery Funds) to provide state, local and Tribal governments with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery; and

WHEREAS, to respond to the negative effects of the pandemic, which in turn affect our community as a whole, on October 4, 2022, by Minute Order 3.44, the Board of Supervisors of the County of Riverside approved the distribution framework of the second allocation of ARPA funds, to support eligible ARPA efforts within Riverside County including but not limited to: infrastructure (water, sewer, broadband), housing and homelessness, business revitalization, neighborhood revitalization, childcare facilities, and non-profits; and

WHEREAS, on January 6, 2022, the U.S. Department of the Treasury (U.S. Treasury) adopted a final rule implementing the Fiscal Recovery Funds which took effect on April 1, 2022 (Final Rule); and

WHEREAS, the County desires to reimburse and the Subrecipient desires to accept ARPA Fiscal Recovery Funds in a total amount not to exceed \$5,586,515, for expenditures identified in Attachment A related to the California State University San Marcos Temecula Campus Advancing Higher Education in Southwest Riverside County Project (Project); and

NOW THEREFORE, in consideration of the mutual benefits, covenants, terms and conditions contained herein, the Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The Recitals set forth above are incorporated herein and made an operative part of this Agreement.
2. Contract Documents. This Agreement consists of this Agreement and the following attachments, attached hereto and by this reference incorporated herein:
  - 2.1 Attachment A – Project Scope
  - 2.2 Attachment B – U.S. Treasury ARPA Fiscal Recovery Funds Final Rule
  - 2.3 Attachment C – Uniform Administrative Requirements, Cost Principles, Federal Provisions and Audit Requirements for Federal Awards -2 CFR Part 200 et seq



- 2.4 Attachment D – Indemnification and Insurance Requirements
- 2.5 Attachment E – Project Monitoring Requirements
- 2.6 Attachment F – Equipment Detail

3. Project; Scope of Work. Subrecipient shall be responsible for completion of all activities as described in **Attachment A**, on or before December 31, 2026, by first using funds received from the County in the amount provided in Section 4 of this Agreement. The Subrecipient shall also furnish timely reporting and documentation assuring Subrecipient’s compliance with the U.S. Treasury ARPA Guidelines (as stated in the Final Rule of the U.S. Department of the Treasury published in the Federal Register on January 27, 2022), and within the timelines and specifications provided in **Attachment E**. Under the provisions of the Agreement, the County shall bear no responsibility for the Project, including without limitation any activities associated with implementation, or any future operation or maintenance of the Project.

3.1 Project Signage. Subrecipient shall include appropriate acknowledgement of credit to the County for its support when promoting the Project or using any data and/or information developed under this Agreement. Signage shall be posted in a prominent location at the Project site and shall include the U.S. Department of Treasury’s, and the County’s color logos, along with the following disclosure statement: “Funding for this project has been provided in full or in part from the American Rescue Plan Act, and through an agreement with the County of Riverside.” The Recipient shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this Paragraph.

4. Funding.

4.1 County shall provide funding to Subrecipient in a total amount not to exceed \$5,586,515 (“Award”) in monthly payments in accordance with invoice submittals, and in compliance with ARPA Guidelines as set forth in **Attachment B**, attached hereto and by this reference incorporated herein, for the completion of the Project. In the event that there is a conflict in the terms for payment in this Agreement and the terms in Attachments B and C, the terms in Attachments B and C shall take precedence.

4.2 Except as expressly provided in **Attachment A** of this Agreement, Subrecipient shall not be entitled to, nor receive from County any additional funding or other type of remuneration for services rendered under this Agreement. The Award amount described in this Section is specifically for the Project and makes up the entire amount which the County has approved to fund the Project. Subrecipient shall not be entitled by virtue of this Agreement to consideration in excess of the specified Project Award amount, and Subrecipient shall be responsible for any and all costs incurred above the Award amount for its implementation and completion of the Project. Any subsequent amendments to the Project’s scope or description are not covered by this Agreement, and the funding for any such amendments or for any Project cost overruns shall be the sole responsibility of Subrecipient, unless otherwise approved in writing by the County.

4.3 Should it be determined at any time by the Subrecipient or the County that the Subrecipient cannot achieve a Project schedule milestones phase within the timelines specified in **Attachment A**, or will not or is unable to complete the Project phase subject to this Agreement in accordance with the applicable State and Federal requirements and the provisions of this Agreement on or before December 31, 2026, then the subrecipient shall return 100% of the Award amount reimbursed to Subrecipient for the Project phase, as identified in Attachment A, as of the date of notification to the County, within thirty (30) days of notification.

