

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM:** 3.67  
(ID # 27536)

**MEETING DATE:**  
Tuesday, May 20, 2025

**FROM :** TLMA-TRANSPORTATION

**SUBJECT:** TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:  
Approval of the Service Agreement by and between the County of Riverside and the City of Menifee for the Lindenberger Road, Menifee Road, Scott Road, and Briggs Road Slurry Seal Improvements for Fiscal Year 2025/26. District 3. [\$250,010 Total Cost – Local Funds 100%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Service Agreement by and between the County of Riverside and the City of Menifee for the Lindenberger Road, Menifee Road, Scott Road, and Briggs Road Slurry Seal Improvements; and
2. Authorize the Chairman of the Board to execute the same.

**ACTION:**Policy

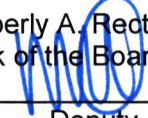
  
Dennis Acuna, Director of Transportation 4/18/2025

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: May 20, 2025  
xc: TLMA-Transp.

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 250,010	\$ 250,010	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> City of Menifee (100%). There are no General Funds used in this project.			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	25/26

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The County of Riverside (County) is proposing to slurry seal four road segments that are maintained by the County and the City of Menifee (City). These segments consist of the following:

- 1) Lindenberg Road from Scott Road to 2154' south of Scott Road (approximately 2154 linear feet by 16 feet wide);
- 2) Menifee Road from Scott Road to 2611' south of Scott Road (approximately 2611 linear feet by 40 feet wide);
- 3) Scott Road from Menifee Road to Lindenberg Road (approximately 2585 linear feet by 58 feet wide); and
- 4) Briggs Road from SH-74 to Mc Laughlin Road (approximately 2632 linear feet by 40 feet wide).

The City has requested that these segments of roads in the Menifee area be included in the County's Fiscal Year 2025/26 Slurry Seal Project (Project). The proposed road limits are shown in Attachment 1, Vicinity Map.

This Service Agreement between the County and the City outlines each agency's responsibilities for the completion of the Slurry Seal Improvements and obligates the City to fund 100% of the slurry seal improvements within the jurisdictional boundaries of the City.

The City will deposit \$250,010 prior to the start of the construction contract. The County is providing the services and has no obligation to fund any portion of the project within the City's jurisdiction.

The portion of the work within the City will be part of the Project and has been approved by the Board of Supervisors for advertisement on April 15, 2025 (Agenda Item 3.33). Bids were opened on May 7, 2025.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

This Service Agreement was approved by Menifee's City Council on April 2, 2025.

County Counsel has approved the agreement as to legal form.

Project Number: D6-0008

**Impact on Residents and Businesses**

The proposed improvements will improve safety and enhance operational efficiency for traffic on Lindenberg Road, Menifee Road, Scott Road, and Briggs Road. The slurry seal treatment will also preserve and extend the life of the road thereby reducing the need for resurfacing, which is ten times more costly.

**Additional Fiscal Information**

The City of Menifee will be responsible for 100% of the Lindenberg Road, Menifee Road, Scott Road, and Briggs Road Slurry Seal Improvement costs within the City jurisdiction.


**Contract History and Price Reasonableness**

N/A

**Attachments:**

Vicinity Map

Agreement

  
\_\_\_\_\_  
Jason Farin, Principal Policy Analyst 5/14/2025

  
\_\_\_\_\_  
Aaron Gettis, Chief of Deputy County Counsel 5/6/2025



*Lindenberg Rd., Menifee Rd., Scott Rd., and Briggs Rd. Slurry Seal Improvements*

**SERVICE AGREEMENT BY AND BETWEEN**

**COUNTY OF RIVERSIDE**

**AND**

**CITY OF MENIFEE**

**FOR**

**LINDENBERGER RD., MENIFEE RD., SCOTT RD., AND BRIGGS RD. SLURRY SEAL IMPROVEMENTS**

This Agreement is entered into this 20 day of May, 2025, by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Transportation Department (hereinafter "COUNTY") and the City of Menifee, a municipal corporation, (hereinafter "CITY") for slurry seal improvements located within the jurisdictional boundaries of CITY. The COUNTY and CITY are sometimes hereinafter referred to individually as a "PARTY" and collectively as the "PARTIES".

