

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.15  
(ID # 26512)**

**MEETING DATE:**

Tuesday, December 10, 2024

**FROM :** FIRE DEPARTMENT

**SUBJECT:** FIRE DEPARTMENT: Approval and Ratification of Cost Share Agreement between Riverside County, State of California Department of Forestry and Fire Protection (CAL FIRE), Orange County Fire Authority, and US Forest Service for the Airport Fire Incident; District 2 [Estimated \$2.6 million 75% Fire Management Assistance Grant, 25% Department General Funds]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and Approve the attached Cost Share Agreement for the Airport Fire Incident, between the County of Riverside, CA Department of Forestry and Fire Protection (CAL FIRE), Orange County Fire Authority, and US Forest Service; and
2. Authorize the Chair of the Board to execute this Cost Share Agreement on behalf of the County.

**ACTION:**Policy

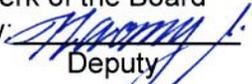
  
Bill Weiser, Fire Department Chief 11/18/2024

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: December 10, 2024  
xc: Fire

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 2,600,000	\$ 0	\$ 2,600,000	\$ 0
<b>NET COUNTY COST</b>	\$ 1,950,000	\$ 0	\$ 1,950,000	\$ 0
<b>SOURCE OF FUNDS:</b> 75% Fire Management Assistance Grant, 25% Department General Funds			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	2024/25

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The County Fire Department is an integrated, cooperative, regional fire protection system that provides fire, EMS, technical rescue and hazardous materials response to residents in the unincorporated area, eighteen partner cities, and one community services district. The County of Riverside contracts for emergency response from the State of California Department of Forestry and Fire Protection (CAL FIRE), to serve as the Riverside County Fire Department.

On September 9, 2024, a fire occurred in Orange County and quickly spread into Riverside County. The incident was named the Airport Fire. CAL FIRE, Riverside County Fire, Orange County Fire Authority, and the US Forest Service resources were utilized on this incident. Due to the location and threat of the Airport Fire, the fire costs are shared by these entities. A one-time cost share agreement is necessary to distribute the costs of fighting this specific fire incident.

Cost Apportionment was used to determine distribution of costs for this incident based on suppression efforts by Direct Protection Area. This was accomplished by debriefing with incident personnel daily to identify where suppression resources were working on the fire (fire engines, bulldozers, hand crews, water tenders, airplanes, and helicopters), what they were doing, and how long they were there. Direct Protection Area, as per CFMA, is defined as "intermingled and adjacent lands delineated by boundaries regardless of jurisdictional agency. Wildland fire protection responsibility in these areas is negotiated, created and agreed to by the administrative units of either the Federal Agencies or the State." The information collected during the debriefs is entered into the Cost Apportionment worksheets, which are reviewed and signed daily by the Incident Commanders.

The result of the Cost Apportionment process is a Cost Share Agreement identifying the percentage of the costs of the fire for which the agencies involved will fund. For the Airport incident, only the State (CAL FIRE) and the United States Forest Service are identified as having a percentage of financial responsibility for incident costs.

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The department is seeking reimbursement for the costs from the Fire Management Assistance Grant (FMAG).

The Agreement has been reviewed and approved as to form by County Counsel.

**Impact on Residents and Businesses**

The Cost Share Agreement has no impact on residents or businesses.

**Additional Fiscal Information**

The Fire Department is seeking reimbursement for costs from the Fire Management Assistance Grant (FMAG). The total apportioned costs for Riverside County Fire are still being calculated. At this point in time, the cost is estimated at \$2.6 million. FMAG may reimburse \$2 million. No additional funds or budget adjustment is requested or necessary.

**Contract History and Price Reasonableness**

This is the first formal cost share agreement between Riverside County, CAL FIRE, Orange County Fire Authority, and the US Forest Service. Riverside County and CALFIRE have a Cooperative Agreement that dates back to 1921 and has provided the public and the County a successful fire protection system. The current Cooperative Agreement was approved by the Board of Supervisors on August 29, 2023, Item 3.32.

**ATTACHMENT:**

1. Cost Share Agreement for the Airport Fire Incident

  
Geoff Pemberton, Chief Deputy County Fire

11/18/2024

  
George Trindle, CHIEF ASST COUNTY COUNSEL

11/19/2024

**COST SHARE AGREEMENT for the AIRPORT Incident**

UNITED STATE FOREST SERVICE (USFS)

And

STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
(CAL FIRE)

And

ORANGE COUNTY FIRE AUTHORITY

And

RIVERSIDE COUNTY FIRE DEPARTMENT

The following is the cost share agreement between the above named agencies as it was negotiated for the following incident.

