

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM:** 3.32  
(ID # 25872)

**MEETING DATE:**

Tuesday, December 03, 2024

**FROM :** HOUSING AND WORKFORCE SOLUTIONS

**SUBJECT:** HOUSING AND WORKFORCE SOLUTIONS (HWS): Approve Amendment No. 1 to the First Amended and Restated Subrecipient's Agreement for the Riverside County Nonprofit Assistance Fund (HWS-0004831) with Inland Southern California 211+, a Subsidiary of Inland Southern California United Way (ISCUW), to Extend the Expenditure Deadline and End Date to June 30, 2025; All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Amendment No. 1 to the First Amended and Restated Subrecipient's Agreement for the Use of Riverside County American Rescue Plan Act (ARPA) Funding for the Riverside County Nonprofit Assistance Fund (HWS-0004831) with Inland Southern California 211+, a subsidiary of Inland Southern California United Way (ISCUW), through June 30, 2025;
2. Authorize the Chair of the Board to execute Amendment No. 1 to the First Amended and Restated Subrecipient's Agreement on behalf of the County; and
3. Authorize the Director of Housing and Workforce Solutions (HWS), or designee, to administer all actions necessary related to the administration of the attached Amendment No. 1 to the First Amended and Restated Subrecipient's Agreement.

**ACTION:Policy**

  
Heidi Marshall, Director 10/24/2024

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: December 3, 2024  
xc: HWS

Kimberly A. Rector  
Clerk of the Board

By   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Federal American Rescue Plan Act (ARPA) Funds (previously approved)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On May 2, 2023 (Minute Order 3.20), the Board of Supervisors approved Housing and Workforce Solutions (HWS) to enter into agreements with three nonprofit organizations establishing them as subrecipients of the American Rescue Plan Act (ARPA) Riverside County Nonprofit Assistance Fund (RCNAF). Inland Southern California United Way (ISCUW) applied in conjunction with Inland Empire Community Foundation (IECF) and Regional Access Project Foundation (RAP). ISCUW agreed to administer grants for the Direct Financial Support and Assistance category. IECF agreed to administer grants for the Programmatic funding category. RAP agreed to administer Technical Assistance (TA) and support to nonprofit recipients of RCNAF grants.

HWS is seeking authorization to extend the expenditure deadline from September 30, 2024, to June 30, 2025, and to extend the period of performance from December 31, 2024, to June 30, 2025. The additional time will allow ISCUW to thoroughly review all new incoming applications, as well as time for grant funding recipients to spend down the grant funds. To date, ISCUW has assisted 110 organizations with ARPA RCNAF funds.

**Impact on Citizens and Businesses**

The direct financial support and assistance program will continue to utilize American Rescue Plan Act funding to mobilize the nonprofit sector in addressing the needs of disproportionately impacted communities that are low-income and underserved that have faced more severe health and economic outcomes like higher rates of COVID-19 mortality and unemployment, often because preexisting disparities exacerbated the impact of the pandemic.

**Additional Fiscal Information**

No impact upon the County’s General Fund. The County’s contribution to the program was already fully funded with American Rescue Plan Act (ARPA) funds.

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Funding was previously disbursed to ISCUW in Fiscal Year 23/24 as detailed below:

Activity	Amount
Direct Financial Support and Assistance Grants	\$7,034,496.35
Administrative Expenses	\$309,242.00
<b>Total</b>	<b>\$7,343,738.35</b>

**Contract History and Price Reasonableness**

ISCUW is currently contracted with HWS to administer grants for the Direct Financial Support and Assistance category through First Amended and Restated Subrecipient's Agreement No. HWS-0004831 for an amount not to exceed \$7,343,738. The Board of Supervisors approved the original agreement and authorized the Director of HWS to execute the original agreement on May 2, 2023, in Minute Order 3.20. On November 28, 2023 (Minute Order 3.3), District 5 approved a \$1,000,000 ARPA allocation to be allocated to ISCUW for Direct Financial Support and Assistance for nonprofit organizations located in the Fifth Supervisorial District.

