

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.42  
(ID # 27022)

**MEETING DATE:**  
Tuesday, February 25, 2025

**FROM :** SHERIFF-CORONER-PA

**SUBJECT:** SHERIFF-CORONER-PA: Approval of the Riverside County Sheriff's Department Use of Capital Project Fund 30704. [Total Cost \$3,291,860, 100% Capital Improvement Projects – Capital Projects Fund 30704]. (4/5th vote required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Riverside County Sheriff's Office Use of Capital Project Fund 30704 for the Ben Clark Training Center Modernization Project Phase 1A and Phase 1B for a total of \$3,291,860, and
2. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

**ACTION:**4/5 Vote Required, Policy

  
Donald Sharp, Undersheriff 1/21/2025

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: February 25, 2025  
xc: Sheriff

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 3,291,860	\$ N/A	\$ 3,291,860	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Capital Improvement Project Fund - 30704			<b>Budget Adjustment:</b> Yes	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BR 25-049**

**Prev. Agn. Ref.: MT# 23709 1/9/24, MT# 26201 10/26/24, MT# 26474 12/3/24**

**BACKGROUND:**

**Summary**

On December 03, 2024 (Minute Order 3.7) the Board of Supervisors approved the First Quarter Adjustment Report submitted by the Executive Office. The report included a recommendation from the Executive Office to transfer the Sheriff's Office remaining general fund balance at year end into capital project fund 30704. For FY 2023/24, \$3,291,860 was available to transfer from the Sheriff's general fund to the capital project fund 30704. This funding will be used toward expenses related to the Ben Clark Training Center (BCTC) modernization project.

As the Sheriff's Office incurs costs for the BCTC modernization project, a monthly request for revenue reimbursement will be submitted to the Executive Office to offset posted expenses from the CIP Fund 30704. The revenue request for reimbursement will follow the same process as County DIF project reimbursements. Once expenses are realized by the Sheriff's Office, claims will be submitted to the Executive Office for revenue reimbursement. The Sheriff's Office expenses related to the BCTC modernization project will balance to the revenue reimbursement at fiscal year-end, therefore resulting in no effect to Net County Cost.

The project balances will be monitored by the Executive Office. Project reimbursements from capital project fund 30704 will not exceed \$3,291,860 for the following BCTC P3 related projects.

<b>Project</b>	<b>BOS Approval Date</b>	<b>Approved Amount</b>	<b>CIP Expense Amount</b>
Phase 1A	MT# 23709 1/9/24	2,013,590	870,302
Phase 1B	MT# 26201 10/29/24	4,950,000	2,421,558
	<b>Total</b>	<b>6,963,590</b>	<b>3,291,860</b>

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**Schedule A**

Increase Appropriations

10000 2500700000 525440	Professional Services, Other	3,291,860
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Increase Revenue

10000 2500700000 790600	Contrib Fr Other County Funds	3,291,860
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Rebecca S Cortez, Principal Management Analyst 2/18/2025