4.4 In the event the actual cost for the Project is less than Award, Subrecipient shall refund the difference to County within thirty (30) days of receipt of Notice of Completion for the Project, or

by June 30, 2026, whichever occurs first. Subrecipient shall return any reimbursed Award Funds that have not been expended or are not adequately supported by invoices and documentation to the County, within sixty (60) days of completion of the Project, or upon request by the County, whichever occurs first.

4.5 In the event a Project Phase is less than the estimated total cost listed in **Attachment A**, Subrecipient may request in writing that funds be reallocated to another phase listed in **Attachment A** if the entire funding does not exceed the total Award, is before June 30, 2026, and is within the same scope as currently listed.

5. Invoicing and Billing

5.1 Invoices.

5.1.1 Invoices shall be submitted via e-mail to RIVCOARPA@RIVCO.ORG. The final invoice from the Subrecipient will be submitted no later than September 30, 2026, for the County to reimburse the Subrecipient prior to December 31, 2026, per the final rule of the ARPA.

5.1.2 Supporting documentation shall accompany each invoice: a detailed general ledger and invoices of all Subrecipient Project costs incurred by Subrecipient.

5.1.2.1 In the event of an audit, Subrecipient is to provide all payroll and expenditure support requested by the auditor, including timesheets.

5.1.2.2 Subrecipient agrees that County of Riverside may withhold payment of any expenditure that appears questionable, or for which additional support is required. Subrecipient further agrees to furnish County of Riverside such information as may be required to justify the expenditure in question.

5.1.3 To ensure compliance with Federal and State regulations, County may require additional supporting documentation or clarification of claimed expenses as follows:

5.1.3.1 County Executive Office staff shall notify Subrecipient to obtain necessary additional documentation or clarification.

5.1.3.2 Subrecipient shall respond within three (3) business days with required additional documentation or clarification to avoid disallowances/partial payment of invoice.

5.1.3.3 All invoices containing expenses that need additional documentation or clarification not provided to County within three (3) business days of request shall have those expenses disallowed and only the allowed expenses shall be paid.

5.1.3.4 Subrecipient may resubmit disallowed expenses as a supplemental invoice only and must be accompanied by required documentation.

5.2 Payments

5.2.1 If the conditions set forth in this Agreement are met, County shall pay, on/or before the thirtieth (30th) day after receipt of a complete and accurate invoice, the sum of money claimed by the approved invoice, (less any credit due County for adjustments of prior invoices). If the conditions are not met, County shall pay when the necessary processing is completed and/or proper backup documentation is provided.

5.2.2 County shall not pay for unauthorized costs incurred by Subrecipient or for the claimed work which County monitoring shows have not been provided as authorized.

5.2.3 County retains the right to withhold payment on disputed claims.

6. Term. The Term of this Agreement shall be from the date of approval of this Agreement until receipt of notice of completion for the Project, or on December 31, 2026, whichever is sooner, unless sooner terminated as provided herein.

7. Subrecipient Compliance Obligations. The Subrecipient agrees to comply with the terms and conditions of this Agreement. The Subrecipient also agrees to apply the terms and conditions of this Agreement to all of its subcontractors (if applicable) and to require their strict compliance therewith. If it is determined that the Subrecipient is noncompliant, County may temporarily withhold or disallow reimbursement of costs, under 2 C.F.R. Part 200, as supplemented by 2 C.F.R. Part 910.

7.1 Federal Provisions. Subrecipient and all of its subcontractors shall comply with the Uniform Administrative Requirements, Cost Principles, Federal Provisions and Audit Requirements for Federal Awards Provisions contained in **Attachment C**

8. Contract Representatives.

8.1 County Representative. The County Executive Officer, or designee, shall be the designated representative who shall administer this Agreement on behalf of the County.

8.2 Subrecipient Representative. The Executive Director and AVP of Business Development CSUSM Corporation, or designee, shall be the designated representative who shall administer this Agreement on behalf of the Subrecipient.

8.3 The Contract Representatives may be contacted as described in Section 11, below.

9. Records and Audit.

9.1 Subrecipient shall store and maintain all writings, documents and records prepared or compiled in connection with the performance of this Agreement for a minimum of five (5) years from the termination or completion of this Agreement. This includes any handwriting, typewriting, printing, photostatic, photographing and every other means of recording upon any tangible thing, any form of communication or representation including letters, words, pictures, sounds or symbols or any combination thereof. Any authorized representative of County shall have access to any writings as defined above for the purposes of making a report, audit, evaluation, or examination. Further, County has the right at all reasonable times to audit, inspect or otherwise evaluate the work performed or being performed under this Agreement.

