

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.8
(ID # 26257)

MEETING DATE:

Tuesday, December 17, 2024

FROM : EXECUTIVE OFFICE

SUBJECT: EXECUTIVE OFFICE: Transfer Responsibility for Administering the Integrated Service Delivery Initiative from the Department of Public Social Services to the Executive Office, Effective Upon Approval, Amend Salary Ordinance No. 440-9453 to add Six (6) Positions and Direct the Auditor-Controller to Establish the Integrated Service Delivery Special Revenue Fund Budget Unit; All Districts. [\$2,530,119; 100% General Fund (Approved in Adopted Budget)] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Transfer Responsibility for administering the Integrated Service Delivery Initiative, to include its budget, contracts and MOUs, from the Department of Public Social Services to the Executive Office, Effective Upon Approval;
2. Amend Salary Ordinance No. 440 pursuant to Resolution No. 440-9453 submitted herewith, which will add six (6) Position Control Numbers (PCNs);
3. Direct the Auditor Controller to Establish a Budget for Sub-Fund of the General Fund 11210; and
4. Approve and Direct the Auditor Controller to Make Budget Adjustments as Detailed in the Attached Schedule A for the Office of System Integration in the Executive Office.


ACTION: 4/5 Vote Required, Position Added, Policy


Kimberly Britt, ASST COUNTY EXECUTIVE OFFICER 11/25/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: December 17, 2024
xc: EO, Auditor, HR

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$2,530,119	\$0	\$2,530,119	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% General Fund (Approved in Adopted Budget)			Budget Adjustment:	Yes
			For Fiscal Year:	24/25

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On December 7, 2021, agenda item 3.34, the Board approved Resolution No. 2021-180 to develop an “integrated and comprehensive county health and human services system” per California Welfare and Institutions Code (WIC) § 18991 - 18991.4. This initiative, known as Integrated Service Delivery (ISD), aims to incorporate the work, service provision, and data of multiple County departments and various community-based organizations into an integrated system aimed at serving vulnerable, high-need residents. ISD will result in an information hub that will strengthen the service delivery system and address the needs of Riverside County residents who access County services. The goal is to improve health, self-sufficiency, recovery and well-being services and develop holistic, effective and efficient models of person-centered coordinated services among participating departments.

Current partners include departments within the Human Services, Public Safety, Riverside University Health System (RUHS), and Internal Service Fund (ISF) Portfolios. Cross-department service coordination and data sharing are necessary to improve well-being, self-sufficiency outcomes of clients, and to operationalize and institutionalize a client-centered care delivery model for all services. ISD has assisted departments with implementing a continuous improvement model to improve care coordination. ISD has impacted effective client data sharing for the purpose of increasing operational efficiencies, leveraging strategic partnerships, streamlining application and case management processes, and developing a client-centered service delivery model.

This integrated system is specifically designed to identify and coordinate services for individuals who face multiple challenges in key life areas, such as abuse and neglect, homelessness, mental or physical health issues, economic vulnerability and child support challenges. ISD will ensure the seamless delivery of service accessibility, improved referrals, sustained engagement of clients; and increase the coordination of services, improve outcomes, and reduce duplicative services or ineffectual services.

ISD is currently managed by the Office of Service Integration (OSI) under the Department of Public Social Services (DPSS) but has expanded the collaborative effort to 19 additional

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departments. It is therefore proposed that, effective upon Board approval, responsibilities for administering the Integrated Service Delivery initiative, including its budget and contracts, be reassigned to the Executive Office (EO), who will manage this important County initiative through the Office of System Integration going forward.

In addition, the following six (6) positions are also being requested to further support OSI and the initiative.

Job Code	Classification	FTE
77475	Integrated Health & Human Services Director	1
74105	Administrative Services Analyst I	1
77621	EO Principal Policy Analyst	2
86111	Business Process Analyst II	2

OSI and County departments will continue to implement ISD with the aim to develop holistic, person-centered coordinated services to the residents of the County of Riverside.

Impact on Residents and Businesses

An integrated Health and Human Services System will provide a streamlined approach to accessing services, providing referrals, engaging with clients, and will increase service coordination and reduce service duplication.

Additional Fiscal Information

The FY 24/25 Adopted Budget was approved by the Board on June 25, 2024, and included \$3 million in General Fund Contributions to DPSS for the Integrated Services Delivery initiative. With Board of Supervisors' approval, the Auditor-Controller will establish a sub-fund of the General Fund and transfer the remaining budgeted appropriations and General Fund contributions from DPSS to the Executive Office.

ATTACHMENTS:

- A. Schedule A – Budget Adjustment
- B. Resolution No. 440-9453

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Brett Austin
Brett Austin, Supervising Accountant 11/18/2024

Erik Collier
Erik Collier 10/17/2024

Gregg Gu
Gregg Gu, Chief of Deputy County Counsel 11/22/2024

1 RESOLUTION NO. 440-9453

2
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in
4 regular session assembled on December 17, 2024, that pursuant to Section 4(a)(ii) of Ordinance No. 440,
5 the County Executive Officer is authorized to make the following listed change(s), operative on the date of
6 approval, as follows:

7

8 <u>Job</u>			
<u>Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
9 74105	+ 1	1111500000	Administrative Services Analyst I
10 86111	+ 2	1111500000	Business Process Analyst II
11 77621	+ 2	1111500000	Executive Office Principal Policy Analyst
12 77475	+ 1	1111500000	Integrated Health & Human Services Director

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16 ROLL CALL:

17 Ayes: Jeffries, Washington, Spiegel, Perez, and Gutierrez

18 Nays: None

19 Absent: None

20 The foregoing is certified to be a true copy of a resolution duly adopted by said
21 Board of Supervisors on the date therein set forth.

22 KIMBERLY A. RECTOR, Clerk of said Board

23
24 By: _____

Deputy

25
26
27 /kc

10/17/2024

28 440 Resolutions/KC

SCHEDULE A - DRAFT
FY 24/25 Budget Adjustment

Increase Appropriations:

11210-1111500000-510040	Regular Salaries	\$688,000
11210-1111500000-526700	Rent-Lease Buildings	\$30,000
11210-1111500000-525440	Professional Services	\$1,851,119
11210-1111500000-524700	County Counsel Legal Services	\$75,000
11210-1111500000-528140	Conference/Registration Fees	\$61,000
11210-1111500000-523700	Office Supplies	\$50,000
11210-1111500000-527880	Training-Other	\$10,000
11210-1111500000-529000	Misc. Travel	\$15,000
10000-5100100000-525500	Salary/Benefit Reimbursement	\$250,000

Decrease Appropriations:

10000-5100100000-510040	Regular Salaries	(\$493,000)
10000-5100100000-525440	Professional Services	(\$2,142,119)
11210-1111500000-573400	Intra-Salary and Benefit Reimb	(\$250,000)

Increase Revenue:

11210-1111500000-790600	Contributions From Other County Funds	(\$2,385,119)
11210-1111500000-778330	Interfund-Salary Reimbursement	(\$145,000)

Decrease Revenue:

10000-5100100000-790600	Contributions From Other County Funds	\$2,385,119
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