

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 21.5  
(ID # 27783)**

**MEETING DATE:**  
Tuesday, May 20, 2025

**FROM :** ENVIRONMENTAL HEALTH

**SUBJECT:** ENVIRONMENTAL HEALTH: PUBLIC HEARING - FY 25/26 Ordinance 640  
Revision and Fee Adjustment. All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Conduct a public hearing to receive public comments on the annual adjustment to Environmental Health's fee schedule; and
2. At the conclusion of the public hearing, adopt Ordinance 640.15 and Resolution No. 2025-032 adjusting the rates shown in Attachment A.

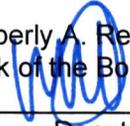
**ACTION:Policy**

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and Ordinance 640.15 is adopted with waiver of the reading.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: May 20, 2025  
xc: Environmental Health, COB/DL/AB/NS

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>NET COUNTY COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	25/26

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On July 15, 2014, Item 9-4, the Board of Supervisors approved a revision to Ordinance 640, Department of Environmental Health (DEH) Service Fees. The revised ordinance authorizes DEH to seek adjustments to the fees in Ordinance 640 no later than April 15<sup>th</sup> of each year. DEH has submitted its Fiscal Year 25/26 recommended budget to the Executive Office. The budget represents increases in employee salaries/benefits, an increase to ISF rates, and proposed facility improvement projects. The department has completed a cost study in accordance with Board of Supervisor's Policy B-4, *Rates Charged for Current Services*, to support the FY25/26 recommended budget. DEH last raised fees in FY 24/25 an average of 3%, but not more than 6% in any one single fee category. Prior to that (FY 23/24) DEH did not increase its fees and absorbed increased costs, due to the continued challenging economic conditions related to COVID-19 and balancing increased departmental operating costs.

DEH is proposing updates to the narrative of the ordinance and the layout of its fee structure. Several changes to the narrative are needed to streamline language for permit generation and permit issuance, delinquency applicability timing, and the fee adjustment methodology. These proposed changes will help constituents identify and locate the fee and fee category and compare previous fiscal year fees to the proposed changes, if any.

**Impact on Residents and Businesses**

The proposed revised Environmental Health Service fees are necessary for the on-going operational costs to ensure effective and efficient delivery of environmental health programs for the benefit of Riverside County residents and businesses.

**Additional Fiscal Information**

DEH established a cost model to support its FY25/26 fees. The cost model allows the department to measure the level of effort of providing services, allocate indirect costs on an equitable basis, and ensure fees are fairly charged. The cost model also ensures passthrough revenues are properly applied to offset the department's operating costs. DEH is requesting an average fixed fee adjustment of 5% shown in Attachment A.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

**ATTACHMENTS**

Attachment A – Ordinance 640 Fee Schedule

Attachment B – FY 25-26 Ordinance 640 Redlines

Attachment C – FY 25-26 Ordinance 640 Clean

Attachment D – FY 25-26 DEH Rates Resolution 2025-32



Jason Farin, Principal Policy Analyst

5/14/2025



George Trindle, Chief ASST COUNTY COUNSEL

5/7/2025

1 Board of Supervisors

County of Riverside

2 **RESOLUTION NO. 2025-032**

3 **A RESOLUTION OF THE COUNTY OF RIVERSIDE ESTABLISHING FEES FOR THE**  
4 **DEPARTMENT OF ENVIRONMENTAL HEALTH (EFFECTIVE JULY 1, 2025)**

5 WHEREAS, California Health and Safety Code section 101325 authorizes the Board of Supervisors to  
6 establish fees sufficient to offset the expenses of the Director in enforcing State statutes, orders, quarantines,  
7 rules and regulations relating to public or environmental health, which expenses are found not to be met by the  
8 fees prescribed by the State of California; and

9 WHEREAS, California Public Resources Code section 43213 authorizes the Board of Supervisors  
10 prescribe, revise, and collect fees or other charges from each operator of a solid waste facility or from any person  
11 who conducts solid waste handling; and

12 WHEREAS, Riverside County Ordinance 640 has established rates for services for the department to  
13 cover its costs; and

14 WHEREAS, the Board of Supervisors acknowledges the need for increased rates to cover the increased  
15 operating costs of the department because of multi-year personnel contract negotiations; and

16 BE IT RESOLVED AND ORDERED that the Board of Supervisors of the County of Riverside, State  
17 of California, in regular session assembled on April 15, 2025, finds that the fees contained in Ordinance 640 for  
18 the Department of Environmental Health shall receive an increase on average of 5% fiscal year 2025-2026.

19

2  
3 RESOLUTION NO. 2025-032

4 A RESOLUTION OF THE COUNTY OF RIVERSIDE ESTABLISHING FEES FOR THE  
5 DEPARTMENT OF ENVIRONMENTAL HEALTH (EFFECTIVE JULY 1, 2025)

6  
7 ROLL CALL:

8  
9 Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez

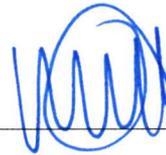
10 Nays: None

11 Absent: None

12  
13  
14 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
15 Supervisors on the date therein set forth.

16  
17 KIMBERLY A. RECTOR, Clerk of said Board

18  
19 By: \_\_\_\_\_



20 Deputy

**ORDINANCE NO. 640**  
**(AS AMENDED THROUGH 640.15)**  
**AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE**  
**NO. 640 ESTABLISHING ENVIRONMENTAL HEALTH SERVICES FEES**

**Section 1. Definitions.**

Whenever in this Chapter the following terms are used, they shall have the meanings respectively ascribed to them in this Section.

**"Department"** means the County Department of Environmental Health.

**"Director"** means the Director of the Department of Environmental Health for the County, or his or her designated representative.

**"Person"** means any person, firm, partnership, corporation, association, club, organization, or governmental entity.

**"Permit"** means the certificate issued by the Director which allows a facility to operate. The issuance of this permit does not indicate or imply that the facility follows all State and County regulations related to its operation; and may be suspended or revoked by the Department.

**Section 2. Purpose and Authority.**

The purpose of this Chapter is to establish fees sufficient to offset the expenses of the Director in enforcing State statutes, orders, quarantines, rules and regulations relating to public or environmental health, which expenses are found not to be met by the fees prescribed by the State of California. The authority for this Chapter is contained in Section 101325 of the California Health and Safety Code and in Section 43213 of the Public Resources Code.

**Section 3. Area of Application.**

This Chapter shall be enforceable within the area in which the Director enforces any State statute order, quarantine, rule, regulation or ordinance relating to public or environmental health, including incorporated as well as unincorporated territory.

**Section 4. Exception to Area of Application.**

Notwithstanding the provisions of Section 3, any provision of this Chapter which is duplicated in scope by a valid municipal ordinance shall not be applicable in the incorporated territory affected by such municipal ordinance.

