

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.22
(ID # 27519)

MEETING DATE:

Tuesday, April 08, 2025

FROM : SHERIFF-CORONER-PA

SUBJECT: SHERIFF-CORONER-PA: Approval of Sheriff's Records Management Systems (RMS) Transaction Cost Allocation for FY 2024-25. Districts All. [\$2,046,501 – 74% Contract Revenue and 26% Sheriff's Budget]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the FY 2024-25 contract city cost allocation and the allied agency cost of \$0.0462 per transaction for access to the Sheriff's Records Management Systems (RMS) for a total cost of \$2,046,501.

ACTION:Policy


Zachary Hall, ASSISTANT SHERIFF 3/27/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: April 8, 2025
xc: Sheriff

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 2,046,501	\$ 0	\$ 2,046,501	\$ 0
NET COUNTY COST	\$ 512,670	\$ 0	\$ 512,670	\$ 0
SOURCE OF FUNDS: 74% Contract Revenue and 26% Sheriff's Budget			Budget Adjustment: No	
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: Approve

BR# 25-066

BACKGROUND:

Summary

The Records Management System (RMS) houses and provides all participating agencies data access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for law enforcement agencies to enter and query case histories to obtain criminal history information. The access and use of this information provides an additional layer to public safety.

Authorized users from the requesting agency can access and obtain desired data. Each transaction request is recorded in RMS and costs charged to requesting agencies are based on the number of transactions made. The RMS cost is calculated annually by taking prior years actual expenses and dividing it by the current year's transaction count. The total costs for FY 2024-25 were \$2,046,501 and based on the estimated total transaction count of 44,258,272 this results in a per transaction fee for FY 2024-25 of \$0.0462.

Participating agencies will be billed \$60,784 based on current transactions. Contract Cities will be billed \$1,473,318 based on 789,533 actual transactions in FY 2023-24. The Sheriff's Department also utilizes the RMS system and budgets for its portion of the allocated costs.

This request is to approve the FY 2024-25 contract city cost allocation and the allied agency cost of \$0.0462 per transaction for access to the Sheriff's Records Management System (RMS). In FY 2023-24 the Board approved an RMS cost of \$0.0478 per transaction for a total cost of \$2,068,518 (06/25/2024 3.63). The FY 2024-25 RMS costs decreased slightly by \$22,017 resulting from the reduction in the number of dedicated personnel assigned to support the RMS operation. The same cost factors were applied to the calculations in previous years, and the annual costs can fluctuate based on the Department's operating cost to maintain and support the system, and transactions made by requesting agencies.

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Impact on Residents and Businesses

The Records Management System (RMS) provides all participating agencies access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for law enforcement agencies to enter and query case histories to obtain criminal history information. The access and use of this information provides an additional layer of public safety.

ATTACHMENTS:

Attachment A: Cost allocation to allied agencies and County partners.

Attachment B: Cost allocation to Contract Cities.

 _____ Rene Casillas, Internal Audits Chief	 _____ Rebecca S. Cortez, Principal Management Analyst	3/27/2025	3/31/2025
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RMS RATE FY 2024-2025

