

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.16
(ID # 26419)

MEETING DATE:

FROM : EMERGENCY MANAGEMENT DEPARTMENT

Tuesday, December 03, 2024

SUBJECT: EMERGENCY MANAGEMENT DEPARTMENT: Ratify and Approve Amendment No. 1 to the Professional Services Agreement between the Emergency Management Department and Reza Veazazizi, M.D. serving as Riverside County Emergency Medical Services Agency Medical Director without seeking competitive bids, through June 30, 2028, with the option to renew for three (3) additional one-year periods, and to Increase the Agreement annual amount from \$190,250 to \$210,250 annually for a total aggregate amount of \$1,662,000. All Districts. [Total Aggregate Cost: \$1,662,000; and up to \$31,537.50 in additional compensation - 100% EMS Funds].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve Amendment No. 1 to the Professional Services Agreement between the Emergency Management Department and Reza Veazazizi, M.D. to serve as the Medical Director for the EMS Agency, without seeking competitive bids, through June 30, 2028, with the option to renew for three (3) additional one-year periods, and to Increase the Agreement annual amount from \$190,250 to a total of \$210,250 annually, and authorize the Chair of the Board to approve and sign three copies of amendment #1; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved by County Counsel to (a) sign amendments that exercise the options of the Agreement including modifications of the statement of work that stay within the intent of the Agreement, and (b) sign amendments to the compensation provisions that do not exceed the sum total of fifteen percent (15%) of the total annual cost of the contract, and (c) issue Purchase Orders that do not exceed the approved amounts.

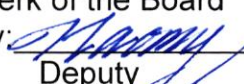
ACTION:Consent


Bruce Barton, EMD Director 11/8/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: December 3, 2024
xc: EMD

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 210,250	\$ 210,250	\$ 1,031,250	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Funded with EMS Funds			Budget Adjustment:	No
			For Fiscal Year:	24/25 - 27/28

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On September 12, 2023, agenda item 3.10, the Board of Supervisors approved the Professional Services Agreement #EMARC-23-101-06/28, which contracted Reza Vaezazizi, M.D. to serve as the Medical Director for the local Emergency Medical Services (EMS) Agency.

Riverside County Emergency Medical Services Agency (REMSA) has been designated by the Board of Supervisors as the Local Emergency Medical Services (EMS) Agency pursuant to the California Health and Safety Code, Division 2.5, Chapter 4, Article 1, §1797.200 and is required by the California Health and Safety Code, Division 2.5, Chapter 4, Article 1, §1797.202 to have a full or part time licensed physician as Medical Director with substantial experience in the practice of emergency medicine, to provide medical control and to assure medical accountability throughout the planning, implementation and evaluation of the Riverside County EMS system.

The request for an adjustment to the annual salary as per the Agreement is based on increased workload and complexity of programs administered by EMD's REMSA division. Our organization is seeking a DEA (Drug Enforcement Administration) license to manage controlled substances essential for our pharmaceutical operations, specifically at the Innovation Warehouse and obtaining the CHEMPACK DEA certification for multiple host sites throughout Riverside County. This certification is crucial for our preparedness and response efforts in public health emergencies, ensuring EMD has the necessary controlled substances available for rapid deployment.

Access to controlled substances is vital for operational processes. The CHEMPACK DEA certification will enhance emergency response capabilities by ensuring that EMD is equipped to handle and deploy pharmaceutical caches swiftly when needed. EMD is committed to adhering to all federal and state regulations related to the handling, storage, and documentation of controlled substances. Operations will be in strict compliance with DEA guidelines to ensure legal and ethical management.

To protect pharmaceutical caches, EMD will implement comprehensive security measures, including secure storage facilities, electronic surveillance, and stringent inventory management practices. Staff involved in handling-controlled substances will receive rigorous training in regulatory compliance, security protocols, and ethical standards.

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Operations will be overseen by experienced professionals and institutional committees to maintain continuous compliance with DEA regulations. Additionally, our emergency preparedness plans will include detailed procedures for the secure and effective use of controlled substances during public health emergencies.

The Department will maintain thorough and accurate records of all transactions involving pharmaceutical operations, including acquisition, usage, and disposal, with a documentation system designed to meet DEA requirements and support transparency and accountability.

The DEA license for pharmaceutical operations and the CHEMPACK DEA certification for multiple host sites are essential for advancing pharmaceutical origination and enhancing emergency response capabilities. The Department is dedicated to ensuring that controlled substances are managed with the highest levels of responsibility and security.