**Section 5. Separate Activities.**

If a person conducts more than one of the activities for which a permit is required, that person shall obtain a separate permit for each such activity.

**Section 6. Permit Period of Operating Permit or Permit to Operate.**

A permit issued under this Chapter may be issued at any time during the year. All such permits shall expire one year from the date of issuance on the last calendar day of the month of issuance, except for the following:

- A. A permit for Certificate of Competency relating to the inspection of a backflow prevention device, which permit shall be valid for a period of three years from its issuance and shall expire the thirtieth day of September of the third year.
- B. A permit relating to a community event shall be valid for no longer than twenty-five (25) days within a ninety (90) day period from the effective date of such permit, as evidenced thereon.
- C. A permit relating to a vending machine, mobile food facility, mobilehome park, special occupancy park, annual temporary food facility, poultry ranch shall be valid until the thirty-first day of December of the calendar year in which such permit is issued.
- D. A permit relating to a temporary recreational vehicle park which permit shall be valid for eleven (11) days from the effective date of such permit, as evidenced thereon.
- E. An annual operating permit for public water systems, State Small Water Systems or Labor Camp Water Systems shall be valid from the date of processing

**Section 7. Delinquency Dates and Penalties.**

- A. The delinquency date shall be the thirty first (31) day following the invoice date.
- B. Penalties shall be applied to delinquent invoices as following, except as noted in (C):
  1. Any invoice that is thirty-one (31) days past the original invoice date shall be assessed an additional fee of 20% of the permit or base fee(s).
  2. Any invoice that is sixty-one (61) days past the original invoice date shall be assessed an additional fee of 80% of the permit or base fee(s).
  3. The total amount of penalties for delinquencies shall not exceed one hundred (100%) percent of the permit or base fee(s).
- C. The following exceptions to section A and B shall apply:
  1. Delinquent fees for mobilehome park and special occupancy parks will be charged per CCR, Title 25, Div. 1, Chapter 2 Sections 1009 and 2009.
  2. Temporary food facility event, in which case the permit specified in this Ordinance shall be delinquent if not obtained earlier than ten working days prior to the day such activity is commenced.

**Section 8. Permit Applications.**

Applications for permits shall be filed with the Department on a form to be provided by the Department. Any individual person seeking to apply for a permit with the Department shall provide proof of a current and valid Federal or State Government issued picture identification card with the application. Completed applications shall be accompanied by the required fee and penalty, if any. Unless otherwise provided in this chapter, such fees shall not be refundable.

**Section 9. Transfer of Permit.**

No permit issued pursuant to this Chapter shall be transferable unless allowable by law. A transfer fee may be collected to process and record the transaction.

**Section 10. Posting of Permit.**

Every person issued a valid permit pursuant to this Chapter shall post the permit in a conspicuous place selected by the Director. The permit may be revoked by the Director for a facility's noncompliance with County, State and Federal laws and regulations.

**Section 11. Required Fees.**

No person, corporation, association, firm, business, or entity shall operate, perform, carry on, conduct or engage in any of the activities delineated in this Section without paying the fee listed in this section for the activity and obtaining a permit therefore from the Department of Environmental Health.

**Section 12. Annual Required Fees Adjustment**

Prior to July 1st each year, the fees specified in Section 13 and Attachment A may be revised to align with the budget year, consistent with that budget year adoption by the Board of Supervisors and subject to their approval.

A reasonable cost recovery method, in accordance with professional accounting standards, will be used in a separate board action regarding this ordinance. The revised fees shown in Attachment A below will generate adequate revenue to cover anticipated costs of providing services in the forthcoming fiscal year in which fees are implemented.

**Section 13. Violations-Penalties.**

**A. Infractions.**

Any person who violates any of the provisions of this chapter shall be guilty of an infraction and upon conviction thereof shall be punished as prescribed in Riverside County Ordinance 725.

**B. Misdemeanor.**

Notwithstanding the foregoing in subsection A of this section, a first and subsequent offense may be charged and prosecuted as a misdemeanor and upon conviction thereof shall be punished as provided by Penal Code, Section 19 as amended. Each day such violation is committed or permitted to continue shall constitute a separate offense.

**C. Correction of Violations.**

Payment of any penalty established by this chapter shall not relieve a person from responsibility of correcting any violation of this chapter, statute or regulation nor shall it relieve a person from the payment of a late fee imposed under this chapter.

**Section 14. Effective/Operative Dates.**

This Ordinance shall take effect 30 days after its adoption. However, Board of Supervisors approved fee updates to this ordinance shall take effect at the beginning of the new fiscal year (July 1) for that new budget year the fees are intended.

**Adopted:**

640 Item 3.6 of 09/01/1987 (Eff: 10/01/1987)

**Amended:**

- 640.1 Item 3.7c of 06/13/1989 (Eff: 07/13/1989)
- 640.2 Item 11.1 of 06/08/1993 (Eff: 07/08/1993)
- 640.3 Item 11.1 of 05/03/1994 (Eff: 06/02/1994)
- 640.4 Item 12.1 of 01/28/1997 (Eff: 02/27/1997)
- 640.5 Item 3.10 of 03/14/2000 (Eff: 04/13/2000)
- 640.6 Item 7.3 of 07/31/2001 (Eff: 08/30/2001)
- 640.7 Item 9.1 of 08/19/2003 (Eff: 09/18/2003)
- 640.8 Item 9.3 of 06/08/2004 (Eff: 07/08/2004)
- 640.9 Item 9.2 of 06/06/2006 (Eff: 07/06/2006)
- 640.10 Item 15.10 of 05/22/2007 (Eff: 06/21/2007)
- 640.11 Item 15.1 of 06/10/2008 (Eff: 07/10/2008)
- 640.12 Item 3.27 of 09/30/2008 (Eff: 10/30/2008)
- 640.13 Item 9.3 of 07/27/2010 (Eff: 08/26/2010)
- 640.14 Item 9-4 of 07/15/2014 (Eff: 08/14/2014)
- 650.15 Item XX of XX/XX/XXXX (Eff: XX/XX/XXXX)

**Fee Schedule Revised:** Item 3-23 of 04/12/16 (Eff:07/01/2016)

**Fee Schedule Revised:** Item 3.38 of 04/11/17 (Eff: 07/01/2017)

**Fee Schedule Revised:** Item 3.7 of 03/20/18 (Eff: 07/01/2018)

**Fee Schedule Revised:** Item 3.13 of 04/07/2020 (Eff: 07/01/2020)

**Fee Schedule Revised:** Item 3.11 of 06/30/2020 (Eff: 07/01/2020)

**Fee Schedule Revised:** Item 3.5 of 04/26/2022 (Eff: 07/01/2022)

**Fee Schedule Revised:** Item 19.1 of 06/04/2024 (Eff: 07/01/2024)

**Fee Schedule Revised:** Item X.X of XX/XX/XXXX (Eff: 7/01/2025)

ATTACHMENT A – Ordinance 640 Fee Schedule

<INSERT TABLE HERE>

ATTACHMENT A  
Ordinance 640

DEPARTMENT OF ENVIRONMENTAL HEALTH  
FY 25/26 Riverside County DEH Annual Fee Guide

