

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.5
(ID # 27036)

MEETING DATE:
Tuesday, March 11, 2025

FROM : FACILITIES MANAGEMENT

SUBJECT: FACILITIES MANAGEMENT (FM): FACILITIES MANAGEMENT (FM-MSD) County Administrative Center (CAC) 3rd Floor Mezzanine Emergency Roof Replacement Project – Approval of Notices of Completion for Best Contracting Services, Inc., and Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy; District 1. [\$0 - 100% Deferred Maintenance Projects - Fund 11208] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Facilities Management (FM-MSD) County Administrative Center (CAC) 3rd Floor Mezzanine Emergency Roof Replacement Project, repaired by Best Contracting Services, Inc., of Vista, California and Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, of Irvine, California, as complete, and authorize the Chairman of the Board to execute the Notices of Completion;
2. Find that the emergency no longer exists for the Project; and
3. Direct the Clerk of the Board to record the attached Notices of Completion.

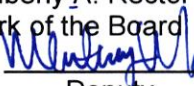
ACTION:Policy


Vincent Yzaguirre 1/30/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: March 11, 2025
xc: FM, Recorder

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS:			Budget Adjustment:	No
			For Fiscal Year:	24/25

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On September 17, 2024, Item 3.12, the Board of Supervisors (Board) approved the County Administrative Center (CAC) 3rd Floor Mezzanine Roof Replacement Project (Project) located at 4080 Lemon St., Riverside, California, 92501 and the emergency procurement Purchase Orders with Best Contracting Services, Inc. in the amount of \$569,995, and Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, in the amount of \$40,034. The cumulative total cost of the Project was \$610,029; and ensured the proper mitigation and restoration repairs to the mezzanine roof of the CAC building that has now been fully restored to safe and normal operational conditions.

Best Contracting Services, Inc. and Mesa Energy Systems, Inc. have substantially completed their portions of the work which has been inspected and found to comply with the terms of the contract. This Board action is to record the Notice of Completion as per the contract terms and applicable law.

Impact on Residents and Businesses

The CAC 3rd Floor Mezzanine Emergency Roof Replacement Project will ensure that the 3rd floor of the CAC facility is maintained and hazard free, thus providing a safe environment for both visitors and employees that occupy this floor.

ATTACHMENTS:

- Notice of Completion for Best Contracting Services, Inc.
- Notice of Completion for Mesa Energy Systems, Inc.


Aaron Gettis, Chief of Deputy County Counsel 2/24/2025

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2025-0077800

03/17/2025 09:59 AM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY

3036

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Riverside County Administrative Center 3rd Floor Mezzanine Emergency Roof Replacement Project (FM03720013663)

Date of Completion: Date Hereof

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Best Contracting Services, Inc., 19027 Hamilton Ave., Gardena, CA 90248

Street or legal description of site: 4080 Lemon Street, 3rd Floor, Riverside, CA 92501

Dated: March 11, 2025

Owner: County of Riverside
(Name of Public Entity)

By: V. M. Perez
Chairman, Board of Supervisors
V. Manuel Perez

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE)

ss

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

By: [Signature]
Deputy

Executed at Riverside, California on March 11, 2025

V. M. Perez
Chairman, Board of Supervisors
V. Manuel Perez

FORM APPROVED COUNTY COUNSEL
BY: USA SANCHEZ 2/11/2025
DATE

**PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER**

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date: 03/11/2025

Signature: 

Print Name: Naomy Sicra, Clerk of the Board Assistant

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2025-0077799

03/17/2025 09:59 AM Fee: \$ 0.00

Page 1 of 2

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County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



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Date of Completion: Date Hereof

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy,
2 Cromwell, Irvine, CA 92618

Street or legal description of site: 4080 Lemon Street, 3rd Floor, Riverside, CA 92501

Dated: March 11, 2025

Owner: County of Riverside
(Name of Public Entity)

By: V. M. Perez
Chairman, Board of Supervisors
V. Manuel Perez

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)

ss

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

By: [Signature]

Deputy

Executed at Riverside, California on March 11, 2025

V. M. Perez
Chairman, Board of Supervisors
V. Manuel Perez

FORM APPROVED-COUNTY COUNSEL
BY: LISA SANCHEZ 3/11/2025
DATE

PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER

Recorder
P.O. Box 751
Riverside, CA 92502-0751
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(EMBOSSSED ON DOCUMENT)



Date: 03/11/2025

Signature: _____

A handwritten signature in blue ink, appearing to read "Naomy Sicra", is written over a horizontal line.

Print Name: Naomy Sicra, Clerk of the Board Assistant