

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.6
(ID # 26821)

MEETING DATE:
Tuesday, January 14, 2025

FROM : AUDITOR CONTROLLER

SUBJECT: AUDITOR CONTROLLER: Approval of FY 25/26 General Support Services Payroll Warrant Rate, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the General Support Services payroll warrant rate of \$6.26 per warrant.


ACTION:Policy


Ben J. Benoit, COUNTY AUDITOR-CONTROLLER 12/23/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: January 14, 2025
xc: Auditor

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	25/26

C.E.O. RECOMMENDATION: Approve

BACKGROUND:
Summary

The proposed County/Flood Payroll Warrant/Direct Deposit General Support Services Fee rate increase of 36 cents (6.10%), to \$6.26 from the previous FY 2024/25 rate of \$5.90.

There are 2 drivers to the 6.10% increase in this year's rate:

Salary and Benefit increases - Predominantly, this year's increase is attributable to the proposed MOU Salary and Benefit increases (8.0%) to be realized in the upcoming budget year. A baseline 4% increase in salary and merit (step), and a MOU approved 4% negotiated increase and as well as a Certification Pay for all approved and eligible positions for the FY25/26 pay schedule.

Services and Supplies increase - Anticipated ISF increases and expected shared rent space increases are the largest contributing factors to the overall increase of \$81,557 to \$814,802 over the current year budget of \$733,245.

The proposed rate was prepared in accordance with Board Policy B-4 and Board Policy B-28. A detailed analysis supporting the calculation is available at the Office of the Auditor-Controller.

Impact on Residents and Businesses

Approval of the rate will allow the Auditor-Controller's Payroll Division to continue to assist its customers with the payroll function. This support will contribute to the overall efficiency of departmental operations and will allow each department to better serve Riverside County residents.