9.2 If it is determined pursuant to an audit that any funds provided pursuant to this Agreement have been improperly expended, Subrecipient shall, at the direction of the agency performing the audit, reimburse the County within thirty (30) days the full amount of such improperly expended funds. The funds shall be reimbursed in accordance with the recommendations in the audit.

10. Monitoring of Contract Compliance and Progress Reports.

10.1 Contract Compliance. The Subrecipient shall comply with the monitoring arrangements

set forth in **Project Monitoring Requirements**, attached as **Attachments E**.

10.2 Project Progress Reports and Progress Pay Estimates. Subrecipient shall, as specified herein, provide quarterly reports detailing the Project's progress, including a financial status report and milestone progress report as described in **Attachment E**.

11. **Notices**. As used in this Agreement, notice includes but is not limited to the communications of any notice, request, demand, approval, statement, report, acceptance, consent, waiver, and appointment. All notices must be in writing. All such notices from one party to another may be delivered in person, sent via reputable overnight courier, or served by first-class mail, certified or registered, postage prepaid, to each and all of the addresses set forth below.

**If to County:**

Riverside County Executive Office  
Attention: Stephanie Persi and Scott Bruckner  
4080 Lemon Street, 4th Floor,  
Riverside, CA. 92501

**If to Subrecipient:**

CSUSM Corporation  
Attention: Trina Beckwith  
333 S. Twin Oaks Valley Rd  
San Marcos, CA 92096-0000

11a. Other Contacts:

County:

Program Officer: Stephanie Persi  
[spersi@rivco.org](mailto:spersi@rivco.org)  
(951) 955-1141

Administrative Contact: Scott Bruckner  
[Sbruckner@rivco.org](mailto:Sbruckner@rivco.org)  
(951) 955-9760

Financial Contact: The Kahlen Group  
[RIVCOARPA@rivco.org](mailto:RIVCOARPA@rivco.org)  
(951) 955-1110

Subrecipient:

Project Director: Godfrey Gibbison  
[ggibbison@csusm.edu](mailto:ggibbison@csusm.edu)  
(760) 750-4020

Co-Project Director Jackie Trischman  
[trischman@csusm.edu](mailto:trischman@csusm.edu)

Co-Project Director Ronald Ramirez  
[rramierz@csusm.edu](mailto:rramierz@csusm.edu)

Co-Project Director                      Jennifer Ostergren  
jostergren@csusm.edu

Administrative Contact:              Trina Beckwith  
tbecwith@csusm.edu  
(760) 750-4724

Financial Contact:                      Leslie Brotcke  
lbrotcke@csusm.edu  
(760) 750-4763

12.     Conflicts of Interest.     Subrecipient covenants that it presently has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. Subrecipient further covenants that in the performance of this Agreement, no person having any such interest shall be employed or retained by it under this Agreement. In the event federal funds are used, in whole or in part, for this Project, Subrecipient understands and agrees it must maintain a conflict of interest policy consistent with 2. C.F.R. section 200.318 (c) and that such conflict of interest policy is applicable to each activity funded under this award. Subrecipient must disclose in writing to the U.S. Treasury or through Recipient, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2. C.F.R. section 200.12.

13.     Nondiscrimination.     During any period in which Subrecipient is in receipt of funds from County, Subrecipient and its Board, officers, employees, agents, representatives or subcontractors shall not unlawfully discriminate in violation of any Federal, State or local law, rule or regulation against any employee, applicant for employment or person receiving services under this Agreement because of race, religious creed, color, national origin, ancestry, physical or mental disability including perception of disability, medical condition, genetic information, pregnancy related condition, marital status, gender/sex, sexual orientation, gender identity, gender expression, age (over 40), political affiliation or belief, or military and veteran status. Subrecipient and its officers, employees, agents, representatives or subcontractors shall comply with all applicable Federal, State and local laws and regulations related to non- discrimination and equal opportunity, including without limitation the County's non-discrimination policy; Title VI of the Civil Rights Act of 1964 (42 U.S.C. sections 2000d et seq.) and U.S. Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance; The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. sections 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability; Section 504 of the Rehabilitation Act of 1973, as amended (42 U.S.C. sections 6101 et seq.), and the U.S. Treasury's implementing regulations at 31 C.F.R. part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. sections 12101 et seq.)which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto; The Fair Employment and Housing Act (Government Code sections 12900 et seq.); California Labor Code sections 1101, and 1102; the Federal Civil Rights Act of 1964 (P.L. 88-352), as amended; and all applicable regulations promulgated in the California Code of Regulations or the Code of Federal Regulations, and Riverside County's non-discrimination policy.

