

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.53
(ID # 26261)

MEETING DATE:

FROM : VETERANS' SERVICES

Tuesday, November 05, 2024

SUBJECT: DEPARTMENT OF VETERANS SERVICES (VS): Adopt Resolution No. 2024-239, Authorizing the Director of the Department of Veterans Services to Accept Grant Funding from the California Board of State and Community Corrections for Purpose of Creating and Servicing the Proposition 47 Grant, No Soldier Left Behind: Veterans Reintegration Program; Ratify and Approve Standard Agreement No. BSCC 1328-24 through June 30, 2028 in the amount of \$7,937,500 with the BSCC; Authorize Director of Veterans Services to Release Request(s) for Proposals and Award Subcontracts; Approve the budget adjustment; Amend Salary Ordinance No. 440 pursuant to Resolution No. 440-9452; All Districts. [Total Current FY Cost \$661,000; Total Cost \$7,937,500; 100% State] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2024-239, Authorizing the Director of the Department of Veterans Services to Accept Grant Funding from the California Board of State and Community Corrections for Purpose of Creating and Servicing the Proposition 47 Grant, No Soldier Left Behind: Veterans Reintegration Program;

Continued on Page 2

ACTION: 4/5 Vote Required, A-30, Policy



Gregory Coffos, Director of Veterans Services 10/15/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: November 5, 2024
xc: VS, H.R.

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

2. Ratify and Approve the attached Standard Agreement No. BSCC 1328-24 with the BSCC for the Proposition 47 Cohort 4 Grant Program in the amount of \$7,937,500 with a term commencing October 3, 2024 through June 30, 2028 (Grant Agreement), and Authorize the Director of Veterans' Services to execute the BSCC Grant Agreement on behalf of the County;
3. Authorize the Director of Veterans' Services, or designee, to release request(s) for proposals for any eligible services necessary to implement the project in accordance with the Grant Agreement, with the Proposition 47 Local Advisory Committee serving as the selection committee;
4. Upon completion of the bid process, Authorize the Director of Veterans' Services, or designee, to submit and execute individual subcontracts with selected subgrantees or subcontractors, substantially conforming in form and substance with County Template Agreement No. 116-310 as modified consistent with the Grant Agreement, with terms commencing upon signature of the parties and ending no later than June 30, 2028, and in amounts not to exceed the approved project budget (Subcontracts), subject to the availability of fiscal funding and approval as to form by County Counsel;
5. Authorize the Director of Veterans' Services, or designee, to administer all actions necessary and sign all documents, reports, and certifications related to the administration of this grant, and to negotiate and execute any subsequent amendments to the BSCC Grant Agreement and Subcontracts, including amendments that modify the scope of work, payment provisions, and exhibits that stay within the intent of the agreement, subject to the availability of fiscal funding and approval as to form by County Counsel;
6. Approve and direct the Auditor-Controller to make the Fiscal Year 2024/25 budget adjustments shown on Schedule A; and
7. Amend Salary Ordinance No. 440 pursuant to Resolution No. 440-9452 and allow the department to add up to 10 positions for the BSCC Grant Team.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$661,000	\$2,750,000	\$7,937,500	\$0
NET COUNTY COST	0	0	0	0
SOURCE OF FUNDS: 100% State			Budget Adjustment:	Yes
			For Fiscal Year:	24/25-27/28

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Department of Veterans Services (VS) is expanding outreach services to meet constituents where they are and serve the most underserved populations of veterans in the county. This,

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STATE OF CALIFORNIA**

coupled with VS's growing attendance and participation in community outreach events will support the continued expansion and education to the VS community at large.

Recognizing the pressing need in these areas, VS has successfully applied for and received the State of California, Board of State and Community Corrections (BSCC) Proposition 47 Cohort 4 Grant that will provide essential resources to implement a program that will connect justice-involved Veterans to wraparound services with the goal of reducing recidivism. This funding enables VS to extend its reach into geographically diverse and underserved regions, ensuring that vital services are accessible to all veterans who need them most. The term of the grant is from October 3, 2024 through June 30, 2028.

With this funding, VS plans to initiate the Riverside County Veterans Reentry Integration Program (VRIP), which aims to bridge critical service gaps for justice-involved veterans, aligning with Proposition 47's objectives to reduce recidivism, improve employment prospects, and secure stable housing. To reduce recidivism, the program provides continuous mental health and substance abuse treatment from arrest through post-release, utilizing early identification, comprehensive case management, and tailored interventions. It enhances employment opportunities by facilitating job training and placement by starting pre-release, offering vocational assessments, resume workshops, and job fairs. VRIP secures stable housing through early housing assessments, collaboration with housing authorities and providing temporary subsidies and long-term placements. The program targets justice-involved veterans identified through structured referrals and assessments. It leverages county infrastructure and partnerships, ensuring immediate service delivery.

Veterans Services will undergo a competitive selection process to identify non-governmental organizations (NGOs) that can assist in implementing the grant funded BSCC program. This process will ensure that the county partners with qualified organizations capable of delivering effective support to our veterans.

Impact on Residents and Businesses

Additional position capacity in Veterans Services is a significant step towards providing needed services to Riverside County residents, ensuring the safety and wellbeing of the veteran community, and providing a pathway to health and safety, independence, and self-sufficiency.

Additional Fiscal Information

A budget adjustment is needed for the current fiscal year (Schedule A). The department, in collaboration with Human Resources and the Executive Office, will determine the best route to recruit positions for this grant.

The requested positions are as follows:

Classification	Number Requested
Veterans Services Representative I/II	7
Program Manager	1
Administrative Services Analyst II	1

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Administrative Services Assistant	1
Total	10

Once the current grant period expires, these positions may be eliminated if no further funding is secured. VS will actively seek new grants to cover any funding gaps and to sustain essential roles, but the continuation of grant-funded positions is contingent upon successful grant applications and ongoing financial support.

Attachments:

- Schedule A – Budget Adjustment
- Grant Agreement
- Resolution No. 2024-239
- Resolution No. 440-9452

**SCHEDULE A
FY 24/25 Budget Adjustment**

Increase Appropriations:

10000-540010000-510040	Salary/Benefit Reimbursement	\$550,000
10000-540010000-527880	Training/Other	\$ 10,000
10000-540010000-529040	Private Mileage Reimbursement	\$ 6,000
10000-540010000-523640	Computer Equip Non-Fixed Asset	\$ 34,000
10000-540010000-523700	Office Supplies	\$ 15,000
10000-540010000-523800	Printing/Binding	\$ 9,000
10000-540010000-520230	Cell Phone	\$ 10,000
10000-540010000-523820	Subscriptions	\$ 12,000
10000-540010000-529000	MISC Travel Expenses	\$ 15,000

Increase Revenue:

10000-540010000- 755680	CA-Other Operating Grants	\$661,000
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Brian Lantajo
Brian Lantajo, Principal Management Analyst 10/31/2024

Erik Collier
Erik Collier 10/16/2024

Aaron Gettis
Aaron Gettis, Chief of Deputy County Counsel 10/28/2024

1 RESOLUTION NO. 440-9452

2
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in
4 regular session assembled on November 5, 2024, that pursuant to Section 4(a)(ii) of Ordinance No. 440, the
5 Director of Veterans Services is authorized to make the following listed change(s), operative on the date of
6 approval, as follows:

7

8 <u>Job</u>				
<u>Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>	
9 74106	+ 1	5400010000	Administrative Services Analyst II	
10 74114	+ 1	5400010000	Administrative Services Assistant	
11 79917	+ 1	5400010000	Veterans Services Program Manager	
12 79911	+ 5	5400010000	Veterans Services Representative I	
13 79912	+ 2	5400010000	Veterans Services Representative II	

14
15

16 ROLL CALL:


17 Ayes: Jeffries, Washington, Spiegel, Perez, and Gutierrez

18 Nays: None

19 Absent: None

20 The foregoing is certified to be a true copy of a resolution duly adopted by said
21 Board of Supervisors on the date therein set forth.

22 KIMBERLY A. RECTOR, Clerk of said Board

23
24 By:  _____
25 Deputy

26
27 /kc
10/16/2024
28 440 Resolutions\KC

FORM APPROVED COUNTY COUNSEL

BY: LISA SANCHEZ
DATE: 10/30/2024

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Board of Supervisors

County of Riverside

RESOLUTION NO. 2024-239

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE
AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF VETERANS SERVICES TO
ACCEPT GRANT FUNDING FROM THE CALIFORNIA BOARD OF STATE AND COMMUNITY
CORRECTIONS FOR PURPOSE OF CREATING AND SERVICING THE PROPOSITION 47
GRANT, NO SOLDIER LEFT BEHIND: VETERANS REINTEGRATION PROGRAM**

WHEREAS, the State of California, Board of State and Community Corrections (hereafter referred to as BSCC) issued a Notice of Funding Availability and Release of Request for Proposals to California public agencies, dated April 12, 2024, announcing the availability of approximately \$152 million in funding for the Proposition 47 Grant – Cohort 4; and

WHEREAS, the Proposition 47 Cohort 4 Grant funds must be used for mental health services, substance use disorder treatment, diversion programs, or combination thereof, for people in the criminal justice system, with applicants encouraged to provide supplemental housing-related services, and other community-based supportive services such as job skills training, case management, and civil legal services; and

WHEREAS, the Riverside County Veterans’ Services submitted a proposal to the BSCC, dated June 8, 2024, for \$7,937,500 in Proposition 47 Cohort 4 Grant funds to be used for its No Soldier Left Behind: Veterans Reentry Integration Program (“VRIP”), which aims to bridge critical service gaps for justice-involved veterans, aligning with Proposition 47’s objectives to reduce recidivism, improve employment prospects, and secure stable housing; and

WHEREAS, the BSCC selected the Riverside County Veterans’ Services for funding, subject to approval by the Riverside County Board of Supervisors, execution of the Standard Agreement No. BSCC 1328-24, effective October 3, 2024 through June 30, 2028 (the “Grant Agreement”), and compliance with applicable terms and conditions thereunder; and

1 WHEREAS, the Riverside County Veterans' Services desires to participate in the Proposition 47 Grant
2 administered by the BSCC.

3 NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that the Board of
4 Supervisors of the County of Riverside, State of California (the "Board"), in regular session assembled on
5 November 5, 2024, at 9:30 a.m. or soon thereafter, in the meeting room of the Board of Supervisors located on
6 the 1st floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, hereby ratifies and
7 authorizes the Director of the Riverside County Veterans' Services Department, on behalf of the County, to
8 apply for, accept, and administer the Proposition 47 Cohort 4 Grant award from the BSCC.

9 BE IT FURTHER RESOLVED that the Director of the Riverside County Veterans' Services
10 Department is hereby authorized, on behalf of the Board of Supervisors of the County Riverside, to submit the
11 grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

12 BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant
13 expenditures controlled by this body.

14 BE IT FURTHER RESOLVED that the Riverside County Veterans' Services Department agrees to
15 abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

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17 ROLL CALL:

18 Ayes: Jeffries, Washington, Spiegel, Perez, and Gutierrez

19 Nays: None

20 Absent: None

21
22 The foregoing is certified to be a true copy of a resolution duly adopted by said
23 Board of Supervisors on the date therein set forth.

