

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 13.2
(ID # 26271)

MEETING DATE:

Tuesday, December 03, 2024

FROM : Regional Parks and Open Space District AND Facilities Management

SUBJECT: REGIONAL PARKS AND OPEN SPACE DISTRICT AND FACILITIES MANAGEMENT (FM): Approve Allocation of American Rescue Plan Act (ARPA) Funds to the Riverside County Regional Park and Open-Space District for the Hurkey Creek Beautification Project; Approval of In-Principle and Preliminary Project Budget; CEQA Exempt per State CEQA Guidelines Section 15301 and 15061(b)(3); District 4. [\$1,000,000 - 50% Federal - American Rescue Plan Act (ARPA) Fund 21735, 50% Park Acq & Dev, District Fund 33100](4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Directors:

1. **Approve** the Hurkey Creek Beautification Project for inclusion in the Capital Improvement Program (CIP);
2. **Find** that the Hurkey Creek Beautification Project is exempt from the California Environmental Quality Act (CEQA) Pursuant to State CEQA Guidelines Section 15301 Class 1 – Existing Facilities Exemption, and Section 15061 (b)(3), “Common Sense” exemption;

Continued on page 2

ACTION:Policy, CIP


Kyla R. Brown, General Manager

10/20/2024


Rose Salgado, Director of Facilities Management

10/22/2024

MINUTES OF THE BOARD OF DIRECTORS

On motion of Director Gutierrez seconded by Director Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: December 3, 2024
xc: Parks, FM, Recorder, State Clearinghouse

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Directors:

3. **Approve** in principle the Hurkey Creek Beautification Project located at 56375 CA-74, Mountain Center, California; to make amenity updates within the Park;
4. **Approve** the Memorandum of Understanding (MOU), by and between the County of Riverside, County of Riverside Departments, and Riverside County Regional Park and Open-Space District, and authorize the Chairman of the Board of Supervisors to execute the same on behalf of the County of Riverside;
5. **Approve** a preliminary budget in the not to exceed the amount of \$1,000,000 for the Project, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. **Authorize** the obligation of \$500,000 from the Federal American Rescue Plan Act (ARPA) Fund 21735 District 4 allocation for the Hurkey Creek Beautification Project;
7. **Approve** and direct the Auditor-Controller to make budget adjustments as shown on Schedule A;
8. **Delegate** project management authority for the Project to the Director of Facilities Management, or their designee, in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget;
9. **Authorize** the Purchasing Agent to a) execute Facility Management County pre-qualified consultant service agreements not to exceed \$200,000, per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this Project; and b) issue Purchase Orders for the sum of all Project contracts and/or work orders which shall not exceed the approved Project budget of \$1,000,000; and
10. **Direct** the Clerk of the Board to file the Notice of Exemption with the County Clerk and the State Clearinghouse within five (5) working days of the approval by the Board.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 50% Federal ARPA Fund 21735 and 50% Park Acq & Dev, District Fund 33100			Budget Adjustment: Yes	
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: Approve

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

BACKGROUND:

Summary

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) of 2021 into law. Riverside County's share of the ARPA funding is \$479,874,599, of which the first installment of \$239,937,299 was received on May 10, 2021, and the second installment in the same amount was received on June 6, 2022. The funds must be obligated by December 31, 2024, and expended by December 31, 2026.

On October 4, 2022, the Board of Supervisors approved the Second ARPA installment funding which allocated \$33 million per district.

Hurkey Creek Park is located off Hwy 74 in the San Jacinto Mountains just 4 miles southeast of Mountain Center. Hurkey Creek is the perfect setting for reconnecting with nature and our local mountain ecology. This idyllic getaway boasts a seasonal creek, majestic pine trees, awe-inspiring mountain views, and all the charms and tranquility of a classic woodland recreation area.

Hurkey Creek Park's campground offers 130 individual campsites for overnight or extended stays of up to 14 days and includes large group camping areas in 5 separate loops that can accommodate 80-100 campers each.

The Hurkey Creek Beautification Project will update and upgrade amenities on site. The project scope of work will include but is not limited to replacing fencing throughout the Park with pressure-treated lodgepole fencing, tree trimming along and near Park roadways and campsites, removal of tree stumps, clearing overgrowth, repainting Park restrooms and residences at the Parks entry, re-roofing the day use restroom and Park storage area, and restoring the playground by replacing sun-damaged roof panels, thermoplastic-coated deck panels, climbers, and sensory panels to update play experience.

Riverside County Regional Park and Open-Space District (RivCoParks) recommends that the Board approve the Hurkey Creek Beautification Project, the preliminary project budget in the not to exceed amount of \$1,000,000 and to allocate a total of \$500,000 from the Federal ARPA Fund 21735 with reimbursement to Facilities Management for the Hurkey Creek Beautification Project.

RivCoParks also recommends the approval of the Memorandum of Understanding (MOU) between Riverside County, all Riverside County Departments, and Districts which includes Riverside County Regional Park and Open-Space District.