	CLETS Transactions Estimate 7/1/2024- 6/30/2025	RMS Transactions Estimate 7/1/2024- 6/30/2025	Estimated Monthly Cost Based on Actual Transactions	Estimated Trans. Annual Cost FY24-25	Estimated Total FY24-25
RSO TRANSACTIONS (Includes contract city activity)	7,819,014	35,124,723	\$ 165,476	\$ 1,985,717	
*****Contract City calculated on calls for service *****					
OTHER OUTSIDE AGENCIES			Monthly	Yearly	Total
BLYTHE PD	38,903	15,965	\$ 211	\$ 2,537	\$ 2,537
CITY OF MURRIETA PD	-	143,376	\$ 552	\$ 6,630	\$ 6,630
RPD	-	128,127	\$ 494	\$ 5,925	\$ 5,925
UC RIVERSIDE PD	43,520	21,836	\$ 252	\$ 3,022	\$ 3,022
SUB TOTAL	82,422	309,303	\$ 1,509	\$ 18,113	\$ 18,113
STATE AND FEDERAL AGENCIES	CLETS	RMS			
SUPERIOR COURTS	135,789	44,330	\$ 694	\$ 8,329	\$ 8,329
CRC NORCO	22,376	3,029	\$ 98	\$ 1,175	\$ 1,175
MARCH AIR FORCE BASE	33,123	5,532	\$ 149	\$ 1,787	\$ 1,787
US MARSHALLS	-	-	-	-	-
US PRETRIAL SERVICES	-	-	-	-	-
SUB TOTAL	191,288	52,890	\$ 941	\$ 11,291	\$ 11,291
OTHER COUNTY AGENCIES					
COUNTY DEPT FIRE	252	45	\$ 1	\$ 14	\$ 14
DISTRICT ATTORNEY	280,451	54,429	\$ 1,290	\$ 15,485	\$ 15,485
DEPARTMENT OF CHILDRENS SERVICES	-	-	-	-	-
DEPARTMENT OF PUBLIC SOCIAL SERVICES	61,551	129,563	\$ 736	\$ 8,837	\$ 8,837
PROBATION	94,968	57,375	\$ 587	\$ 7,044	\$ 7,044
SUB TOTAL	437,221	241,412	\$ 2,615	\$ 31,380	\$ 31,380
GRAND TOTAL OTHER AGENCIES	710,931	603,605			\$60,784
Estimated 24-25 Transactions For ALL CLETS and ALL RMS	8,529,945	35,728,328			
Combined Estimated Transactions for ALL RMS and CLETS Trans		44,258,272			
Est Recoverable RMS Costs		\$2,046,501			
Cost per Transaction		\$0.0462			