24 KIMBERLY A. RECTOR, Clerk of said Board

25 By: 
26 Deputy

27 11/05/2024 3.53

STANDARD AGREEMENT

STD 213 (Rev 03/2019)

AGREEMENT NUMBER BSCC 1328-24	to PURCHASING AUTHORITY NUMBER (If Applicable) Post Office Box 1147, BSCC-5227	Riverside County Clerk of the Board, Stop #10 2502-1147
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTOR NAME

RIVERSIDE COUNTY VETERANS' SERVICES

2. The term of this Agreement is:

START DATE

OCTOBER 3, 2024

THROUGH END DATE

JUNE 30, 2028

3. The maximum amount of this Agreement is:

\$7,937,500.00

4. The parties agree to comply with the terms and conditions of the following exhibits, attachments, and appendices which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Scope of Work	3
Exhibit B	Budget Detail and Payment Provisions	4
Exhibit C	General Terms and Conditions (04/2017)	4
Exhibit D	Special Terms and Conditions	4
Attachment 1*	Proposition 47 Grant Program Request for Proposals	*
Attachment 2	Proposition 47 Grant Program Proposal	23
Appendix A	Proposition 47 Grant Program Scoring Panel Roster	1
Appendix B	Criteria for Non-Governmental Organizations Receiving BSCC Program Funds	2


* This item is hereby incorporated by reference and can be viewed at: https://www.bscc.ca.gov/s_bsccprop47/

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)


RIVERSIDE COUNTY VETERANS' SERVICES

CONTRACTOR BUSINESS ADDRESS 4360 Orange St	CITY Riverside	STATE CA	ZIP 92501
PRINTED NAME OF PERSON SIGNING GREGORY COFFOS	TITLE Director		
CONTRACTOR AUTHORIZED SIGNATURE 	DATE SIGNED 10/7/2024		

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTING AGENCY ADDRESS 2590 Venture Oaks Way, Suite 200	CITY Sacramento	STATE CA	ZIP 95833
PRINTED NAME OF PERSON SIGNING COLLEEN CURTIN	TITLE Deputy Director		
CONTRACTING AGENCY AUTHORIZED SIGNATURE 	DATE SIGNED		

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL: EXEMPT PER SCM, VOLUME 1, CH. 4.06

FORM APPROVED COUNTY COUNSEL

BY:  10/24/2024
LISA SANCHEZ DATE

EXHIBIT A: SCOPE OF WORK

1. GRANT AGREEMENT – PROPOSITION 47 GRANT PROGRAM

This Grant Agreement is between the State of California, Board of State and Community Corrections (hereafter referred to as BSCC) and Riverside County Veterans' Services (hereafter referred to as the Grantee or Contractor).

2. PROJECT SUMMARY AND ADMINISTRATION

A. The Riverside County Veterans Reentry Integration Program (VRIP) aims to bridge critical service gaps for justice-involved veterans, aligning with Proposition 47's objectives to reduce recidivism, improve employment prospects, and secure stable housing. To reduce recidivism, the program provides continuous mental health and substance abuse treatment from arrest through post-release, utilizing early identification, comprehensive case management, and tailored interventions. It enhances employment opportunities by facilitating job training and placement by starting pre-release, offering vocational assessments, resume workshops, and job fairs. VRIP secures stable housing through early housing assessments, collaboration with housing authorities, and providing temporary subsidies and long-term placements. The program targets justice-involved veterans identified through structured referrals and assessments. It leverages county infrastructure and partnerships, ensuring immediate service delivery.

B. Grantee agrees to administer the project in accordance with Attachment 1: Proposition 47 Grant Program Request for Proposals (incorporated by reference) and Attachment 2: Proposition 47 Grant Program Proposal, which are attached and hereto and made part of this agreement.

3. PROJECT OFFICIALS

A. The BSCC's Executive Director or designee shall be the BSCC's representative for administration of the Grant Agreement and shall have authority to make determinations relating to any controversies that may arise under or regarding the interpretation, performance, or payment for work performed under this Grant Agreement.

B. The Grantee's project officials shall be those identified as follows:

Authorized Officer with legal authority to sign:

Name: Gregory Coffos
Title: Director
Address: 4360 Orange St., Riverside, CA 92501
Phone: 951-816-5179
Email: gcoffos@rivco.org

Designated Financial Officer authorized to receive warrants:

Name: Toni Valerdi
Title: Administrative Services Officer
Address: 4360 Orange St., Riverside, CA 92501
Phone: 951-536-3995
Email: tvalerdi@rivco.org

Project Director authorized to administer the project:

Name: Gregory Coffos
Title: Director
Address: 4360 Orange St., Riverside, CA 92501
Phone: 951-816-5179
Email: gcoffos@rivco.org

EXHIBIT A: SCOPE OF WORK

- C. Either party may change its project representatives upon written notice to the other party.
- D. By signing this Grant Agreement, the Authorized Officer listed above warrants that he or she has full legal authority to bind the entity for which he or she signs.

4. DATA COLLECTION

Grantees will be required to comply with all data collection and reporting requirements as described in Attachment 1: Proposition 47 Grant Program Request for Proposals and Attachment 2: Proposition 47 Grant Program Proposal.

5. REPORTING REQUIREMENTS

- A. Grantee will submit quarterly progress reports in a format prescribed by the BSCC. These reports, which will describe progress made on program objectives and include required data, shall be submitted according to the following schedule:

Quarterly Progress Report Periods

1. October 3, 2024 to December 31, 2024
2. January 1, 2025 to March 31, 2025
3. April 1, 2025 to June 30, 2025
4. July 1, 2025 to September 30, 2025
5. October 1, 2025 to December 31, 2025
6. January 1, 2026 to March 31, 2026
7. April 1, 2026 to June 30, 2026
8. July 1, 2026 to September 30, 2026
9. October 1, 2026 to December 31, 2026
10. January 1, 2027 to March 31, 2027
11. April 1, 2027 to June 30, 2027
12. July 1, 2027 to September 30, 2027
13. October 1, 2027 to December 31, 2027
14. January 1, 2028 to March 31, 2028

Due no later than:

- February 15, 2025
- May 15, 2025
- August 15, 2025
- November 15, 2025
- February 15, 2026
- May 15, 2026
- August 15, 2026
- November 15, 2026
- February 15, 2027
- May 15, 2027
- August 15, 2027
- November 15, 2027
- February 15, 2028
- May 15, 2028

Note: Project activity period ends March 31, 2028. The period of April 1, 2028 to June 30, 2028 is for completion of Final Local Evaluation Report and financial audit only.

B. Evaluation Documents

1. Local Evaluation Plan
2. Final Local Evaluation Report

Due no later than:

- March 31, 2025
- June 30, 2028

C. Other

Financial Audit Report

Due no later than:

June 30, 2028

6. PROJECT RECORDS

- A. The Grantee shall establish an official file for the project. The file shall contain adequate documentation of all actions taken with respect to the project, including copies of this Grant Agreement, approved program/budget modifications, financial records and required reports.
- B. The Grantee shall establish separate accounting records and maintain documents and other evidence sufficient to properly reflect the amount, receipt, and disposition of all project funds, including grant funds and any matching funds by the Grantee and the total cost of the project.

EXHIBIT A: SCOPE OF WORK

Source documentation includes copies of all awards, applications, approved modifications, financial records and narrative reports.

- C. Personnel and payroll records shall include the time and attendance reports for all individuals reimbursed under the grant, whether they are employed full-time or part-time. Time and effort reports are also required for all subcontractors and consultants.
- D. The grantee shall maintain documentation of donated goods and/or services, including the basis for valuation.
- E. Grantee agrees to protect records adequately from fire or other damage. When records are stored away from the Grantee's principal office, a written index of the location of records stored must be on hand and ready access must be assured.
- F. All Grantee records relevant to the project must be preserved a minimum of three (3) years after closeout of the grant project and shall be subject at all reasonable times to inspection, examination, monitoring, copying, excerpting, transcribing, and auditing by the BSCC or designees. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records must be retained until the completion of the action and resolution of all issues which arise from it or until the end of the regular three-year period, whichever is later.

7. CONFLICT OF INTEREST

- A. Existing law prohibits any grantee, subgrantee, partner or like party who participated on the Proposition 47 Grant Program Scoring Panel Roster (see Appendix A) from receiving funds from the Proposition 47 Grant Program grants awarded under this RFP, except under authorized conditions, approved by BSCC. Applicants who are awarded grants under this RFP are responsible for reviewing the Proposition 47 Grant Program Scoring Panel Roster (see Appendix A) and ensuring that no grant dollars are passed through to any entity represented by the members of the scoring panel.
- B. In cases of an actual conflict of interest with a scoring panelist, the Board may revoke the grant award and legal consequences could exist for the parties involved, including, but not limited to, repayment of the grant award.

8. FINANCIAL AUDIT

Grantees are required to provide the BSCC with a financial audit no later than the end of the contract term, June 30, 2028. The financial audit shall be performed by a Certified Public Accountant or a participating county or city auditor that is organizationally independent from the participating county's or city's project financial management functions. Expenses for this final audit may be reimbursed for actual costs up to \$25,000.

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS

1. INVOICING AND PAYMENTS

- A. The Grantee shall be paid in quarterly in arrears by submitting an invoice (Form 201) to the BSCC that outlines actual expenditures claimed for the invoicing period.

Quarterly Invoicing Periods:

1. October 3, 2024 to December 31, 2024	Due no later than: February 15, 2025
2. January 1, 2025 to March 31, 2025	May 15, 2025
3. April 1, 2025 to June 30, 2025	August 15, 2025
4. July 1, 2025 to September 30, 2025	November 15, 2025
5. October 1, 2025 to December 31, 2025	February 15, 2026
6. January 1, 2026 to March 31, 2026	May 15, 2026
7. April 1, 2026 to June 30, 2026	August 15, 2026
8. July 1, 2026 to September 30, 2026	November 15, 2026
9. October 1, 2026 to December 31, 2026	January 15, 2027
10. January 1, 2027 to March 31, 2027	May 15, 2027
11. April 1, 2027 to June 30, 2027	August 15, 2027
12. July 1, 2027 to September 30, 2027	November 15, 2027
13. October 1, 2027 to December 31, 2027	February 15, 2028
14. January 1, 2028 to March 31, 2028	May 15, 2028

Final Invoicing Period*:

14. April 1, 2028 to June 30, 2028	Due no later than: August 15, 2028
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**Note: Only expenditures associated with completion of the Final Local Evaluation Report and the financial audit may be included on these last two invoices.*

- B. All project expenditures (excluding costs associated with the completion of the Final Local Evaluation Report and the financial audit) and all obligated match contributions must be incurred by the end of the grant project period, March 31, 2028, and included on the invoice due May 15, 2028. Project expenditures incurred after March 31, 2028 will not be reimbursed.
- C. The Final Local Evaluation Report is due to BSCC by June 30, 2028. Expenditures incurred for the completion of the Final Local Evaluation Report during the period of April 1, 2028 to June 30, 2028 must be submitted during the Final Invoicing Period(s), with the final invoice due on August 15, 2028. Supporting fiscal documentation will be required for all expenditures claimed on during the Final Invoicing Periods and must be submitted with the final invoice.
- D. The financial audit is due to BSCC by June 30, 2028. Expenditures incurred for the completion of the financial audit during the period of April 1, 2028 to June 30, 2028 must be submitted during the Final Invoicing Periods, with the final invoice due on August 15, 2028. Supporting fiscal documentation will be required for all expenditures claimed during the Final Invoicing Periods and must be submitted with the final invoice.
- E. Grantee shall submit an invoice to the BSCC each invoicing period, even if grant funds are not expended or requested during the invoicing period.
- F. Upon the BSCC's request, supporting documentation must be submitted for project expenditures. Grantees are required to maintain supporting documentation for all expenditures on the project site for the life of the grant and make it readily available for review during BSCC site visits. See Exhibit A. Scope of Work, Item 6. Project Records.