**RECITALS**

- A. WHEREAS, CITY has determined to seal the existing asphalt surface on Lindenberg Road, Menifee Road, Scott Road, and Briggs Road, which consists of the following segments: segment 1 is Lindenberg Road from Scott Road to 2154' S Scott Road (approximately 2154 linear feet by 16 feet wide), segment 2 is Menifee Road from Scott Road to 2611' S Scott Road (approximately 2611 linear feet by 40 feet wide), segment 3 is Scott Road from Menifee Road to Lindenberg Road (approximately 2585 linear feet by 58 feet wide), segment 4 is Briggs Road from SH-74 to Mc Laughlin Road (approximately 2632 linear feet by 40 feet wide) in the Menifee area of Riverside County (hereinafter "CITY PROJECT").
- B. WHEREAS, CITY has determined that it requires construction services to place the slurry seal on Lindenberg Road, Menifee Road, Scott Road and Briggs Road as shown in Exhibit A and that a slurry seal will be applied that consists of the application of a mixture of water, asphalt emulsion, aggregate, and chemical additives to an existing asphalt concrete pavement surface.
- C. WHEREAS, COUNTY is fully qualified to administer the work that includes traffic control, rout and seal random cracks, replacement of any pavement markings, including cross walks, striping and raised pavement markers.

*Lindenberger Rd., Menifee Rd., Scott Rd., and Briggs Rd. Slurry Seal Improvements*

D. WHEREAS, COUNTY has slurry seal improvement projects within the jurisdictional boundaries of COUNTY along the COUNTY and CITY boundary, which slurry seal improvement projects are sometimes hereinafter referred to collectively as "COUNTY PROJECT".

E. WHEREAS, CITY will benefit from the cost savings associated with a larger improvement project, and CITY desires to work with the COUNTY to construct the CITY PROJECT, together with the COUNTY PROJECT since COUNTY has extensive experience in the development and implementation of similar type projects.

F. WHEREAS, COUNTY will therefore provide the administrative, technical, managerial, and support services necessary for the implementation of the CITY PROJECT as part of the COUNTY PROJECT.

G. WHEREAS, COUNTY and CITY desire to define herein the terms and conditions under which said CITY PROJECT is to be administered, engineered, coordinated, and constructed.

**AGREEMENT**

NOW THEREFORE, in consideration of the mutual promises contained herein, the PARTIES hereto agree as follows:

**SECTION 1 - COUNTY AGREES to:**

1. Act as the lead agency on behalf of the CITY for the overall implementation of the CITY PROJECT. The COUNTY is providing services on a reimbursable basis and has no obligation to fund any portion of the CITY PROJECT. Nothing in this Agreement is intended to commit the COUNTY to provide replacement funding for or to continue with the CITY PROJECT, if funds are not available.
2. Furnish CITY with Maps, Plans, Specifications & Estimate (PS&E) documents for the CITY PROJECT. Final plans for improvements are prepared to COUNTY standards and signed by a Civil Engineer registered in the State of California. Deviations from standards shall be coordinated with and approved by CITY. COUNTY shall not begin construction within CITY until CITY has approved the CITY PROJECT portion of the PS&E documents, which approval shall not be unreasonably withheld.
3. Direct COUNTY's contractor to identify any existing surface utility facilities within the limits of the CITY PROJECT and to protect the facilities as detailed in the Special Provisions of the PS&E.
4. Direct COUNTY's contractor to make written application to CITY for an encroachment permit authorizing entry into CITY right of way for the purposes of constructing COUNTY PROJECT and CITY PROJECT.