**Attachments:**

- Amendment No. 1 to First Amended and Restated Subrecipient's Agreement No. HWS-0004831

Prev.Agn.Ref.: (04/27/2021; 3.5)  
(10/19/2021; 3.5)  
(07/26/2022; 3.20)  
(05/02/2023; 3.20)  
(11/28/2023; 3.3)

  
Brianna Lontajo, Principal Management Analyst 11/12/2024

  
Aaron Gettis, Chief of Deputy County Counsel 10/29/2024

**COUNTY OF RIVERSIDE DEPARTMENT OF HOUSING AND WORKFORCE  
SOLUTIONS  
AMENDMENT NO. 1 TO THE  
FIRST AMENDED AND RESTATED SUBRECIPIENT'S AGREEMENT  
INLAND SOUTHERN CALIFORNIA 211+  
AMERICAN RESCUE PLAN ACT FUNDING  
FOR THE RIVERSIDE COUNTY NONPROFIT ASSISTANCE FUND  
HWS-0004831**

This Amendment No. 1 to the First Amended and Restated Subrecipient's Agreement (HWS-0004831) for the purpose of providing direct financial support and assistance to nonprofit organizations under the American Rescue Plan Act ("ARPA") funding for the Riverside County Nonprofit Assistance Fund ("RCNAF") (herein referred to as "Amendment No. 2") is made and entered into by and between Inland Southern California 211+, a California nonprofit public benefit corporation and subsidiary of Inland Southern California United Way (herein referred to as "SUBRECIPIENT"), and the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Housing and Workforce Solutions (herein referred to as "COUNTY").

WHEREAS, COUNTY and SUBRECIPIENT entered into that certain Subrecipient's Agreement for the ARPA RCNAF HWS-0004831, to provide direct financial support and assistance to nonprofit organizations, effective July 24, 2023 through September 30, 2024, (herein referred to as "Original Agreement"); and

WHEREAS, COUNTY and SUBRECIPIENT entered into that certain Amendment No. 1 to Subrecipient Agreement No. HWS-0004859 ("Amendment No. 1") to change the Term of the Agreement, Payment, Termination and Effective Date; and

WHEREAS, COUNTY and SUBRECIPIENT entered into that certain First Amended and Restated Agreement No. HWS-0004859 ("First Amended and Restated Agreement") to increase the Maximum Reimbursable Amount by \$1,000,000, and change the Method, Time, and Conditions of Payment; and

WHEREAS, the Original Agreement, Amendment No. 1, and the First Amended and Restated Agreement are collectively referred to herein as the "Agreement";

WHEREAS, the parties now desire to change the Term of Agreement and Payment of Funds.

NOW, THEREFORE, the parties agree as follows:

1. **TERM OF AGREEMENT.** Replace Section 2 of the Agreement with the following:

"This Agreement shall become effective upon the Effective Date, as defined in Section 32 below, and unless terminated earlier pursuant to the terms hereof, shall continue in full force and effect until **June 30, 2025.**"

2. **PAYMENT OF FUNDS.** Replace **Section 8** of the Agreement with the following:

“COUNTY shall pay SUBRECIPIENT for services performed in accordance with the terms of the Exhibit B, Payment Provisions, which is attached hereto and incorporated herein by this reference. COUNTY is not responsible for any fees or costs incurred above and beyond the contracted amount. Unless otherwise specifically stated in Exhibit B, COUNTY shall not be responsible for payment of any of SUBRECIPIENT’s expenses related to this Agreement. One hundred percent (100%) of the funds allocated to SUBRECIPIENT, pursuant to this Agreement, shall be expended by **June 30, 2025** (“Expenditure Deadline”). Any ARPA funds paid to SUBRECIPIENT, but not expended pursuant to this Agreement by **June 30, 2025**, shall be returned to COUNTY within five (5) business days. In the event this Agreement is terminated prior to **June 30, 2025**, any funds paid to SUBRECIPIENT, but not expended prior to the date of termination, shall be returned to COUNTY within five (5) business days of the notice of termination.”


3. **Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.
4. **Effective Date.** This Amendment No. 1 to the First Amended and Restated Subrecipient’s Agreement is effective upon signature of both parties.
5. **Electronic Signatures.** This Amendment may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Amendment agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment. The parties further agree that the electronic signatures of the parties included in this Amendment are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

[SIGNATURES ON THE NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Amendment No. 1 to the First Amended and Restated Subrecipient's Agreement.

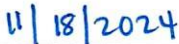
**COUNTY OF RIVERSIDE**, a political subdivision of the state of California

**INLAND SOUTHERN CALIFORNIA 211+**, a California nonprofit public benefit corporation

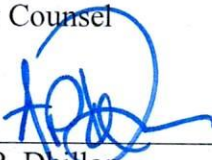
  
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Chuck Washington  
Chair, Board of Supervisors

  
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Kimberly Starrs  
President & CEO

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

APPROVED AS TO FORM:  
Minh C. Tran  
County Counsel

By:   
\_\_\_\_\_  
Amrit P. Dhillon  
Deputy County Counsel

**ATTEST:**  
**KIMBERLY A. RECTOR, Clerk**

By   
\_\_\_\_\_  
**DEPUTY**