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS

2. GRANT AMOUNT AND LIMITATION

- A. In no event shall the BSCC be obligated to pay any amount in excess of the grant award. Grantee waives any and all claims against the BSCC, and the State of California on account of project costs that may exceed the sum of the grant award.
- B. Under no circumstance will a budget item change be authorized that would cause the project to exceed the amount of the grant award identified in this Grant Agreement.

3. BUDGET CONTINGENCY CLAUSE

- A. This grant agreement is valid and enforceable only if sufficient funds are made available through the annual transfer of savings generated by Proposition 47 from the General Fund to the Safe Neighborhoods and Schools Fund and subsequent transfer from the Safe Neighborhoods and Schools Fund to the Second Chance Fund. (Gov. Code, § 7599.1 & Pen. Code, § 6046.2.) On or before July 31st of each fiscal year the Department of Finance will calculate the state savings associated with Proposition 47 and certify the calculation to the State Controller who shall transfer those funds to the Safe Neighborhoods and Schools Fund. (Gov. Code, § 7599.1.) The grantee agrees that the BSCC's obligation to pay any sum to the grantee under any provision of this agreement is contingent upon the availability of sufficient funding transferred to the Safe Neighborhoods and Schools Fund and subsequent transfer to the Second Chance Fund.
- B. If Proposition 47 funding is reduced or falls below estimates contained within the Proposition 47 Request for Proposals, the BSCC shall have the option to either cancel this Grant Agreement with no liability occurring to the BSCC or offer an amendment to this agreement to the Grantee to reflect a reduced amount.
- C. If BSCC cancels the agreement pursuant to Paragraph 3(B) or Grantee does not agree to an amendment in accordance with the option provided by Paragraph 3(B), it is mutually agreed that the Grant Agreement shall have no further force and effect. In this event, the BSCC shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Grant Agreement except that Grantee shall be required to maintain all project records required by Paragraph 6 of Exhibit A for a period of three (3) years following the termination of this agreement.

4. PROJECT COSTS

- A. Grantee is responsible for ensuring that actual expenditures are for eligible project costs. "Eligible" and "ineligible" project costs are set forth in the [July 2023 BSCC Grant Administration Guide](#).
- B. The provisions of the BSCC Grant Administration Guide are incorporated by reference into this agreement and Grantee shall be responsible for adhering to the requirements set forth therein. To the extent any of the provisions of the BSCC Grant Administration Guide and this agreement conflict, the language in this agreement shall prevail.
- C. Grantee is responsible for ensuring that invoices submitted to the BSCC claim actual expenditures for eligible project costs.
- D. Grantee shall, upon demand, remit to the BSCC any grant funds not expended for eligible project costs or an amount equal to any grant funds expended by the Grantee in violation of the terms, provisions, conditions or commitments of this Grant Agreement.
- E. Grant funds must be used to support new program activities or to augment existing funds that expand current program activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that have been appropriated for the same purpose. Violations can result in

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS

recoupment of monies provided under this grantor suspension of future program funding through BSCC grants.

5. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

6. WITHHOLDING OF GRANT DISBURSEMENTS

- A. The BSCC may withhold all or any portion of the grant funds provided by this Grant Agreement in the event the Grantee has materially and substantially breached the terms and conditions of this Grant Agreement.
- B. At such time as the balance of state funds allocated to the Grantee reaches five percent (5%), the BSCC may withhold that amount as security, to be released to the Grantee upon compliance with all grant provisions, including:
 - 1) submittal and approval of the final invoice;
 - 2) submittal and approval of the final progress report; and
 - 3) submittal and approval of any additional required reports, including but not limited to the Final Local Evaluation Report and the financial audit.
- C. The BSCC will not reimburse Grantee for costs identified as ineligible for grant funding. If grant funds have been provided for costs subsequently deemed ineligible, the BSCC may either withhold an equal amount from future payments to the Grantee or require repayment of an equal amount to the State by the Grantee.
- D. In the event that grant funds are withheld from the Grantee, the BSCC's Executive Director or designee shall notify the Grantee of the reasons for withholding and advise the Grantee of the time within which the Grantee may remedy the failure or violation leading to the withholding.

7. EXECUTIVE ORDER N-6-22 – RUSSIA SANCTIONS

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS

8. PROJECT BUDGET

BUDGET LINE ITEMS	GRANT FUNDS	LEVERAGED FUNDS	TOTAL
1. Salaries and Benefits	\$2,574,000	\$273,000	\$2,847,000
2. Services and Supplies	\$105,000	\$0	\$105,000
3. Professional Services or Public Agency Subcontracts	\$0	\$0	\$0
4. Non-Governmental Organization (NGO) Subcontracts (minimum 50%)	\$4,055,500	\$0	\$4,055,500
5. Project Evaluation and Monitoring [minimum 5% (or \$50,000, whichever is greater) but not more than 10% of total requested funds]	\$762,000	\$105,000	\$867,000
6. Equipment/Fixed Assets	\$84,600	\$0	\$84,600
7. Compliance Audit (must not exceed \$25,000 in grant funds)	\$25,000	\$0	\$25,000
8. Other (Travel, Training, etc.)	\$281,400	\$0	\$281,400
9. Indirect Costs (may not exceed 10% of grant award)	\$50,000	\$0	\$50,000
TOTAL	\$7,937,500	\$378,000	\$8,315,500

EXHIBIT C: GENERAL TERMS AND CONDITIONS (04/2017)

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. **AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. **ASSIGNMENT:** This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. **AUDIT:** Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. **INDEMNIFICATION:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. **DISPUTES:** Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. **TERMINATION FOR CAUSE:** The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
8. **INDEPENDENT CONTRACTOR:** Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
9. **RECYCLING CERTIFICATION:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).
10. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic

EXHIBIT C: GENERAL TERMS AND CONDITIONS (04/2017)

information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. **CERTIFICATION CLAUSES:** The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.
12. **TIMELINESS:** Time is of the essence in this Agreement.
13. **COMPENSATION:** The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
14. **GOVERNING LAW:** This contract is governed by and shall be interpreted in accordance with the laws of the State of California.
15. **ANTITRUST CLAIMS:** The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.
 - A. The Government Code Chapter on Antitrust claims contains the following definitions:
 - 1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
 - 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.
 - B. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective

EXHIBIT C: GENERAL TERMS AND CONDITIONS (04/2017)

at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

- C. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
- D. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

- A. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

- A. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
- B. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual

EXHIBIT C: GENERAL TERMS AND CONDITIONS (04/2017)

percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

- 20. LOSS LEADER:** If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

1. GRANTEE'S GENERAL RESPONSIBILITY

- A. Grantee agrees to comply with all terms and conditions of this Grant Agreement. Review and approval by the BSCC are solely for the purpose of proper administration of grant funds and shall not be deemed to relieve or restrict the Grantee's responsibility.
- B. Grantee is responsible for the performance of all project activities identified in Attachment 1: Proposition 47 Grant Program Request for Proposals and Attachment 2: Proposition 47 Grant Program Proposal.
- C. Grantee shall immediately advise the BSCC of any significant problems or changes that arise during the course of the project.

2. GRANTEE ASSURANCES AND COMMITMENTS

- A. Compliance with Laws and Regulations
This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Grantee shall at all times comply with all applicable State laws, rules and regulations, and all applicable local ordinances.
- B. Fulfillment of Assurances and Declarations
Grantee shall fulfill all assurances, declarations, representations, and statements made by the Grantee in Attachment 1: Proposition 47 Grant Program Request for Proposal and Attachment 2: Proposition 47 Grant Program Proposal, documents, amendments, approved modifications, and communications filed in support of its request for grant funds.
- C. Permits and Licenses
Grantee agrees to procure all permits and licenses necessary to complete the project, pay all charges and fees, and give all notices necessary or incidental to the due and lawful proceeding of the project work.

3. POTENTIAL SUBCONTRACTORS

- A. In accordance with the provisions of this Grant Agreement, the Grantee may subcontract for services needed to implement and/or support program activities. Grantee agrees that in the event of any inconsistency between this Grant Agreement and Grantee's agreement with a subcontractor, the language of this Grant Agreement will prevail.
- B. Nothing contained in this Grant Agreement or otherwise, shall create any contractual relation between the BSCC and any subcontractors, and no subcontract shall relieve the Grantee of his responsibilities and obligations hereunder. The Grantee agrees to be as fully responsible to the BSCC for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Grantee. The Grantee's obligation to pay its subcontractors is an independent obligation from the BSCC's obligation to make payments to the Grantee. As a result, the BSCC shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.
- C. Grantee shall ensure that all subcontractors comply with the eligibility requirements stated in the Proposition 47 RFP and described in Appendix B.
- D. Grantee assures that for any subcontract awarded by the Grantee, such insurance and fidelity bonds, as is customary and appropriate, will be obtained.
- E. Grantee agrees to place appropriate language in all subcontracts for work on the project requiring the Grantee's subcontractors to:

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

1) Books and Records

Maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the subcontractor's work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three (3) years after the acceptance of the final grant project audit under the Grant Agreement and shall be subject to examination and/or audit by the BSCC or designees, state government auditors or designees, or by federal government auditors or designees.

2) Access to Books and Records

Make such books, records, supporting documentations, and other evidence available to the BSCC or designee, the State Controller's Office, the Department of General Services, the Department of Finance, California State Auditor, and their designated representatives during the course of the project and for a minimum of three (3) years after acceptance of the final grant project audit. The Subcontractor shall provide suitable facilities for access, monitoring, inspection, and copying of books and records related to the grant-funded project.

4. PROJECT ACCESS

Grantee shall ensure that the BSCC, or any authorized representative, will have suitable access to project activities, sites, staff and documents at all reasonable times during the grant period including those maintained by subcontractors. Access to program records will be made available by both the grantee and the subcontractors for a period of three (3) years following the end of the grant period.

5. ACCOUNTING AND AUDIT REQUIREMENTS

- A. Grantee agrees that accounting procedures for grant funds received pursuant to this Grant Agreement shall be in accordance with generally accepted government accounting principles and practices, and adequate supporting documentation shall be maintained in such detail as to provide an audit trail. Supporting documentation shall permit the tracing of transactions from such documents to relevant accounting records, financial reports and invoices.
- B. The BSCC reserves the right to call for a program or financial audit at any time between the execution of this Grant Agreement and three years following the end of the grant period. At any time, the BSCC may disallow all or part of the cost of the activity or action determined to not be in compliance with the terms and conditions of this Grant Agreement or take other remedies legally available.

6. DEBARMENT, FRAUD, THEFT OR EMBEZZLEMENT

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to grantees that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.

Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

All Grantees must have on file with the BSCC a completed and signed Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Required as Attachment E of the original Proposal Package).

