

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.33
(ID # 27243)**

MEETING DATE:
Tuesday, March 18, 2025

FROM : TLMA-TRANSPORTATION

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:
Approval of Amendment No. 2 to the On-call Services Agreement for Environmental Services between the County of Riverside and Dokken Engineering. All Districts. [\$3,000,000 Total Cost - Various Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 2 to extend the period of performance and increase the annual budget for the On-call Services Agreement for Environmental Services between the County of Riverside Transportation Department (County) and Dokken Engineering; and
2. Authorize the Chairman of the Board to execute the same.

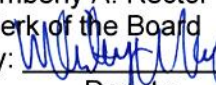
ACTION:Policy


Dennis Acuna, Director of Transportation 3/3/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: March 18, 2025
xc: TLMA-Transp.

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 800,000	\$ 700,000	\$ 3,000,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Varies by project. There are no General Funds used for this contract.			Budget Adjustment: No	
			For Fiscal Year: 24/25 and 25/26	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The County of Riverside Transportation Department (County) utilizes the services of on-call consultants to assist in the environmental phase of project delivery, often the critical path, to augment its small core of in-house environmental staff and use specialized expertise for certain environmental studies. Environmental services are needed to access additional expertise and personnel, enabling the County to meet increased state and federal regulatory compliance demands.

On June 29, 2021 (Agenda Item 3.75), the Board of Supervisors (BOS) approved the On-call Services Agreement for Environmental Services with Dokken Engineering (Dokken) with an annual amount not to exceed \$500,000 each fiscal year for up to three (3) years (total aggregate of \$1,500,000). The County negotiated with Dokken for staffing billing rates to remain fixed through June 30, 2024. The terms of the agreement provided the County with the option to extend the contract for two (2) additional one (1) year extensions (FY 24/25 & FY 25/26; total aggregate of \$1,000,000) following the close of the initial three (3) year period.

On June 20, 2024 (Authorized via Agenda Item 3.75 on June 29, 2021), the Director of Transportation approved Amendment No. 1, which provided Dokken with the first one-year extension as provided by the agreement.

The \$500,000 budget for Fiscal Year 2024/2025 for Dokken has nearly been exhausted. The budget needs to be increased to provide sufficient capacity to continue working on critical on-call work assignments requiring varying levels of environmental analysis. There is a need for environmental services due to the increased number of roadway improvement projects that the County is working on, including roadway projects related to the 2028 Summer Olympics.

Furthermore, the County needs to increase capacity for Dokken's contract as the County did not award amendments to extend two (2) other on-call consultant contracts due to performance issues. As a result, the County has reduced on-call consultant availability and budgets.

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Amendment No. 2 amends the agreement to increase the total annual amount for Fiscal Year 2024/2025 by \$300,000 from \$500,000 to \$800,000, and increase the total annual amount for Fiscal Year 2025/2026 by \$200,000 from \$500,000 to \$700,000, which will allow environmental analysis to continue efficiently and expediently. In addition, Amendment No. 2 provides a second one-year extension per the terms of the Agreement, extending the performance period until June 30, 2026.

Funding for the services provided for each assignment will come from the respective funds for which the services are being performed.

County Counsel has approved the amendment as to form.

Impact on Residents and Businesses

This amendment will provide increased access to specific environmental expertise in areas that will supplement Transportation Department staff resources, keeping Transportation projects moving.

Additional Fiscal Information

All associated contract costs will be funded using project funds. Project funds include, but are not limited to, Measure A, Gas Tax, WRCOG TUMF, Road and Bridge Benefit District funds, developer contributions and various State funds. Thus, no net County costs will be incurred as a result of this agreement amendment.

Original Agreement Amount:

Fiscal Year 2021/2022 \$500,000
Fiscal Year 2022/2023 \$500,000
Fiscal Year 2023/2024 \$500,000

Amendment No.1	\$500, 000 (First one-year extension for Fiscal Year 2024/2025)
Amendment No.2	\$800,000 (Augment Annual Budget for the remainder of Fiscal Year 2024/2025 by \$300,000)
	\$700,000 (Augment Annual Budget for Fiscal Year 2025/2026 by \$200,000 and extend of period of performance until June 30, 2026)

Total \$3,000,000

Contract History and Price Reasonableness

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The billing rates for environmental services from Dokken remain unchanged from those included in the June 20, 2024, Amendment No. 1. Dokken's billing rates are comparable to those of other consulting firms offering similar services.

ATTACHMENTS:

On-call Services Agreement for Environmental Services (Dokken) Amendment No. 2



Jason Farin, Principal Policy Analyst 3/13/2025



Aaron Gettis, Chief of Deputy County Counsel 3/6/2025

**AMENDMENT NO. 2 TO THE ON-CALL SERVICES AGREEMENT
FOR ENVIRONMENTAL SERVICES
BETWEEN
COUNTY OF RIVERSIDE • TRANSPORTATION DEPARTMENT
AND
DOKKEN ENGINEERING**

This Amendment No. 2 to the On-Call Services Agreement for Environmental Services (hereinafter referred to as "Amendment No. 2") is made and entered into this 18th day of March, 2025, by and between the County of Riverside, a political subdivision of the State of California, (hereinafter referred to as "COUNTY") and Dokken Engineering, a California corporation, (hereinafter referred to as "CONSULTANT").