FY 2024-2025 RMS BASE COST
County and Contract City RMS % Base Cost

FY23/24 CALLS FOR SERVICE

	FY22/23 Service Calls	RMS Total	Contract Service Calls	County Cost	FY23/24 %	Contract City Cost	Contract City %	Change from FY22/23
Colorado River	9,004	\$ 25,422	9,289	\$ 23,366	1.1765%			\$ (2,056)
Cabazon	9,505	\$ 22,626	11,435	\$ 28,764	1.4483%			\$ 6,138
Smith Corrections	1,539	\$ 3,229	1,412	\$ 3,552	0.1788%			\$ 323
Blythe Corrections	68	\$ 262	64	\$ 161	0.0081%			\$ (101)
Indio (Thermal County)	14,787	\$ 35,285	13,413	\$ 33,739	1.6989%			\$ (1,546)
Court Services-East	5,054	\$ 3,203	5,517	\$ 13,877	0.6988%			\$ 10,674
Riverside Community College	1,948	-	3,926	-		\$ 9,875	0.4973%	\$ 9,875
Calimesa	7,118	\$ 16,160	6,699	-		\$ 16,851	0.8485%	\$ 690
Canyon Lake	4,404	\$ 11,214	4,518	-		\$ 11,365	0.5722%	\$ 150
Court Services-Central	8,613	\$ 7,096	9,665	\$ 24,311	1.2241%			\$ 17,215
Coachella Valley Narc Task Force	440	\$ 651	421	\$ 1,059	0.0533%			\$ 408
Court Services-West	9,988	\$ 5,690	9,964	\$ 25,063	1.2620%			\$ 19,373
Hemet	27,048	\$ 69,398	24,328	\$ 61,195	3.0813%			\$ (8,203)
Riverside (Jurupa Valley County)	12,824	\$ 35,661	8,681	\$ 21,836	1.0995%			\$ (13,825)
Emergency Operations Division	357	-	1,060	\$ 2,666	0.1343%			\$ 2,666
SECP	-	-	-	-	0.0000%			-
SEB	2,301	\$ 6,927	2,641	\$ 6,643	0.3345%			\$ (284)
Eastvale	27,663	\$ 72,424	26,312	-		\$ 66,185	3.3326%	\$ (6,239)
Elsinore (County)	11,346	\$ 35,933	7,117	\$ 17,902	0.9014%			\$ (18,031)
Norco	16,983	\$ 46,886	16,828	-		\$ 42,329	2.1314%	\$ (4,557)
Gang Task Force	1,012	\$ 2,674	1,248	\$ 3,139	0.1581%			\$ 465
Hazardous Device Team	438	\$ 1,159	442	\$ 1,112	0.0560%			\$ (48)
Homeless Outreach Team	966	\$ 1,673	779	\$ 1,959	0.0987%			\$ 287
San Jacinto	38,563	\$ 107,865	33,030	-		\$ 83,084	4.1835%	\$ (24,781)
Indio Corrections	464	\$ 1,380	439	\$ 1,104	0.0556%			\$ (276)
Indian Wells	12,620	\$ 31,083	12,940	-		\$ 32,549	1.6389%	\$ 1,466
Jurupa Valley City	63,629	\$ 171,782	61,556	-		\$ 154,838	7.7965%	\$ (16,945)
Elsinore (City)	45,005	\$ 123,507	41,986	-		\$ 105,611	5.3178%	\$ (17,895)
La Quinta	28,715	\$ 72,764	24,547	-		\$ 61,745	3.1091%	\$ (11,019)
Lake Mathews	7,395	-	22,438	-		\$ 56,440	2.8419%	\$ 56,440
Major Crimes Bureau	93	-	129	\$ 324	0.0163%			\$ 324
Moreno Valley (County)	1,126	\$ 3,722	1,570	\$ 3,949	0.1989%			\$ 227
Menifee	-	\$ 195	-	-		-	0.0000%	\$ (195)
Menifee (follow up calls)	-	-	-	-		-	0.0000%	-
Morongo	3,754	\$ 6,388	2,451	-		\$ 6,165	0.3104%	\$ (223)
Moreno March	1,815	\$ 5,804	1,706	\$ 4,291	0.2161%			\$ (1,513)
Moreno Valley PD	129,058	\$ 350,368	111,127	-		\$ 279,528	14.0750%	\$ (70,839)
Palm Desert (County)	14,531	\$ 36,364	12,393	\$ 31,173	1.5697%			\$ (5,191)
Perris (County)	35,311	\$ 95,240	27,756	\$ 69,817	3.5155%			\$ (25,422)
Perris (City)	53,071	\$ 138,069	50,937	-		\$ 128,127	6.4515%	\$ (9,942)
RASP	9,579	\$ 18,660	9,907	\$ 24,920	1.2548%			\$ 6,260
Riverside Corrections	1,262	\$ 2,778	1,142	\$ 2,873	0.1446%			\$ 95
SIB	2,296	\$ 5,669	2,351	\$ 5,914	0.2978%			\$ 244
SIB	-	-	-	-	0.0000%			-
SIB Southwest	-	-	-	-	0.0000%			-
SIB West	-	-	-	-	0.0000%			-
Rancho Mirage	19,500	\$ 56,274	17,371	-		\$ 43,695	2.2002%	\$ (12,579)
SAFE Task Force	105	\$ 223	121	\$ 304	0.0153%			\$ 81
Soboba Reservation	3,132	\$ 9,031	3,320	-		\$ 8,351	0.4205%	\$ (680)
Southwest Corrections	913	\$ 2,041	831	\$ 2,090	0.1053%			\$ 49
Mt San Jacinto College	703	\$ 1,004	707	\$ 1,778	0.0895%			\$ 775
Southwest	18,398	\$ 52,166	16,980	\$ 42,711	2.1506%			\$ (9,455)
Palm Desert (City)	50,478	\$ 126,427	44,007	-		\$ 110,695	5.5738%	\$ (15,732)
Temecula	75,710	\$ 216,147	69,033	-		\$ 173,645	8.7435%	\$ (42,502)
TRU	16,276	\$ 24,965	17,404	\$ 43,778	2.2043%			\$ 18,813
Val Verde School PD	442	-	692	-		\$ 1,741	0.0876%	\$ 1,741
Wildomar	16,443	\$ 45,825	14,242	-		\$ 35,824	1.8039%	\$ (10,001)
Coachella	20,328	\$ 48,509	17,760	-		\$ 44,673	2.2494%	\$ (3,836)
Raid Task Force	1,359	\$ 3,162	1,259	\$ 3,167	0.1595%			\$ 5
Corrections Other	850	\$ 1,141	929	\$ 2,337	0.1177%			\$ 1,196
Other	3,884	\$ 7,960	713	\$ 1,793	0.0903%			\$ (6,166)
TOTALS	850,214	\$ 2,170,087	789,533					\$ (184,100)
PERCENTAGE SPLIT					25.81%		74.19%	
TOTAL PERCENTAGE				100.00%				
Contract Cities RMS BASE COST				\$512,670		\$1,473,318		\$1,985,988