7. MODIFICATIONS

No change or modification in the project will be permitted without prior written approval from the BSCC. Changes may include modification to project scope, changes to performance measures, compliance with collection of data elements, and other significant changes in the budget or program components contained in Attachment 1: Proposition 47 Grant Program Request for Proposal and Attachment 2: Proposition 47 Grant Program Proposal.

8. TERMINATION

- A. This Grant Agreement may be terminated by the BSCC at any time after grant award and prior to completion of project upon action or inaction by the Grantee that constitutes a material and substantial breach of this Grant Agreement. Such action or inaction includes but is not limited to:
- 1) substantial alteration of the scope of the grant project without prior written approval of the BSCC;
 - 2) refusal or inability to complete the grant project in a manner consistent with Attachment 1: Proposition 47 Grant Program Request for Proposal and Attachment 2: Proposition 47 Grant Program Proposal, or approved modifications;
 - 3) failure to provide the required local match share of the total project costs; and
 - 4) failure to meet prescribed assurances, commitments, recording, accounting, auditing, and reporting requirements of the Grant Agreement.
- B. Prior to terminating the Grant Agreement under this provision, the BSCC shall provide the Grantee at least 30 calendar days written notice stating the reasons for termination and effective date thereof. The Grantee may appeal the termination decision in accordance with the instructions listed in Exhibit D: Special Terms and Conditions, Number 8. Settlement of Disputes.

9. SETTLEMENT OF DISPUTES

- A. The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, the Grantee shall submit to the BSCC Corrections Planning and Grant Programs Division Deputy Director a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Grant Agreement. Grantee's written demand shall be fully supported by factual information. The BSCC Corrections Planning and Grant Programs Division Deputy Director shall have 30 days after receipt of Grantee's written demand invoking this Section "Disputes" to render a written decision. If a written decision is not rendered within 30 days after receipt of the Grantee's demand, it shall be deemed a decision adverse to the Grantee's contention. If the Grantee is not satisfied with the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the Grantee may appeal the decision, in writing, within 15 days of its issuance.

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

(or the expiration of the 30-day period in the event no decision is rendered), to the BSCC Executive Director, who shall have 45 days to render a final decision. If the Grantee does not appeal the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the decision shall be conclusive and binding regarding the dispute and the Contractor shall be barred from commencing an action in court, or with the Victims Compensation Government Claims Board, for failure to exhaust Grantee's administrative remedies.

- B. Pending the final resolution of any dispute arising under, related to or involving this Grant Agreement, Grantee agrees to diligently proceed with the performance of this Grant Agreement, including the providing of services in accordance with the Grant Agreement. Grantee's failure to diligently proceed in accordance with the State's instructions regarding this Grant Agreement shall be considered a material breach of this Grant Agreement.
- C. Any final decision of the State shall be expressly identified as such, shall be in writing, and shall be signed by the Executive Director, if an appeal was made. If the Executive Director fails to render a final decision within 45 days after receipt of the Grantee's appeal for a final decision, it shall be deemed a final decision adverse to the Grantee's contentions. The State's final decision shall be conclusive and binding regarding the dispute unless the Grantee commences an action in a court of competent jurisdiction to contest such decision within 90 days following the date of the final decision or one (1) year following the accrual of the cause of action, whichever is later.
- D. The dates of decision and appeal in this section may be modified by mutual consent, as applicable, excepting the time to commence an action in a court of competent jurisdiction.

9. UNION ACTIVITIES

For all agreements, except fixed price contracts of \$50,000 or less, the Grantee acknowledges that applicability of Government Code §§16654 through 16649 to this Grant Agreement and agrees to the following:

- A. No State funds received under the Grant Agreement will be used to assist, promote or deter union organizing.
- B. Grantee will not, for any business conducted under the Grant Agreement, use any State property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote or deter union organizing, unless the State property is equally available to the general public for holding meetings.
- C. If Grantee incurs costs or makes expenditures to assist, promote or deter union organizing, Grantee will maintain records sufficient to show that no reimbursement from State funds has been sought for these costs, and that Grantee shall provide those records to the Attorney General upon request.

10. WAIVER

The parties hereto may waive any of their rights under this Grant Agreement unless such waiver is contrary to law, provided that any such waiver shall be in writing and signed by the party making such waiver.

Title	Riverside County Veterans' Services	06/08/2024
	by Gregory Coffos in Proposition 47 Grant Program, Cohort 4 - Request for Proposals	id. 46724108
	gcoffos@rivco.org	

Original Submission	06/08/2024
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Score	n/a
Proposition 47	checked

SUBMITTING A PROPOSAL FOR PROPOSITION 47 GRANT FUNDS	<p>The Proposition 47, Safe Neighborhoods and Schools Act Grant Program, Request for Proposals is divided into four sections: Applicant Information, Project Title and Project Summary Proposal Narrative and Budget (with key Attachments) Key Project Contacts Other Attachments: Mandatory and Optional Each section has fields that require a response. Applicants will be prompted to provide written text, numerical input, radial button choices, and upload attachments. Documents in Word, Excel, and/or PDF are allowable formats for upload attachments. Some responses requiring narrative text input have a limited number of allowable characters for those fields. If a character limit has been enabled for a specific response field, a character counter will display the number of characters allowed and will then show the number of characters remaining as text is entered into the response field. Character limits include all text, punctuation, and spaces. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit." Applicants may start and stop their application, as needed, during the solicitation period. However, to save the information entered into the BSCC-Submittable Application, applicants must select "Save Draft" at the bottom of the application before existing. Applicants are prohibited from submitting the Proposition 47, Safe Neighborhoods and Schools Act Grant Program application until all mandatory fields are completed (those with a red asterisk), character limits are in compliance, and required documents have been uploaded. Applicants should read the Proposition 47, Safe Neighborhoods and Schools Act RFP Instruction Packet prior to completing this application process. The RFP Instruction Packet contains all the necessary information to successfully complete and submit the Proposition 47, Safe Neighborhoods and Schools Act application. This document can be found at: https://www.bscc.ca.gov/s_bsccprop47/</p>
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CONFIDENTIALITY NOTICE:	All documents submitted as a part of the Proposition 47, Safe Neighborhoods and Schools Act Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)
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APPLICANT
INFORMATION,
PROJECT TITLE
AND PROJECT
SUMMARY

This section requires information about the applicant and the proposed project.

Name of Applicant Riverside County Veterans' Services

Tax Identification 95-6000930
Number

Applicant's Physical 4360 Orange St.
Address Riverside
 California
 92501
 US
 33.97591
 -117.37648

Applicant's Mailing 4360 Orange St.
Address (if different Riverside
than physical California
address) 92501
 US
 33.97591
 -117.37648

Mailing Address For 4360 Orange St.
Reimbursement Riverside
Payments California
 92501
 US
 33.97591
 -117.37648

Project Title Veterans Reentry Integration Program

Project Summary The Riverside County Veterans Reentry Integration Program (VRIP) aims to bridge critical service gaps for justice-involved veterans, aligning with Proposition 47's objectives to reduce recidivism, improve employment prospects, and secure stable housing. To reduce recidivism, the program provides continuous mental health and substance abuse treatment from arrest through post-release, utilizing early identification, comprehensive case management, and tailored interventions. It enhances employment opportunities by facilitating job training and placement starting pre-release, offering vocational assessments, resume workshops, and job fairs. VRIP secures stable housing through early housing assessments, collaboration with housing authorities, and providing temporary subsidies and long-term placements. The program targets justice-involved veterans identified through structured referrals and assessments. It leverages county infrastructure and partnerships, ensuring immediate service delivery.

PROJECT
NARRATIVE AND
BUDGET

Complete the following sections: Section 1. Project Need Section 2. Community Engagement Including: Proposition 47 Local Advisory Committee Membership Roster (Attachment E) and Proposition 47 Local Advisory Committee Letter(s) of Agreement (Attachment F) Section 3. Project Description Including : Proposition 47 Project Work Plan (Attachment H) Section 4. Project Evaluation and Monitoring Section 5: Project Budget Attachment (Project Budget Table and Budget Narrative) The required attachments are stand-alone documents available on the BSCC Proposition 47 Homepage: https://www.bscc.ca.gov/s_bsccprop47/ . Download, complete, and upload where prompted.

Section 1. Project
Need

Quantitative and Qualitative Data to Support the Need:

1.1 Riverside County's Justice-Involved Veterans:

Home to about 116,000 veterans, Riverside County faces challenges in addressing the reentry needs of justice-involved veterans who encounter PTSD, substance abuse, and homelessness. The VA reports that 45% of incarcerated veterans have mental health disorders, emphasizing the need for targeted services. Major penal institutions like the California Rehabilitation Center and Ironwood State Prison highlight this need.

Incidence of Suicide Among Veterans:

The 2023 VA Suicide Report reveals veterans' suicide rate is 1.5 times higher than that of non-veterans, with about 17 veterans dying by suicide daily. Justice-involved veterans are at higher risk due to unique psychosocial stressors like unemployment, homelessness, social isolation, and high rates of mental illness and substance use disorders. Stigma and identity conflict further exacerbate their risk. Targeted interventions are essential to address these needs.

Lack of Pre-Release Services and Limited Support Resources:

Riverside County's veteran population is often overlooked in pre-release planning. CalVet has only five statewide representatives, and the local VA has just one social worker for the county's high-needs population. This resource scarcity highlights a significant gap in services, particularly given veterans' complex mental health needs.

Scholarly Research on Reentry Services for Veterans:

Studies in journals like the Journal of Veteran Studies and Military Medicine emphasize the need for specialized reentry services for veterans, who often require more intensive mental health treatment than nonveterans. Research underscores the necessity for targeted interventions to address veterans' unique needs. For instance, the research by Yakovchenko et al. (2022) in the Journal of Offender Rehabilitation underscores the distinct needs of veterans, who often require more intensive mental health treatment compared to nonveterans. With a large veteran population, high rates of mental health disorders, increased suicide risk, and a lack of comprehensive reentry services, Riverside County needs targeted interventions. Addressing these needs through dedicated programs and enhanced support can significantly improve reintegration outcomes for justice-involved veterans.

1.2 Incorporating Critical Gaps and Specific Needs for Reentry Services: The chapter "Criminal Justice Involvement Among Veterans" highlights that veterans, who make up 8% of the incarcerated population, face distinct challenges compared to civilians, including higher rates of violent offenses and substance use. Incarcerated veterans' high PTSD rates necessitate tailored support. Specialized interventions can reduce recidivism and incarceration duration, promoting better reintegration. Riverside County lacks specific services for justice-involved veterans, exacerbating their difficulties upon reentry. Tailored support to address service-related trauma is urgently needed.

Incarcerated veterans experience high rates of PTSD, which necessitates tailored support to address their unique mental health needs. Providing specialized interventions can significantly reduce recidivism and the duration of incarceration for these individuals, promoting better reintegration into society (Saxon et al., 2001). However, research on recidivism risk and the effectiveness of cognitive-behavioral interventions tailored to this group remains limited. This indicates a significant gap in targeted interventions and support systems necessary for successful reentry. Particularly in Riverside County, there is no specific service in place to support the reentry of justice-involved veterans. This lack of specialized reentry services exacerbates the difficulties these individuals face upon returning to civilian life, including barriers related to mental health and homelessness, which are critical obstacles to employment and societal reintegration. This information underscores the urgent need for the development and implementation of specialized reentry programs that are equipped to address incarcerated veterans. This unique population requires tailored support to address the specific challenges they face due to their service-related trauma. By focusing on evidence-based cognitive-behavioral interventions and comprehensive support systems, Riverside County can better assist these veterans in transitioning effectively back into the community, thereby reducing recidivism rates and improving overall outcomes for this vulnerable population.