RECITALS

- A. COUNTY and CONSULTANT have entered into an agreement entitled "On-Call Services Agreement for Environmental Services between County of Riverside • Transportation Department and Dokken Engineering" that is dated June 29, 2021, Agenda Item 3.75, (hereinafter referred to as "Agreement").
- B. The Agreement provides the terms and conditions, scope of services, schedule, and budget for the performance of professional and technical services necessary to provide on-call environmental services.
- C. The Agreement was first amended on June 20, 2024 via Amendment No. 1 to extend the period of performance for one (1) year from June 30, 2024 to June 30, 2025 and adjust the billing rates in accordance with the terms of the Agreement.
- D. Due to increased amount of roadway improvement projects requiring varying levels of environmental analysis and to deliver the SR-79 Traffic Signals Project to accommodate the expected traffic increases related to the 2028 Summer Olympics, additional budget capacity is needed.
- E. The parties now desire to amend the Agreement to extend the period of performance and increase the annual budget allocations for FY 24/25 and FY25/26.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. The authority to authorize Task Orders under the Agreement is hereby extended from June 30, 2025

to June 30, 2026 in accordance with Attachment B • Schedule of Services • Article B1 • Introduction, of the Agreement. Article IV • Performance Period, Paragraph A, of the Agreement is hereby amended to extend the performance period for one (1) additional year, from June 30, 2025 to June 30, 2026, as follows: "This contract shall go into effect on June 20, 2021 contingent upon approval by COUNTY, and CONSULTANT shall commence work after notification to proceed by COUNTY'S Contract Administrator. The contract shall end on June 30, 2026, unless extended by contract amendment."

2. Article V • Allowable Costs and Payments, Paragraph N, of the Agreement is hereby amended to increase the total amount payable by COUNTY for all Task Orders issued pursuant to the Agreement by \$500,000, from \$2,500,000 to \$3,000,000, as follows: "The total amount payable by COUNTY for all Task Orders resulting from this contract if in effect for all five (5) years shall not exceed \$3,000,000."

3. Attachment C • Compensation Plan, Article CV • Cost Proposal, of the Agreement is hereby amended to increase the total annual amount for FY 24/25 by \$300,000, from \$500,000 to \$800,000, and increase the total annual amount for FY 25/26 by \$200,000, from \$500,000 to \$700,000, as follows: "The total annual amount of services to be performed under this contract shall not exceed the following unless approved in writing by the COUNTY.

Annual Budget Amount

<u>Year</u>	<u>Amount</u>
Contract Execution Date to June 30, 2022	\$500,000
July 1, 2022 to June 30, 2023	\$500,000
July 1, 2023 to June 30, 2024	\$500,000
July 1, 2024 to June 30, 2025	\$800,000
July 1, 2025 to June 30, 2026	\$700,000"

4. CONSULTANT agrees to bill at rates approved in Amendment No. 1.

5. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

6. This Amendment No. 2 shall become effective upon signature of this Amendment No. 2 by both

parties.

7. This Amendment No. 2 may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. Each party to this Amendment No. 2 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 2. The parties further agree that the electronic signatures of the parties included in this Amendment No. 2 are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 2 to the Agreement to be duly executed this day and year first written above.

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APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:


Dennis Acuna


Director of Transportation

APPROVED AS TO FORM:

MINH C. TRAN, COUNTY COUNSEL


By Deputy

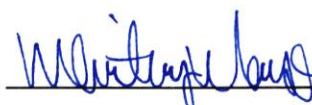
APPROVAL BY THE BOARD OF SUPERVISORS


V. MANUEL PEREZ

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:


KIMBERLY A. RECTOR

Clerk of the Board (SEAL)

Deputy

CONSULTANT Approvals

CONSULTANT:


Matthew Griggs

Matt Griggs

PRINTED NAME

Vice President

TITLE

On-call Envt Service Agreement Amendment 2(Dokken)(Final2-25-25FS)

Final Audit Report

2025-02-28

Created:	2025-02-27
By:	Zach Liptak (zliptak@dokkenengineering.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAmxlbpxTCkSHocNJm2cW2p1rCW4wlcHqK

"On-call Envt Service Agreement Amendment 2(Dokken)(Final2-25-25FS)" History

-  Document created by Zach Liptak (zliptak@dokkenengineering.com)
2025-02-27 - 10:00:14 PM GMT
-  Document emailed to Matt Griggs (mgriggs@dokkenengineering.com) for signature
2025-02-27 - 10:01:50 PM GMT
-  Email viewed by Matt Griggs (mgriggs@dokkenengineering.com)
2025-02-28 - 3:58:58 PM GMT
-  Document e-signed by Matt Griggs (mgriggs@dokkenengineering.com)
Signature Date: 2025-02-28 - 4:01:43 PM GMT - Time Source: server
-  Agreement completed.
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