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
<b>Administration (Business Operations &amp; Finance) - 93300</b>					
Official Records - Regular copy, First Page		New	\$ 7	0%	Fixed
Official Records - Regular copy, Each Additional Page		New	\$ 1	0%	Fixed
Requests via the Public Records Act, First Page		New	\$ 1	0%	Fixed
Requests via the Public Records Act, Each Additional Page		\$ 0.10	\$ 0.10	0%	Fixed
Reproduction of records, per each quarter hour or any portion, thereof		\$ 10.00	\$ 10.00	0%	Fixed
Administrative Processing Fee		\$ 82.00	\$ 82.00	0%	Fixed
Merchant Fee Charge for Credit & Debit Card Payments		2.37%	Actual Merchant Fee	0%	Fixed
<b>Foods, Pools, Tobacco, and Mobile Home Parks (District Environmental Services) - 95800</b>					
Retail Tobacco	Ord. 838	\$ 477	\$ 502	5%	Fixed
Temp RV Park	CCR T25	\$ 25	\$ 25	0%	Fixed
MHP/SOP Permit Amendment	CCR T25	\$ 10	\$ 10	0%	Fixed
MHP Permit	CCR T25	\$ 140	\$ 140	0%	Fixed
SOP Permit	CCR T25	\$ 25	\$ 25	0%	Fixed
MHP- Per MH Lot	CCR T25	\$ 4	\$ 4	0%	Fixed
MHP- Per Lot	CCR T25	\$ 7	\$ 7	0%	Fixed
SOP- Per Lot	CCR T25	New	\$ 2	0%	Fixed
SOP- Per MH Lot	CCR T25	\$ 2	\$ 4	50%	Fixed
MHP Complaint Fee, 1st Hr	CCR T25	\$ 196	\$ 196	0%	Hourly
MHP Complaint Fee, after 1st Whole Hr	CCR T25	\$ 82	\$ 82	0%	Hourly
OC Seasonal	HSC Div 13, Part 2.4	New	\$ 970	0%	Fixed
OC Annual	HSC Div 13, Part 2.4	New	\$ 1,427	0%	Fixed
FF Micro Market	Ord. 492	\$ 246	\$ 246	0%	Fixed
FF 1-2000 SQFT Unpack	Ord. 492	\$ 744	\$ 794	6%	Fixed
FF 2001-5999 SQFT Unpack	Ord. 492	\$ 1,120	\$ 1,176	5%	Fixed
FF ≥6000 SQFT Unpack	Ord. 492	\$ 1,600	\$ 1,682	5%	Fixed
FF 25-300 SQFT Prepack, nonPHF	Ord. 492	\$ 273	\$ 280	3%	Fixed
FF 1-2000 SQFT Prepack	Ord. 492	\$ 580	\$ 607	4%	Fixed
FF 2001-5999 SQFT Prepack	Ord. 492	\$ 870	\$ 910	4%	Fixed

ATTACHMENT A  
Ordinance 640

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
FF ≥6000 SQFT Prepack	Ord. 492	\$ 1,262	\$ 1,307	3%	Fixed
Produce Stand	Ord. 492	\$ 299	\$ 315	5%	Fixed
FF Addt'l Op or Satellite Prepack	Ord. 492	\$ 225	\$ 227	1%	Fixed
FF Addt'l Op or Satellite Unpack	Ord. 492	\$ 225	\$ 234	4%	Fixed
FF Non-Storefront Caterer	Ord. 492	\$ 563	\$ 588	4%	Fixed
FF Host	Ord. 492	\$ 398	\$ 398	0%	Fixed
FF Restricted Food Service	Ord. 492	\$ 424	\$ 444	5%	Fixed
FF Hotel/Motel Prepack	Ord. 492	\$ 291	\$ 301	3%	Fixed
FF Hotel/Motel Unpack	Ord. 492	\$ 579	\$ 598	3%	Fixed
FF Commissary Prepack	Ord. 492	\$ 682	\$ 705	3%	Fixed
FF Commissary Unpack	Ord. 492	New	\$ 776	0%	Fixed
FF CFO - Class A	Ord. 916	\$ 197	\$ 205	4%	Fixed
FF CFO - Class B	Ord. 916	\$ 377	\$ 394	4%	Fixed
FF MHKO	Ord. 949	\$ 658	\$ 659	0%	Fixed
Vending Machine	Ord. 492	\$ 83	\$ 87	5%	Fixed
FF Non-Storefront Artisan	Ord. 492	\$ 276	\$ 299	8%	Fixed
FF Snack Bar by Nonprofit	Ord. 492	\$ 159	\$ 170	6%	Fixed
Swap Meet Table Top	Ord. 492	\$ 180	\$ 194	7%	Fixed
Certified Farmers Market	Ord. 492	\$ 543	\$ 574	5%	Fixed
Organizer Permit	Ord. 492	New	\$ 149	0%	Deposit
Organizer Permit Late Fee	Ord. 492	New	\$ 249	0%	Deposit
FF School Simple Prep	Ord. 492	\$ 496	\$ 519	4%	Fixed
FF School Complex Prep	Ord. 492	\$ 1,003	\$ 1,034	3%	Fixed
Annual TFF - Prepack	Ord. 492	New	\$ 199	0%	Deposit
Annual TFF - Unpack	Ord. 492	New	\$ 498	0%	Deposit
Single Location TFF- Prepack	Ord. 492	New	\$ 50	0%	Deposit
Single Location TFF- Unpack	Ord. 492	New	\$ 100	0%	Deposit
PC 1-200 SQFT Unpack	Ord. 492	\$ 896	\$ 995	10%	Deposit
PC 201-1499 SQFT Unpack	Ord. 492	\$ 1,568	\$ 1,592	2%	Deposit
PC 1500-2999 SQFT Unpack	Ord. 492	\$ 1,884	\$ 2,189	14%	Deposit
PC 3000-5999 SQFT Unpack	Ord. 492	\$ 2,121	\$ 2,388	11%	Deposit
PC 6000-9999 SQFT Unpack	Ord. 492	\$ 2,358	\$ 2,786	15%	Deposit
PC ≥10000 SQFT Unpack	Ord. 492	\$ 2,830	\$ 3,184	11%	Deposit
PC 1-200 SQFT Prepack	Ord. 492	\$ 523	\$ 597	12%	Deposit
PC 201-1499 SQFT Prepack	Ord. 492	New	\$ 796	0%	Deposit
PC 1500-2999 SQFT Prepack	Ord. 492	New	\$ 995	0%	Deposit
PC 3000-5999 SQFT Prepack	Ord. 492	New	\$ 1,194	0%	Deposit
PC 6000-9999 SQFT Prepack	Ord. 492	\$ 1,023	\$ 1,393	27%	Deposit
PC ≥10000 SQFT Prepack	Ord. 492	\$ 1,535	\$ 1,592	4%	Deposit
PC FF Remodel- Minor	Ord. 492	\$ 507	\$ 498	-2%	Deposit
PC FF Remodel- Moderate	Ord. 492	\$ 885	\$ 796	-11%	Deposit
MFF Truck Low Risk	Ord. 580	\$ 443	\$ 463	4%	Fixed
MFF Truck Med Risk	Ord. 580	\$ 624	\$ 665	6%	Fixed