Subrecipient shall include the non-discrimination and compliance provisions of this Section in all subcontracts to perform work under or as a derivative of this Agreement.

14. Indemnification. The Subrecipient shall be bound by the indemnification, hold harmless and defend provisions contained in **Attachment D**.

15. Insurance. Subrecipient shall obtain, and maintain, or caused to be obtained and maintained, at all times during the Term of this Agreement, insurance coverage in the amounts and coverage specified in **Attachment D**.

16. Termination. The County may terminate this agreement upon a determination that Subrecipient will not be able to achieve Project schedule milestones or objectives within the timelines specified in **Attachment A** or is not complying with ARPA terms and conditions. The County may withhold additional planned distributions of funding to Subrecipient pending receipt of requisite reporting requirements by Subrecipient to the County as described herein.

17. Compliance with Laws. The Subrecipient is required to comply with all applicable federal, state and local laws and regulations for all work performed or funded by and through this Agreement. The Subrecipient is required to obtain all necessary federal, state and local permits, authorizations and approvals for all work performed under this Agreement.

18. Disputes. The parties shall attempt to resolve any disputes amicably at the working level. If that is not successful, the dispute shall be referred to the senior management of the parties. The Subrecipient shall proceed diligently with the Project described in this Agreement pending the resolution of a dispute. The Parties reserve the right to pursue any remedies at law or in equity should any dispute relating to this Agreement not be resolved by the Parties. Notwithstanding the foregoing, prior to the filing of any legal action related to this Agreement, the Parties shall be obligated to attend a mediation session in Riverside County before a neutral third-party mediator. A second mediation session shall be required if the first session is not successful. The parties shall share the cost of the mediations.

19. Status of Subrecipient. The Subrecipient is, for purposes relating to this Agreement, an independent contractor and shall not be deemed an employee of the County. It is expressly understood and agreed that the Subrecipient (including its employees, agents, and subcontractors) shall in no event be entitled to any benefits to which County employees are entitled, including but not limited to overtime, any retirement benefits, worker's compensation benefits, and injury leave or other leave benefits. There shall be no employer-employee relationship between the parties nor is there a joint venture; and Subrecipient shall indemnify and hold County harmless from any and all claims that may be made against County based upon any contention by a third party that an employer-employee relationship exists by reason of this Agreement.

19.1 All acts of Subrecipient and its officers, employees, agents, representatives, subcontractors, and all others acting on behalf of Subrecipient relating to the performance of this Agreement, shall be performed as independent contractors and not as agents, officers, or employees of County. Subrecipient, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. No agent, officer or employee of the County is to be considered an employee of Subrecipient. At all times during the term of this Agreement, the Subrecipient and its officers, employees, agents, representatives, or subcontractors are, and shall represent and conduct themselves as, independent contractors and not employees of County.

19.2 Subrecipient shall determine the method, details, and means of performing the work and services to be provided by Subrecipient under this Agreement. Subrecipient shall be responsible to County only for the requirements and results specified in this Agreement and, except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Subrecipient in fulfillment of this Agreement. Subrecipient has control over the manner and means for completion of the Project described in this Agreement. If necessary, Subrecipient has the responsibility for employing or engaging other persons or firms to assist Subrecipient in fulfilling the terms and obligations under this Agreement.

19.3 If in the performance of this Agreement any third persons are employed by Subrecipient, such persons shall be entirely and exclusively under the direction, supervision, and control of Subrecipient. All terms of employment including hours, wages, working conditions, discipline, hiring and discharging or any other term of employment or requirements of law shall be determined by the Subrecipient. It is further understood and agreed that Subrecipient must issue W-2 forms or other forms as required by law for income and employment tax purposes for all Subrecipient's assigned personnel under the terms and conditions of this Agreement.

20. Entire Agreement. This Agreement is the result of negotiations between the Parties. This Agreement is intended by the Parties as a full and final expression of their understanding with respect to the matters contained in this Agreement and shall not be modified in any manner except by an instrument in writing executed by the Parties or their respective successors in interest.

21. Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

22. Governing Law and Venue. The interpretation and performance of this Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County, California.

23. Construction/Interpretation. Headings or captions to the provisions of this Agreement are solely for the convenience of the Parties, are not part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement. Any ambiguity in this Agreement shall not be construed against the drafter, but rather the terms and provisions hereof shall be given a reasonable interpretation as if both parties had in fact drafted this Agreement.

24. No Waiver. Failure of the Parties to insist upon strict compliance with any of the terms, covenants or conditions hereof shall not be deemed a waiver of such term, covenant or condition, nor shall any waiver or relinquishment of any rights or powers hereunder at any one time or more times be deemed a waiver or relinquishment of such other right or power at any other time or times.

25. No Third-Party Beneficiaries. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

26. Severability. It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

27. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

28. Use of Electronic (Digital) Signatures. This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

29. Authority to Enter Agreement. Each Party to this Agreement warrants to the other that it is duly organized and existing and that it and the respective signatories have full right and authority to enter into and consummate this Agreement and all related documents and bind the parties thereto.

[Signature Provisions on Following Page]




IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date as indicated beside each Party's signature.

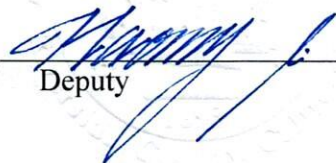
COUNTY:  
COUNTY OF RIVERSIDE, a political subdivision  
of the State of California

SUBRECIPIENT:  
CALIFORNIA STATE UNIVERSITY  
SAN MARCOS CORPORATION, a  
California non-profit corporation

By:   
CHUCK WASHINGTON  
Chair, Board of Supervisors


By:   
Deanne Ellison  
Executive Director and AVP of Business  
Development • CSUSM Corporation

ATTEST:  
Clerk of the Board  
Kimberly Rector

By:   
Deputy

(Seal)

APPROVED AS TO FORM  
County Counsel

By:   
Kristine Bell-Valdez  
Supervising Deputy County Counsel

**Attachment A – Project Scope**

**California State University San Marcos (CSUSM) Temecula Campus Advancing Higher Education in Southwest Riverside County Project**

**Scope of Work**

The Subrecipient will complete all planning, design and procurement necessary to complete the Project, which includes procurement of all equipment detailed in **Attachment F**, and implement the programs below with the cost identified by phase, including staff and indirect cost as indicated, to respond to the long-lasting impact of the pandemic, CSUSM is creating higher education programs to aid in restoring professions with current shortages such as nursing, education, public health, social work, human development, software engineering, and business management. The federally negotiated indirect cost rate agreement is on file with the County and is to be updated if the agreement is revised. The total cost allocated to all projects/programs is \$5,586,515.

**Phase 1 - Nursing Program: \$1,232,832 Total Cost**

A long-lasting impact of the pandemic is the critical nursing shortage, as many nurses quit their profession for various reasons, leaving California with a deficit of more than 60,000 nurses. This is problematic as the state population ages and the need for reliable healthcare grows. Graduating the highest number of nurses in the California State University (CSU) system, the nursing programs offered by CSUSM help to solve this shortage by preparing nurses to enter the profession in just five semesters using an accelerated format. These funds will assist CSUSM to upgrade and modernize the equipment and technology used to train this new generation of nurses, who will remain locally and serve the population within the Inland Empire.

The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

**Nursing Program Indirect Costs: \$135,106**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

Line items in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Nursing Program Project Budget and Schedule**

| ITEM | DESCRIPTION | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT<br>(Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|------|-------------|--|---|------------------------|
|------|-------------|--|---|------------------------|

|        |  |             |     |             |
|--------|--|-------------|-----|-------------|
| 1      | Equipment \$5K or greater, No IDC (detailed in <b>Attachment F</b> ) | \$822,000   | \$0 | 822,000     |
| 2      | Supplies   | \$275,726   | 0   | \$275,726   |
| 3      | Indirect Costs   | 135,106     | \$0 | 135,106     |
| 4      | Admin Closeout   | \$0         | \$0 | \$0         |
| TOTAL: |  | \$1,232,832 | \$0 | \$1,232,832 |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1&2  | Implementation           | July 2026          |
| 4    | Admin Closeout           | August 2026        |

