

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.45
(ID # 27550)

MEETING DATE:

Tuesday, May 20, 2025

FROM : SHERIFF-CORONER-PA

SUBJECT: SHERIFF-CORONER-PA: Approve Amendment No. 2 to the Professional Service Agreement with TDJ Partners, Inc. DBA Rubidoux Mortuary for Indigent Burial and Cremation Services; District 2. [Total Ten-Year Aggregate Cost \$4,000,000; up to \$400,000 in Additional Compensation - 100% Sheriff's Budget]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 2 to the Professional Service Agreement with TDJ Partners, Inc. DBA Rubidoux Mortuary (Amendment No. 2) to increase the total Agreement aggregate amount by \$1,500,000 from \$2,500,000 to \$4,000,000 through the current termination date of January 31, 2030, and authorize the Chair of the Board to sign one original and two (2) copies of Amendment No. 2 on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding to: (a) issue Purchase Orders to TDJ Partners, Inc. dba Rubidoux Mortuary that do not exceed the total compensation approved by the Board, and as approved as to form by County Counsel; (b) to sign amendments that exercise the options of the Agreement that stay within the intent of the Agreement, including modification of the scope of services, and (c) sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total cost of the Agreement and (c) issue Purchase Orders for payment of services performed within the approved compensation amounts


ACTION:

Zachary Hall
Zachary Hall, ASSISTANT SHERIFF 5/1/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: May 20, 2025
xc: Sheriff

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 400,000	\$ 400,000	\$ 4,400,000	\$ 0
NET COUNTY COST	\$ 400,000	\$ 400,000	\$ 4,400,000	\$ 0
SOURCE OF FUNDS: 100% Sheriff's Budget			Budget Adjustment:	No
			For Fiscal Year:	24/25- 29/30

C.E.O. RECOMMENDATION: Approve

BR 25-068

BACKGROUND:

Summary

On February 11, 2020 (Minute Order 3.24), the Board of Supervisors approved the Professional Service Agreement for Indigent Burial and Cremation Services with TDJ Partners, Inc. DBA Rubidoux Mortuary with the spending authority of \$2,500,000 for a ten-year aggregate amount. At that time, the full impact of the increased number of cases assigned to the Public Administrator was unknown as the indigent population has increased significantly over the years. The Public Administrator must continue to update the spending options with TDJ Partners, Inc. DBA Rubidoux Mortuary to meet the demand.

The Sheriff-Coroner-Public Administrator, by authorization of the Board of Supervisors, is responsible for the disposition, by cremation wherever possible, of indigent decedents who have no responsible relatives or whose responsible relatives are indigent as well.

Staff recommends that the Board approve the updated compensation amounts as set forth in Amendment No. 2 to meet the increased number of cases.

Contract History

On February 11, 2020 (Minute Order 3.24), the Board of Supervisors approved the Professional Service Agreement for Indigent Burial and Cremation services with Partners, Inc. DBA Rubidoux Mortuary. Amendment No. 2 increases the amount of compensation but does not increase the period of performance.

Impact on Residents and Businesses

The County Indigent Burial and Cremation Program is designed to help families that are currently unable to pay for a funeral or to provide a funeral for a decedent without any known next of kin.

ATTACHMENTS:

Amendment No. 2 to the Professional Service Agreement for TDJ Partners, Inc. DBA Rubidoux Mortuary

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Stacy Orton
Stacy Orton, Assistant Director of Purchasing

4/25/2025

Rebecca S Cortez
Rebecca S Cortez, Principal Management Analyst

5/14/2025

Aaron Gettis
Aaron Gettis, Chief of Deputy County Counsel

4/16/2025

COUNTY OF RIVERSIDE
AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICE AGREEMENT
FOR CREMATION/BURIAL SERVICES WITH
TDJ PARTNERS, INC. DBA RUBIDOUX MORTUARY

Contract Term:	February 11, 2020 through January 31, 2030
Effective Date of Amendment:	Upon signature by both parties
Original Maximum Contract Amount:	\$2,500,000
Amended Maximum Contract Amount:	\$4,000,000
Contract ID:	SHARC-95264-001-01/30

This Amendment No. 2 to the PROFESSIONAL SERVICE AGREEMENT FOR CREMATION/BURIAL SERVICES is entered into by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Riverside County Sheriff's Office ("COUNTY"), and TDJ Partners, Inc. dba Rubidoux Mortuary, A California State Corporation, ("CONTRACTOR"). COUNTY and CONTRACTOR are collectively referred to herein as the "Parties", and individually as the "Party".

