

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 2.14
(ID # 27571)

MEETING DATE:

Tuesday, May 20, 2025

FROM : COUNTY COUNSEL

SUBJECT: COUNTY COUNSEL: Approval of a Conflict of Interest Code for Coachella Valley Resource Conservation District; District 4; [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Conflict of Interest Code of the Coachella Valley Resource Conservation District; and
2. Direct the Clerk of the Board to notify the Coachella Valley Resource Conservation District of the action taken.

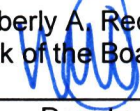
ACTION: Consent


Minh C. Tran, County Counsel 4/1/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: May 20, 2025
xc: Co.Co., COB/AB

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	N/A	N/A	N/A	N/A
NET COUNTY COST	N/A	N/A	N/A	N/A
SOURCE OF FUNDS: N/A			Budget Adjustment:	N/A
			For Fiscal Year:	N/A

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

Summary

The Political Reform Act prohibits a public official from using his or her position to influence a government decision in which he or she has a financial interest. Government Code section 87300 requires local government agencies to adopt and promulgate a Conflict of Interest Code identifying officials and employees required to file statements of economic interest based on the positions they hold. A local government agency, as defined by Government Code section 82041, includes the Coachella Valley Resource Conservation District.

Each even-numbered year, Government Code section 87306.5 requires local government agencies to review their Conflict of Interest Code, make appropriate revisions, if necessary, and submit an amended Conflict of Interest Code to the code reviewing body. Government Code section 82011(b) identifies the Board of Supervisors for the County of Riverside as the code reviewing body for a local government agency within its county.

The Coachella Valley Resource Conservation District amended its Conflict of Interest Code on August 21, 2024, to revise titles of existing positions that participate in making governmental decisions. The Board of Directors for Coachella Valley Resource Conservation District has adopted Resolution No. 2024-03, amending its Conflict of Interest Code. The Coachella Valley Resource Conservation District has submitted its amended Conflict of Interest Code for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the Conflict of Interest Code of the Coachella Valley Resource Conservation District and has found that it complies with statutory requirements. A complete copy of the Conflict of Interest Code of the Coachella Valley Resource Conservation District is attached.

It is recommended that the Board of Supervisors approve the Conflict of Interest Code of the Coachella Valley Resource Conservation District and direct the Clerk of the Board to notify the Coachella Valley Resource Conservation District of the action taken.

Impact on Residents and Businesses

N/A

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Additional Fiscal Information

N/A

Contract History and Price Reasonableness

N/A

ATTACHMENTS:

Attachment A: Resolution No. 2024-03

Attachment B: Conflict of Interest Code for Coachella Valley Resource
Conservation District

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A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
COACHELLA VALLEY RESOURCE CONSERVATION
DISTRICT AMENDING THE DISTRICT'S CONFLICT OF
INTEREST CODE PURSUANT TO THE POLITICAL REFORM
ACT OF 1974

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provision relating to conflicts of interest which potentially affect all officers, employees and consultants of the Coachella Valley Resource Conservation District ("District") and requires all public agencies to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Board of Directors adopted a Conflict of Interest Code (the “Code”) on February 17th, 2016; and

WHEREAS, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Section 87306 and 87307 of the Act to amend and update the District's Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the Board of Directors of the District on August 21, 2024, at which all present were given an opportunity to be heard on the proposed amended Code; and

WHEREAS, section 82011 of the California Government Code requires that the reviewing body for agencies located entirely within the county shall be the County Board of Supervisors.

1 BE IT RESOLVED AND ORDERED by the Board of Directors of the Coachella Valley
2 Resource Conservation District as follows:

3 SECTION 1. The Board of Directors does hereby adopt the proposed amended Conflict of
4 Interest Code, a copy of which is attached hereto (Exhibit A) and shall be on file with the
5 Coachella Valley Resource Conservation District and available to the public for inspection
6 and copying during regular business hours.