ATTACHMENT A  
Ordinance 640

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
MFF MSU/Ancillary Facility	Ord. 580	\$ 624	\$ 660	5%	Fixed
MFF Cart/Trailer Low Risk	Ord. 580	\$ 173	\$ 185	6%	Fixed
MFF Cart/Trailer Med Risk	Ord. 580	\$ 199	\$ 210	5%	Fixed
MFF Truck/Trailer High Risk	Ord. 580	\$ 774	\$ 813	5%	Fixed
PC MFF Cart/Trailer Med Risk	Ord. 580	\$ 620	\$ 697	11%	Deposit
PC MFF MSU/Ancillary Facility	Ord. 580	\$ 199	\$ 199	0%	Hourly
PC MFF Truck/Trailer High Risk	Ord. 580	\$ 690	\$ 796	13%	Deposit
PC MFF Truck Med Risk	Ord. 580	\$ 610	\$ 746	18%	Deposit
Pool	Ord. 465	\$ 446	\$ 463	4%	Fixed
Water Feature	Ord. 465	\$ 430	\$ 437	2%	Fixed
Pool-Drained	Ord. 465	\$ 200	\$ 210	5%	Fixed
PC Pool 1-1000 SQFT	Ord. 465	\$ 1,472	\$ 1,592	8%	Deposit
PC Pool ≥1001 SQFT	Ord. 465	\$ 2,091	\$ 2,189	4%	Deposit
PC Water Feature	Ord. 465	\$ 1,452	\$ 1,592	9%	Deposit
PC Rec Water ≥20000 SQFT	Ord. 465	New	\$ 3,980	0%	Deposit
PC Pool Remodel- Minor	Ord. 465	\$ 527	\$ 597	12%	Deposit
PC Pool Remodel- Multiple	Ord. 465	\$ 910	\$ 995	9%	Deposit
PC Pool Remodel- Replaster	Ord. 465	\$ 252	\$ 398	37%	Deposit
Food Handler Certification	Ord. 567	\$ 28	\$ 28	0%	Fixed
Specialist Inspection Time - REG (during business hours)	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly

ATTACHMENT A  
Ordinance 640

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
<b>Vector Control (District Environmental Services) - 97700</b>					
Materials	Ord. 728	Actual Cost (Shipping & Materials)			
Specialist Inspection Time - REG (during business hours)	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly
Poultry Ranch Permit	Ord. 565	\$ 1,086	\$ 1,162	7%	Fixed
<b>Land Use, Liquid, Medical, Solid Waste and Water Systems (Environmental Protection &amp; Oversight) - 95100</b>					
Soil Percolation Testing Evaluation/Audit	Ord. 650	New	\$ 796	0%	Deposit
OWTS Destruction	Ord. 650	\$ 191	\$ 398	52%	Deposit
Conventional OWTS Modification/Repair	Ord. 650	\$ 498	\$ 597	17%	Deposit
Conventional OWTS New	Ord. 650	\$ 796	\$ 796	0%	Deposit
ATS New	Ord. 650	\$ 1,114	\$ 1,393	20%	Deposit
ATS Modification/Repair	Ord. 650	New	\$ 896	0%	Deposit
ECP - SCP Case Deposit	Specialist inspection time (REG) separate from permit fee.	\$ 1,990	\$ 1,990	0%	Deposit
OWTS Verification	Ord. 650	\$ 118	\$ 199	41%	Deposit
Sewer Verification	Ord. 650	\$ 49	\$ 66	26%	Deposit
Holding Tank /Grease Interceptors	Ord. 650	\$ 170	\$ 398	57%	Deposit
Body Art Plan Check	Ord. 907	\$ 526	\$ 796	34%	Deposit
Revision/Modification Application	CCR T14, CCR T27	\$ 2,058	\$ 1,990	-3%	Deposit
New/Closure Application	CCR T14, CCR T27	\$ 9,665	\$ 9,950	3%	Deposit
Plan Check - Community System	HSC T22	\$ 1,273	\$ 1,194	-7%	Deposit
Plan Check - Change of ownership	HSC T22	\$ 390	\$ 398	2%	Deposit
Plan Check - Modification	HSC T22	\$ 651	\$ 697	7%	Deposit
Plan Check - Treated	HSC T22	\$ -	\$ 1,592	100%	Deposit
Well Evaluation	Ord. 682	\$ 463	\$ 597	22%	Deposit
Permit Extension	Ord. 682	\$ 81	\$ 100	19%	Deposit
Contractor Transfer	Ord. 682	\$ 31	\$ 100	69%	Deposit
MW - Same Site/Submittal	Ord. 682	\$ 82	\$ 100	18%	Deposit
Monitoring Well	Ord. 682	\$ 180	\$ 398	55%	Deposit
Well Destruction	Ord. 682	\$ 199	\$ 398	50%	Deposit
Agricultural	Ord. 682	\$ 202	\$ 398	49%	Deposit
Individual	Ord. 682/650	\$ 549	\$ 796	31%	Deposit
Community	Ord. 682	\$ 740	\$ 1,194	38%	Deposit
Other (Wells)	Ord. 682	\$ 346	\$ 796	57%	Deposit