1.3 Program Design and Integration of the Sequential Intercept Model:

Engagement at Arrest:

VRIP introduces interventions at arrest, where trained law enforcement identify justice-involved veterans for referral to veteran-specific services, potentially diverting them from the criminal justice system to appropriate mental health or substance abuse treatment.

Involvement in the County Jail:

In county jails, VRIP ensures continuous engagement through specialized veteran service officers who conduct assessments and coordinate necessary interventions, preparing veterans for release and ensuring a smooth transition to community-based services.

Veterans Treatment Court:

VRIP integrates with Veterans Treatment Courts, combining treatment and accountability. These courts offer tailored judicial oversight, structured treatment, peer support, and regular progress monitoring, addressing

veterans' legal issues and underlying causes of criminal behavior, supporting long-term rehabilitation, and reducing recidivism.

Pre-release Engagement and Case Management:

VRIP focuses on pre-release engagement, preparing veterans for reentry by addressing employment, mental health, and substance abuse issues. Post-release, ongoing case management and peer support adjust services as needed, ensuring veterans remain engaged with community resources and treatment programs.

Reentry housing and collaborative support:

VRIP develops reentry housing supports through direct housing navigation to identify emergency, transitional, and permanent needs for justice involved veterans reintegrating back into society, and for veterans ineligible for VA benefits and fosters collaborative support across county departments, addressing veterans' needs holistically and enhancing program effectiveness. By incorporating these points of engagement, VRIP applies the Sequential Intercept Model comprehensively, mitigating immediate challenges and ensuring successful reintegration into society.

1.4 Prop 47 Alignment:

VRIP aligns with Proposition 47, which aims to reduce incarceration for nonviolent offenses and reallocate resources to mental health and substance abuse treatments. VRIP targets justice-involved veterans, providing robust support services that facilitate their reintegration into society. By reducing recidivism and enhancing public safety, VRIP embodies Proposition 47's goals of community health and safety, aiding veterans' recovery, and contributing to safer communities.

Section 2. Community Engagement

In developing the Veterans Reentry Integration Program (VRIP), a robust community engagement process was essential to align with the needs and intent of Proposition 47. This process was designed to be inclusive and reflective of the diverse community within Riverside County, particularly focusing on the integration of veterans back into society.

2.1 Proposition 47 Local Advisory Committee Membership

The Proposition 47 Local Advisory Committee is composed of a diverse group of stakeholders, including veteran affairs experts, veteran service organization leaders, policymakers, and community leaders. The committee's representation from the veteran community ensures that the voices of those directly impacted by our initiatives are heard and considered. This diverse membership ensures that the committee reflects the cultural and social makeup of our community and addresses the specific needs identified through our assessment processes.

2.2 Engagement Process for Committee Membership

To form the Proposition 47 Local Advisory Committee, we employed a multi-faceted approach to engage a broad cross-section of the community. Initial recruitment was conducted through public announcements and direct outreach to organizations known for their work with veterans and criminal justice. Community forums and discussions were held to gather input on the pressing needs of justice-involved veterans, and from these interactions, key partners were identified based on their expertise, influence, and

resource availability.

To ensure fairness and transparency, the selection process included an open application period advertised through multiple media channels and community organizations. Selection criteria were clearly outlined, focusing on the ability to contribute to the committee's goals, commitment to justice reform, and representation of the community's diversity. This comprehensive approach ensured that the process was inclusive and equitable.

2.3 Accessibility and Inclusiveness of Committee Meetings

The meetings of the Proposition 47 Local Advisory Committee are publicly noticed in accordance with local government transparency laws, ensuring they are accessible to all interested parties. Notices will be posted in advance on the county's website, at local community centers, and in local newspapers. Meetings are held in wheelchair-accessible locations, with language translation services available upon request to accommodate non-English speakers and hearing-impaired attendees.

Each meeting will include a designated public comment period, allowing community members to voice their concerns, provide feedback, and offer suggestions. Additionally, to maximize participation, we offer virtual attendance options, utilizing web conferencing tools that include features for real-time interaction. This approach ensures that the committee's activities are transparent, accessible, and open to community involvement, reflecting our commitment to an inclusive and participatory community engagement process.

Through these detailed and deliberate strategies, VRIP's community engagement process not only aligns with the requirements of Proposition 47 but also ensures that the program is shaped by a comprehensive understanding of community needs, leveraging diverse perspectives to foster effective and sustainable solutions for reintegrating justice-involved veterans into society.

Proposition 47 Local Advisory Committee Membership Roster (Attachment E)

[Attachment-D_Local-Advisory-Committee-Membership-Roster.docx](#)

Proposition 47 Local Advisory Committee Letter(s) of Agreement (Attachment F)

[Prop_47_GC.pdf](#)

Section 3. Project Description

3.1 Proposed Program Goals, Objectives, and Impacts

Riverside County Veterans Services aims to address the critical gaps in services for justice-involved veterans through the Veterans Reentry Integration Program (VRIP). The program's primary goals align with Proposition 47's intent to reduce recidivism, enhance employment opportunities, and secure stable housing for veterans.

Goal 1: Reduce Recidivism Among Veterans

Objectives: initiate engagement and support from the point of arrest; provide continuous mental health and substance abuse treatment from pre-custody through post-release.

Activities:

Early identification and assessment at arrest; comprehensive case management; regular follow-ups; and tailored therapeutic interventions. Responsible Staff/Partner Agencies: local law enforcement; Riverside County Veterans Services; specialized mental health service providers. Outcome Measures: Reduction in recidivism rates. Data sources: county criminal justice databases; program tracking reports.

The high incidence of mental health disorders and substance use among justice-involved veterans necessitates early intervention and continuous support (Stimmel et al., 2019). By addressing these needs from the point of arrest, the program aims to reduce the likelihood of reoffending (Griffin et al., 2015).

Goal 2: Enhance Employment Opportunities for Veterans

Objectives:

Facilitate job training and placement starting from pre-release preparations. Provide vocational training and education tailored to market demands.

Activities:

Vocational assessments and training programs initiated pre-release.

Resume building workshops.

Job fairs and employer partnerships.

Responsible Staff/Partner Agencies:

Local employment agencies.

Vocational schools.

Riverside County Job Centers.

Outcome Measures:

Employment rates post-program or % of service connection attained.

Evaluate the employment rate at the end of a six-month period post-release.

Data Sources:

Employment records.

Follow-up surveys with participants.

Employment is a critical factor in the reintegration process. Veterans with stable employment are less likely to reoffend (Finlay et al., 2016). Providing tailored vocational training and connecting veterans with potential employers enhances their chances of securing and maintaining employment.

Goal 3: Secure Stable Housing for Veterans Post-Release

Objectives:

Start housing assessments and preparations during the pre-custody phase.

Collaborate with housing authorities to prioritize veterans for housing resources.

Activities:

Early engagement with housing authorities.

Application assistance for housing programs.

Provision of temporary housing subsidies and long-term housing placement.

Responsible Staff/Partner Agencies:

Housing authorities.

Non-profit organizations specializing in veteran housing.

VRIP case managers.

Outcome Measures:

Percentage of veterans in stable housing post-release.

Data Sources:

Housing placement records.

Participant and family follow-up interviews.

Stable housing significantly reduces the risk of recidivism and enhances overall well-being (Saxon et al., 2001). By ensuring veterans have access to stable housing, the program supports their successful reintegration into the community.

3.2 Identification of the Target Population for the Veterans Reentry Integration Program (VRIP)

The target population for VRIP includes justice-involved veterans who are incarcerated or at risk of incarceration. Identifying these veterans involves a structured approach that includes referral processes, comprehensive risk/needs assessments, and criteria for mental health and substance use disorders.

Referral Process

Initial Screening at Arrest: Local law enforcement officers are trained to identify veterans at the point of arrest.

Collaboration with the Courts: Veterans are referred to Veterans Treatment Courts where available.

In-Custody Identification: Designated veteran service officers conduct additional screenings within correctional facilities to identify veterans who may not have been captured during initial arrest screenings.

Risk/Needs Assessments

Comprehensive Evaluation: Assessments include criminal history, substance use, mental health status, and social support needs.

Utilization of Standardized Tools: Validated tools assess the veteran population's risk for recidivism and intervention needs.

Ongoing Assessments: Periodic assessments adapt to veterans' evolving needs.

Addressing Mental Health and Substance Use Disorder Needs

Screening for Mental Health and Substance Use Disorders: Veterans undergo screenings for issues such as PTSD, depression, anxiety, and substance use disorders.

Referral to Specialized Services: Veterans are referred to therapy, counseling, and medication management services.

Integrated Care Approach: Mental health and substance use treatments are coordinated with other reentry services.

Justice-involved veterans often face complex mental health and substance use challenges (Stimmel et al., 2019). Comprehensive assessments and integrated care approaches are crucial to addressing these needs effectively (Griffin et al., 2015).

3.3 Service Delivery and Staffing Structure for VRIP

To enhance VRIP's effectiveness, the program emphasizes the importance of Veterans Service Officers (VSOs) and reconfigures support staff roles through subcontracting.

Enhanced Role of Veterans Service Officers

Increased VSOs: Ensures all participating veterans receive comprehensive assistance in accessing VA benefits.

Strategic Benefit Linkage: Connects veterans with a range of VA benefits, reducing the financial burden on county and state systems.

Restructuring of Support Staff Through Subcontracting

Subcontractor Roles: Provides essential staff, including a Program Manager, Case Managers, Peer Support Specialists, and a Housing

Manager.

Program Manager: Oversees the entire VRIP operation.

Case Managers: Provide individualized support and coordination of services.

Peer Support Specialists: Offer support and guidance based on their own experiences as veterans.

Housing Manager: Secures stable housing for veterans.

This restructured approach ensures targeted and efficient delivery of services, enhancing the overall impact of the program (Stimmel et al., 2019). By increasing the number of VSOs and streamlining support roles, VRIP enhances its capacity to support veterans effectively (Finlay et al., 2016).

3.4 Service Delivery Approach

The service delivery approach of VRIP is designed to be culturally competent and responsive, trauma-informed, gender-responsive, and accessible. Ongoing cultural competency training for VSOs ensures they understand and respect the diverse backgrounds of veterans, with services offered in multiple languages. Programs addressing the unique needs of female veterans through trauma informed care competencies provide tailored mental health and support services, ensuring respect for the dignity of all veterans. Accessibility is ensured through facilities and services designed for veterans with disabilities, with necessary accommodations for communication and transportation (Griffin et al., 2015).

The program also incorporates restorative justice principles, focusing on healing, accountability, and community restoration. Open communication between veterans, their families, and the community addresses harm and finds mutually agreed-upon solutions. Veterans are encouraged to take responsibility through community service or reparative actions, fostering a sense of shared responsibility and collective healing (Griffin et al., 2015). To address known barriers, VRIP employs strategies such as providing translation services, transportation assistance, financial aid, and public awareness campaigns to reduce stigma. Continuous feedback from veterans ensures services adapt to their needs, while policy advocacy addresses systemic barriers (Griffin et al., 2015).

