

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.12
(ID # 27670)

MEETING DATE:

Tuesday, May 20, 2025

FROM : FACILITIES MANAGEMENT AND PROBATION DEPARTMENT

SUBJECT: FACILITIES MANAGEMENT (FM) AND PROBATION DEPARTMENT: Indio Probation Flooring Project - California Environmental Quality Act Exempt Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), "Common Sense" Exemption, Approval of In-Principle and Preliminary Project Budget; District 4. [Total Cost \$307,781 - 100% Capital Improvement Program Fund 30700]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Indio Probation Flooring Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), "Common Sense" Exemption;
3. Approve, in-principle, the Indio Probation Flooring Project, located at 47940 Arabia Street in Indio, California 92201, to replace the flooring throughout the facility, including retiling the staff restrooms;

Continued on page 2

ACTION:Policy, CIP

Christopher Wright
Christopher Wright, Chief Probation Officer

4/30/2025

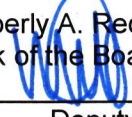
Vincent Yzaguirre
Vincent Yzaguirre

4/30/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: May 20, 2025
xc: FM, Probation

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

4. Approve a preliminary project budget not to exceed amount of \$307,781 for the Project;
5. Authorize the use of Capital Improvement Program Fund 30700 in an amount not to exceed \$307,781, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management, or designee, in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and
7. Authorize the Purchasing Agent to issue Purchase Orders in accordance with applicable Board policies to prequalified contractors in an amount not to exceed \$200,000 per vendor per project, per year, or pursuant to an approved and executed contract, the total of all project contracts and purchase orders shall not exceed the approved project budget.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 10,000	\$ 297,781	\$ 307,781	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Capital Improvement Program Fund 30700 – 100%			Budget Adjustment: No For Fiscal Year: 2024/25 – 2025/26	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Riverside County Indio Probation facility is located at 47940 Arabia Street in Indio, California 92201. The Probation Department works closely with other county departments, including law enforcement, behavioral health, and other agencies. The flooring within the facility requires replacement due to frayed and worn-out carpeting and worn-out vinyl tiles, and requires adhering to safety standards. The scope of work for the Indio Probation Flooring Project (Project) includes, but is not limited to, installation of vinyl tile in the breakroom, file room, and hallway; installation of carpeting in the offices, conference room and cubicles; and replacement of tile in the staff restrooms with ceramic tile.

Facilities Management (FM) recommends the Board approve the Project and the preliminary Project budget in the not to exceed amount of \$307,781. FM will procure the most cost-effective project delivery method and award a construction contract in accordance with applicable Board policies to expedite delivery of the Project.

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With certainty, there is no possibility that the Indio Probation Flooring Project may have a significant effect on the environment. The Project, as proposed, is limited to the replacement of the flooring within the facility and replacing the tile in the staff restrooms. The use of the facility would continue to provide essential public services and would not result in a significant increase in capacity or intensity of use. Therefore, the Project is exempt as the project meets the scope and intent of the "Common Sense" Exemption identified in Section 15061 (b)(3) and Class 1 – Existing Facilities Exemption identified in Section 15301. No exceptions to the use of the exemption under Section 15300.2 would apply. A Notice of Exemption will be filed by FM staff with the County Clerk and State Clearinghouse within five days of Board approval.

Impact on Residents and Businesses

The Indio Probation Flooring Project will provide an updated and safe environment for both the public and staff. The project will not affect daily business operations, nor will it impact any residents or businesses.

Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:

BUDGET LINE ITEMS	BUDGET AMOUNT
DESIGN PROFESSIONAL OF RECORD	0
SPECIALTY CONSULTANTS	0
REGULATORY PERMITTING	0
CONSTRUCTION CONTRACT	232,928
OTHER CONSTRUCTION	23,873
COUNTY ADMINISTRATION	23,000
PROJECT CONTINGENCY	27,980
PRELIMINARY PROJECT BUDGET	\$ 307,781

All costs associated with this Board action will be 100% funded with Capital Improvement Program Fund 30700. Expenditures for FY 24/25 are estimated at \$10,000 and expenditures for FY 25/26 are estimated at \$297,781.

Attachment:

- Notice of Exemption for the Indio Probation Flooring Project

VC:RM:AR:TV

FM08260012898

MT Item #27670

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STATE OF CALIFORNIA

Melissa Curtis
Melissa Curtis, Deputy Director of Purchasing and Fleet

4/22/2025

Evangeline Gregorio EO
Evangeline Gregorio EO, Principal Mgmt Analyst

5/9/2025

Aaron Gettis
Aaron Gettis, Chief of Deputy County Counsel

5/8/2025

Riverside County
Facilities Management
3450 14th Street, Riverside, CA 92501

NOTICE OF EXEMPTION

April 11, 2025

Project Name: Indio Probation Flooring Replacement Project

Project Number: FM08260012898

Project Location: 47940 Arabia Street, north of Avenue 48, Indio, California 92201; Assessor's Parcel Number (APN): 614-150-032

Description of Project: The Riverside County Indio Probation facility is located at 47940 Arabia Street in Indio, California, 92201. The department works closely with other county departments, including law enforcement, behavioral health and other agencies. The flooring within the facility is in need of replacing due to frayed and worn-out carpeting and worn-out vinyl tiles; and requires adhering to safety standards. The scope of work for the Indio Probation Flooring Project (Project) includes, but is not limited to, install luxury vinyl tile in the breakroom, file room and hallway; install carpeting in the offices, conference room and cubicles; and replace the tiles in the staff restrooms with ceramic tiles. The replacement of the flooring at the Indio Probation facility is identified as the project under the California Environmental Quality Act (CEQA). No direct or indirect physical environmental impacts are anticipated from the interior improvements.

Name of Public Agency Approving Project: Riverside County


Name of Person or Agency Carrying Out Project: Riverside County Facilities Management

Exempt Status: State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; and General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

Reasons Why Project is Exempt: The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the replacement of the flooring at Indio Probation facility.

- **Section 15301 (b)–Existing Facilities:** This Class 1 categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site’s use. The project, as proposed, is limited to the replacement of flooring at the Indio Probation facility. The improvements would result in the continued provision of public services and would not result in a significant increase in capacity or intensity of use. Therefore, the project is exempt as it meets the scope and intent of the Categorical Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- **Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid*. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed improvements will not result in any direct or indirect physical environmental effects. The replacement of flooring would be limited to the interior improvements within the existing footprint of the facility and would not substantially increase the capacity of the site. The use of the facility would remain unchanged. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed:  Date: 4-11-2025

Mike Sullivan,
County of Riverside, Facilities Management