RECITALS

WHEREAS, COUNTY and CONTRACTOR entered into that certain Professional Service Agreement for Cremation/Burial Services (Contract ID SHARC-95264-001-01/30) with, TDJ Partners, Inc. DBA Rubidoux Mortuary effective February 11, 2020, whereby Rubidoux Mortuary provided Cremation/Burial Services for the County of Riverside ("Original Agreement");

WHEREAS, effective March 01, 2023, the Parties entered into that certain Amendment No. 1 to the Professional Services Agreement for Cremation/Burial Services ("Amendment No. 1") to delete Exhibit B, Payment Provisions in its entirety and replace it with Exhibit B-1, Payment Provision;

WHEREAS, the Original Agreement and Amendment No. 1 are herein referred to as the "Agreement";

WHEREAS, the Parties now desire and have mutually agreed to amend the overall Agreement amount and increase it by one million five hundred thousand (\$1,500,000) from two million five hundred thousand (\$2,500,000) to four million (\$4,000,000).

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein, COUNTY and CONTRACTOR do hereby amend the Agreement as follows:

1. The foregoing recitals are acknowledged as true and correct and are fully incorporated herein by reference.
2. Compensation: The Parties agree to increase the annual contract amount by one hundred fifty thousand (\$150,000) from two hundred fifty thousand (\$250,000) to four hundred thousand (\$400,000) annually. The second sentence in Section 3.1, Compensation, of the Agreement is hereby deleted in its entirety and replaced with:

Maximum payments by COUNTY to CONTRACTOR shall not exceed four hundred thousand dollars (\$400,000) annually, including all expenses.

COUNTY OF RIVERSIDE
AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICE AGREEMENT
FOR CREMATION/BURIAL SERVICES WITH
TDJ PARTNERS, INC. DBA RUBIDOUX MORTUARY

3. Miscellaneous. All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.
4. **USE OF ELECTRONIC SIGNATURES:** This Amendment No. 2 may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Amendment No. 2 agrees to the use of electronic or digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“the Act”) Cal. Civ. Code §§ 1633.1-1633.17), for executing this Amendment No. 2. The Parties further agree that the electronic or digital signatures of the parties included in this Amendment No. 2 are intended to authenticate this writing and to have the same force and effect as manual signatures. The Act authorizes use of an electronic signature for transactions and contracts among parties in California, including governmental agencies. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.
5. This Amendment No. 2 shall be effective upon signature of this amendment by both parties.

{Signature to follow}

COUNTY OF RIVERSIDE
AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICE AGREEMENT
FOR CREMATION/BURIAL SERVICES WITH
TDJ PARTNERS, INC. DBA RUBIDOUX MORTUARY

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No. 2.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: 
V. Manuel Perez, Chair
Board of Supervisors


Dated: MAY 20 2025

TDJ PARTNERS, INC.
DBA ROUBIDOUX MORTUARY,
a California State Corporation

By: Donald D. Kimberly
Name: Donald Dean Kimberly
Title: Owner and Chief Financial Officer

Dated: 03/24/2025

APPROVED AS TO FORM:
Minh C. Tran
County Counsel

By: 
Amrit P. Dhillon
Deputy County Counsel

ATTEST:
KIMBERLY A. RECTOR, Clerk

By: 
DEPUTY

Amendment No. 2 for Rubidoux Moortuary - Cremation-Burial Services_(APD_3-13-25)

Final Audit Report

2025-03-24

Created:	2025-03-24
By:	Luis Munoz (lcmunoz@riversidesheriff.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAty9A0HjL2az4880slCNk5x0yIpBH4l6x

"Amendment No. 2 for Rubidoux Moortuary - Cremation-Burial Services_(APD_3-13-25)" History



Document created by Luis Munoz (lcmunoz@riversidesheriff.org)

2025-03-24 - 6:40:53 PM GMT- IP address: 158.61.6.6



Document emailed to jrmorenovalley@aol.com for signature

2025-03-24 - 6:43:43 PM GMT



Email viewed by jrmorenovalley@aol.com

2025-03-24 - 6:46:05 PM GMT- IP address: 69.147.89.136



Signer jrmorenovalley@aol.com entered name at signing as Donald D. Kimberly

2025-03-24 - 6:47:42 PM GMT- IP address: 97.90.180.237



Document e-signed by Donald D. Kimberly (jrmorenovalley@aol.com)

Signature Date: 2025-03-24 - 6:47:44 PM GMT - Time Source: server- IP address: 97.90.180.237



Document emailed to adhillon@rivco.org for signature

2025-03-24 - 6:47:45 PM GMT



Email viewed by adhillon@rivco.org

2025-03-24 - 8:11:17 PM GMT- IP address: 104.47.65.254



Signer adhillon@rivco.org entered name at signing as Amrit P. Dhillon

2025-03-24 - 8:23:23 PM GMT- IP address: 158.61.14.12



Document e-signed by Amrit P. Dhillon (adhillon@rivco.org)

Signature Date: 2025-03-24 - 8:23:25 PM GMT - Time Source: server- IP address: 158.61.14.12



Agreement completed.

2025-03-24 - 8:23:25 PM GMT



Adobe Acrobat Sign