Impact on Residents and Businesses

An effective and efficient EMS System requires the direction of an experienced emergency medicine physician. Dr. Vaezazizi has the required experience to provide medical control and assure medical accountability as required by California law and to provide overall guidance regarding the operation of an emergency medical services system.

Additional Fiscal Information

Amendment No. 1 requests an adjustment of \$20,000 annually for the remainder of the term, for a total increase of \$80,000 and a maximum aggregate amount of \$1,662,000 for the Agreement. The EMS Agency is funded by EMS System funds and no general funds will be used. The additional funding of \$20,000 requested has been included in the FY 2024-25 budget.

Contract History and Price Reasonableness

The original Agreement was approved under sole source justification SSJ# 24-041 by Purchasing and MO# 3.10 on September 12, 2023. This request is seeking amendment to the approved sole source justification, the Agreement, and to increase the amount of the Agreement with Reza Vaezazizi, M.D. without seeking competitive bids. The total aggregate amount shall be for five years with the option to renew for three additional one-year terms and to include a 15% contingency.

ATTACHMENTS

24-041a EMARC DR. Vaezazi A1 SSJ

24-041a EMARC DR. Vaezazi A1 PSA

24-041a EMARC DR. Vaezazi A1 Audit Report

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Patricia Guerrero

Patricia Guerrero, Procurement Contract Specialist

11/18/2024

Melissa Curtis

Melissa Curtis, Deputy Director of Purchasing and Fleet

11/18/2024

Michelle Paradise

Michelle Paradise, ACEO

11/21/2024

George Trindle

George Trindle, Chief ASST COUNTY COUNSEL

11/19/2024

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
REZA VAEZAZIZI, M.D.

Original Contract Term:	09/12/2023 through 06/30/2028
Effective Date of Amendment:	07/01/2024
Original Annual Maximum Contract Amount:	\$190,250
Amended Annual Maximum Contract Amount:	\$210,250
Contract ID:	EMARC-23-101-06/28-A1

This Amendment No. 1 to the Professional Service Agreement for EMS Medical Director service between County of Riverside (COUNTY) and Reza Vaezazizi, Medical Doctor (M.D.), (CONTRACTOR), effective September 12, 2023.

WHEREAS, COUNTY and CONTRACTOR entered into that Professional Service Agreement for EMS Medical Director service, dated September 12, 2023, through June 30, 2028 (the "Agreement"); and

WHEREAS, COUNTY and CONTRACTOR desire to amend the Agreement to adjust the maximum annual contract amount.

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows:

1. The above recitals are true and correct and are incorporated herein by reference.
2. The first sentence of Section 2.1 of the Agreement ("Period of Performance") is deleted in its entirety and replaced with the following: "This Agreement shall be effective as of as of July 1, 2023, through June 30, 2028, and renewable for an additional three years in one-year increments by written amendment, unless terminated earlier."
3. The second sentence of Section 3.1 of the Agreement ("Compensation") is deleted in its entirety and replaced with the following: "Maximum payments by COUNTY to CONTRACTOR shall not exceed two hundred ten thousand, two hundred fifty dollars (\$210,250) annually including all expenses."
4. Exhibit A Scope of Services REMSA Medical Director is deleted in its entirety and replaced with Exhibit A-1 Scope of Services REMSA Medical Director.
5. Exhibit B Payment Provisions REMSA Medical Director is deleted in its entirety and replaced with Exhibit B-1 Payment Provisions REMSA Medical Director.
6. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

[Signature page to follow]

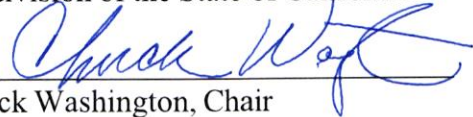
DEC 03 2024

3.16

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
REZA VAEZAZIZI, M.D.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No1.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: 
Chuck Washington, Chair
Board of Supervisors
Dated: 12/03/2024

REZA VAEZAZIZI, M.D.

By: Reza Vaezazizi, MD
Reza Veazazizi, M.D.
10/28/2024
Dated: _____

ATTEST:

Kimberly Rector
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM:

Mihn C. Tran
County Counsel

By: Melissa R. Cushman
Melissa R. Cushman, 10/31/2024
Deputy County Counsel

DEC 03 2024 3.16

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
REZA VAEZAZI, M.D.

