

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.23
(ID # 27253)

MEETING DATE:
Tuesday, March 18, 2025

FROM : OFFICE ON AGING

SUBJECT: OFFICE ON AGING: Approval of the Purchase Orders for use of Respite Care Services with Total Annual Aggregate not to exceed \$100,000; All Districts. [Total Cost \$100,000; up to \$20,000 in additional compensation; Source of Funds: State 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding to: a) issue annual blanket purchase orders to vendors listed on Attachment A for Respite Care Services for a combined aggregate amount of \$100,000; b) to shift the allocated funds among the vendors listed in Attachment A; and c) increase annual aggregate purchase order renewals not to exceed \$20,000 of the aggregate amount of \$100,000 annually through June 30, 2027.

ACTION:Policy

Jewel Lee, Director of Office on Aging

3/6/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: March 18, 2025
xc: OoA

Kimberly A. Rector
Clerk of the Board

By:
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$100,000	\$ 0	\$100,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% State			Budget Adjustment:	No
			For Fiscal Year:	24/25

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

As mandated by the Older Americans Act and Older Californians Act, the Office on Aging is tasked with providing leadership in developing a home and community-based consumer orientated system of services for older adults in Riverside County.

The RCOoA offers comprehensive support to family caregivers through the Care Pathways program, part of the Older Americans Act. This program is designed to assist family members who are caring for or supporting an older relative by coordinating services that enable caregivers to continue in their vital roles.

Care Pathways provides a variety of resources, including educational workshops and support services tailored to meet the unique needs of caregivers. These support groups are specifically designed for individuals caring for older adults who may be receiving prevention and early intervention services or those living with mental illness or dementia. The selected service providers play a key role in ensuring caregivers have access to the education, tools, and assistance they need to navigate their caregiving journey effectively, while clients receive the care they need.

Impact on Residents and Businesses

These funds are to be utilized in accordance with the requirements of the Older Americans Act and Older Californians Act, for individuals 60 years of age and older and persons with disabilities.

Additional Fiscal Information

There is no impact to the county general fund.

Contract History and Price Reasonableness

On November 6, 2024, Riverside County Office on Aging (RCOoA) issued an informal Request for Quote (RFQ) inviting qualified service providers to submit quotes for the provision of Respite Care Services within Riverside County. Thirteen providers responded with their rates, information on the services provided and the areas of care coverage. Following a thorough evaluation process, the Office on Aging selected qualified service providers to create a

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comprehensive, and effective program designed to meet the diverse needs of older adult and individuals with disabilities in Riverside County (Attachment A).

ATTACHMENT:

ATTACHMENT A. RESPITE CARE SERVICE PROVIDERS

 _____ Meghan Hahn, Director of Procurement	 _____ Brianna Lontajo, Principal Management Analyst
3/6/2025	3/11/2025

ATTACHMENT A. RESPITE CARE SERVICE PROVIDERS

SERVICE PROVIDERS	DISTRICT	MAXIMUM REIMBURSEMENT AMOUNT
A&K HomeCare Services dba Synergy HomeCare	1, 2, 3, 4, 5	\$18,750.00
Chandler & Chandler Enterprises, LLC	1, 2, 3, 4, 5	\$18,750.00
Cure In Home Services LLC dba Right At Home	1, 2, 3, 5	\$18,750.00
Senior Helping Hand dba Comfort Keepers	4	\$18,750.00
Shella Care Management Services, LLC	1, 2, 3, 5	\$25,000.00
Total:		\$100,000