ATTACHMENT A  
Ordinance 640

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
Commercial ATS ROP	Ord. 650	\$ 309	\$ 322	4%	Fixed
Holding Tank ROP	Ord. 650	\$ 224	\$ 242	7%	Fixed
Maintenance Facility	Ord. 830/812	\$ 194	\$ 209	7%	Fixed
Vehicle Permit	Ord. 830/812	\$ 388	\$ 393	1%	Fixed
Body Art Facilities	Ord. 907	\$ 269	\$ 273	1%	Fixed
Practitioner Registration	Ord. 907	\$ 68	\$ 70	3%	Fixed
Vehicle Permit	Ord. 907	\$ 334	\$ 354	6%	Fixed
Ear Piercing Facility Registration	Ord. 907	\$ 54	\$ 56	4%	Fixed
Temp Event - Sponsor	Ord. 907	\$ 318	\$ 326	2%	Fixed
Temp Event - Body Art Practitioner	Ord. 907	\$ 68	\$ 70	3%	Fixed
Temp Event - Booth	Ord. 907	\$ 30	\$ 35	14%	Fixed
LQG - 1-99 beds Treated	HSC 117600, Ord. 718	\$ 1,995	\$ 2,093	5%	Fixed
LQG - 1-99 beds	HSC 117600, Ord. 718	\$ 1,331	\$ 1,344	1%	Fixed
LQG - 100-199 beds Treated	HSC 117600, Ord. 718	\$ 3,014	\$ 3,070	2%	Fixed
LQG - 100-199 beds	HSC 117600, Ord. 718	\$ 1,907	\$ 1,985	4%	Fixed
LQG - 200-250 beds Treated	HSC 117600, Ord. 718	\$ 3,548	\$ 3,535	0%	Fixed
LQG - 200-250 beds	HSC 117600, Ord. 718	\$ 2,440	\$ 2,512	3%	Fixed
LQG - 251+ beds Treated	HSC 117600, Ord. 718	\$ 5,321	\$ 5,442	2%	Fixed
LQG - 251+ beds	HSC 117600, Ord. 718	\$ 3,102	\$ 3,163	2%	Fixed
Health Care Facilities, Labs & Veterinary Operations, Treated	HSC 117600, Ord. 718	\$ 1,441	\$ 1,512	5%	Fixed
Health Care Facilities, Labs & Veterinary Operations	HSC 117600, Ord. 718	\$ 776	\$ 787	1%	Fixed
SQG - Treated	HSC 117600, Ord. 718	\$ 111	\$ 112	1%	Fixed
SQG - Common Storage	HSC 117600, Ord. 718	\$ 227	\$ 233	3%	Fixed
Generator/Processor - Annual Inspection Permit	Ord. 830/812	\$ 517	\$ 521	1%	Fixed
Transporter - Annual Inspection Permit	Ord. 830/812	\$ 131	\$ 140	6%	Fixed
Site - Annual Inspection Permit	Ord. 830/812	\$ 441	\$ 465	5%	Fixed
Generator/Processor - Registration Review	Ord. 830/812	\$ 655	\$ 698	6%	Fixed
Transporter - Registration Review	Ord. 830/812	\$ 326	\$ 349	7%	Fixed
Site - Registration Review	Ord. 830/812	\$ 260	\$ 279	7%	Fixed
Full Permit	CCR T14, CCR T27	\$ 4,415	\$ 4,427	0%	Fixed
Standard Permit	CCR T14, CCR T27	\$ 4,415	\$ 4,589	4%	Fixed
Registration Permit	CCR T14, CCR T27	\$ 1,134	\$ 1,209	6%	Fixed
Notification Permit	CCR T14, CCR T27	\$ 571	\$ 588	3%	Fixed
EA Notification LVTO	CCR T14, CCR T27	\$ 589	\$ 616	4%	Fixed
Full Transfer Stn Permit	CCR T14, CCR T27	\$ 4,445	\$ 4,454	0%	Fixed
Full MRF Permit	CCR T14, CCR T27	\$ 4,534	\$ 4,605	2%	Fixed

ATTACHMENT A  
Ordinance 640

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
Community - 15-24 connections	HSC T22	\$ 641	\$ 651	2%	Fixed
Community - 25-99 connections	HSC T22	\$ 1,037	\$ 1,043	1%	Fixed
Community - 100-199 connections	HSC T22	\$ 1,253	\$ 1,302	4%	Fixed
Community - 15-24 connections Treated	HSC T22	New	\$ 930	0%	Fixed
Community - 25-99 connections Treated	HSC T22	New	\$ 1,154	0%	Fixed
Community - 100-199 connections Treated	HSC T22	New	\$ 1,488	0%	Fixed
Transient, Non-Community	HSC T22	\$ 824	\$ 835	1%	Fixed
Transient Treated, Non-Community	HSC T22	\$ 824	\$ 838	2%	Fixed
State Small Annual Permit	HSC T22	\$ 1,136	\$ 1,141	0%	Fixed
Non-Community (NT,NC)	HSC T22	\$ 915	\$ 926	1%	Fixed
Non-Community (NT,NC) Treated	HSC T22	New	\$ 1,023	0%	Fixed
Labor Camp Annual Permit	HSC T22	\$ 1,054	\$ 1,116	6%	Fixed
Electric to Well - Individual	Ord. 682	\$ 62	\$ 67	7%	Fixed
Professional Registration	Ord. 682	\$ 41	\$ 41	0%	Fixed
Backflow three year certification	Ord. 525	\$ 169	\$ 177	5%	Fixed
Well Consultation	Ord. 682	\$ 199	\$ 199	0%	Hourly
Site Cleanup Program	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly
Hourly Rate	CCR T14, CCR T27	New	\$ 199	0%	Hourly
Body Art hourly fee	Ord. 907	\$ 196	\$ 199	2%	Hourly
Land Use Hourly Rate	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly
Planning Case	Ord. 650/348/460	\$ 199	\$ 199	0%	Hourly

ATTACHMENT A  
Ordinance 640

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
<b>Hazardous Materials Management (Environmental Protection &amp; Oversight) - 95270</b>					
Exempt Facilities	HSC 6.67	\$ 82	\$ 82	0%	Fixed
Full APSA Facility (>10,000 gallons)	Ord. 650	\$ 233	\$ 252	8%	Fixed
Tier I facilities	HSC 6.67	\$ 82	\$ 88	7%	Fixed
Tier II facilities	HSC 6.67	\$ 82	\$ 85	4%	Fixed
CalARP Program Level 1	Ord. 651, CCR T19, HSC 6.95	\$ 910	\$ 992	8%	Fixed
CalARP Program Level 2	Ord. 651, CCR T19, HSC 6.95	\$ 1,430	\$ 1,485	4%	Fixed
CalARP Program Level 3	Ord. 651, CCR T19, HSC 6.95	\$ 1,690	\$ 1,779	5%	Fixed
Special Handler	Ord. 651, CCR T19, HSC 6.95	\$ 562	\$ 614	8%	Fixed
Level I Handler	Ord. 651, CCR T19, HSC 6.95	\$ 893	\$ 973	8%	Fixed
Level II Handler	Ord. 651, CCR T19, HSC 6.95	\$ 1,189	\$ 1,295	8%	Fixed
Level III Handler	Ord. 651, CCR T19, HSC 6.95	\$ 1,787	\$ 1,939	8%	Fixed
Tanks in Underground Area TIUGA	Ord. 615, CCR T22, HSC 6.5	New	\$ 49	0%	Fixed
HW Generator 0-10 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 527	\$ 574	8%	Fixed
HW Generator 11-25 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 805	\$ 866	7%	Fixed
HW Generator 26-100 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 1,150	\$ 1,196	4%	Fixed
HW Generator 101-300 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 1,819	\$ 1,916	5%	Fixed
HW Gen 301+ Employees	Ord. 615, CCR T22, HSC 6.5	\$ 3,888	\$ 4,103	5%	Fixed
Special Generator	Ord. 615, CCR T22, HSC 6.5	New	\$ 408	0%	Fixed
Very Small Quantity Generator	Ord. 615, CCR T22, HSC 6.5	New	\$ 245	0%	Fixed
Tiered Permitting - PBR	Ord. 615, CCR T22, HSC 6.5	\$ 2,712	\$ 2,915	7%	Fixed
Tiered Permitting - CA	Ord. 615, CCR T22, HSC 6.5	\$ 2,634	\$ 2,854	8%	Fixed
Tiered Permitting - CEL	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 489	4%	Fixed

