

**SUBMITTAL TO THE RIVERSIDE COUNTY  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 10.1**  
(ID # 27469)

**MEETING DATE:**

Tuesday, May 20, 2025

**FROM :** IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

**SUBJECT:** IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY: Ratify and Approve Amendment No. 4 to Professional Services Agreement #DPSS-0004499 with Pacific Toxicology Laboratories for Urine Drug Testing and Specimen Collection services, to increase the annual agreement amount by \$20,000 from \$60,000 to \$80,000 for FY 24/25 and FY 25/26 and to renew the Agreement, effective, July 1, 2025 through June 30, 2026; All Districts. [Total Increase \$40,000; and up to \$32,000 in additional compensation; Funding: 100% Fund Balance 22800]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and Approve Amendment No. 4 to the Professional Services Agreement #DPSS-0004499 with Pacific Toxicology Laboratories for Urine Drug Testing and Specimen Collection to increase the annual agreement amount by \$20,000 from \$60,000 to \$80,000 for FY 24/25 and FY 25/26 and renew the Agreement, effective, July 1, 2025 through June 30, 2026; and authorize the Chair of the Board to sign the Amendment on behalf of the County; and

Continued on page 2

**ACTION:**Policy

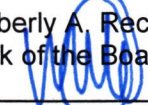
  
David Dai 5/6/2025

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**MINUTES OF THE BOARD OF DIRECTORS**

On motion of Supervisor Washington, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: May 20, 2025  
xc: IHSS-Public Authority

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

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**RECOMMENDED MOTION:** That the Board of Supervisors:

2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved as to form by County Counsel to: (a) issue a Purchase Order for any goods and/or services rendered, (b) sign amendments that make modifications to the scope of services that stay within the intent of the Agreement, and (c) sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) of the total annual cost of the contract.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$20,000	\$20,000	\$40,000	\$0
NET COUNTY COST	\$0	\$0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Fund Balance 22800			Budget Adjustment: No	
			For Fiscal Year: 24/25 - 25/26	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

In Home Supportive Services – Public Authority (IHSS-PA) Home Care Providers are responsible for caring for the disabled, adult and elderly population. The urine drug testing and specimen collection services are critical to the operation of IHSS-PA to ensure providers maintain a drug-free lifestyle. IHSS-PA and Pacific Toxicology Laboratories previously entered into Professional Services Agreement (PSA) DPSS-0004499, effective July 1, 2022 through June 30, 2024, with the option to renew for two (2) one-year periods to provide urine drug testing and specimen collection services to prospective IHSS-PA Home Care Providers who have been referred by IHSS-PA. This Amendment No. 4 is requesting an increase to the IHSS-PA Pacific Toxicology PSA to increase the budget from \$60,000 to \$80,000 per year for FY 24/25 and FY 25/26 to continue covering the demand for services.

**Impact on Residents and Businesses**

These services will improve and ensure the quality of care and services for IHSS-PA clients.

**Additional Fiscal Information**

The total annual payments to Pacific Toxicology Laboratories are not to exceed:



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FISCAL YEAR PERIOD	Original Amount	Amendment #1	Amendment #2	Amendment #3	Increase	Amendment # 4
July 1, 2022, through June 30, 2023	\$20,000	\$40,000	\$40,000	\$40,000	\$0	\$0
July 1, 2023, through June 30, 2024	\$20,000	\$40,000	\$60,000	\$70,600	\$0	\$0
Option # 1 July 1, 2024, through June 30, 2025	20,000	\$40,000	\$60,000	\$60,000	\$20,000	\$80,000
Option # 2 July 1, 2025, through June 30, 2026	\$20,000	\$40,000	\$60,000	\$60,000	\$20,000	\$80,000
<b>Total</b>	<b>\$80,000</b>	<b>\$160,000</b>	<b>\$220,000</b>	<b>\$230,600</b>	<b>\$40,000</b>	<b>\$160,000</b>

