

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.9**  
**(ID # 26820)**

**MEETING DATE:**  
Tuesday, February 04, 2025

**FROM :** FACILITIES MANAGEMENT

**SUBJECT:** FACILITIES MANAGEMENT (FM), RIVERSIDE COUNTY INFORMATION TECHNOLOGY (RCIT), PURCHASING AND FLEET SERVICES: Riverside County Innovation Center Boiler Replacement Project – Approval of Notice of Completion for ACCO Engineered Systems, Inc. (ACCO). District 1. [\$9,562 – 51.52% RCIT Enterprise Fund 45500, 6.08% Purchasing and Fleet General Fund 10000, and 42.40% Facilities Management General Fund 10000] (Previously approved budget) (Clerk to Record Notice of Completion).

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept and Approve the Riverside County Innovation Center Boiler Replacement Project constructed by ACCO Engineered Systems, Inc. (ACCO), 888 East Walnut Street, Pasadena, CA 91101, as complete, and authorize the Chairman of the Board to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion for the Project; and
3. Authorize the release of the undisputed retained funds in the amount of \$9,562 to ACCO for the Project in accordance with the contract terms and applicable law, per the General Conditions of the contract.

**ACTION:**Policy

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: February 4, 2025  
xc: FM, RCIT, Purchasing, Recorder

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 9,562	\$ 0	\$ 9,562	\$ 0
<b>NET COUNTY COST</b>	\$ 4,636	\$ 0	\$ 4,636	\$ 0
<b>SOURCE OF FUNDS:</b> 51.52% RCIT Enterprise Fund 45500, 6.08% Purchasing General Fund 10000, and 42.40% Facilities Management General Fund 10000			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On June 4, 2024, Item 3.25, the Board of Supervisors (Board) approved a preliminary project budget in the amount of \$206,539 for the Riverside County Innovation Center Boiler Replacement Project. In that same action, the Board authorized the use of the Easy Indefinite Quantity Construction (EZIQC) contracting sponsored by Sourcewell (formerly known as National Joint Powers Alliance) for a construction contract with ACCO Engineered Systems, Inc. (ACCO).

ACCO completed the work for the Project on October 25, 2024, and has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the amount of \$9,562 to ACCO after the Notice of Completion has been recorded, per the contract terms and applicable law.

**Impact to Customers and Staff**

The Riverside County Innovation Center Boiler Replacement Project replaced two broken boilers with two new boilers and modernized the building to improve the health and safety of the employees, building clientele, and the community.

**Additional Fiscal Information**

The EZIQC job contract issued to ACCO pursuant contract is listed as follows:

<b>EZIQC CONTRACT</b>	<b>DESCRIPTION</b>	<b>CONTRACT AMOUNT</b>	<b>RETAINED FUNDS</b>
CA-R8-HVAC02-123021-AES	2024013269 Replace 2 Boilers	\$191,236.00	\$9,562

All costs associated with this Board action were previously approved on June 4, 2024 (Item 3.25) and are funded by District 1. [\$206,539 – 51.52% RCIT Enterprise Fund 45500, 6.08% Purchasing and Fleet General Fund 10000, and 42.40% Facilities Management General Fund 10000]. Retained funds in the amount of \$9,562 are accounted for within the previously

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approved project budget and will be expended in FY24/25, therefore no budget adjustment is required.

Attachment:

- Notice of Completion for ACCO Engineered Systems, Inc.

  
Aaron Gettis, Chief of Deputy County Counsel 1/23/2025

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
**RIVERSIDE COUNTY CLERK OF THE BOARD**  
**P. O. BOX 1147 – RIVERSIDE, CA 92502**

**2025-0048904**

02/19/2025 09:43 AM Fee: \$ 0.00

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Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



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**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Riverside County Innovation Center Boiler Replacement Project

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** ACCO Engineered Systems, Inc.  
888 East Walnut Street, Pasadena, CA 91101

**Street or legal description of site:** 3450 14<sup>th</sup> Street, Riverside, CA 92501

**Dated:** February 04, 2025

Owner: County of Riverside  
(Name of Public Entity)

By: V. M. Perez  
Chairman, Board of Supervisors  
V. Manuel Perez

STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

By: [Signature]  
Deputy

Executed at Riverside, California on February 04, 2025

V. M. Perez  
Chairman, Board of Supervisors  
V. Manuel Perez

FORM APPROVED COUNTY COUNSEL  
BY: Lisa Sanchez 1/22/2025  
DATE



**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

[www.riversideacr.com](http://www.riversideacr.com)

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 02/04/2025

Signature: 

Print Name: Naomy Sicra, Clerk of the Board Assistant