**Phase 2 - Education, Public Health, Human Development Program: \$770,445 Total Cost**

The Southwest Riverside County region has many young families, especially in fast-growing communities like Menifee and Hemet that require the quality childcare services and early childhood education to allow parents the ability to work and provide their families with a high quality of life. The pandemic exacerbated a serious workforce shortage in childcare services and early childhood education, forcing many providers to permanently shutter operations. Meanwhile, the state has made it a priority for young Californians to start their academic journey as early as four years of age, recognizing that 90 percent of brain development occurs by age five. With transitional kindergarten as a critical component of the plan for childhood development, it is necessary to develop a local workforce with the appropriate training to work with this young population. The Early Childhood Teacher Education program will address this shortage by developing a skilled workforce, partnering with Mount San Jacinto College (MSJC) to build on its associate degree program in Early Childhood education. These resources will help CSUSM develop the requisite classroom with the equipment needed for a learning laboratory.

To meet the mental health workforce needs in the region and to align programs with MSJC, CSUSM will bring pathways to four-year degrees to the region. With compounding factors of the pandemic and insufficient mental health providers (HRSA Behavioral Workforce, 2023), adequacy of behavioral health services is a need that CSUSM has sought to address. By expanding course offerings in Public Health and Human Development in Temecula, CSUSM will help meet regional workforce needs.

**Education Faculty: \$259,560**

School of Education sections will be added for the multiple subject credential. The budget assumes seven sections in Fall 2025 and seven sections in Spring 2026. The College of Education, Health and Human Services will offer sections in other education pathways if early childhood education courses are not needed in a given term.

**Human Development Public Health Faculty: \$74,160**

Complimentary to Education above, Human Development sections may be added for the undergraduate program in early childhood education, and Human Development courses can be offered

for behavioral and mental health mentioned below, depending on demand for early childhood education. Public Health sections will be added for students to transfer from MSJC with their first two years of courses for a degree in public health. CSUSM is also able to implement sections of Human Development for those interested in behavioral health fields. The budget assumes a total of four sections in Fall 2025 and four sections in Spring 2026 for these pathways to be offered in Temecula depending on which are in greatest demand. The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

**Education, Human Development, Public Health Program Indirect Costs: \$236,925**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

Line items in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Education, Human Development, Public Health Program Project Budget and Schedule**

| ITEM          | DESCRIPTION  | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|---------------|--|---|---|------------------------|
| 1             | Equipment \$5K or greater, No IDC (detailed in <b>Attachment F</b> ) | \$50,000  | \$0                                     | \$50,000               |
| 2             | Supplies   | \$149,800   | 0                                       | \$149,800              |
| 3             | Personnel - Human Development, School of Education, Public Health    | \$333,720   | \$0                                     | \$333,720              |
| 4             | Indirect Costs   | \$236,925   | \$0                                     | \$236,925              |
| 5             | Admin Closeout   | \$0   | \$0                                     | \$0                    |
| <b>TOTAL:</b> |  | <b>\$770,445</b>  | <b>\$0</b>                              | <b>\$770,445</b>       |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1-4  | Implementation           | August 2025        |
| 5    | Admin Closeout           | August 2026        |

**Phase 3 - Software Engineering Program: \$1,063,633 Total Cost**

The pandemic expedited the digital transformation of the workforce. In California, there is a 4:1 ratio of software engineering job postings for every graduate. Science, engineering, and technology jobs

provide some of the best opportunities for high quality and high paying employment, and the Southwest Riverside region must be ready to adapt by creating an environment where these industries can thrive. Because higher education programs like these currently do not exist in the region, students who are interested in these fields must leave the area to find the needed course of study for entry level positions. CSUSM is solving this education gap by delivering a bachelor's degree in software engineering in partnership with MSJC and local high schools. This program innovates further by creating an opportunity for students to accelerate the time to degree so that the degree can be completed within three years of finishing high school, saving time and money, but also allowing earlier entry into the workforce. This program will be a first of its kind in the region and will result in a significant change in the workforce over time, with the potential to lead to economic transformation by building a high-tech workforce away from the coast, which has primarily led the way in high tech innovation. Funds will provide the resources to facilitate the program's initial launch by providing information and technology support, and classroom equipment to have the appropriate instructional setting for students to succeed.

#### **Software Engineering Program IITS Support: \$50,000**

Instructional and Information Technology Services (IITS) at CSUSM oversees Academic Technology Services and the computer labs and classroom spaces across campus. For the 30 computers in the lab, \$300 for support is budgeted per year for a total of \$18,000. This is the amount departments charge across campus for support and maintenance on a per device basis. Additionally, \$32,000 is budgeted per year for IITS time to work with the project leadership in the configuration, purchasing, and set up of the software engineering laboratory space. IITS will provide documentation on the hours spent by the department staff members involved in establishing the Software Engineering laboratory following their billing practice used routinely for CSUSM departments. \$50,000 is the maximum to be charged for this position. If costs are less than estimated, CSUSM will invoice accordingly.