ATTACHMENT A  
Ordinance 640

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
Tiered Permitting - CECL	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 489	4%	Fixed
Tiered Permitting - CESW	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 489	4%	Fixed
Tiered Permitting - CESQT	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 492	4%	Fixed
UST Per Tank Fee	Ord. 617, CCR T23, HSC 6.7	\$ 646	\$ 697	7%	Fixed
Unstaffed Remote Exempt	HSC 25507.2, 651	\$ 265	\$ 796	67%	Deposit
UST Closure - First Tank	Ord. 617	\$ 962	\$ 1,393	31%	Deposit
UST Closure - Each Additional Tank	Ord. 617	\$ 270	\$ 398	32%	Deposit
UST Repair or Modification	Ord. 617	\$ 988	\$ 1,194	17%	Deposit
UST New - First Tank	Ord. 617	\$ 1,380	\$ 1,592	13%	Deposit
UST Plan Check - Additional Tanks	Ord. 617	\$ 456	\$ 597	24%	Deposit
UST Plan Check - Upgrade	Ord. 617	New	\$ 1,393	0%	Deposit
Emergency Response/Hazmat	Ord. 615, 617, 651, HSC 6.67	\$ 199	\$ 199	0%	Hourly

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

STATE OF CALIFORNIA        )  
  )  
COUNTY OF RIVERSIDE        )        ss

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said county held on May 20, 2025, the foregoing ordinance consisting of 14 Sections was adopted by the following vote:

AYES:            Medina, Spiegel, Washington, Perez, and Gutierrez  
NAYS:            None  
ABSENT:         None

DATE:            May 20, 2025

KIMBERLY A. RECTOR  
Clerk of the Board

BY: \_\_\_\_\_  
  Deputy

SEAL

ATTACHMENT A  
Ordinance 640

**DEPARTMENT OF ENVIRONMENTAL HEALTH  
FY 25/26 Riverside County DEH Annual Fee Guide**

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
<b>Administration (Business Operations &amp; Finance) - 93300</b>					
Official Records - Regular copy, First Page		New	\$ 7	0%	Fixed
Official Records - Regular copy, Each Additional Page		New	\$ 1	0%	Fixed
Requests via the Public Records Act, First Page		New	\$ 1	0%	Fixed
Requests via the Public Records Act, Each Additional Page		\$ 0.10	\$ 0.10	0%	Fixed
Reproduction of records, per each quarter hour or any portion, thereof		\$ 10.00	\$ 10.00	0%	Fixed
Administrative Processing Fee		\$ 82.00	\$ 82.00	0%	Fixed
Merchant Fee Charge for Credit & Debit Card Payments		2.37%	Actual Merchant Fee	0%	Fixed
<b>Foods, Pools, Tobacco, and Mobile Home Parks (District Environmental Services) - 95800</b>					
Retail Tobacco	Ord. 838	\$ 477	\$ 502	5%	Fixed
Temp RV Park	CCR T25	\$ 25	\$ 25	0%	Fixed
MHP/SOP Permit Amendment	CCR T25	\$ 10	\$ 10	0%	Fixed
MHP Permit	CCR T25	\$ 140	\$ 140	0%	Fixed
SOP Permit	CCR T25	\$ 25	\$ 25	0%	Fixed
MHP- Per MH Lot	CCR T25	\$ 4	\$ 4	0%	Fixed
MHP- Per Lot	CCR T25	\$ 7	\$ 7	0%	Fixed
SOP- Per Lot	CCR T25	New	\$ 2	0%	Fixed
SOP- Per MH Lot	CCR T25	\$ 2	\$ 4	50%	Fixed
MHP Complaint Fee, 1st Hr	CCR T25	\$ 196	\$ 196	0%	Hourly
MHP Complaint Fee, after 1st Whole Hr	CCR T25	\$ 82	\$ 82	0%	Hourly
OC Seasonal	HSC Div 13, Part 2.4	New	\$ 970	0%	Fixed
OC Annual	HSC Div 13, Part 2.4	New	\$ 1,427	0%	Fixed
FF Micro Market	Ord. 492	\$ 246	\$ 246	0%	Fixed
FF 1-2000 SQFT Unpack	Ord. 492	\$ 744	\$ 794	6%	Fixed
FF 2001-5999 SQFT Unpack	Ord. 492	\$ 1,120	\$ 1,176	5%	Fixed
FF ≥6000 SQFT Unpack	Ord. 492	\$ 1,600	\$ 1,682	5%	Fixed
FF 25-300 SQFT Prepack, nonPHF	Ord. 492	\$ 273	\$ 280	3%	Fixed
FF 1-2000 SQFT Prepack	Ord. 492	\$ 580	\$ 607	4%	Fixed
FF 2001-5999 SQFT Prepack	Ord. 492	\$ 870	\$ 910	4%	Fixed