3.5 Service Provider Selection Process

The Veterans Reentry Integration Program (VRIP) in Riverside County is strategically designed to utilize the expertise and resources of the Riverside County Veterans Services Department (RCVSD) as the primary service provider. This choice capitalizes on the department's specialized knowledge and existing infrastructure to meet the complex needs of justice-involved veterans effectively (Griffin et al., 2015).

Comprehensive Service Delivery Model

Primary Service Provider: RCVSD leverages its staff, including veterans with lived experiences, to address the challenges faced by the veteran population.

Subcontractor Selection: Engages a subcontractor composed of strong case management, housing navigation, and mental health professionals.

Veterans Benefits and Resource Dissemination: Conducts targeted prison in-reach programs to ensure veterans are aware of their entitled benefits.

Case Management and Peer Support: Comprehensive case management and peer support services are outsourced to the subcontractor.

Service Provider Integration and Collaboration

Lived Experience and Professional Expertise: Both county staff and

subcontractor teams bring a blend of professional expertise and personal experience.

Collaborative Service Approach: Integration of services ensures a holistic approach to supporting veterans.

Continuous Feedback and Adaptation: Implementing robust feedback mechanisms to adapt and improve services based on evolving needs.

By positioning the RCVSD as the main service provider and selecting a subcontractor with relevant lived experiences, VRIP establishes a strong foundation for delivering specialized, empathetic, and effective support to justice-involved veterans (Stimmel et al., 2019; Finlay et al., 2016).

3.6 Plan to Minimize Start-Up Time

To minimize start-up time, VRIP will leverage existing county infrastructure and established partnerships to ensure quick delivery of services. Pre-implementation planning involves preparing staff and resources to be ready for deployment immediately upon program initiation. This preparation includes training sessions, establishing protocols, and ensuring that all necessary tools and resources are available to staff from day one. This proactive approach allows veterans to receive support without delay, which is essential for maintaining continuity of care and improving outcomes (Griffin et al., 2015; Finlay et al., 2016).

3.7 Alignment with Proposition 47

VRIP aligns with the spirit and intent of Proposition 47 by focusing on rehabilitative interventions that address the root causes of criminal behavior, emphasizing housing stability, mental health support, and linkage to VA services. By providing targeted support and addressing the specific needs of justice-involved veterans, the program promotes rehabilitation over incarceration, which is a core principle of Proposition 47 (Griffin et al., 2015; Stimmel et al., 2019).

3.8 Leveraging Outside Funds

VRIP plans to leverage federal VA benefits and additional funding from local and state sources to enhance the services provided. This strategy ensures comprehensive support for veterans while alleviating financial pressures on local resources, contributing to the program's sustainability and effectiveness.

Bibliography (optional)

Proposition 47 Project Work Plan (Attachment H)

[Attachment_H_.pdf](#)

Section 4. Project Evaluation and Monitoring

Evaluation Entity and Staff Selection

The Veterans Reentry Integration Program (VRIP) will employ an external evaluator to ensure objectivity and rigor in the evaluation process. This evaluator will be selected through a competitive bidding process that prioritizes experience in evaluating criminal justice and veteran-related programs (Griffin et al., 2015). The selected entity will be responsible for developing and implementing a comprehensive evaluation plan, including both process and outcome evaluations. Additionally, evaluation will occur using internal county quality assurance processes and through the subcontractor to ensure all parameters are met (Finlay et al., 2016).

Monitoring Activities Across Project Phases

Monitoring activities will be incorporated into various phases of the project

to ensure that interventions are implemented as intended:

Start-Up Phase: During the start-up phase, the evaluation team will establish baseline data and finalize the evaluation framework, including identifying key metrics and data collection methods. Training sessions will be conducted for all staff to ensure they understand their roles in the evaluation process (Finlay et al., 2016).

Implementation Phase: Throughout the implementation phase, regular check-ins and data collection will occur to monitor fidelity to the intervention models. The evaluation team will conduct site visits, review case management records, and hold focus groups with staff and participants to gather qualitative data (Stimmel et al., 2019).

Service Delivery Period: During the service delivery period, ongoing data collection will be maintained to track progress toward program goals. Monthly progress reports will be generated to identify any deviations from planned activities and to make timely adjustments as needed (Saxon et al., 2001).

4.2 Process and Outcome Measures

Quantifiable Measures

The evaluation will include both process and outcome measures that are in line with the intent of Proposition 47, the proposed project, and the goals and objectives listed in the Work Plan.

Process Measures:

Number of veterans identified and enrolled in VRIP.

Number of risk and needs assessments completed.

Number of referrals made to mental health and substance use disorder services.

Number of housing placements secured.

Number of employment placements secured (Griffin et al., 2015).

Outcome Measures:

Recidivism Rate: Defined by the BSCC, recidivism will be tracked as the percentage of participants re-arrested or reconvicted within one year of program completion.

Mental Health and Substance Use Outcomes: Improvements in mental health and reductions in substance use will be measured using standardized assessment tools (Stimmel et al., 2019).

Housing Stability: The percentage of participants in stable housing six months post-release.

Employment Outcomes: Employment rates and average earnings six months post-release (Finlay et al., 2016).

These measures will provide a comprehensive view of the program's effectiveness in achieving its goals of reducing recidivism, enhancing employment opportunities, and securing stable housing for veterans (Griffin et al., 2015).

4.3 Preliminary Research Plan

Data Collection and Evaluation Plan

Baseline Data Collection

Baseline data will be collected at program entry, including demographic information, criminal history, mental health and substance use status, housing status, and employment history. This data will establish a starting point against which future outcomes can be measured (Finlay et al., 2016).

Outcome Data Collection

Outcome data will be collected at multiple points throughout the program,

including at program completion and six months post-release. Data collection methods will include:

Surveys and Assessments: Participants will complete standardized surveys and assessments to measure changes in mental health, substance use, housing stability, and employment status (Stimmel et al., 2019).

Administrative Data: Recidivism data will be obtained from county criminal justice databases. Employment and housing data will be collected from partner agencies and through follow-up surveys with participants (Saxon et al., 2001).

Data Sharing Agreements

To facilitate data collection, VRIP will enter into data sharing agreements with relevant agencies, including local law enforcement, housing authorities, and employment agencies. These agreements will outline the data to be shared, the methods for data transfer, and the protocols for ensuring data confidentiality and security (Griffin et al., 2015).

Evaluation Reports and Feedback

The evaluation team will produce regular reports summarizing the findings from the process and outcome evaluations. These reports will be shared with program staff and stakeholders to provide ongoing feedback and to inform program improvements. The final evaluation report will include comprehensive analyses of program effectiveness and recommendations for future program enhancements (Finlay et al., 2016).

By implementing a robust evaluation and monitoring plan, VRIP aims to ensure that the program is delivered effectively and achieves its intended outcomes, aligning with the goals of Proposition 47 to reduce recidivism and support the successful reintegration of justice-involved veterans (Stimmel et al., 2019).

Staff Composition for Program Implementation

The Riverside County Veterans Services (RCVS) office will expand its staff to include seven additional Veteran Services Representatives and a subcontractor team to execute in-reach services. This team will consist of Housing Navigators, Peer Support Outreach Specialists, and Case Managers, as well as already-vetted team members that will be leveraged for additional support to the program below:

Greg Coffos, Director, U.S. Navy (Veteran)

Adam C. French, Assistant Director, U.S. Army (Retired)

Toni Valerdi, Administrative Services Officer, U.S. Air Force (Blue Star Wife)

Kelly Reid, Executive Assistant III, U.S. Army and Airforce (Blue Star Mother)

Taurino "Tony" Santos, Senior Vet Services Representative, U.S. Air Force (Veteran)

Jacob Tapia, Veterans Services Representative, U.S. Marine Corps (Veteran)

Silvia Andrasian, Veteran Representative

Nestor Garcia, Veterans Services Representative, U.S. Army (Veteran)

Amy Pritchard, Admin Services Assistant

The expansion will also include representatives in offices across Riverside, Hemet, Temecula, and Indio, ensuring comprehensive coverage and support for veterans throughout the county. This diverse and experienced team will play a crucial role in implementing VRIP, ensuring that justice-involved veterans receive the support they need to reintegrate successfully into society.

Section 5. Budget Attachment (Project Budget Table and Budget Narrative)

Prop-47-Cohort-4-Budget-Attachment-FINAL.xlsx

KEY PROJECT CONTACTS This sub-section requires information about the key project contact individuals that will be acting as the project administrators of the grant. This section requires names and contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Officer with signing authority.

Project Director Gregory Coffos

Project Director's Title Director of Riverside County Department of Veterans Services

Project Director's Physical Address 4360 Orange St.
Riverside
California
92501
US
33.97591
-117.37648

Project Director's Email Address gcoffos@rivco.org

Project Director's Phone Number +19518165179

Financial Officer Toni Valerdi

Financial Officer's Title Administrative Services Officer

Financial Officer's Physical Address 4360 Orange St.
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92501
US
33.97591
-117.37648

Financial Officer's Email Address tvalerdi@rivco.org

Financial Officer's Phone Number +19515363995

Day-To-Day Program Contact Gregory Coffos

Day-To-Day Program Director of Riverside County Department of Veterans Services
Contact's Title and
Agency/Department/Organization

Day-To-Day Program 4360 Orange St.
Contact's Physical Address Riverside
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-117.37648

Day-To-Day Program gcoffos@rivco.org
Contact's Email Address

Day-To-Day Program +19518165179
Contact's Phone Number

Day-To-Day Fiscal Contact Toni
Valerdi

Day-To-Day Fiscal Contact's Title with Administrative Services Officer for Riverside County Department of
Veterans Services
Agency/Department/Organization

Day-To-Day Fiscal Contact's Physical Address 4360 Orange St.
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92501
US
33.97591
-117.37648

Day-To-Day Fiscal Contact's Email Address tvalerdi@rivco.org

Day-To-Day Fiscal Contact's Phone Number +19515363995

Name of Authorized Officer* Gregory
Coffos

I hereby certify I am checked
vested by the
Applicant with the
authority to enter into
contract with the
BSCC, and the
grantee and any
subcontractors will
abide by the laws,
policies, and
procedures
governing this
funding.

Date of Assurance 5/7/2024

Authorized Officer's Title and Agency/Department Director of Riverside County Department of Veterans Services

Authorized Officer's Physical Address 4360 Orange St.
Riverside
California
92501
US
33.97591
-117.37648

Authorized Officer's Email Address gcoffos@rivco.org

Authorized Officer's Phone Number +19518165179

OTHER ATTACHMENTS: MANDATORY AND OPTIONAL The following attachments are mandatory: Appendix B: Criteria for Non-Governmental Organizations Receiving BSCC Funds Appendix C: Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement The following attachment is optional at time of submission, but will be required if the grant is awarded: Attachment G: Governing Board Resolution attachment upload is optional at Application submission. These documents are stand-alone documents available on the BSCC Proposition 47 Homepage: https://www.bscc.ca.gov/s_bsccprop47/ . Download, complete, and upload where prompted.

Appendix B: Criteria for Non-Governmental Organizations Receiving BSCC Grant Subaward
[Appendix-B_Criteria-for-NGOs.docx](#)

Appendix C: Certification of Compliance with BSCC Policies Regarding Debarment, Fraud, Theft, and Embezzlement
[Appendix-C_Certification-of-Compliance_1.pdf](#)

Appendix C: Certification of Compliance with BSCC Policies Regarding Debarment, Fraud, Theft, and Embezzlement

Required Attachment: Applicants will be prompted to upload this document from the BSCC [Proposition 47 webpage](#) to the BSCC Submittable Application Portal

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.


Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

By checking the following boxes and signing below, applicant affirms that:

- I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.
- I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.
- I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

AUTHORIZED SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Gregory Coffos	Director	9518165179	gcoffos@rivco.org
STREET ADDRESS	CITY	STATE	ZIP CODE
4360 Orange Street	Riverside	CA	92501
APPLICANT'S SIGNATURE (e-signature acceptable)			DATE
X 			6-05-24

Attachment H: Proposition 47 Project Work Plan

Required Attachment: Applicants will be prompted to upload this document from the [BSCC Proposition 47 webpage](#) to the [BSCC Submittable Application Portal](#).

Instructions: Applicants must complete a Project Work Plan, using the format below. Completed Project Work Plans should (1) identify the project's top goals and objectives; (2) identify how the top goals will be achieved in terms of the activities, responsible staff/partners, and start and end dates; and (3) provide goals, objectives, and measures with a clear relationship to the need and intent of the grant. A minimum of three goals and corresponding objectives, process measures, etc. must be identified.

(1) Goal:	> Reduce Recidivism Among Justice-Involved Veterans		
Objectives (A., B., etc.)	> Initiate engagement and support from the point of arrest.		
Process Measures and Outcome Measures:	> Process Measures: Number of veterans identified at arrest, number of referrals made, and number of initial assessments completed. Outcome Measures: Reduction in recidivism rates among program participants compared to baseline data.		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
> Activities: Early identification and assessment of veterans at the point of arrest. Immediate referral to veteran-specific services. Coordination with mental health and substance abuse treatment providers.	> Local law enforcement, Riverside County Veterans Services, Specialized mental health service providers.	> 8/1/2024	> 6/30/2027
List data and sources to be used to measure outcomes: >			
County criminal justice databases, program tracking reports, mental health and substance abuse treatment records. Veteran Administration Databases, CDCR Reports, County Veteran Tracking software			

(2) Goal:	> Enhance Employment Opportunities for Justice-Involved Veterans		
Objectives (A., B., etc.)	> Facilitate job training and placement starting from pre-release preparations.		

Process Measures and Outcome Measures:	> Number of vocational assessments completed, number of job training sessions held, and number of job placements secured.	
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline
> Conduct vocational assessments and provide job training programs pre-release. Organize resume-building workshops and job fairs. Partner with local employers and vocational schools for job placements. Referral to Compensated Work Therapy through Veterans Affairs. Enrollment in Dept of Rehab or Veterans Vocational Rehabilitation.	> Local employment agencies, Vocational schools, Riverside County Job Centers, Department of Rehabilitation, Department of Veteran Affairs Voc Rehab, Compensated Work Therapy.	> Start Date 8/1/2024 End Date 6/30/2027
List data and sources to be used to measure outcomes: >		
Employment records, follow-up surveys with participants, vocational training program records.		

(3) Goal:	> Secure Stable Housing for Justice-Involved Veterans Post-Release	
Objectives (A., B., etc.)	> Start housing assessments and preparations during the pre-custody phase.	
Process Measures and Outcome Measures:	> Number of housing assessments conducted, number of temporary housing subsidies provided, and number of long-term housing placements secured.	
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline
> Engage with housing authorities early to assess housing needs and availability. Assist veterans with housing applications and provide temporary housing subsidies. Facilitate long-term housing placements and ensure continuous housing support.	> Housing authorities, Non-profit organizations specializing in veteran housing, VRIP case managers.	> Start Date 8/1/2024 End Date 6/30/2027
List data and sources to be used to measure outcomes: >		
Housing placement records, participant follow-up interviews, housing program records.		

Attachment D: Proposition 47 Local Advisory Committee Membership Roster

Required Attachment: Applicants will be prompted to upload this document from the BSCC [Proposition 47 webpage](#) to the BSCC Submittable Application Portal

Lead Agency: Riverside County Veterans Services

Individual Name	Job Title	Agency/Organization
Gregory Coffos	Director	Riverside County Veterans Services
Adam French	Assistant Director	Riverside County Veterans Services
Justin Mcewen	Wounded Warrior Fellow	Congressman Ken Calvert's Office
Manuel Gomez	VetPhoenix	Peer Support Specialist
Raven Hilden	CEO	MilVet Non Profit
Artie Allen	Chair	Riverside County Veterans Advisory Committee
Ralph Duarte	Self	Riverside County Service Connected Veteran
Marcus Maltese	Deputy Director	Riverside County Department of Child Support Services

Attachment E: Proposition 47 Local Advisory Committee Letter of Agreement

Required Attachment: Applicants will be prompted to upload this document from the BSCC [Proposition 47 webpage](#) to the BSCC Submittable Application Portal

Note: This letter is to be signed by Lead Agency and all members of the Proposition 47 Local Advisory Committee. Photocopies of signatures are acceptable. Include additional signature lines as necessary.

06/01/2024

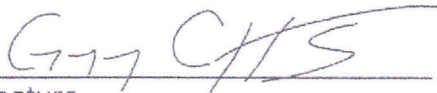
This is a letter of agreement between **Riverside County Veterans' Services** and all organizations listed herein for the purposes of applying for the Proposition 47 Grant. All organizations listed herein agree to participate on the local **Proposition 47 Local Advisory Committee** led by **Riverside County Veterans' Services** using a collaborative approach. This advisory body will, at a minimum, advise the Lead Agency on:

- How to identify and prioritize the most pressing needs to be addressed (to include target population, target area, etc.);
- How to identify the strategies, programs and/or services to be undertaken to address those needs;
- The development of the grant project; and
- Ongoing implementation of the grant project.

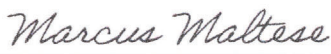
(Note: Applicants may provide additional information; e.g., explain the detail of collaboration, list the services or support, provide dates and timelines, etc.)

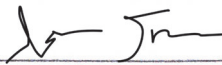
Signed in mutual agreement,

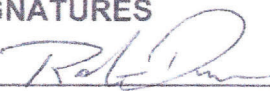
LEAD PUBLIC AGENCY SIGNATURE

X 
Signature
Gregory Coffos, Director
Riverside County Veterans' Services
4360 Orange Street., Riverside, CA 92501


PROPOSITION 47 LOCAL ADVISORY COMMITTEE MEMBER SIGNATURES

X 
Signature
Marcus Maltese, Deputy Director
RivCo Dept. of Child Support
Services

X 
Signature
Manuel Gomez, Lived Experience
VetPhoenix

X 
Signature
Ralph Duarte, Veteran

X 
Signature
Raven Hilden, CEO
MilVet 33040 Antelope Rd.,
Murrieta, CA 92563

X 
Signature
Artie Allen, Chair
Rivco Veterans Advisory Committee

2024 Proposition 47 Grant Program- Project Budget and Budget Narrative

Name of Applicant/Lead Agency: Riverside County Veteran Services

Contract Term: October 1, 2024 through June 30, 2028

Note: Excel rows 7 through 16 will auto-populate based on the information entered in the sections below.

Budget Line Item	Grant Funds	Leveraged Funds	Total
1. Salaries and Benefits	\$2,574,000	\$273,000	\$2,847,000
2. Services and Supplies	\$105,000	\$0	\$105,000
3. Professional Services or Public Agency Subcontracts	\$0	\$0	\$0
4. Non-Governmental Organization (NGO) Subcontracts <i>(minimum 50% of grant funds)</i>	\$4,055,500	\$0	\$4,055,500
5. Project Evaluation and Monitoring <i>[minimum of 5% (or \$50,000, whichever is greater) but not more than 10% of total requested funds]</i>	\$762,000	\$105,000	\$867,000
6. Equipment/Fixed Assets	\$84,600	\$0	\$84,600
7. Compliance Audit <i>(must not exceed \$25,000 in grant funds)</i>	\$25,000	\$0	\$25,000
8. Other (Travel, Training, etc.)	\$281,400	\$0	\$281,400
9. Indirect Cost	\$50,000	\$0	\$50,000
TOTAL	\$7,937,500	\$378,000	\$8,315,500

1a. Salaries and Benefits

Name and Title	(Show as either % FTE or Hourly Rate) & Benefits	Grant Funds	Leveraged Funds	Total
Administrative Services Analyst II	100% FTE & Benefits for 42 months	\$369,000	\$0	\$369,000
Veteran Services Representative	100% FTE & Benefits for 42 months	\$315,000	\$0	\$315,000
Veteran Services Representative	100% FTE & Benefits for 42 months	\$315,000	\$0	\$315,000
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Veteran Services Representative	100% FTE & Benefits for 42 months	\$315,000	\$0	\$315,000
Veteran Services Representative	100% FTE & Benefits for 42 months	\$315,000	\$0	\$315,000
Director of Riverside County Veterans Services	20% FTE & benefits for 42 months		\$161,000	\$161,000
Administrative Services Manager	20% FTE & benefits for 42 months		\$112,000	\$112,000
TOTAL		\$2,574,000	\$273,000	\$2,847,000

1b. Salaries and Benefits Narrative:

Riverside County Veteran Services is enhancing its support for veterans across its 7,300 square miles with a strategic staffing plan. This plan, designed to support the Veteran Reentry and Integration Program (VRIP), aims to meet the needs of a substantial veteran population by offering competitive salaries and comprehensive benefits to attract and retain top talent.

Salary Benefit and Staffing Plan

To serve the extensive veteran population effectively, Riverside County Veteran Services is introducing key positions with competitive salaries inclusive of fringe benefits.

The Admin Analyst 2 will serve as the Program Director with an annual salary of \$123,000. This role involves overseeing the VRIP, including strategic planning, budget management, staff supervision, and program evaluation. The Program Director will also liaise with government agencies, community partners, and stakeholders.

The Supervisory Veteran Services Representative will act as the Program Manager, also earning \$123,000 annually. Responsibilities include supervising Veteran Services Representatives, developing service protocols, coordinating staff training, monitoring program performance, and assisting in strategic planning.

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Grant Funds	Leveraged Funds	Total
Case Management System	Case Management system to integrate and coordinate all program services at \$25,000 per year for 3.5 years = \$120,000	\$105,000	\$0	\$105,000
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$105,000	\$0	\$105,000

2b. Services and Supplies Narrative:

To effectively support our program's mission of assisting justice-involved veterans, we are requesting funding to cover essential travel and equipment expenses. Our travel budget accounts for mileage expenses for seven staff members, each traveling 25,000 miles annually over three years at the current IRS rate of \$0.67 per mile, totaling \$351,750. This travel is crucial for reaching veterans in diverse locations, including remote and underserved areas, ensuring they receive consistent and personalized support.

In addition to travel, we require \$84,600 to equip nine staff members with the necessary technology, including cell phones, laptops, and ongoing internet services. The detailed breakdown of these technology costs is as follows:

Cell Phones: 9 cell phones at \$1,000 each, totaling \$9,000.

Laptops: 9 laptops at \$1,500 each, totaling \$13,500.

Software and Applications: \$750 per staff member, totaling \$6,750.

Ongoing Internet Services: \$150 per month per staff member, totaling \$48,600 over three years.

Technical Support and Maintenance: \$250 per year per staff member, totaling \$6,750 over three years.