With certainty, the Hurkey Creek Beautification Project will not have a significant impact on the environment. The Project, as proposed, is limited to improvements of existing amenities and facilities within the Park. The use of the facility would continue as a regional park and campground and would not result in an increase in capacity. Therefore, the Hurkey Creek

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Beautification Project is exempt as the project meets the scope and intent of Class 1 – Existing Facilities Exemption identified in Section 15031, and the “Common Sense” Exemption identified in Section 15061 (b)(3). A Notice of Exemption will be filed by the Clerk of the Board and the State Clearinghouse within five days of Board approval.

Impact on Residents and Businesses

The allocation of ARPA funds for the project will enhance the quality of life for Riverside County residents by improving the campground areas, playground areas, and amenities for day use, and maintaining access to clean and safe outdoor recreational activities.

Additional Fiscal Information

RivCoParks is requesting an allocation of \$500,000 ARPA Funds be approved by the Riverside County Board of Supervisors. The project will also use funds from Park Acq & Dev, District Fund 33100 in amount of \$500,000.

Additional Fiscal Information

BUDGET LINE ITEMS	BUDGET AMOUNT
Entryway & Park Landscaping	\$355,000.00
Restroom Building Updates	\$250,000.00
Playground Restoration	\$150,000.00
SUBTOTAL	\$755,000.00
Estimated Construction Contract	\$150,000.00
Contingency	\$70,000.00
County Administration	\$25,000.00
SUBTOTAL	\$245,000.00
PRELIMINARY PROJECT BUDGET TOTAL	\$1,000,000

ATTACHMENTS:

- Notice of Exemption
- Schedule A
- Interagency ARPA MOU AATF-Parks

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Melissa Curtis
Melissa Curtis, Deputy Director of Purchasing and Fleet 10/22/2024

Douglas Ordóñez Jr.
Douglas Ordóñez Jr. 11/24/2024

Aaron Gettis
Aaron Gettis, Chief of Deputy County Counsel 11/18/2024

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: (Public Agency): Riverside County Park & Open Space District
Jurupa Valley, CA 92509

County Clerk

County of: Riverside

4080 Lemon St

Riverside CA 92509

(Address)

Project Title: Hurkey Creek Park Beautification

Project Applicant: Riverside County Park & Open-Space District

Project Location - Specific:

56375 CA-74, Mountain Center, CA 92561

Project Location - City: Mountain Center

Project Location - County: Riverside County

Description of Nature, Purpose and Beneficiaries of Project:

Project consists of painting and re-roofing existing park structures, updates to park amenities including playground, tables/benches, fencing, and landscaping

Name of Public Agency Approving Project: Riverside County Park & Open-Space District

Name of Person or Agency Carrying Out Project: Riverside County Park & Open-Space District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: Class 1 - Section 15301 (Existing Facilities)
Statutory Exemptions. State code number:

Reasons why project is exempt:

The project can be classified as exempt under Class 1 of CEQA, as it involves minor alterations and maintenance to existing facilities without a significant increase in use or environmental impact.

Lead Agency Gaby Adame

Contact Person:

Area Code/Telephone/Extension:

951-955-1395

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature:

[Handwritten Signature]

Date: 10/9/2024

Title: Bureau Chief

Signed by Lead Agency

Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.

Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR:

FILED / POSTED

County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder

E-202401281
12/03/2024 04:57 PM Fee: \$ 50.00
Page 1 of 1

Revised 2011

12/03/2024 13.2

Removed: By: Deputy



SCHEDULE A

REGIONAL PARK AND OPEN-SPACE DISTRICT: Approve Allocation of ARPA Funds and Development Impact Fee Funds to the Riverside County Regional Park and Open-Space District for the Hurkey Creek Beautification Project; District 4 [\$1,000,000 Total Cost – ARP Act Coronavirus Relief Fund 21735 50% and Park Acq & Dev, District Fund 33100 50%]

FY24-25

Increase Appropriations:

30528	1103700000	551100	Contrib to Other County Funds	\$	500,000
21735	931105	542120	Improvements-Infrastructure	\$	500,000

Increase Estimated Revenue:

33100	931105	790600	Contrib Fr Other County Funds	\$	500,000
21735	931105	763520	Fed-American Rescue Plan Act	\$	500,000

**MEMORANDUM OF UNDERSTANDING BETWEEN
VARIOUS RIVERSIDE COUNTY DEPARTMENTS, REGIONAL
PARKS AND OPEN SPACE DISTRICT AND HOUSING
AUTHORITY REGARDING PROJECT MANAGEMENT OF
AMERICAN RESCUE PLAN ACT PROJECTS**

This Memorandum of Understanding (MOU) is made and entered as of the date of the last signature on the signature page of this contract by and between the COUNTY OF RIVERSIDE DEPARTMENT OF PUBLIC SOCIAL SERVICES (herein referred to as “DPSS”), EMERGENCY MANAGEMENT DEPARTMENT (herein referred to as “EMD”), COUNTY OF RIVERSIDE FACILITIES MANAGEMENT DEPARTMENT (herein referred to as “FM”), COUNTY OF RIVERSIDE TRANSPORTATION AND LAND MANAGEMENT AGENCY, (herein referred to as “TLMA”), RIVERSIDE COUNTY INFORMATION TECHNOLOGY DEPARTMENT (herein referred to as “RCIT”), the RIVERSIDE COUNTY REGIONAL PARKS AND OPEN SPACE DISTRICT, (herein referred to as “PARKS”), and the HOUSING AUTHORITY OF THE COUNTY OF RIVERSIDE, (herein referred to as “HOUSING”) for project management of American Rescue Plan Act obligated projects (herein referred to as “ARPA Projects”).