**Contract History and Price Reasonableness**

On December 7, 2021, Riverside County Purchasing and Fleet Services on behalf of Department of Public Social Services (DPSS) Children's Services Division (CSD) released Request for Proposal (RFP) #DPARC-597 for Laboratory Drug Testing Services which resulted in an award to Pacific Toxicology – Agreement DPSS-0004196 (approved by the Board of Supervisors on June 21, 2022, Agenda Item #3.21). IHSS-PA identified a need for drug testing services for IHSS-PA home care providers. On June 25, 2024 (Agenda Item #7.1), the Board of Supervisors authorized IHSS-PA to piggyback on RFP# DPARC-597, Pacific Toxicology extended the same terms and pricing of the DPSS-0004196 agreement for Urine Drug Testing and Collections to IHSS-PA.

The demand for services has increased for IHSS-PA Pacific Toxicology's PSA and several amendments were completed to meet the demand. Amendment No. 1 increased the contract budget from \$20,000 to \$40,000 for FY 22/23 to FY 25/26. Amendment No. 2 increased the budget from \$40,000 to \$60,000 for FY 23/24 through FY 25/26. Amendment No. 3 ratified and increased the budget by \$10,600 to \$70,600 for FY 23/24.

**ATTACHMENTS:** Amendment No. 4 - DPSS-0004499 – Pacific Toxicology Laboratories

  
Stacy Orton, Assistant Director of Purchasing

5/8/2025

  
Brianna Lontajo, Principal Management Analyst

5/13/2025

  
Gregg Gu, Chief Deputy County Counsel

5/12/2025

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
RATIFICATION AND AMENDMENT No. 4  
URINE DRUG AND SPECIMEN COLLECTION SERVICES WITH  
PACIFIC TOXIOLOGY LABORATORIES**

AGREEMENT:	DPSS-0004499-04
ORIGINAL PERIOD OF PERFORMANCE:	July 1, 2022 – June 30, 2024, with two (2) one-year renewal options
AMENDED PERIOD OF PERFORMANCE:	July 1, 2024-June 30, 2025 with one (1) one-year renewal option
RENEWED PERIOD OF PERFORMANCE:	July 1, 2025 – June 30, 2026
EFFECTIVE DATE OF AMENDMENT:	July 1, 2024
ANNUAL MAXIMUM REIMBURSABLE AMOUNT:	\$80,000 FY 24/25 \$80,000 FY 25/26
MAXIMUM AGGREGATE AMOUNT:	\$160,000

This Ratification and Amendment No.04 to the Original Professional Services Agreement DPSS-0004499, is made by and between Pacific Toxicology Laboratories, a corporation in the state of California ("CONTRACTOR"), and the Riverside County In-Home Supportive Services Public Authority, a corporate public body, ("IHSS-PA" and/or "COUNTY").

**RECITALS**

**WHEREAS**, IHSS-PA and CONTRACTOR previously entered into that certain Agreement Number DPSS-0004499, to provide urine drug and specimen collection services to prospective IHSS-PA Home Care Providers who have been referred by IHSS-PA staff; effective July 1, 2022, through June 30, 2024, with the option to renew for two (2) one-year periods as agreed upon by the parties and exercised by written amendment unless terminated earlier; and,

**WHEREAS**, IHSS-PA and CONTRACTOR previously entered into that certain Amendment No.1 on June 1, 2023, to increase the maximum reimbursable amount; that certain Amendment No. 2, effective June 26, 2024 to increase the FY 23/24 maximum reimbursable amount by \$20,000 from \$40,000 to \$60,000; that certain Amendment No. 3, effective June 1, 2024, to ratify and renew the Agreement to increase the FY 23/24 budget by \$10,600 for a maximum reimbursable amount of \$70,600; and,