*Lindenberger Rd., Meniffee Rd., Scott Rd., and Briggs Rd. Slurry Seal Improvements*

5. Advertise, award, and administer a public works contract for the construction of the COUNTY PROJECT and the CITY PROJECT in accordance with all applicable federal, state or local statutes, ordinances, orders, governmental requirements, laws or regulations, including but not limited to the local agency public construction codes, California Labor Code, and California Public Contract Code, and in accordance with the encroachment permits issued by CITY.
6. Furnish a representative to perform the function of Resident Engineer during construction of CITY PROJECT.
7. Furnish qualified support staff to assist the Resident Engineer in, but not limited to, construction surveys, soils and compaction tests, measurement and computation of quantities, testing of construction materials, checking submittals, preparation of estimates and reports, preparation of as-built drawings, and other inspection and staff services necessary to assure that the construction is performed in accordance with the PS&E documents.
8. Construct the CITY PROJECT in accordance with approved PS&E documents.
9. Submit any contract change order that causes the construction contract to exceed 10% of the contract bid amount for CITY PROJECT improvements to CITY for review and approval prior to final authorization by COUNTY. If any contract change order causes the construction contract to change by less than 10% of the bid amount for CITY PROJECT, COUNTY is authorized by CITY's approval of this Agreement to move forward with such change.
10. Furnish CITY a final reconciliation of CITY PROJECT expenses within ninety (90) days following the completion and acceptance of the COUNTY PROJECT and CITY PROJECT construction contract. If final costs associated with the CITY PROJECT are in excess of the Deposit provided in Section 2, COUNTY shall include a final bill with the financial reconciliation. If final costs associated with the CITY PROJECT are less than the Deposit provided in Section 2, COUNTY shall include a reimbursement for the difference with the financial reconciliation.
11. Provide CITY one complete set of reproducible as-built plans and all contract documents including calculations, estimates, and other documents produced as part of this contract within ninety (90) days after completion and acceptance of the CITY PROJECT.

**SECTION 2 • CITY AGREES to:**

1. Fund one hundred percent (100%) of the cost of the CITY PROJECT, as shown in Exhibit "B". CITY agrees that should unforeseen circumstances arise which result in an increase of any costs over those shown in Exhibit "B", CITY will pay such costs pursuant to Subsection 9 and Subsection 10 of Section 1.
2. Deposit with COUNTY, prior to COUNTY start of work and upon written request by COUNTY, Two Hundred Fifty Thousand Ten Dollars and Zero Cents (\$250,010.00) (the "Deposit"), which represents one hundred percent (100%) of the estimated costs to complete construction including construction administration, inspection and materials testing and contingency for CITY PROJECT, as provided in Exhibit "B".
3. Prepare and approve CEQA clearance for the CITY PROJECT.
4. Issue, at no cost to COUNTY or its contractor, upon proper application by COUNTY or COUNTY's contractor, an encroachment permit authorizing entry onto CITY right-of-way to complete construction, including traffic control, construction survey, inspection and materials testing for the COUNTY PROJECT and CITY PROJECT.
5. Provide at no cost to the COUNTY, oversight of the CITY PROJECT, to provide prompt reviews and approvals, as appropriate, of submittals by COUNTY, and to cooperate in timely processing of the CITY PROJECT.
6. Provide at no cost to COUNTY, a representative to coordinate and assist the COUNTY Resident Engineer during the construction of the CITY PROJECT and to verify facilities are constructed as required by this Agreement.
7. Pay COUNTY for any final costs associated with the CITY PROJECT that are in excess of the Deposit as determined pursuant to Subsection 10 of Section 1.

**SECTION 3 • IT IS MUTUALLY AGREED AS FOLLOWS:**

1. If upon opening of bids for construction of the CITY PROJECT the bids indicate a cost overrun of no more than ten percent (10%) of the construction cost estimate will occur, as described in Exhibit "B", COUNTY may award the contract.
2. If upon opening of bids it is found that a cost overrun exceeding ten percent (10%) of the construction cost estimate will occur, COUNTY and CITY shall endeavor to agree upon an alternative course of action. If,

*Lindenger Rd., Menifee Rd., Scott Rd., and Briggs Rd. Slurry Seal Improvements*

after fourteen (14) calendar days from the date of bid opening, an alternative course of action is not agreed upon, this Agreement shall be deemed to be terminated by mutual consent. COUNTY shall reimburse CITY with any unspent portion of the Deposit within forty-five (45) days of termination.