ATTACHMENT A  
Ordinance 640

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
FF ≥6000 SQFT Prepack	Ord. 492	\$ 1,262	\$ 1,307	3%	Fixed
Produce Stand	Ord. 492	\$ 299	\$ 315	5%	Fixed
FF Addt'l Op or Satellite Prepack	Ord. 492	\$ 225	\$ 227	1%	Fixed
FF Addt'l Op or Satellite Unpack	Ord. 492	\$ 225	\$ 234	4%	Fixed
FF Non-Storefront Caterer	Ord. 492	\$ 563	\$ 588	4%	Fixed
FF Host	Ord. 492	\$ 398	\$ 398	0%	Fixed
FF Restricted Food Service	Ord. 492	\$ 424	\$ 444	5%	Fixed
FF Hotel/Motel Prepack	Ord. 492	\$ 291	\$ 301	3%	Fixed
FF Hotel/Motel Unpack	Ord. 492	\$ 579	\$ 598	3%	Fixed
FF Commissary Prepack	Ord. 492	\$ 682	\$ 705	3%	Fixed
FF Commissary Unpack	Ord. 492	New	\$ 776	0%	Fixed
FF CFO - Class A	Ord. 916	\$ 197	\$ 205	4%	Fixed
FF CFO - Class B	Ord. 916	\$ 377	\$ 394	4%	Fixed
FF MHKO	Ord. 949	\$ 658	\$ 659	0%	Fixed
Vending Machine	Ord. 492	\$ 83	\$ 87	5%	Fixed
FF Non-Storefront Artisan	Ord. 492	\$ 276	\$ 299	8%	Fixed
FF Snack Bar by Nonprofit	Ord. 492	\$ 159	\$ 170	6%	Fixed
Swap Meet Table Top	Ord. 492	\$ 180	\$ 194	7%	Fixed
Certified Farmers Market	Ord. 492	\$ 543	\$ 574	5%	Fixed
Organizer Permit	Ord. 492	New	\$ 149	0%	Deposit
Organizer Permit Late Fee	Ord. 492	New	\$ 249	0%	Deposit
FF School Simple Prep	Ord. 492	\$ 496	\$ 519	4%	Fixed
FF School Complex Prep	Ord. 492	\$ 1,003	\$ 1,034	3%	Fixed
Annual TFF - Prepack	Ord. 492	New	\$ 199	0%	Deposit
Annual TFF - Unpack	Ord. 492	New	\$ 498	0%	Deposit
Single Location TFF- Prepack	Ord. 492	New	\$ 50	0%	Deposit
Single Location TFF- Unpack	Ord. 492	New	\$ 100	0%	Deposit
PC 1-200 SQFT Unpack	Ord. 492	\$ 896	\$ 995	10%	Deposit
PC 201-1499 SQFT Unpack	Ord. 492	\$ 1,568	\$ 1,592	2%	Deposit
PC 1500-2999 SQFT Unpack	Ord. 492	\$ 1,884	\$ 2,189	14%	Deposit
PC 3000-5999 SQFT Unpack	Ord. 492	\$ 2,121	\$ 2,388	11%	Deposit
PC 6000-9999 SQFT Unpack	Ord. 492	\$ 2,358	\$ 2,786	15%	Deposit
PC ≥10000 SQFT Unpack	Ord. 492	\$ 2,830	\$ 3,184	11%	Deposit
PC 1-200 SQFT Prepack	Ord. 492	\$ 523	\$ 597	12%	Deposit
PC 201-1499 SQFT Prepack	Ord. 492	New	\$ 796	0%	Deposit
PC 1500-2999 SQFT Prepack	Ord. 492	New	\$ 995	0%	Deposit
PC 3000-5999 SQFT Prepack	Ord. 492	New	\$ 1,194	0%	Deposit
PC 6000-9999 SQFT Prepack	Ord. 492	\$ 1,023	\$ 1,393	27%	Deposit
PC ≥10000 SQFT Prepack	Ord. 492	\$ 1,535	\$ 1,592	4%	Deposit
PC FF Remodel- Minor	Ord. 492	\$ 507	\$ 498	-2%	Deposit
PC FF Remodel- Moderate	Ord. 492	\$ 885	\$ 796	-11%	Deposit
MFF Truck Low Risk	Ord. 580	\$ 443	\$ 463	4%	Fixed
MFF Truck Med Risk	Ord. 580	\$ 624	\$ 665	6%	Fixed

ATTACHMENT A  
Ordinance 640

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
MFF MSU/Ancillary Facility	Ord. 580	\$ 624	\$ 660	5%	Fixed
MFF Cart/Trailer Low Risk	Ord. 580	\$ 173	\$ 185	6%	Fixed
MFF Cart/Trailer Med Risk	Ord. 580	\$ 199	\$ 210	5%	Fixed
MFF Truck/Trailer High Risk	Ord. 580	\$ 774	\$ 813	5%	Fixed
PC MFF Cart/Trailer Med Risk	Ord. 580	\$ 620	\$ 697	11%	Deposit
PC MFF MSU/Ancillary Facility	Ord. 580	\$ 199	\$ 199	0%	Hourly
PC MFF Truck/Trailer High Risk	Ord. 580	\$ 690	\$ 796	13%	Deposit
PC MFF Truck Med Risk	Ord. 580	\$ 610	\$ 746	18%	Deposit
Pool	Ord. 465	\$ 446	\$ 463	4%	Fixed
Water Feature	Ord. 465	\$ 430	\$ 437	2%	Fixed
Pool-Drained	Ord. 465	\$ 200	\$ 210	5%	Fixed
PC Pool 1-1000 SQFT	Ord. 465	\$ 1,472	\$ 1,592	8%	Deposit
PC Pool ≥1001 SQFT	Ord. 465	\$ 2,091	\$ 2,189	4%	Deposit
PC Water Feature	Ord. 465	\$ 1,452	\$ 1,592	9%	Deposit
PC Rec Water ≥20000 SQFT	Ord. 465	New	\$ 3,980	0%	Deposit
PC Pool Remodel- Minor	Ord. 465	\$ 527	\$ 597	12%	Deposit
PC Pool Remodel- Multiple	Ord. 465	\$ 910	\$ 995	9%	Deposit
PC Pool Remodel- Replaster	Ord. 465	\$ 252	\$ 398	37%	Deposit
Food Handler Certification	Ord. 567	\$ 28	\$ 28	0%	Fixed
Specialist Inspection Time - REG (during business hours)	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly

ATTACHMENT A  
Ordinance 640

PERMIT FEE	ENABLING ORDINANCE or STATE CODE	FY 24/25 FEE	FY 25/26 FEE	CHANGE IN PERCENTAGE	FEE TYPE
<b>Vector Control (District Environmental Services) - 97700</b>					
Materials	Ord. 728	Actual Cost (Shipping & Materials)			
Specialist Inspection Time - REG (during business hours)	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly
Poultry Ranch Permit	Ord. 565	\$ 1,086	\$ 1,162	7%	Fixed
<b>Land Use, Liquid, Medical, Solid Waste and Water Systems (Environmental Protection &amp; Oversight) - 95100</b>					
Soil Percolation Testing Evaluation/Audit	Ord. 650	New	\$ 796	0%	Deposit
OWTS Destruction	Ord. 650	\$ 191	\$ 398	52%	Deposit
Conventional OWTS Modification/Repair	Ord. 650	\$ 498	\$ 597	17%	Deposit
Conventional OWTS New	Ord. 650	\$ 796	\$ 796	0%	Deposit
ATS New	Ord. 650	\$ 1,114	\$ 1,393	20%	Deposit
ATS Modification/Repair	Ord. 650	New	\$ 896	0%	Deposit
ECP - SCP Case Deposit	Specialist inspection time (REG) separate from permit fee.	\$ 1,990	\$ 1,990	0%	Deposit
OWTS Verification	Ord. 650	\$ 118	\$ 199	41%	Deposit
Sewer Verification	Ord. 650	\$ 49	\$ 66	26%	Deposit
Holding Tank /Grease Interceptors	Ord. 650	\$ 170	\$ 398	57%	Deposit
Body Art Plan Check	Ord. 907	\$ 526	\$ 796	34%	Deposit
Revision/Modification Application	CCR T14, CCR T27	\$ 2,058	\$ 1,990	-3%	Deposit
New/Closure Application	CCR T14, CCR T27	\$ 9,665	\$ 9,950	3%	Deposit
Plan Check - Community System	HSC T22	\$ 1,273	\$ 1,194	-7%	Deposit
Plan Check - Change of ownership	HSC T22	\$ 390	\$ 398	2%	Deposit
Plan Check - Modification	HSC T22	\$ 651	\$ 697	7%	Deposit
Plan Check - Treated	HSC T22	\$ -	\$ 1,592	100%	Deposit
Well Evaluation	Ord. 682	\$ 463	\$ 597	22%	Deposit
Permit Extension	Ord. 682	\$ 81	\$ 100	19%	Deposit
Contractor Transfer	Ord. 682	\$ 31	\$ 100	69%	Deposit
MW - Same Site/Submittal	Ord. 682	\$ 82	\$ 100	18%	Deposit
Monitoring Well	Ord. 682	\$ 180	\$ 398	55%	Deposit
Well Destruction	Ord. 682	\$ 199	\$ 398	50%	Deposit
Agricultural	Ord. 682	\$ 202	\$ 398	49%	Deposit
Individual	Ord. 682/650	\$ 549	\$ 796	31%	Deposit
Community	Ord. 682	\$ 740	\$ 1,194	38%	Deposit
Other (Wells)	Ord. 682	\$ 346	\$ 796	57%	Deposit