**WHEREAS**, the parties acknowledge and agree that the CONTRACTOR began rendering services to COUNTY on July 1, 2024 and were accepted by COUNTY without a written services

agreement. All actions taken by both the CONTRACTOR and COUNTY prior to the date hereof are hereby confirmed and ratified by way of execution of this Amendment; and,

**WHEREAS**, the parties now desire to ratify and renew the Original Agreement DPSS-0004499 to increase the budget by \$20,000 for a maximum reimbursable amount of \$80,000 and add collection site pricing as Attachment V and VI for FY 24/25 and exercise the final renewal option to renew and increase the budget by \$20,000 for a maximum reimbursable amount of \$80,000 for FY 25/26; and,

**WHEREAS**, the parties desire to ratify and renew the Original Agreement, all in accordance with terms and conditions (T&C) attached hereto and incorporated herein by this reference. The T&C specify the responsibilities for the IHSS-PA and CONTRACTOR; and,

**WHEREAS**, Section 43 “Modification of Terms” allows for modification by written amendment signed by both parties; and,

**NOW THEREFORE**, in consideration of their mutual covenants, IHSS-PA and CONTRACTOR agree to amend the Original Agreement according to the terms and in the manner set forth herein:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. **Ratification.** All actions taken by both COUNTY and CONTRACTOR prior to the date hereof were in compliance with, and pursuant to the terms and conditions of the Agreement, and are hereby confirmed and ratified.
3. The Original Agreement is hereby renewed and extended for an additional one-year period, commencing on July 1, 2025 – June 30, 2026.
4. Amend Schedule A, Payment Provisions, Section A.1, “Maximum Amounts – Annual and Aggregate Totals to read:

The total annual payments to CONTRACTOR shall not exceed:

FISCAL YEAR PERIOD	Original PAYMENT	Amend Payment #1	Amend Payment #2	Amend Payment #3	Increase	Amend. Payment # 4
July 1, 2022, through June 30, 2023	\$20,000	\$40,000	\$40,000	\$40,000	\$0	\$0
July 1, 2023, through June 30, 2024	\$20,000	\$40,000	\$60,000	\$70,600	\$0	\$0
Option # 1 July 1, 2024, through June 30, 2025	20,000	\$40,000	\$60,000	\$60,000	\$20,000	\$80,000
Option # 2 July 1, 2025, through June 30, 2026	\$20,000	\$40,000	\$60,000	\$60,000	\$20,000	\$80,000
<b>Total</b>	<b>\$80,000</b>	<b>\$160,000</b>	<b>\$220,000</b>	<b>\$230,600</b>	<b>\$40,000</b>	<b>\$160,000</b>

5. Amend Schedule A, Payment Provisions, Section A.2. “Unit of Service” to read:

CONTRACTOR shall be reimbursed per HCP, per test at the rates set forth on Attachments V "Collection Cost Table" and Attachment VI "Test Panel Cost Table", with IHSS-PA approval of all changes, Attachment V and VI may be updated without a written amendment.

Collection Cost Table

Collection	Cost
Standard Collection Cost	As stated on Attachment V
Specific Collection Cost	As stated in Attachment V
Custom Cost	As approved by IHSS-PA

Test Panel Cost Table

Testing	Cost
Primary Urine Panel	As stated on Attachment VI
Expanded Test Panel (Fentanyl, Ketamine)	As stated on Attachment VI
Stand-Alone Test	As stated on Attachment VI
Add on Test to the Panel	As stated on Attachment VI

6. **Amend** to add Attachment V, "Collection Cost Table" and Attachment VI "Test Panel Cost Table" attached hereto.
7. **Signed in Counterparts:** This Amendment may be executed in any number of counterparts, each of which when executed shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.
8. **Electronic Signatures.** Each party of this Amendment agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment. The parties further agree that the electronic signature(s) included herein are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.
9. **Miscellaneous.** All other terms and conditions of the Original Agreement not modified herein shall remain unchanged and in full force and effect.



10. **Effective Date.** This Amendment shall become effective July 1, 2024.

