

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.37
(ID # 26112)

MEETING DATE:
Tuesday, February 25, 2025

FROM : OFFICE OF ECONOMIC DEVELOPMENT

SUBJECT: OFFICE OF ECONOMIC DEVELOPMENT: Riverside County Wildomar Library Expansion Project – Approval of In-Principle and Preliminary Pre-Development and Design Budget, CEQA Exempt pursuant to Existing Facilities and Common Sense Exemptions, District 3. [\$350,000 Total Cost - 100% Riverside County Library System Fund 21200] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Riverside County Wildomar Library Expansion Project (Project) In-Principle, for inclusion in the Capital Improvement Program (CIP), to be located at 34303 Mission Trail, Wildomar, CA 92595 for expansion and renovation of the existing Wildomar Library;
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15301 – Class 1 Existing Facilities and 15061 (b)(3) "Common Sense" Exemption;
3. Approve a preliminary project budget for pre-development and design in the amount not to exceed \$350,000;

Continued on page 2


ACTION: 4/5 Vote Required, Policy, CIP


Suzanne Holland, Director of Office of Economic Development 1/21/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: February 25, 2025
xc: OED

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

4. Authorize the use of the Riverside County Library System (RCLS) Fund 21200 in the amount not to exceed \$350,000;
5. Approve and Direct the Auditor-Controller to Make Budget Adjustments as shown on Schedule A; and
6. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$200,000, per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this project, and authorize the Purchasing Agent to issue Purchase Orders for the sum of all project contracts that shall not exceed \$350,000.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 350,000	\$ 0	\$ 350,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: \$350,000 - 100% Riverside County Library System Fund 21200			Budget Adjustment: Yes	
			For Fiscal Year: 2024/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

The Riverside County Library System (RCLS) covers the state's fourth largest geographic library service area, more than 7,000 square miles, and includes thirty-four libraries and two museums within the County, including the Wildomar Library located at 34303 Mission Trail, Wildomar, CA 92595.

Originally opened as the Mission Trail Library on July 28, 2001, the library was renamed in 2014 to the Wildomar Library. In 2012, the County expanded the community room, bringing the total building footprint to 5,500 square feet. The Office of Economic Development (OED) has identified a need for further renovation and expansion of the Wildomar Library, with the potential to add up to 2,400 square feet. This expansion would provide space for a dedicated children's reading room, a refresh of existing finishes, and new furniture.

Pursuant to CEQA, the proposed library renovations and expansion were reviewed and determined to be categorically exempt. The Wildomar Library Expansion Project is categorically exempt under State CEQA Guidelines Sections 15301, Class 1 Existing Facilities, and Section 15061(b)(3), General Rule or "Common Sense" Exemption. The Project, as proposed, will renovate approximately 5,500 square feet of the existing County-owned building and provide a building addition up to 2,400 square feet to include a children's reading room. The renovations will be completed within the existing building space and the addition will not substantially expand the building footprint or result in a change of use. With certainty, there is no possibility

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that the activities in question may have a significant effect on the environment and a Notice of Exemption will be filed by Office of Economic Development staff with the County Clerk and State Clearinghouse within five days of Board approval.

OED recommends the Board approve the Project In-Principle, preliminary pre-development and design project budget, and authorization of Library funding for the Project. Upon completion of the design process, OED will pursue the most cost-effective project delivery method and award in accordance with applicable Board policies, including returning to the Board for approval of the plans and specifications, total Project budget, and CEQA.

Impact on Residents and Businesses

The Wildomar Library Expansion Project will enhance the overall welfare of the community by creating a dedicated children's library space, updating finishes, and replacing furniture. These enhancements will make the library a more inviting environment, fostering continued learning and personal enrichment for the residents of Wildomar.

Additional Fiscal Information

All costs associated with this Board action will be funded as follows: 100% Riverside County Library System Fund 21200. All Project costs related to this Board action will be spent within the current Fiscal Year 2024/25. OED requests a budget adjustment in attached Schedule A to increase revenue and appropriations for anticipated expenditures of \$350,000 for this fiscal year. The approximate allocation of the preliminary Project budget is as follows:

BUDGET LINE ITEMS	BUDGET AMOUNT
PRE-DEVELOPMENT	\$21,000
DESIGN	\$260,000
REGULATORY PERMITTING/INSPECTIONS	\$64,000
COUNTY ADMINISTRATION	\$5,000
CONSTRUCTION	\$0
PROJECT CONTINGENCY	\$0
PRELIMINARY PROJECT BUDGET	\$ 350,000

ATTACHMENTS:

- Wildomar Library Expansion Project CEQA Notice of Exemption.

SCHEDULE A BUDGET ADJUSTMENT:

Office of Economic Development County Free Library
Wildomar Library Expansion Project
Fiscal Year 2024/2025

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Increase appropriations:

21200-1900700000-542040 Buildings-Capital Projects \$340,000

21200-1900700000-537020 Interfnd Exp-Legal Services \$10,000

Use of restricted fund balance:

21200-1900700000-321101 Restricted Program Money \$350,000

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Melissa Curtis, Deputy Director of Purchasing and Fleet

11/27/2024


Jacqueline Ruiz, Principal Analyst

2/18/2025