INCIDENT NAME: Airport

INCIDENT NUMBER BY AGENCY: CAORC 127883 (PNR763-1522)

INCIDENT START DATE AND TIME: 09/09/2024 at 13:04

JURISDICTIONS: USFS – Cleveland National Forest  
CAL FIRE – Riverside Unit  
Orange County Fire Authority (OCFA)  
Riverside County Fire Department (RVC)

INCIDENT CAUSE: Equipment

COMMAND STRUCTURE: Unified Command

COST SHARE PERIOD: Start: 09/09/2024  
End: 09/27/2024

COST SHARE METHODOLOGY: Cost Apportionment

INCIDENT COMMANDER: Cheyne Maule, OCFA (Initial Attack)

INCIDENT COMMANDER: Arlando Leyva, USFS (Initial Attack)

INCIDENT COMMANDER: Kevin Fetterman, OCFA (Orange County All-Hazard Incident Management Team 3)

INCIDENT COMMANDER: Curtis Coats, California Interagency Incident Management Team 2

DEC 10 2024 3.15

## COST SHARE AGREEMENT for the AIRPORT Incident

INCIDENT COMMANDER: Todd Hopkins, CAL FIRE

AGENCY REPRESENTATIVE: Talbot Hayes, USFS

AGENCY REPRESENTATIVE: Michael Beverlin, CAL FIRE

AGENCY ADMINISTRATOR: Scott Tangenberg, USFS

AGENCY ADMINISTRATOR: Bill Weiser, CAL FIRE

UNIFIED ORDERING POINT: Orange County Command Center (ORCC) & San Diego Interagency Command Center (SDIC)

This cost share agreement between United States Forest Service and State of California Department of Forestry and Fire Protection (CAL FIRE) was prepared under the following guidelines:

1. In accordance with the "California Master Cooperative Wildland Fire Management and Stafford Act Response Agreement" between the USDA Forest Service, USDI Bureau of Land Management, USDI National Park Service, USDI Fish and Wildlife Service, USDI Bureau of Indian Affairs, and CAL FIRE.
2. In accordance with the Contract County Agreement between CAL FIRE and the County of Orange (Agreement Number 7CA06178), and the incorporated 2024/2025 Operating Plan.
3. In accordance with the Fire Protection Reimbursement Agreement (Agreement Number 3CA06297) between CAL FIRE and the County of Riverside.
4. In accordance with the Local Cooperative Fire Protection Agreement between the Orange, County of (Orange County Fire Authority) and the USDA, Forest Service Cleveland National Forest (FS Agreement No. 21-FI-11051200-010).
5. All costs originating from orders placed by and for the incident that can be reasonably obtained and estimated for the cost share period will be included in this agreement and will be shared on the basis of the incident commanders, agency representative or line officers mutual agreement.
6. Costs for non-expendable property purchases by each agency will be charged direct to that agency and will not be shared.
7. Costs incurred by cooperators not engaged in joint fire suppression activities will not be included as a part of this cost share agreement.
8. Agency specific costs will not be shared.
9. Responsibility for tort claim costs or compensation for injury costs will not be a part of this agreement. Responsibility for these costs will be determined outside of this agreement.

**COST SHARE AGREEMENT for the AIRPORT Incident**

- 10. Non-suppression rehabilitation costs are the responsibility of the jurisdictional agency and will not be shared.
- 11. Daily cost sharing will be documented and approved by the delegated agency representative for cost apportionment.
- 12. Shared costs will be based on the incident commanders, agency representatives and line officers mutual judgment and agreement as to threat, incident objectives, and resources assigned for each agency's area of responsibility.
- 13. Aircraft and retardant costs will be shared on an actual use basis as determined by the incident commanders, agency representatives and line officers and will be calculated as a separate cost.
- 14. Sharing of final actual costs between the agencies will be based on a summary of daily estimated incident suppression costs and each agency's proportionate share thereof as agreed to by the jurisdictional representatives.
- 15. In accordance with the attached documentation, it is hereby agreed that the cost sharing of this incident will be:

<u>AGENCY</u>	<u>GROUND RESOURCES</u>	<u>AIRCRAFT/RETARDANT</u>
USFS	69.77%	72.63%
CAL FIRE	30.23%	27.37%

- 16. In recognition of their responsibility to provide fire protection services to unincorporated areas of Orange County, Orange County Fire Authority will incur the costs of the resources identified in Exhibit A of this agreement, regardless of financial codes or notes indicated in Interagency Resource Ordering Capability (IROC). Orange County Fire Authority agrees not to bill USFS or CAL FIRE for the resources identified in Exhibit A.
- 17. In recognition of their responsibility to provide fire protection services to unincorporated areas of Riverside County, Riverside County Fire Department will incur the costs of the resources identified in Exhibit B of this agreement, regardless of financial codes or notes indicated in Interagency Resource Ordering Capability (IROC). Riverside County Fire Department agrees not to bill USFS or CAL FIRE for the resources identified in Exhibit B.
- 18. All resource orders filled with request numbers in the 25000 request block will be the financial responsibility of CAL FIRE. CAL FIRE agrees not to bill USFS for resources assigned a request number in the 25000 request block.
- 19. All resource orders filled with request numbers in the 35000 request block will be the financial responsibility of USFS. USFS agrees not to bill CAL FIRE for resources assigned a request number in the 35000 request block.