ATTACHMENT A. Payroll Transaction Charge FY 25/26


Cesar Bernal, PRINCIPAL MGMT ANALYST 1/8/2025

DeptID Budgetary Level 4	Department Name	Number of Pay Warrants & Advices Per Pay Period	Proposed Trans Rate FY 2025/2026	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY25/26
1000100000	Board Of Supervisors	65	\$6.26	408.95	26	\$10,633
1000200000	Assessment Appeals Board	12	\$6.26	77.66	26	\$2,019
1100100000	Executive Office	51	\$6.26	318.14	26	\$8,272
1130100000	Human Resources	287	\$6.26	1,798.64	26	\$46,765
1130300000	Air Quality Division	2	\$6.26	13.15	26	\$342
1130800000	Workers Compensation	54	\$6.26	337.56	26	\$8,777
1130900000	Malpractice Insurance	2	\$6.26	13.15	26	\$342
1131000000	Liability Insurance	15	\$6.26	90.81	26	\$2,361
1131300000	Safety Loss Control	22	\$6.26	136.53	26	\$3,550
1132000000	Exclusive Provider Option	16	\$6.26	97.70	26	\$2,540
1132900000	Occupational Health & Wellness	20	\$6.26	123.37	26	\$3,208
1200100000	Assessor	206	\$6.26	1,291.99	26	\$33,592
1200200000	County Clerk-Recorder	209	\$6.26	1,311.40	26	\$34,096
1200400000	CREST	10	\$6.26	65.13	26	\$1,693
1300100000	Auditor-Controller	64	\$6.26	402.69	26	\$10,470
1300200000	Internal Audit	14	\$6.26	84.55	26	\$2,198
1300300000	County Payroll	21	\$6.26	129.64	26	\$3,371
1400100000	Treasurer-Tax Collector	104	\$6.26	649.44	26	\$16,885
1500100000	County Counsel	88	\$6.26	551.74	26	\$14,345
1700100000	Registrar Of Voters	254	\$6.26	1,590.72	26	\$41,359
1900100000	Agency Administration	20	\$6.26	123.37	26	\$3,208
1900700000	RivCoED/County Free Library	2	\$6.26	13.15	26	\$342
1901000000	Economic Development	12	\$6.26	77.66	26	\$2,019
1910700000	County Airports	12	\$6.26	77.66	26	\$2,019
1930100000	RivCoED/Edward Dean Museum	2	\$6.26	13.15	26	\$342
2000100000	Emergency Management Departmnt	95	\$6.26	597.46	26	\$15,534
2200100000	District Attorney	822	\$6.26	5,149.17	26	\$133,878
2300100000	Riv Co Dep Of Child Supt Svcs	399	\$6.26	2,500.06	26	\$65,002
2400100000	Public Defender	310	\$6.26	1,941.43	26	\$50,477
2500100000	Sheriff Administration	106	\$6.26	662.59	26	\$17,227
2500200000	Sheriff Support	341	\$6.26	2,136.20	26	\$55,541
2500300000	Sheriff Patrol	1,979	\$6.26	12,396.33	26	\$322,305
2500400000	Sheriff Correction	1,444	\$6.26	9,045.80	26	\$235,191
2500500000	Sheriff Court Services	188	\$6.26	1,175.50	26	\$30,563
2500600000	CAC Security	4	\$6.26	25.68	26	\$668
2500700000	Ben Clark Training Center	132	\$6.26	824.79	26	\$21,445
2501000000	Sheriff Coroner	73	\$6.26	454.67	26	\$11,821
2501100000	Public Administrator	21	\$6.26	129.64	26	\$3,371
2505100000	Sheriff Cal-Id	27	\$6.26	169.09	26	\$4,396
2600100000	Juvenile Hall	282	\$6.26	1,766.07	26	\$45,918
2600200000	Probation	415	\$6.26	2,597.76	26	\$67,542
2600700000	Administration & Support	88	\$6.26	551.74	26	\$14,345
2700200000	Fire Protection	256	\$6.26	1,603.87	26	\$41,701
2700400000	Fire Protection-Contract Svc	49	\$6.26	304.99	26	\$7,930
2800100000	Agricultural Commissioner	59	\$6.26	370.12	26	\$9,623
2900100000	Local Agency Formation Comm	7	\$6.26	45.72	26	\$1,189
3100200000	TLMA Administrative Services	57	\$6.26	356.97	26	\$9,281
3100300000	Consolidated Counter Services	37	\$6.26	233.60	26	\$6,074
3110100000	Building & Safety	40	\$6.26	253.01	26	\$6,578
3120100000	Planning	33	\$6.26	207.92	26	\$5,406
3130100000	Transportation	333	\$6.26	2,084.22	26	\$54,190
3130200000	Surveyor	39	\$6.26	246.75	26	\$6,415
3130700000	Transportation Equipment	26	\$6.26	162.20	26	\$4,217
3130800000	TLMA ALUC	6	\$6.26	38.83	26	\$1,010
3140100000	Code Enforcement	75	\$6.26	467.82	26	\$12,163
4100100000	MH-Public Guardian	52	\$6.26	324.41	26	\$8,435
4100200000	Mental Health Treatment	1,372	\$6.26	8,591.13	26	\$223,369
4100300000	Detention	160	\$6.26	1,000.15	26	\$26,004
4100400000	MH Administration	372	\$6.26	2,330.97	26	\$60,605
4100500000	Mental Health Substance Abuse	247	\$6.26	1,545.63	26	\$40,186
4200100000	Public Health	680	\$6.26	4,259.87	26	\$110,757
4200200000	California Childrens Services	165	\$6.26	1,032.71	26	\$26,851
4200400000	Environmental Health	184	\$6.26	1,149.20	26	\$29,879
4200600000	DAS - Operations	200	\$6.26	1,253.16	26	\$32,582
4201000000	Cooperative Extension	7	\$6.26	45.72	26	\$1,189