#### **Software Engineering Program Faculty: \$397,848**

Year 1 Base Salary \$130,656, Year 2 Base Salary \$134,576. Benefits are estimated at 50% and total \$65,328 in Year 1 and \$67,288 in Year 2. A full-time faculty member will be hired and based at the Temecula sites. The cost of salary and benefits will be reimbursed by this project. This faculty member will be responsible for providing instruction, student advisement, student recruitment, building industry connections to facilitate student internships and employment. The software engineering program will be transformational, allowing students to complete their degree 3 years after high school. By earning this degree, students will qualify for high quality jobs that pay well above the median earnings in the region, and some will become entrepreneurs who spark growth in the high industry in the region. However, the initial start-up costs are quite high. These resources would provide the financial foundation to launch the program, opening more access to higher education for students in the region and ensuring that the program will have long-term sustainability and have a lasting impact on the region. \$397,848 is the maximum to be charged for this position. If costs are less than estimated, CSUSM will invoice accordingly.

The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

#### **Software Engineering Program Indirect Costs: \$349,785**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

Lines in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Software Engineering Program Project Budget and Schedule**

| ITEM          | DESCRIPTION                      | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|---------------|----------------------------------|---|---|------------------------|
| 1             | Supplies and Other Direct        | \$316,000   | \$0                                     | \$316,000              |
| 2             | Personnel – Software Engineering | \$397,848   | \$0                                     | \$397,848              |
| 3             | Indirect Costs                   | \$349,785   | \$0                                     | \$349,785              |
| 4             | Admin Closeout                   | \$0   | \$0                                     | \$0                    |
| <b>TOTAL:</b> |                                  | <b>\$1,063,633</b>  | <b>\$0</b>                              | <b>\$1,063,633</b>     |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1-3  | Implementation           | January 2025       |
| 4    | Admin Closeout           | August 2026        |

**Phase 4 - Business Program: \$951,277 Total Cost**

The Southwest Riverside region boasts vibrant industries such as travel, hospitality and tourism, healthcare, and manufacturing. The region is ranked number two among the best wine regions in the nation in the USA Today 10 Best Readers’ Choice travel award contest. The hospitality and tourism industry suffered inordinate impacts from the pandemic, but in recovery, it is critical for these industries to have a high quality, reliable workforce to build resilience for the future. Underpinning these industries is a strong workforce in business management, human resources management, accounting and logistics, and supply chain management. These funds will assist the university to expand the business administration program. The BSBA Degree program is the cornerstone degree offering of the College of Business Administration (CoBA) at CSU San Marcos. The BSBA degree offers 9 options of study in the areas of Accounting, Business Analytics, Entrepreneurship, Finance, Global Business, Global Supply Chain Management, Management Information Systems, Management, and Marketing. The BSBA is an AACSB accredited program, an indication of high quality as only 5% of business programs around the globe achieve this accreditation.

**Business Administration Faculty Cost: \$638,441**

CSUSM will add foundational course offerings in Temecula to provide the opportunity for Riverside County BSBA students to attend courses in the location where they reside. Sections will be offered in Spring 2025, Fall 2026, and Spring 2026 with the possibility of offerings during the summer and intercession as well. The budget assumes eight sections in Spring 2025, ten sections in Fall 2025, and ten sections in Spring 2026 with the summer and intercession as additional options, depending on demand.

The above stated total cost of this program is inclusive of indirect costs as detailed below and equipment cost as outlined in **Attachment F**.

**Business Program Indirect Costs: \$312,836**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

Line items in **Attachment F** denoted in bold are subject to indirect cost recovery. Other items meet the equipment threshold of >\$5K for a single item with useful life greater than one year.

**Business Program Project Budget and Schedule**

| ITEM   | DESCRIPTION                         | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|--------|-------------------------------------|---|---|------------------------|
| 1      | Personnel – Business Administration | \$638,441   | \$0                                     | \$638,441              |
| 2      | Indirect Costs                      | \$312,836   | \$0                                     | \$312,836              |
| 3      | Admin Closeout                      | \$0   | \$0                                     | \$0                    |
| TOTAL: |                                     | \$951,277   | \$0                                     | \$951,277              |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE |
|------|--------------------------|--------------------|
| 1-2  | Implementation           | January 2025       |
| 3    | Admin Closeout           | August 2026        |

**Phase 5 - Temecula Valley Central Support and Personnel - \$1,568,328 Total Cost**

In addition to a central Project Technician and Project Manager, the central budget includes laptops for the laptop loan program in Temecula as well as expanded network capacity and furnishing upgrades.