7 SECTION 2. The said amended Code is adopted pursuant to the provisions and in
8 accordance with the requirements of section 87300, et seq., of the California Government
9 Code.

10 SECTION 3. The said amended Code shall become effective immediately upon approval
11 by the Riverside County Board of Supervisors.


12 PASSED AND ADOPTED by the Board of the Coachella Valley Resource Conservation
13 District this 21st day of August 2024.



Board President, Ruben Arias
Coachella Valley Resource Conservation District

ATTEST:

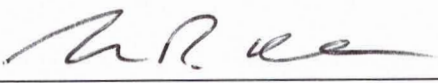
DISTRICT SECRETARY

BY: 

YVONNE FRANCO
Coachella Valley Resource Conservation District

APPROVED AS TO FORM;

MINH C. TRAN, County Counsel

BY: 

Melissa R. Cushman, Deputy County Counsel

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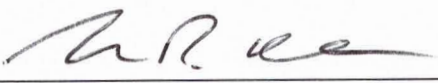
DISTRICT SECRETARY

BY: 

YVONNE FRANCO
Coachella Valley Resource Conservation District

APPROVED AS TO FORM;

MINH C. TRAN, County Counsel

BY: 

Melissa R. Cushman, Deputy County Counsel

Coachella Valley Resource Conservation District

Conflict of Interest Code (2024)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Section 18730, and the attached Appendices designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Coachella Valley Resource Conservation District ("District")**.

All Officials and designated positions required to submit a statement of economic interests shall file their statements with the District Manager as the District's Filing Officer. The District Manager shall make and retain a copy of all statements filed by Members of the Board of Directors and the District Manager, and forward the originals of such statements to the Clerk of the Riverside County Board of Supervisors. The District Manager shall retain the originals of the statements of all other officials and designated positions and will make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

Appendix A:

Designated Positions Governed by the Conflict of Interest Code

Designated Title or Position	Assigned Disclosure Categories
--Members of the Board of Directors	1, 2, 3, 4, 5, 6, 7
--District Manager	1, 2, 3, 4, 5, 6, 7
--Legal Counsel	1, 2, 3, 4, 5, 6, 7
-- Consultants ¹	1, 2, 3

¹ Consultants shall disclose to the broadest category in the Code subject to the following limitations: The District Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant duties and based upon the description, a statement of the extent of disclosure requirements. The District Manager’s determination shall be made a public record and shall be retained for inspection in the same manner and location as other disclosures.

Appendix B:

Disclosure Categories

The disclosure categories listed below identify the types of economic interest that the designated position must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in, and sources of income (including gifts, loans and travel payments) from, all business entities that do business or own real property in Riverside County, plan to do business or own real property in Riverside County within the next year or have done business or owned real property in the County within the past two (2) years.

Category 2: All interests in real property, which is located in whole or in part within, or not more than two (2) miles outside, the boundaries of Riverside County.

Category 3: All investments in, and sources of income (including gifts, loans and travel payments) from, business entities that are engaged in land development, construction or the acquisition or sale of real property in Riverside County, plan to engage in such activities in the County within the next year or have engaged in such activities in the County within the past two (2) years.

Category 4: All investments and business positions in, and sources of income (including gifts, loans and travel payments) from, business that are banking, savings and loan or other financial institutions.

Category 5: All investments and business positions in, and sources of income (including gifts, loans and travel payments) from, business entities that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income (including gifts, loans and travel payments) from, business entities that provide service, supplies, materials, machinery or equipment of a type used or administered or proposed to be acquired by, leased by, used by or administered by the designated employee's department or reviewed, commented upon or recommended by the designated member's Board, Commission, Committee or Council.

Category 7: All investments and business positions in, and sources of income (including gifts, loans and travel payments) from, business entities subject to review regulation, permitting or licensing authority of the designated employee's department, or designated member's Board, Commission, Committee or Council or which will be subject to such authority within the next year or have been subject to such authority within the past two (2) years.