**COST SHARE AGREEMENT for the AIRPORT Incident**

20. The following agencies will be responsible for collecting actual cost/expenditure data that will make up the final package of shareable costs.

<b>COST SOURCES</b>	<b>RESPONSIBLE AGENCY</b>
Federal Agency	USFS
State Agency	CAL FIRE

21. Within 10 months the parties to this agreement will meet to determine the total costs of each agency. Agency cost packages will be developed per the *Cooperative Incident Billing Procedures*. The agency whose total actual costs exceed their proportional share of the overall incident final costs as determined within this agreement will bill the other agency. The billing, when paid, will result in each agency sharing overall incident costs as herein agreed.

22. An administrative charge, the pre-established percentage set by each agency, will be applied pursuant to agency policy by the agency issuing the settlement billing for the net amount owed.

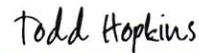
This agreement and the apportionments are our best judgments of agency cost responsibilities. All cost we will be actual cost from each agency.

**United States Forest Service  
Cleveland National Forest**

**State of California, Department  
Forestry and Fire Protection**

DocuSigned by:  
  
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Scott Tangenberg  
Forest Supervisor, Cleveland National Forest  
10845 Rancho Bernardo Rd, Suite 200  
San Diego, CA 92127  
Telephone: (858) 673-6180

DocuSigned by:  
  
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Todd Hopkins  
Incident Commander, CAL FIRE IMT 5  
210 W. San Jacinto Ave  
Perris, CA 92570  
Telephone: (951) 940-6900

**Orange County Fire Authority**

**County of Riverside on behalf of the Riverside  
County Fire Department**

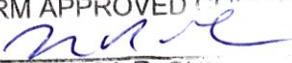
Signed by:  
  
36734F995CB0480...

TJ McGovern  
Deputy Chief of Operations, OCFA  
1 Fire Authority Road  
Irvine, CA 92602  
Telephone: (714) 573-6000

  
CHUCK WASHINGTON

Chair, Riverside County Board of Supervisors  
Telephone: (951) 955-1069

WITNESS:  
KIMBERLY A. RECTOR, Clerk  
By:   
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY:  12/2/2024  
MELISSA R. CUSHMAN DATE

Date of this finalized agreement: 10/10/2024

**COST SHARE AGREEMENT for the AIRPORT Incident**

Contacts of participants in the development of this cost share agreement

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[PennyWu@ocfa.org](mailto:PennyWu@ocfa.org)