**Temecula Valley Project Technician Salary and Benefits: \$160,269**

\$116,985 salary and \$43,284 benefits. A 100% 18-month dedicated Temecula Valley Campus Project Technician will be hired to manage purchasing and installation, coordinate specifications and timelines

with disciplinary leads, and prepare paperwork for expenditures. This individual will be responsible for submitting expenditure requests that will be reviewed for compliance with OMB Uniform Guidance and the terms/conditions of the ARPA award by the Office of Sponsored Projects. Annual Salary is estimated at \$66,000 in Year 1 and \$50,985 (75% of one year) in Year 2 for a Project Technician I on the CSUSM Corporation compensation and classification matrix. Benefits are budgeted at our full-time benefit rate for CSUSM Corporation which is 37% of salaries and wages.

**Temecula Valley Project Manager Salary and Benefits: \$291,399**

\$212,700 salary and \$78,699 benefits. A 100% 18-month dedicated Temecula Valley Campus Project Manager will be hired to oversee the implementation of each phase in consultation with the college deans and other administrators. This individual will be responsible for reporting and will elevate expenditure questions to the Office of Sponsored Projects. The Project Manager will have the qualifications to ensure project spending and implemented programs proceeded according to schedule. Annual Salary is estimated at \$120,000 in Year 1 and \$92,700 (75% of one year) in Year 2 for a Project Technician IV on the CSUSM Corporation compensation and classification matrix. Benefits are budgeted at our full-time benefit rate for CSUSM Corporation which is 37% of salaries and wages.

The above stated total cost of this position is inclusive of indirect costs as detailed below.

**Temecula Valley Central Support and Personnel Indirect Costs: \$515,759**

CSUSM’s federally negotiated indirect cost rate is applied on a modified total direct cost base which excludes participant support, subawards in excess of \$25,000, and equipment >\$5,000. The agreement is negotiated with the Department of Health and Human Services and is valid 7/1/21-6/30/26.

**Temecula Valley Central Support and Personnel Project Budget and Schedule**

| ITEM   | DESCRIPTION  | COUNTY OF RIVERSIDE ARPA PROJECT FUNDING AMOUNT (Not to Exceed) | SUBRECIPIENT NON-FEDERAL FUNDING AMOUNT | ESTIMATED PROJECT COST |
|--------|--|---|---|------------------------|
| 1      | Supplies/Other Direct  | \$600,901   | \$0                                     | \$600,901              |
| 2      | Temecula Valley Project Technician and Manager Salary and Benefits | \$451,668   | \$0                                     | \$451,668              |
| 3      | Indirect Costs   | \$ 515,759  | \$0                                     | \$ 515,759             |
| 4      | Admin Closeout   | \$0   | \$0                                     | \$0                    |
| TOTAL: |  | \$1,568,328   | \$0                                     | \$1,568,328            |

| ITEM | DESCRIPTION OF SUBMITTAL | ESTIMATED DUE DATE     |
|------|--------------------------|------------------------|
| 1-3  | Implementation           | January 2025-June 2026 |
| 4    | Admin Closeout           | August 2026            |



**Personnel - Oversight and Responsibilities:**

**Business, Education/Human Development/Public Health, Software Engineering Faculty Time:**

- College Deans review and approve faculty reimbursed time forms on a term-by-term basis. The form is signed by the Dean and the Office of Sponsored Projects. The budget analyst for each completes billing when the term ends. Courses included are taught in-person in Temecula.

**Project Manager and Project Technician:**

- For the Project Manager and Project Technician positions, an Employment Authorization Form is reviewed/approved by Project Director, Co-Project Director's, Human Resources and Office of Sponsored Projects (OSP).
- Project Director, Co-Project Director's and OSP are responsible for validating the effort/salaries on the EAF to the awarded budget and/or sponsored agreement.
- The personnel are responsible for certifying their hours/effort on the payroll timesheets.
- Project Director, Co-Project Director's and OSP are responsible for validating the final amount charged to each grant is accurate, allowable, and appropriately allocated.