Authorized Signature for CONTRACTOR <i>Suzanne Barbosa</i>	Authorized Signature for County <i>V. Manuel Perez</i>
Printed Name of Person Signing: Suzanne Barbosa	Printed Name of Person Signing: V. Manuel Perez
Title: CEO	Title: Chair of the Board
Date Signed: <b>05/02/2025</b>	Date Signed: <b>05/23/2025</b>



ATTEST  
Kimberly Rector  
Clerk of the Board

By: *Whitney Mayo, Deputy*

Approval as to Form  
Minh C. Tran  
County Counsel

By: *Eric Stopher*  
Eric Stopher  
Deputy County Counsel

Date: **05/02/2025**

## Collection Costs by Collection Site

Collection Costs for sites not named below:

<b>Standard Cost</b>	<b>\$20.00</b>
<b>Custom Cost</b>	<b>As approved by IHSS-PA</b>

## IHSS-PA In-County Specific Collection Costs

<b>Account Number</b>	<b>Collection Site</b>	<b>Location</b>	<b>Price</b>
1147264	Rancho Paseo Medical Group	Banning	\$35.00
1147260	Palo Verde Hospital	Blythe	\$46.00
1147233	Central Occ. Med Corona	Corona	\$30.00
1147384	Keeping Konnected Corona	Corona	\$20.00
1147357	DNA Service unlimited	Hemet	\$28.00
1147225	Alliance Urgent Care	Hemet	\$30.00
1147240	HCV Medical Corp	Indio	\$25.00
1147234	Central Occ Med. Moreno Valley	Moreno Valley	\$30.00
1147354	Perris Urgent Care	Perris	\$20.00
1147232	Central Occ Med. Riverside	Riverside	\$30.00
1147241	Ironstone Medical Clinic	Riverside	\$20.00
1147371	Talcada	Temecula	\$25.00
1147247	Yucaipa Urgent Care	Yucaipa	\$20.00



Attachment VI  
Test Panel Cost Table**Test Panel Costs**

The prices below are effective as of the start date of contract DPSS-0004499.

<b>Testing</b>	<b>Cost</b>
Primary Urine Panel	\$9.45
Expanded Test Panel (Fentanyl, Ketamine)	\$80
Stand-Alone Test	\$33.95
Add-on Test (per substance added)	\$30/test

Evelyn is prone to  
Seizures. Please be aware. ✓

**Riverside County Board of Supervisors  
Request to Speak**

Submit request to the Clerk of the Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

**SPEAKER'S NAME:** Evelyn

**Address:** 30000 Ranch California Rd

**City:** Temecula **Zip:** 92591

**Phone #:** (323) 386-3023

**Date:** May 20, 2025 **Agenda #** 10.1

**PLEASE STATE YOUR POSITION BELOW:**

**Position on "Regular" (non-appealed) Agenda Item:**

Support Oppose ☒ Neutral

**Note:** If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

Support Oppose Neutral

**I give my 3 minutes to:** HHS wage

Parking validations available for speakers only – see Clerk of the Board.

(Revised: 04/23/2025)



## **BOARD RULES**

### **Requests to Address Board on "Agenda" Items:**

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

### **Requests to Address Board on items that are "NOT" on the Agenda:**

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

### **Power Point Presentations/Printed Material:**

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, ensuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo. **Speakers are prohibited from bringing signs, placards, or posters into the hearing room.**

### **Individual Speaker Limits:**

**Individual speakers are limited to a maximum of three (3) minutes.** The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board. Please step up to the podium when the Chair calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chair adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

### **Group/Organized Presentations:**

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chair's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

### **Addressing the Board & Acknowledgement by Chair:**

The Chair will determine what order the speakers will address the Board and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using course, crude, profane or vulgar language while speaking to the Board members, staff, the public and/or meeting participants. Such behavior, at the discretion of the Board Chair may result in removal from the Board Chambers by Sheriff Deputies.