

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.15  
(ID # 26450)

**MEETING DATE:**

Tuesday, December 03, 2024


**FROM :** EMERGENCY MANAGEMENT DEPARTMENT

**SUBJECT:** EMERGENCY MANAGEMENT DEPARTMENT: Approve and obligate \$637,249 in funding from the Second District American Rescue Plan Act (ARPA) allocation to purchase and enhance computer hardware, equipment, and software support for the Riverside County Emergency Operations Center for FY 24/25; All Districts. [Total Cost \$637,249; 100% ARPA Funds] (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and obligate \$637,249 in funding from the Second District ARPA allocation to purchase and enhance computer hardware, equipment, and software support for the Riverside County Emergency Operations Center for FY 24/25; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved to form by County Counsel, (a) to issue Purchase Orders for any goods and/or services purchased; (b) to sign agreements resulting from the purchases; (c) to sign amendments that exercise the options of the agreement including modification of the statement of work that stay within the intent of the Agreement, and (d) move the allocated funds among vendors.
3. Approve and direct the Auditor-Controller to make the budget adjustment as specified on the attached Schedule A.

**ACTION: 4/5 Vote Required, Policy**

  
Bruce Barton, EMD Director 11/7/2024

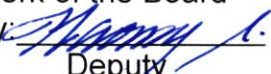
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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: December 3, 2024  
xc: EMD

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$637,249	\$0	\$637,249	\$0
<b>NET COUNTY COST</b>	\$0	\$0	\$0	\$0
<b>SOURCE OF FUNDS: 100% ARPA Funds</b>			<b>Budget Adjustment:</b>	Yes
			<b>For Fiscal Year:</b>	24/25

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On March 11, 2021, President Biden signed into law a \$1.9 trillion economic stimulus bill also known as the COVID-19 Stimulus Package or the American Rescue Plan Act (ARPA). The intent of the bill is to accelerate the United States recovery from the economic and health impacts of the COVID-19 pandemic. Riverside County’s share of the American Rescue Plan funding is \$479 million. The funds must be obligated by December 31, 2024, and expended by December 31, 2025.

On October 19, 2021, the Executive Office presented the Board of Supervisors with a revised funding allocation after the U.S. Treasury released the ARPA interim funding guidelines. The funding allocation obligates funds to 7 categories: Infrastructure, Housing & Homelessness, Economic Recovery, County Departments Response, Non-Profit Assistance, Childcare and Revenue Backfill. On October 4, 2022, the Board of Supervisors approved the ARPA 2nd installment funding allocation which allocated \$33 million per district to be obligated towards infrastructure, housing and homelessness, workforce development, neighborhood revitalization, business revitalization, childcare facilities, and non-profits.

This board action requests approval for the Emergency Management Department (EMD) Emergency Operations Center (EOC) to use \$637,249 in funding from the Second District ARPA allocation to purchase and enhance computer hardware, equipment and software support used by employees in the EOC. Current equipment is aged and will not meet the performance and security requirements of planned operating system upgrades.

The purpose of the EOC is to provide a centralized, structured, and organized setting where key personnel can make decisions, communicate, and mobilize resources efficiently during emergencies.

In general, the authorization of ARPA federal funds will allow the department to:

- Purchase computer equipment with Windows 11 compatibility to meet the increased security requirements, ensure client confidentiality and maintain agency compliance,
- Provide an updated technological platform to manage, and share information with stakeholders during emergencies to ensure the safety of affected populations, supporting first responders, and effectively managing resources within the EOC,

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- Provide an allotment of devices to meet changing program requirements and enhancements.

**Impact on Residents and Businesses**

The computer hardware and equipment will meet County security requirements and ensure delivery of vital services to Riverside County residents.

**Additional Fiscal Information**

All costs associated with this Board action will be 100% funded by ARPA federal funds and will be expended by December 31, 2025.

**Contract History and Price Reasonableness**

The Emergency Management Department will partner with Riverside County Information Technology and County Purchasing for its ARPA funded computer hardware, equipment and software support purchase utilizing county approved and awarded vendors, as well as cooperative agreements, to help facilitate the quick procurement of goods in a proven economical fashion.

**Attachments:**

1. Schedule A. Budget Adjustment

**SCHEDULE A**

**Budget  
Fiscal Year 2024/2025**

**INCREASE IN ESTIMATED REVENUE:**

21735	-	2000100000	-	763520	Fed-American Rescue Plan Act	\$	637,249
<b>TOTAL INCREASE ESTIMATED REVENUE:</b>							
<b>\$ 637,249</b>							

**INCREASE IN APPROPRIATIONS:**

21735	-	2000100000	-	523640	Computer Equip-Non Fixed Asset	\$	183,426
21735	-	2000100000	-	546160	Equipment-Other	\$	453,823
<b>TOTAL INCREASE IN APPROPRIATIONS:</b>							
<b>\$ 637,249</b>							

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*Brett Austin*  
Brett Austin, Supervising Accountant 11/12/2024

*Patricia Guerrero*  
Patricia Guerrero, Procurement Contract Specialist 11/7/2024

*Melissa Curtis*  
Melissa Curtis, Deputy Director of Purchasing and Fleet 11/7/2024

*Rebecca S Cortez*  
Rebecca S Cortez, Principal Management Analyst 11/21/2024

*George Trindle*  
George Trindle, CFP ASST COUNTY COUNSEL 11/13/2024