WHEREAS, the County of Riverside received American Rescue Plan Act funding in the amount of \$479 million, of which the first installment of \$239,937,299 was received on May 10, 2021, and the second installment in the same amount was received on June 6, 2022. The funds must be obligated by December 31, 2024, and expended by December 31, 2026.

WHEREAS, the DPSS, EMD, FM, RCIT, TLMA, PARKS, and HOUSING have been allocated American Rescue Plan Act funds to complete ARPA Projects; and

WHEREAS, the DPSS, EMD, FM, RCIT, TLMA, PARKS, and HOUSING each need to rely on project management from one of the other entities listed to complete various ARPA Projects.

NOW THEREFORE, in order to effectuate the above-stated goals, the parties hereby agree as follows:

1. PROJECT MANAGEMENT RESPONSIBILITY: Each entity a party to this MOU agrees to provide project management services, if requested by another entity a party to this MOU, adhering to the American Rescue Plan Act Final Rule.
2. RESPONSIBILITY OF THE REQUESTING ENTITY: Each entity a party to this MOU agrees

to pay the project management entity out of the allocated American Rescue Plan Act funds for the ARPA Project requested.

3. COMPENSATION: the Requesting entity shall provide to the Project Management entity the invoiced amount at the time of submittal, including Board of Supervisors approved administrative costs, not to exceed the approved ARPA Project amount for the approved scope of work.

4. HOLD HARMLESS AND RELEASE OF LIABILITY. PARKS and HOUSING agree to indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective Boards, directors, officers, elected and appointed officials, employees, agents and representatives, (“Indemnified Parties”), from any liability including, but not limited to the actions of the Indemnified Parties, its officials, agents, employees, representatives from and against any and all losses, expenses, claims, actions, liabilities, and judgments, which may be sustained or suffered as a result of or arising out of the ARPA Project.

4.1 DPSS, EMD, FM, RCIT, TLMA, PARKS, and HOUSING further assumes all responsibility for any and all risk of property damage or bodily injury that may be sustained while removing equipment on county-owned real property in any exercise, activity, and function, including the use of equipment and facilities of the County. The DPSS, EMD, FM, RCIT, TLMA, PARKS, and HOUSING, executors, subcontractors, administrators and assigns, hereby release, waive and discharge the County, its officers, directors, employees, agents and volunteers of and from any and all claims which the DPSS, EMD, FM, RCIT, TLMA, PARKS, and HOUSING, executors, subcontractors, administrators and assigns ever may have against any of the above for, on account of, by reason of or arising in connection with conduction the therein, and hereby waive all such claims, demands and causes of action. DPSS, EMD, FM, RCIT, TLMA, PARKS, and HOUSING releases, discharges, and agrees not to sue the County, its respective Boards, directors, officers, elected and appointed officials, employees, agents, and representatives from any liability whatsoever for any injury,

death, or damage to or loss of personal property.

IN WITNESS WHEREOF, THE PARTIES AFFIX THEIR SIGNATURES ON THE DATE(S)
INDICATED BELOW:

By (Signature): _____
DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS)

Printed Name: _____

Title: _____

Dated: _____

By (Signature): _____
EMERGENCY MANAGEMENT DEPARTMENT (EMD)

Printed Name: _____

Title: _____

Dated: _____

By (Signature): _____
FACILITIES MANAGEMENT (FM)

Printed Name: _____

Title: _____

Dated: _____

By (Signature): _____
RIVERSIDE COUNTY INFORMATION TECHNOLOGY (RCIT)

Printed Name: _____

Title: _____


Dated: _____

By (Signature): _____
TRANSPORTATION AND LAND MANAGEMENT AGENCY (TLMA)

Printed Name: _____

Title: _____

Dated: _____

By (Signature): 

RIVERSIDE COUNTY REGIONAL PARKS AND OPEN SPACE DISTRICT (PARKS)

Printed Name: Kyla Brown

Title: General Manager/Parks Director

Dated: 14-NOV-2024

By (Signature): _____

HOUSING AUTHORITY OF THE COUNTY OF RIVERSIDE (HOUSING)

Printed Name: _____

Title: _____

Dated: _____

FORM APPROVED COUNTY COUNSEL
BY 
KRISTINE BELL-VALDEZ DATE