**EXHIBIT A - ORANGE COUNTY FIRE AUTHORITY FINANCIAL RESPONSIBILITY**

<b>REQUEST #</b>	<b>RESOURCE TYPE</b>	<b>RESOURCE</b>
A-7	HE1R - Helicopter, Type 1 Restricted	HE1R - Helicopter - T1 Restricted - ORC 1
E-20249	OFFT - Trailer, Mobile Office	OFFT - Command 1
E-20250	OFFT - Trailer, Mobile Office	OFFT - Command 2
E-20251	GENR - Generator	GENR - USAR 25 KW
E-20252	BLGT - Balloon Lights	BLGT - USAR GLO BUG LIGHTS
E-20253	TRLR - Trailer	TRLR - USAR 3 STALL WHEELED RESTROOM TRAILER
E-20254	TRLR - Trailer	TRLR - USAR 2 STALL WHEELED RESTROOM TRAILER
E-20255	VUTV - Transportation, Vehicle, Utility Terrain (UTV)	VUTV - USAR UTV
E-20266	GENR - Generator	GENR - USAR 8 KW
E-20267	REF1 - Trailer, Refrigerated, Type 1	REF1 - USAR REFRIGERATED T1
E-20268	OFFT - Trailer, Mobile Office	OFFT - USAR LOGISTICS SUPPORT TRAILER 53 FT
E-20269	TRLR - Trailer	TRLR - USAR CACHE TRAILER - 40 FT
E-20271	TRLR - Trailer	TRLR - USAR CONE TRAILER 1
E-20272	TRLR - Trailer	TRLR - USAR CONE TRAILER 2
E-20296	TRLR - Trailer	TRLR - USAR UTV TRANSPORT STORAGE TRAILER
E-20297	OFFT - Trailer, Mobile Office	OFFT - Aviation Command Trailer
E-20298	UTT1 - Transportation, Truck, Utility, Type 1	UTT1 - Service Center Box Truck 5410
E-20299	FORK - Forklift	FORK - Forklift-zoom boom capable 4K
E-20300	FUT1 - Fuel Tender, Type 1	FUT1 - 5317OCFA ASSET UNIT #5314
E-20301	FUT3 - Fuel Tender, Type 3	FUT3 - OCFA TYPE 3 UNIT #3327
E-20302	STKA - Transportation, Stakeside, Type Any	STK1 - OCFA FLEET SHOP UNIT #3054
S-10000		OCFA CLASSROOMS 1, 2 AND 3
S-10001		OCFA COPY CAPABILITY/PLOTTERS
S-10002		OCFA DOC AND EXPANDED
S-10003		OCFA CONTRIBUTION: INCIDENT COMMUNICATIONS
S-10004		OCFA USAR EXECUTIVE CONFERENCE ROOM/AV-SUPPORT - 9/9 - 9/25/2024
S-10005		OCFA USAR Classroom 8/AV-Support Staff 9/9-9/25/2024
S-10006		OCFA USAR Classroom 8/AV-Support Staff 9/9-9/25/2024
S-10007		OCFA CONTRIBUTION - FUEL COST
S-10008		OCFA CONTRIBUTION - ANAHEIM MARRIOTT HOTEL
S-10009		OCFA CONTRIBUTION - GREAT PARK ICP
S-10010		OCFA CONTRIBUTION - IRVINE LAKE HELIBASE
S-10011		OCFA CONTRIBUTION - HYDRATION DONATION
S-10012		OCFA CONTRIBUTION - SERVICE CENTER SUPPORT STAFF PERSONNEL
S-53008		STARLINK (ACTIVATION RATES \$150 + DAILY RATE)
No Request #. ORC3 performed hoist/recon flights for incident while unassigned		Bell 412 Mission Hoist/Recon Flights (ORC3)

## EXHIBIT B - RIVERSIDE COUTY FD FINANCIAL RESPONSIBILITY

<b>Request #</b>	<b>Resource Type</b>	<b>Resource</b>
E-20054	EST1 - Engine, Strike Team, Type 1	EST1 - Strike Team - 6007A
E-20077	ENG1 - Engine, Type 1	ENG1 - Engine - 85
E-20078	ENG1 - Engine, Type 1	ENG1 - Engine - 11
E-20079	ENG1 - Engine, Type 1	ENG1 - Engine - 210
E-20080	ENG1 - Engine, Type 1	ENG1 - Engine - 94
E-20081	ENG1 - Engine, Type 1	ENG1 - Engine - 9
E-20082	ENG1 - Engine, Type 1	ENG1 - Engine - 5
E-20083	ENG1 - Engine, Type 1	ENG1 - Engine - 90
E-20084	ENG1 - Engine, Type 1	ENG1 - Engine - 23
E-20085	ENG1 - Engine, Type 1	ENG1 - Engine - 75
E-20086	ENG1 - Engine, Type 1	ENG1 - Engine - 68
E-20087	ENG1 - Engine, Type 1	ENG1 - Engine - 82
E-20088	ENG1 - Engine, Type 1	ENG1 - Engine - 12
E-20089	ENG1 - Engine, Type 1	ENG1 - Engine - 47
E-20090	ENG1 - Engine, Type 1	ENG1 - Engine - 232
E-20091	ENG1 - Engine, Type 1	ENG1 - Engine - 87
E-20092	ENG1 - Engine, Type 1	ENG1 - Engine - 25
E-20093	ENG1 - Engine, Type 1	ENG1 - Engine - 206
E-20094	ENG1 - Engine, Type 1	ENG1 - Engine - 78
E-20095	ENG1 - Engine, Type 1	ENG1 - Engine - 99
E-20096	ENG1 - Engine, Type 1	ENG1 - Engine - 20
E-20097	ENG1 - Engine, Type 1	ENG1 - Engine - 36
E-20098	ENG1 - Engine, Type 1	ENG1 - Engine - 55
E-20099	ENG1 - Engine, Type 1	ENG1 - Engine - 41
E-20100	ENG1 - Engine, Type 1	ENG1 - Engine - 2
E-20101	ENG1 - Engine, Type 1	ENG1 - Engine - 92
E-20102	ENG1 - Engine, Type 1	ENG1 - Engine - 16
E-20126	COM1 - Communications Unit, Mobile, Type 1	COM1 - RVC - COMM - 11
N/A	Staging Area	Fire Station 64
N/A	Staging Area	Fire Station 51