EXHIBIT A-1
SCOPE OF SERVICES
REMSA MEDICAL DIRECTOR

The Riverside County Emergency Medical Services Agency (REMSA) has been designated by the Board of Supervisors as the Local Emergency Medical Services (EMS) Agency pursuant to the California Health and Safety Code, Division 2.5, Chapter 4, Article 1, §1797.200 and is required by the California Health and Safety Code, Division 2.5, Chapter 4, Article 1, §1797.202 to have a full or part time licensed physician as Medical Director with substantial experience in the practice of emergency medicine, to provide medical control and to assure medical accountability throughout the planning, implementation and evaluation of the Riverside EMS system.

Contractor has the required experience to provide medical control and assure medical accountability as required by California law and to provide overall medical guidance regarding the operation of an emergency medical services system.

A. Duties and Responsibilities of the Contractor

As the REMSA Medical Director CONTRACTOR shall perform the following specific functions:

1. Develop and implement policies, protocols and procedures for medical control of the EMS system in accordance with standards for medical control established by the California Emergency Medical Services Authority (EMSA).
2. Assure EMS personnel meet professional standards for medical care and medical accountability.
 - a. Develop and implement medical treatment protocols for EMS providers.
 - b. Establish policies for on-line medical direction of EMS providers.
 - c. Establish policies for investigation and disciplinary action against credentialed EMS providers pursuant to applicable laws.
 - d. Approve the medical components of EMS Continuous Quality Improvement (EQIP) Plans.
3. Assist REMSA with the development of EMS data collection and patient information management policies.
4. Establish policies for the approval, monitoring and evaluation of Prehospital Receiving Centers, Base Hospitals and specialty care centers as designated by REMSA.
5. Advise REMSA concerning the medical aspects of operational policies, procedures and agreements.
6. Interact with EMS system participants by conducting and attending regular meetings with EMS system physicians and REMSA quality improvements committees.

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AMENDMENT NO. 1 TO THE AGREEMENT
WITH
REZA VAEZAZIZI, M.D.

7. Assist in system wide quality improvement activities, including; evaluations, on-site audits, clinical studies, data analysis, focused medical audits, continuing education and establishment of corrective action plans for the EMS system.
8. Represent REMSA on the Emergency Medical Directors Association of California (EMDAC).
9. Attend annual EMS related conferences and symposiums as approved by the REMSA Director.
10. Advise REMSA on the medical aspects of disaster preparedness, planning, response and recovery.
11. Advise EMSA on the medical aspects of community education and dissemination of public information related to the EMS system.
12. Provide medical guidance and education to REMSA staff.
13. Maintain availability with REMSA through telephone, email, two-way radio communication and other electronic means as may be reasonably necessary for the performance of duties prescribed in this agreement.
14. Support EMD pharmaceutical stockpiles and response. This includes use of expertise and licensure towards ordering, requesting, planning, and response related to Medical Countermeasures, Strategic National Stockpile, Anthrax antibiotic caches, and CHEMPACK Nerve Agent Antidote caches.
15. Utilize DEA certification for EMD locations that store pharmaceuticals. Licensure includes managing controlled substances, ensuring security, record-keeping, and compliance with federal regulations.

B. Outside Services of the Contractor

Contractor shall be permitted to provide services to other entities similar to those permitted under this agreement provided those services do not interfere with Contractor's duties under this agreement.

C. Duties of REMSA

1. Staff – REMSA shall supply Contractor with adequate administrative staff to assist the Contractor with the performance of duties as the REMSA Medical Director.
2. Space – REMSA shall furnish space for Contractor as may be reasonably necessary for the performance of duties outline herein.
3. Equipment – REMSA shall furnish Contractor with computer and communication devices as necessary to maintain communication with REMSA, including cellular phone, two-way radios and other telecommunications devices that are available to REMSA.

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WITH
REZA VAEZAZIZI, M.D.

4. Supplies – REMSA shall provide Contractor with all business supplies as reasonably necessary for the performance of duties outline herein.

EXHIBIT B-1
PAYMENT PROVISIONS
REMSA MEDICAL DIRECTOR

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
REZA VAEZAZI, M.D.

Contractor shall be entitled to receive payment for services rendered as follows:

A. Compensation

Contractor shall submit invoices for payment in arrears on the 15th and 30th of each month in the amount of up to 1/24th of the maximum compensation of \$210,250 annually. This cost includes DEA certification for the COUNTY EMD locations that store pharmaceuticals.