This comprehensive technology package, amounting to \$84,600, will provide our staff with the tools needed to maintain effective communication, manage case files, conduct virtual meetings, and access online resources. These investments in travel and equipment are vital for the operational success of our program, enabling us to deliver comprehensive and accessible support to the veterans who need it most. By ensuring our staff are fully equipped and capable of traveling extensively, we can enhance our capacity to serve justice-involved veterans and achieve our program goals.

3a. Professional Services or Public Agency Subcontracts				
Description of Professional Service(s)	Calculation for Expenditure	Grant Funds	Leveraged Funds	Total
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$0	\$0	\$0

3b. Professional Services or Public Agency Subcontracts Narrative:
 Enter narrative here. You may expand row height if needed.

4a. Non-Governmental Organization (NGO) Subcontracts				
Description of Subcontracts	Calculation for Expenditure	Grant Funds	Leveraged Funds	Total
Housing Navigator	4x 100% FTE for County Wide Housing Navigation services \$95,000 each per year, over 3 years totaling \$1,140,000.	\$1,140,000	\$0	\$1,140,000
Jail-In Reach	Providing staffing for in-custody workshops, benefits assistance, and weekly prison/county jail visits, with 2 staff members each costing \$80,000 per year, totaling \$560,000 over three years, which is \$160,000 per year.	\$560,000	\$0	\$560,000
Peer Support	4x 100% FTE for peer support specialists, each costing \$80,000 per year, totals \$1,120,000 over 3.5 years, which is \$320,000 per year.	\$1,120,000	\$0	\$1,120,000
Veteran Service Liaison Case Managers	4x 100% FTE Case managers each costing \$80,000 per year, totaling \$1,120,000 over 3.5 years.	\$1,120,000	\$0	\$1,120,000
Admin Costs	Admin Costs: Administrative costs total \$33,000 per year, totaling \$99,000 over three years	\$115,500	\$0	\$115,500
			\$0	\$0
			\$0	\$0
			\$0	\$0
TOTAL (minimum of 50% of grant funds to subcontracts with non-governmental, community-based organizations)		\$4,055,500	\$0	\$4,055,500

4b. Non-Governmental Organization (NGO) Subcontracts Narrative:
 To effectively support our mission of assisting justice-involved veterans, we are requesting \$3,965,000 over three years to cover essential costs. This includes \$1,600,000 for leasing a reentry home to provide stable housing for 100 veterans annually, \$400,000 for staffing two specialists to offer in-custody workshops and weekly jail visits, \$540,000 for three peer support specialists to provide personalized mentorship, and \$270,000 for a full-time program manager to ensure seamless implementation of our programs. Additionally, we need \$480,000 for two case managers to support reintegration, \$285,000 for a social worker to address mental health needs, \$240,000 for a house manager to maintain the reentry home, and \$150,000 for administrative costs. These investments, totaling \$1,321,666.67 annually, are crucial for providing comprehensive and accessible support to veterans, enhancing their chances of successful reintegration and reducing recidivism.

5a. Project Evaluation and Monitoring				
Description of Project Evaluation and Monitoring	Grant Funds	Leveraged Funds	Total	
1x 100% FTE Administrative Services Assistant to provide support to administrative oversight (i.e., billing, documentation, program evaluation, performance, etc.)	\$290,000	\$0	\$290,000	
BSSC Program Manager to provide program operations oversight (i.e., billing, documentation, program evaluation, performance, etc.)	\$472,000	\$0	\$472,000	
1x 20% FTE Riverside County Veterans Services Assistant Director		\$105,000	\$105,000	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
TOTAL (minimum 5% of requested grant funds or \$50,000, whichever is greater, but not more than 10%)		\$762,000	\$105,000	\$867,000

5b. Project Evaluation and Monitoring Narrative:
 The program evaluation will assess the effectiveness and impact of our interventions on justice-involved veterans by measuring housing stability, employment rates, recidivism rates, service utilization, participant and staff satisfaction, and operational efficiency using administrative records, surveys, and focus groups; we will hire an external evaluator, utilize county evaluation protocols, and partner with a local education institution to develop research and data.

6a. Equipment/Fixed Assets				
Description of Equipment/Fixed Assets	Calculation for Expense	Grant Funds	Leveraged Funds	Total
Technology Equipment	9 Cell Phones, 9 Laptops, and Ongoing Service (*See narrative for breakdown)	\$84,600	\$0	\$0
			\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0

TOTAL	\$84,600	\$0	\$84,600
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6b. Equipment/Fixed Assets Narrative:

We require \$84,600 to equip nine staff members with the necessary technology, including cell phones, laptops, and ongoing internet services. The detailed breakdown of these technology costs is as follows:

Cell Phones: 9 cell phones at \$1,000 each, totaling \$9,000.
 Laptops: 9 laptops at \$1,500 each, totaling \$13,500.
 Software and Applications: \$750 per staff member, totaling \$6,750.
 Ongoing Internet & Phone Services: \$150 per month per staff member, totaling \$48,600 over three years.
 Technical Support and Maintenance: \$250 per year per staff member, totaling \$6,750 over three years.
 This comprehensive technology package, amounting to \$84,600, will provide our staff with the tools needed to maintain effective communication, manage case files, conduct virtual meetings, and access online resources. These

7a. Compliance Audit

Description of Compliance Audit	Calculation for Expense	Grant Funds	Leveraged Funds	Total
Audit	Support admin cost of county protocols	\$25,000	\$0	\$25,000
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL (must not exceed \$25,000 in Grant Funds)		\$25,000	\$0	\$25,000

7b. Compliance Audit Narrative:

The audit and compliance component of our program ensures adherence to all applicable regulations and standards by conducting regular internal audits and reviews. This process involves systematically evaluating financial records, operational procedures, and service delivery practices to ensure transparency, accountability, and alignment with federal, state, and local guidelines. We will implement a robust compliance framework, engage an independent auditor for annual reviews, and maintain detailed documentation to verify that all activities meet the required legal and ethical standards. Additionally, ongoing staff training on compliance requirements will be conducted to foster a culture of integrity and continuous improvement within the organization.

8a. Other (Travel, Training, etc.)

Description of Other (Travel, Training, etc.)	Calculation for Expense	Grant Funds	Leveraged Funds	Total
Travel	20,000 miles annually per staff over three years at the current IRS rate of \$0.67 per mile	\$281,400	\$0	\$281,400
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$281,400	\$0	\$281,400

8b. Other (Travel, Training, etc.) Narrative:

To effectively support our program's mission of assisting justice-involved veterans, we are requesting funding to cover essential travel and equipment expenses. Our travel budget accounts for mileage expenses for seven staff members, each traveling 25,000 miles annually over three years at the current IRS rate of \$0.67 per mile, totaling \$351,750. This travel is crucial for reaching veterans in diverse locations, including remote and underserved areas, ensuring they receive consistent and personalized support.

9a. Indirect Costs

For this grant program, indirect costs may be charged using only <u>one</u> of the two options below:		Grant Funds	Leveraged Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization does not have a federally approved indirect cost rate.		\$50,000	\$0	\$50,000
	<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	\$788,750		
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization has a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.		\$0	\$0	\$0
	<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	\$1,577,500		
<i>Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns red, please adjust it to not exceed the line-item noted.</i>	TOTAL	\$50,000	\$0	\$50,000

9b. Indirect Costs Narrative:

Enter narrative here. You may expand row height if needed. If using a federally approved indirect cost rate, please include the rate in the narrative.

APPENDIX A: PROPOSITION 47 GRANT PROGRAM SCORING PANEL ROSTER

	Name	Title/Organization
1	Edgar Campos	Chief Advancement Officer / LA Promise Fund
2	Efrat Sharony	Criminal Justice Advocate & Consultant
3	Ellen McDonnell	Public Defender / Contra Costa Public Defenders
4	Jennifer Jennison	Chief Deputy Public Defender / Stanislaus County Public Defender
5	Jon Trochez	Administrative Deputy / LA County Public Defender
6	Mack Jenkins	Chief of the Criminal Division / U.S Attorney's Office Central District of California
7	Mary Green	Chief Investigator / Placer County District Attorney
8	Rachel Katz	Finance & Administration Director / California Pan-Ethnic Health Network

APPENDIX B: CRITERIA FOR NON-GOVERNMENTAL ORGANIZATIONS RECEIVING PROPOSITION 47 GRANT FUNDS

The Proposition 47 Request for Proposals (RFP) includes requirements that apply to non-governmental organizations (NGOs)¹ providing services with grant funds. Grantees are responsible for ensuring that all contracted third parties continually meet these requirements as a condition of receiving any Proposition 47 funds. The RFP describes these requirements as follows:

Any non-governmental organization that receives Proposition 47 grant funds (as either a direct grantee, subgrantee, or subcontractor) must:

- Have been duly organized, in existence, and in good standing for at least six (6) months prior to the effective date of its Proposition 47 Grant Agreement with the BSCC or with the start date of the grantee's subcontract agreement;
 - Non-governmental entities that have recently reorganized or have merged with other qualified non-governmental entities that were in existence prior to the six (6) month date are also eligible, provided all necessary agreements have been executed and filed with the [California Secretary of State](#) prior to the start date of the Grant Agreement with the BSCC or the start date of the grantee's subcontract agreement;
- Be registered with the [California Secretary of State's Office](#), if applicable;
- Be registered with the [California Office of the Attorney General, Registry of Charitable Trusts](#), if applicable;
- Have a valid Employer Identification Number (EIN) or Taxpayer ID (if sole proprietorship);
- Have a valid business license, if applicable;
- Have no outstanding civil judgements or liens; and
- Have any other state of local licenses or certifications necessary to provide services requested (e.g., facility licensing by the Department of Health Care Services) if applicable.

Completing the NGO Assurance (next page)

1. Provide the name of Applicant Agency (the Grantee).
2. List all contracted parties (if known*).
3. Check Yes or No to indicate if each contracted party meets the requirements.
4. Sign and submit with the proposal.

***Note:** If the name of the contracted party is unknown, write TBD in the "Name of Contracted Party" field and sign the document.

In addition to the administrative criteria listed above, any non-governmental, community-based organization that receives Proposition 47 grant funds must have a proven track records working with the target population and the capacity to support data collection and evaluation efforts.

¹ Non-Governmental Organizations (NGOs) include community-based organizations, faith-based organizations, non-profit organizations/501(c)(3)s, for profit service providers, evaluators (except government institutions such as universities), grant management companies and any other non-governmental agency or individual.

APPENDIX B: CRITERIA FOR NON-GOVERNMENTAL ORGANIZATIONS RECEIVING PROPOSITION 47 GRANT FUNDS

Name of Applicant: Riverside County Veterans' Services			
Name of Subcontracted Party	Address	Email/Phone	Meets All Requirements
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Grantees are required to update this list and submit it to BSCC any time a new third-party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed in the Proposition 47 RFP. These records will be subject to the records and retention language found in the Standard Agreement. The BSCC will not reimburse for costs incurred by any third party that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

A signature below is an assurance that all requirements listed above have been met.

AUTHORIZED SIGNATURE			
This document must be signed by the person who is authorized to sign the Grant Agreement.			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
STREET ADDRESS	CITY	STATE	ZIP CODE
APPLICANT'S SIGNATURE (e-signature acceptable)		DATE	
X			