3. COUNTY and CITY acknowledge and agree that any funding shortfall for the completion of the CITY PROJECT will be the sole responsibility of CITY. Nothing in this Agreement is intended to commit the COUNTY to funding any portion of CITY PROJECT or shall be construed as obligating the COUNTY to provide replacement funding for any anticipated funding or to continue with the CITY PROJECT, if funds are no longer available. In the event that adequate funds are not available to move forward or to complete CITY PROJECT, PARTIES agree to meet and confer and collectively work to identify adequate funding for CITY PROJECT.
4. The total cost to CITY to complete construction, including construction administration, inspection and materials testing and a contingency for CITY PROJECT is estimated to be Two Hundred Fifty Thousand Ten Dollars and Zero Cents (\$250,010.00) as detailed in Exhibit "B".
5. COUNTY shall not be obligated to commence the CITY PROJECT until after receipt of CITY's Deposit as required in Section 2.
6. Construction by COUNTY of improvements for CITY PROJECT shall not be commenced until an Encroachment Permit to COUNTY, or COUNTY's contractor, authorizing such work has been issued by CITY.
7. COUNTY shall cause COUNTY's contractor to maintain in force, until completion and acceptance of the slurry seal improvements, a policy of Commercial Liability Insurance, including coverage of Bodily Injury Liability and Property Damage Liability, in the amount of \$2,000,000 minimum single limit coverage, and a policy of Automobile Liability Insurance in the amount of \$1,000,000 minimum. Endorsements to each policy shall be required which name CITY, its officers, agents and employees, as additionally insured. COUNTY shall also require COUNTY's contractor to maintain Worker's Compensation Insurance. COUNTY shall cause COUNTY's contractor to provide Certificates of Insurance and Additional Insured Endorsements which meet the requirements of this section to CITY prior to the start of construction.
8. Ownership and title to all materials, equipment, and appurtenances installed as part of this Agreement will



be automatically vested with the jurisdiction in which the improvements reside, and no further agreement will be necessary to transfer ownership.

9. CITY shall be responsible for the maintenance of the improvements provided by CITY PROJECT within CITY right of way except as specified in this Agreement or future agreements.

10. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by all PARTIES and no oral understanding or agreement not incorporated herein shall be binding on each PARTY hereto.

11. Neither COUNTY nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of any act or omission of CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement. It is further agreed that pursuant to Government Code Section 895.4, CITY shall fully indemnify and hold COUNTY harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of any act or omission of CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement.

12. Neither CITY nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of any act or omission of COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement. It is further agreed that pursuant to Government Code Section 895.4, COUNTY shall fully indemnify and hold CITY harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of any act or omission of COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement.

13. In the event that CITY defaults in the performance of any of its obligations under this Agreement or materially breaches any of the provisions of this Agreement, the COUNTY shall have the option to terminate this Agreement upon ninety (90) days written notice to CITY.

14. CITY and COUNTY shall retain or cause to be retained for audit, all records and accounts relating to the CITY PROJECT for a period of minimum three (3) years from the date of Notice of Completion of the CITY PROJECT.

15. This Agreement shall be solely for the benefit of the PARTIES hereto and no other person or entity shall be a third-party beneficiary hereof.

16. This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each PARTY to this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The PARTIES further agree that the electronic signatures of the PARTIES included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the PARTY using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the PARTIES. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

17. All notices, demands, invoices, and other communications required or permitted hereunder shall be in writing and delivered to the following addresses or such other address as the PARTIES may designate:

COUNTY:

Riverside County Transportation Department  
Attn: Dennis Acuna  
Director of Transportation  
4080 Lemon Street, 8th Floor  
Riverside, CA 92501  
Phone: (951) 955-6740

CITY:

City of Menifee  
Attn: Nick Fidler  
Director of Public Works  
29844 Haun Road  
Menifee, CA 92586  
Phone: (951) 723-3703

[Signature Page Follows]

APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:



Dennis Acuna

Director of Transportation

APPROVED AS TO FORM:

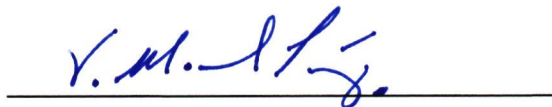
COUNTY COUNSEL

By 

DANIELLE MALAND

Deputy County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

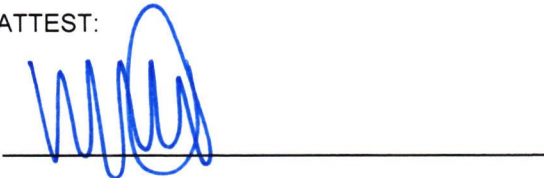


V. MANUEL PEREZ

PRINTED NAME

Chair, Riverside County Board of Supervisors

ATTEST:



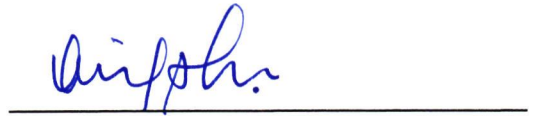
KIMBERLY A. RECTOR

Clerk of the Board (SEAL)

DEPUTY

CITY OF MENIFEE Approvals

APPROVED BY:

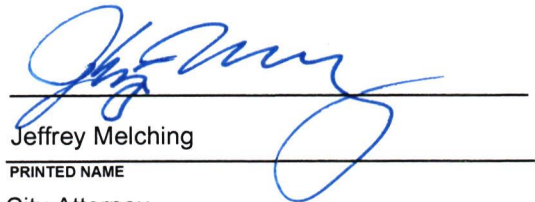


Armando Villa

PRINTED NAME

City Manager

APPROVED AS TO FORM:



Jeffrey Melching

PRINTED NAME

City Attorney

ATTEST:



Stephanie Roseen

PRINTED NAME

City Clerk





**EXHIBIT B**

**CITY PROJECT BUDGET**

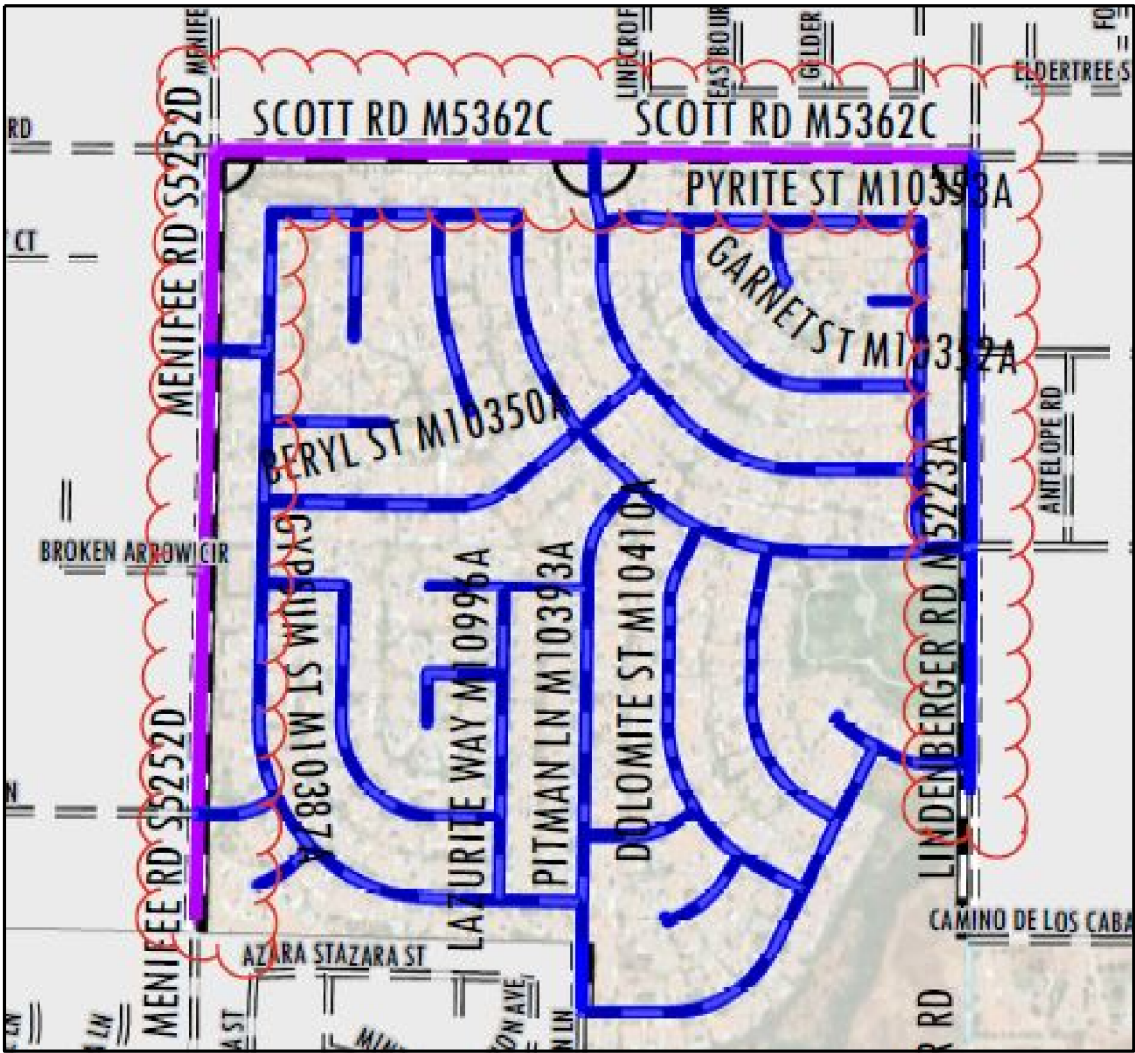
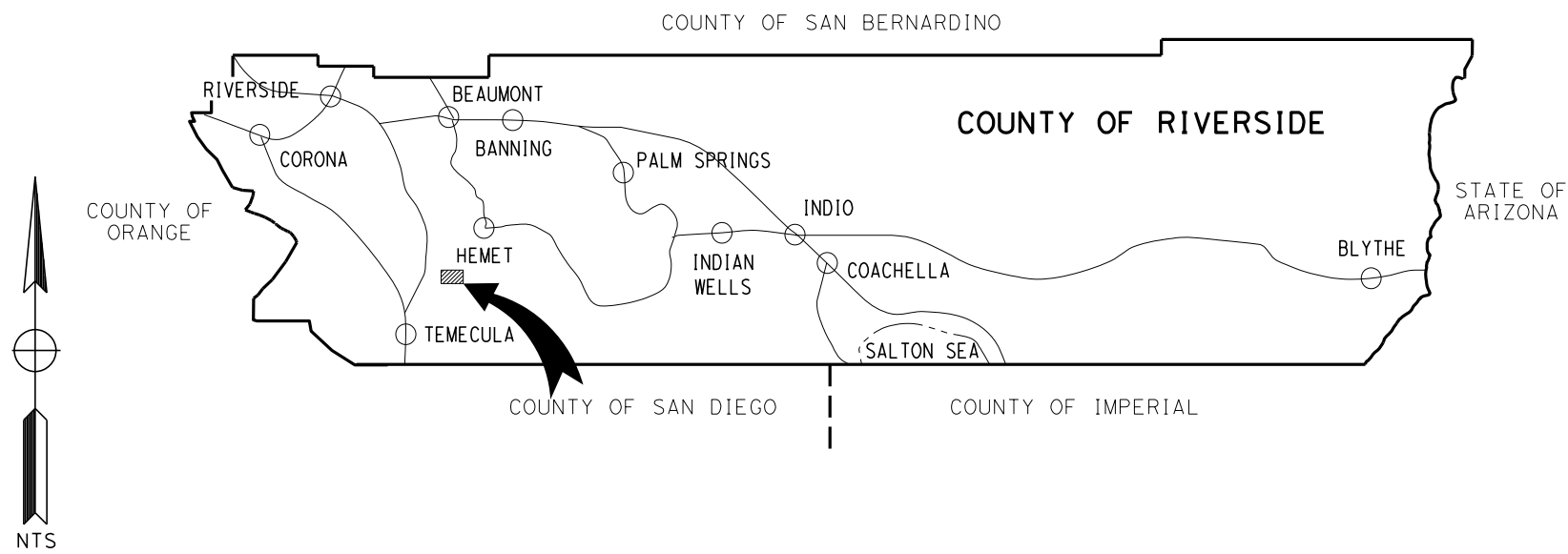
**ESTIMATED COSTS:**