DeptID Budgetary Level 4	Department Name	Number of Pay Warrants & Advices Per Pay Period	Proposed Trans Rate FY 2025/2026	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY25/26
4300100000	RUHS	4,380	\$6.26	27,430.24	26	\$713,186
4300200000	Med Indigent Services Program	25	\$6.26	155.94	26	\$4,054
4300300000	Correctional Health Systems	228	\$6.26	1,428.52	26	\$37,141
4300600000	RUHS-Community Health Clinics	657	\$6.26	4,117.08	26	\$107,044
4500100000	Department of Waste Resources	233	\$6.26	1,461.08	26	\$37,988
5100100000	Administration DPSS	5,106	\$6.26	31,975.76	26	\$831,370
5300100000	Office On Aging-Title III	121	\$6.26	759.66	26	\$19,751
5400100000	Veterans Services	23	\$6.26	142.79	26	\$3,713
5500100000	Housing, Homeless, Wrkfrce Sol	8	\$6.26	51.98	26	\$1,351
5500300000	Continuum of Care	29	\$6.26	181.62	26	\$4,722
5500400000	Workforce Development	76	\$6.26	474.08	26	\$12,326
5500500000	Local Initiative Admin DCA	24	\$6.26	149.05	26	\$3,875
5500600000	DCA-Local Initiative Program	59	\$6.26	370.12	26	\$9,623
5500700000	DCA-Other Programs	5	\$6.26	32.57	26	\$847
5500900000	HUD-CDBG Home Grants	19	\$6.26	117.11	26	\$3,045
5600100000	Housing Authority	121	\$6.26	759.66	26	\$19,751
7200100000	FM-Administration	35	\$6.26	221.07	26	\$5,748
7200200000	FM-Custodial Services	135	\$6.26	844.21	26	\$21,949
7200300000	FM-Maintenance Services	148	\$6.26	928.75	26	\$24,148
7200400000	FM-Real Estate	24	\$6.26	149.05	26	\$3,875
7200500000	FM-Project Management Office	25	\$6.26	155.94	26	\$4,054
7200600000	FM-Energy	3	\$6.26	19.41	26	\$505
7200700000	FM-Parking	12	\$6.26	77.66	26	\$2,019
7201300000	FM-Community & Rec. Centers	1	\$6.26	6.26	26	\$163
7300100000	Purchasing	50	\$6.26	311.88	26	\$8,109
7300500000	Fleet Services	26	\$6.26	162.20	26	\$4,217
7300600000	Central Mail Services	10	\$6.26	65.13	26	\$1,693
7400100000	Information Technology	388	\$6.26	2,428.66	26	\$63,145
7400600000	PSEC Sheriff ISF	27	\$6.26	169.09	26	\$4,396
7400900000	RCIT Geographical Info System	8	\$6.26	51.98	26	\$1,351
931104	Regnl Parks & Open-Space Dist	14	\$6.26	84.55	26	\$2,198
931116	Multi-Species Reserve	5	\$6.26	32.57	26	\$847
931150	MSHCP Reserve Management	11	\$6.26	71.39	26	\$1,856
931170	Habitat & Open Space Mgmt	9	\$6.26	58.24	26	\$1,514
931235	Parks Business Operations	15	\$6.26	90.81	26	\$2,361
931240	Parks Finance	7	\$6.26	45.72	26	\$1,189
931260	Parks Marketing	2	\$6.26	13.15	26	\$342
931270	Parks Santa Ana River Bottom	10	\$6.26	65.13	26	\$1,693
931300	Parks Trails	14	\$6.26	84.55	26	\$2,198
931400	Parks Major Parks	22	\$6.26	136.53	26	\$3,550
931420	Blythe Parks	2	\$6.26	13.15	26	\$342
915201	Csa 152 Npdes	34	\$6.26	214.18	26	\$5,569
931750	Lake Skinner Park	11	\$6.26	71.39	26	\$1,856
938001	RCCFC - Agency	60	\$6.26	376.39	26	\$9,786
943001	WRMD Operating	9	\$6.26	58.24	26	\$1,514
946001	Salton Sea Authority	3	\$6.26	19.41	26	\$505
947140	Flood Control Subdivision	2	\$6.26	13.15	26	\$342
947200	Administration	255	\$6.26	1,597.61	26	\$41,538
985101	IHSS Public Authority - Admin	65	\$6.26	408.95	26	\$10,633
	Total	25,306	\$6.26	158,484.58	26	\$4,120,599

Charge Per Check Processed (Warrant/ Advice)

\$6.26

** Charges in the TAP category have been allocated and charged based on actual usage of the departments participating in the program over the course of the year.