B. Reporting

Monthly activity reports will be generated by REMSA staff and reviewed by the REMSA Director to tract deliverables, including but not limited to the following:

- Certification of EMS personnel
- Counseling or advising of EMS personnel for disciplinary actions.
- Policy development, oversight, and implementation
- Quality Improvement activities
- Educational activities (conferences, meetings, trainings)

C. Travel Expenses

Travel expenses incurred by Contractor from travel that has been authorized, pursuant to Riverside County policy, and which are reasonably related to the performance of duties as set forth in this Agreement shall be reimbursed by REMSA upon presentation of all supporting documentation that is in compliance with County policies and procedures.

Signature: 

Email: rezavaezazi@rivco.org

PSA EMARC-23-101-0628 Veazazizi MD

Amend No1

Interim Agreement Report










2024-10-31

Created:	2024-10-28
By:	Richard Lee (RLee@RIVCO.ORG)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAAEOLuhc0mndUrCa8EzzRf5SsEldPrLXji

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"PSA EMARC-23-101-0628 Veazazizi MD Amend No1" History


-  Document created by Richard Lee (RLee@RIVCO.ORG)
2024-10-28 - 9:45:00 PM GMT - IP address: 158.61.6.7
-  Document emailed to rezavaezazizi@rivco.org for signature
2024-10-28 - 9:46:19 PM GMT
-  Email viewed by rezavaezazizi@rivco.org
2024-10-28 - 9:54:18 PM GMT - IP address: 104.47.64.254
-  Signer rezavaezazizi@rivco.org entered name at signing as Reza Vaezazizi, MD
2024-10-28 - 9:56:10 PM GMT - IP address: 47.150.1.65
-  Document e-signed by Reza Vaezazizi, MD (rezavaezazizi@rivco.org)
Signature Date: 2024-10-28 - 9:56:12 PM GMT - Time Source: server- IP address: 47.150.1.65
-  Document emailed to anewland@rivco.org for approval
2024-10-28 - 9:56:13 PM GMT
-  Email viewed by anewland@rivco.org
2024-10-28 - 10:58:59 PM GMT - IP address: 104.47.64.254
-  Signer anewland@rivco.org entered name at signing as Anita Newland
2024-10-31 - 0:33:14 AM GMT - IP address: 158.61.5.12
-  Document approved by Anita Newland (anewland@rivco.org)
Approval Date: 2024-10-31 - 0:33:16 AM GMT - Time Source: server- IP address: 158.61.5.12

 Document emailed to Richard Lee (RLee@RIVCO.ORG) for approval


2024-10-31 - 0:33:18 AM GMT

 Document approved by Richard Lee (RLee@RIVCO.ORG)

Approval Date: 2024-10-31 - 6:11:35 PM GMT - Time Source: server- IP address: 158.61.14.12

 Document emailed to mcushman@rivco.org for signature

2024-10-31 - 6:11:37 PM GMT

 Email viewed by mcushman@rivco.org

2024-10-31 - 6:16:23 PM GMT- IP address: 104.47.64.254



Bruce Barton
Director

SSJ No.: 24-041

Amendment No.: 1

Date: Monday, August 26, 2024

From: Dan Bates, Deputy Director

To: Board of Supervisors/Purchasing Agent

Via: Richard Lee – Sr. Administrative Services Analyst
Anita Newland – Administrative Services Analyst
Jorge Uribe – Buyer II (951) 470-5684

Subject: Request for Riverside County Emergency Medical Services Agency (REMSA)
Medical Director

Supporting Documents: indicate which are included in the request from the list below.

- Supplier Quote Supplier Sole Source Letter Final draft agreement
- Final draft Form 11 H-11 approved by RCIT/TSOC Grant Agreement
- Other: Amendment No. 1 to Agreement # EMARC-23-101-06/28

1. Supplier Name: Reza Vaezazizi, M.D. Supplier ID: 0000208757

2. Reason or Justification for the Amendment: This amendment will update Dr. V's agreement to include his DEA certification for EMD locations that store pharmaceuticals, specifically at the Innovation Warehouse and Riverwalk. A DEA (Drug Enforcement Administration) license is crucial for professionals and organizations managing controlled substances, ensuring security, record-keeping, and compliance with federal regulations.

3. Please include the initial costs from the prior reviewed assigned SSJ in the table below:

Description:	FY <u>23/24</u>	FY <u>24/25</u>	FY <u>25/26</u>	FY <u>26/27</u>	FY <u>27/28</u>	Total
One-time Costs:						
Ongoing Costs: (Amended Additional Amount)		\$20,000	\$20,000	\$20,000	\$20,000	\$80,000



