

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.18  
(ID # 27597)**

**MEETING DATE:**  
Tuesday, May 06, 2025

**FROM :** FACILITIES MANAGEMENT AND RIVERSIDE COUNTY FIRE DEPARTMENT

**SUBJECT:** FACILITIES MANAGEMENT (FM) AND RIVERSIDE COUNTY FIRE DEPARTMENT: Riverside County Fire Administration Parking Lot Improvements Phase I Project – Accept the Project as Complete and Release Undisputed Retained Funds to Horizons Construction Company International, Inc.; District 1. [\$11,168 – 51% Fire Department General Fund 10000, 49% Structural Fire Taxes Fund 21000 (Previously approved budget)]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Riverside County Fire Administration Parking Lot Improvements Phase I (County Fire Admin Parking Lot Phase I) Project located at 403 East 4<sup>th</sup> Street, Perris, California, constructed by Horizons Construction Company International, Inc. (Horizons) of Orange, California, as complete; and
2. Authorize the release of undisputed retained funds in the amount of \$11,168 to Horizons in accordance with the contract terms and applicable law, per the General Conditions of the contract.

**ACTION:**Policy, CIP

*Geoff Pemberton*  
Geoff Pemberton, Chief Deputy County Fire

4/22/2025

*Vincent Yzaguirre*  
Vincent Yzaguirre 4/22/2025

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: May 6, 2025  
xc: FM, Fire

Kimberly A. Rector  
Clerk of the Board  
By: *[Signature]*  
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 11,168	\$ 0	\$ 11,168	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 51% Fire Department General Fund 10000, 49% Structural Fire Taxes Fund 21000 (Previously approved project budget)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On February 28, 2023 (Item 3.13), the Board of Supervisors (Board) approved the project budget in the amount of \$832,200 for the County Fire Admin Parking Lot Phase I Project, located at 403 East 4<sup>th</sup> Street in Perris, California, 92570. The scope of work included, but was not limited to the following: demolition and installation of new reinforced concrete driveway, steel fencing with motorized gate, installation of two shade structures, outdoor lighting, irrigation system, landscaping, concrete flatwork, and pavers.

On April 26, 2022 (Item 3.10), the Board approved the construction contract for Job Order Contract No. 017. Subsequently, on July 11, 2023 (Item 3.12), the Board approved the construction contract for Job Order Contract No. 018 between the County of Riverside (County) and Horizons Construction Company International, Inc. (Horizons). Pursuant to the contracts, two job orders were issued for parking lot repaving and restriping to Horizons in the cumulative amount of \$397,221.

Horizons has completed the work, and the Project has been inspected and found to comply with the contract and safety requirements. This Board action will accept the Project as complete and release the undisputed contract retention funds in the amount of \$11,168 to Horizons per the contract terms and applicable law.

**Impact on Residents and Businesses**

The County Fire Admin Parking Lot Phase I Project will provide site security improvements and handling of emergency vehicles to allow the Fire Department to provide services to the community in the most cost effective and timely matter.

**Additional Fiscal Information**

All costs associated with this Board action were previously approved on February 28, 2023, (Item 3.13) and are 51% funded by Fire Department General Fund 10000 and 49% funded by Structural Fire Taxes Fund 21000. Retained funds in the amount of \$11,168 are accounted for

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within the previously approved project budget and will be expended in FY 24/25, therefore no budget adjustment is required.

VY:RM:RB:JH:TV;mg                      FM08270009198                      MT Item #27597  
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Evangelina Gregorio EO, Principal Mgmt Analyst                      4/25/2025

  
Aaron Gettis, Chief of Deputy County Counsel                      4/22/2025