<b>TASK</b>	<b>COSTS</b>
Construction	\$200,010.00
Contingency	\$20,000.00
Administration, Inspection & Materials Testing	\$30,000.00
<b>TOTAL COST</b>	<b>\$250,010.00</b>

C O U N T Y   O F   R I V E R S I D E  
T R A N S P O R T A T I O N   D E P A R T M E N T

C I T Y   O F   M E N I F E E

SLURRY SEAL AND CURB RAMP  
ACCESSIBILITY PROJECTS  
FISCAL YEAR 2025 / 2026

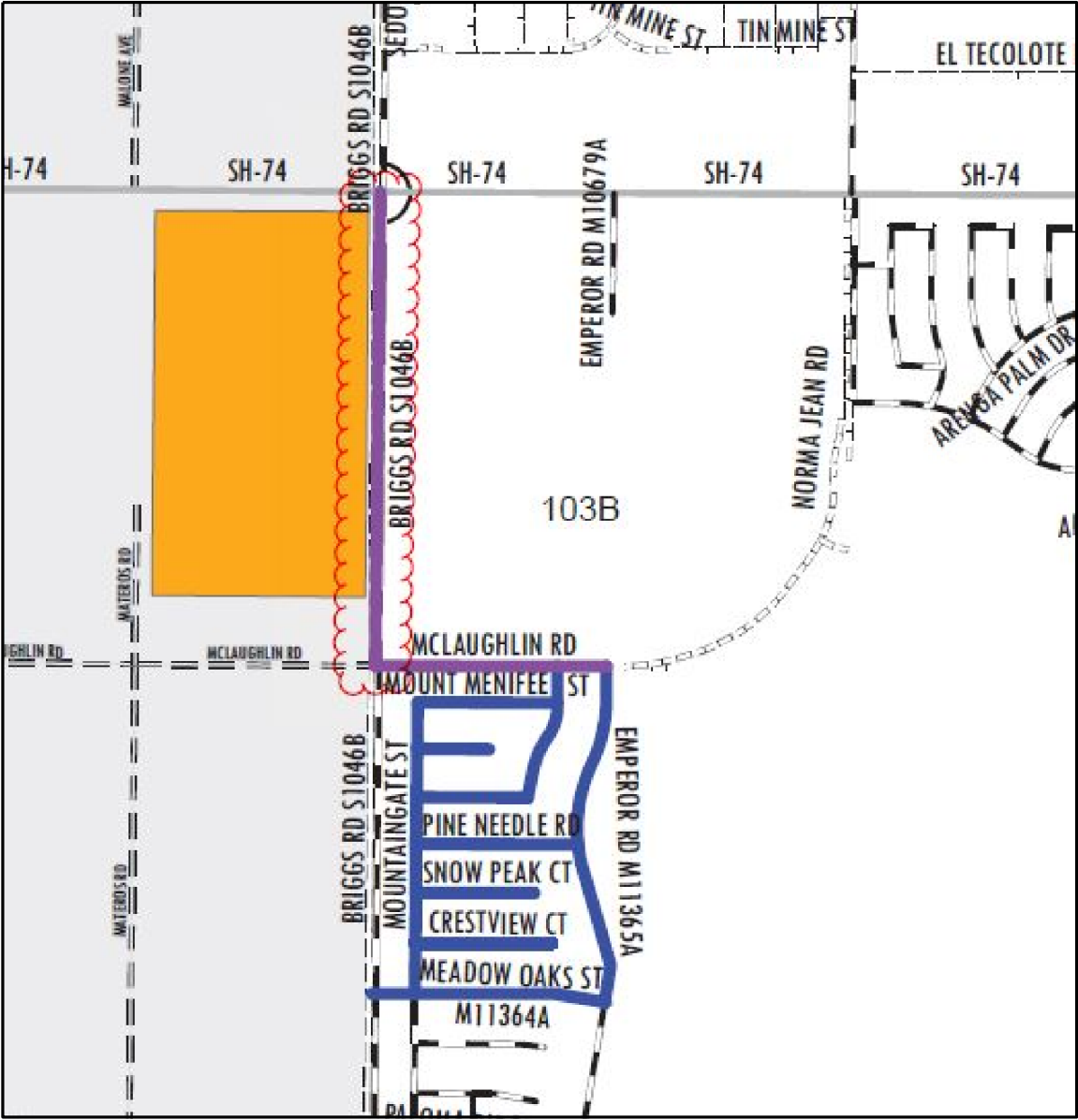
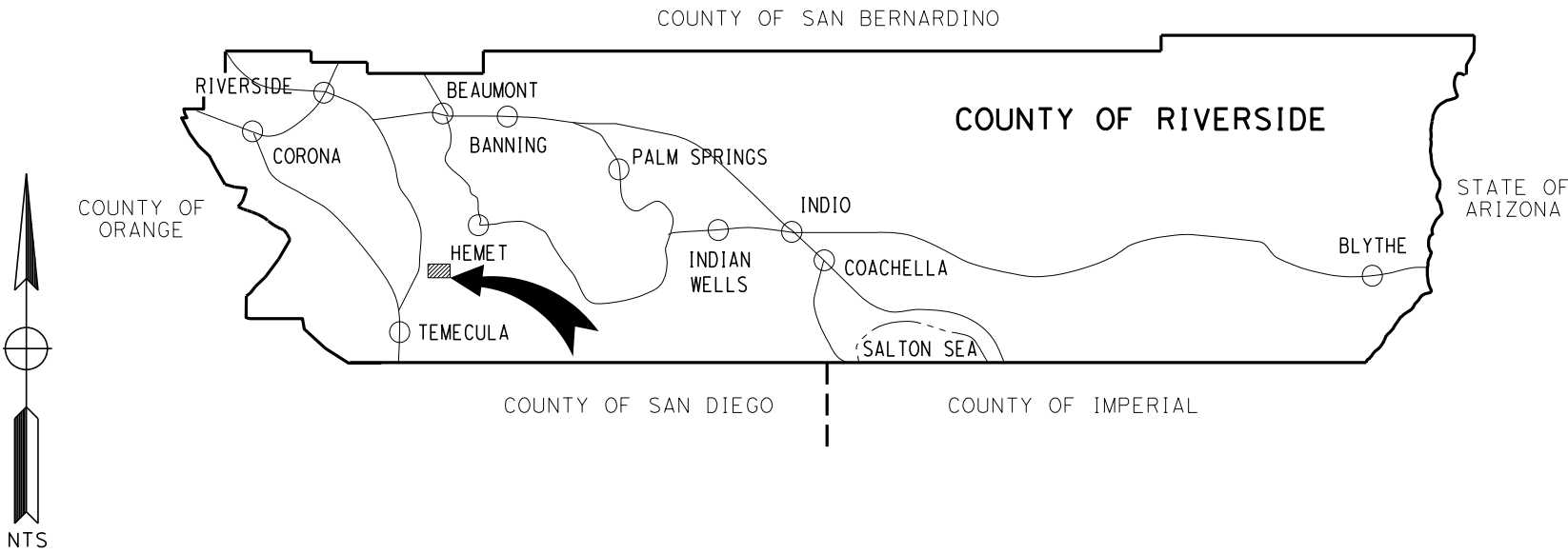


V I C I N I T Y   M A P

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T R A N S P O R T A T I O N   D E P A R T M E N T

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