ATTACHMENT A  
Ordinance 640

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
Commercial ATS ROP	Ord. 650	\$ 309	\$ 322	4%	Fixed
Holding Tank ROP	Ord. 650	\$ 224	\$ 242	7%	Fixed
Maintenance Facility	Ord. 830/812	\$ 194	\$ 209	7%	Fixed
Vehicle Permit	Ord. 830/812	\$ 388	\$ 393	1%	Fixed
Body Art Facilities	Ord. 907	\$ 269	\$ 273	1%	Fixed
Practitioner Registration	Ord. 907	\$ 68	\$ 70	3%	Fixed
Vehicle Permit	Ord. 907	\$ 334	\$ 354	6%	Fixed
Ear Piercing Facility Registration	Ord. 907	\$ 54	\$ 56	4%	Fixed
Temp Event - Sponsor	Ord. 907	\$ 318	\$ 326	2%	Fixed
Temp Event - Body Art Practitioner	Ord. 907	\$ 68	\$ 70	3%	Fixed
Temp Event - Booth	Ord. 907	\$ 30	\$ 35	14%	Fixed
LQG - 1-99 beds Treated	HSC 117600, Ord. 718	\$ 1,995	\$ 2,093	5%	Fixed
LQG - 1-99 beds	HSC 117600, Ord. 718	\$ 1,331	\$ 1,344	1%	Fixed
LQG - 100-199 beds Treated	HSC 117600, Ord. 718	\$ 3,014	\$ 3,070	2%	Fixed
LQG - 100-199 beds	HSC 117600, Ord. 718	\$ 1,907	\$ 1,985	4%	Fixed
LQG - 200-250 beds Treated	HSC 117600, Ord. 718	\$ 3,548	\$ 3,535	0%	Fixed
LQG - 200-250 beds	HSC 117600, Ord. 718	\$ 2,440	\$ 2,512	3%	Fixed
LQG - 251+ beds Treated	HSC 117600, Ord. 718	\$ 5,321	\$ 5,442	2%	Fixed
LQG - 251+ beds	HSC 117600, Ord. 718	\$ 3,102	\$ 3,163	2%	Fixed
Health Care Facilities, Labs & Veterinary Operations, Treated	HSC 117600, Ord. 718	\$ 1,441	\$ 1,512	5%	Fixed
Health Care Facilities, Labs & Veterinary Operations	HSC 117600, Ord. 718	\$ 776	\$ 787	1%	Fixed
SQG - Treated	HSC 117600, Ord. 718	\$ 111	\$ 112	1%	Fixed
SQG - Common Storage	HSC 117600, Ord. 718	\$ 227	\$ 233	3%	Fixed
Generator/Processor - Annual Inspection Permit	Ord. 830/812	\$ 517	\$ 521	1%	Fixed
Transporter - Annual Inspection Permit	Ord. 830/812	\$ 131	\$ 140	6%	Fixed
Site - Annual Inspection Permit	Ord. 830/812	\$ 441	\$ 465	5%	Fixed
Generator/Processor - Registration Review	Ord. 830/812	\$ 655	\$ 698	6%	Fixed
Transporter - Registration Review	Ord. 830/812	\$ 326	\$ 349	7%	Fixed
Site - Registration Review	Ord. 830/812	\$ 260	\$ 279	7%	Fixed
Full Permit	CCR T14, CCR T27	\$ 4,415	\$ 4,427	0%	Fixed
Standard Permit	CCR T14, CCR T27	\$ 4,415	\$ 4,589	4%	Fixed
Registration Permit	CCR T14, CCR T27	\$ 1,134	\$ 1,209	6%	Fixed
Notification Permit	CCR T14, CCR T27	\$ 571	\$ 588	3%	Fixed
EA Notification LVTO	CCR T14, CCR T27	\$ 589	\$ 616	4%	Fixed
Full Transfer Stn Permit	CCR T14, CCR T27	\$ 4,445	\$ 4,454	0%	Fixed
Full MRF Permit	CCR T14, CCR T27	\$ 4,534	\$ 4,605	2%	Fixed

ATTACHMENT A  
Ordinance 640

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
Community - 15-24 connections	HSC T22	\$ 641	\$ 651	2%	Fixed
Community - 25-99 connections	HSC T22	\$ 1,037	\$ 1,043	1%	Fixed
Community - 100-199 connections	HSC T22	\$ 1,253	\$ 1,302	4%	Fixed
Community - 15-24 connections Treated	HSC T22	New	\$ 930	0%	Fixed
Community - 25-99 connections Treated	HSC T22	New	\$ 1,154	0%	Fixed
Community - 100-199 connections Treated	HSC T22	New	\$ 1,488	0%	Fixed
Transient, Non-Community	HSC T22	\$ 824	\$ 835	1%	Fixed
Transient Treated, Non-Community	HSC T22	\$ 824	\$ 838	2%	Fixed
State Small Annual Permit	HSC T22	\$ 1,136	\$ 1,141	0%	Fixed
Non-Community (NT,NC)	HSC T22	\$ 915	\$ 926	1%	Fixed
Non-Community (NT,NC) Treated	HSC T22	New	\$ 1,023	0%	Fixed
Labor Camp Annual Permit	HSC T22	\$ 1,054	\$ 1,116	6%	Fixed
Electric to Well - Individual	Ord. 682	\$ 62	\$ 67	7%	Fixed
Professional Registration	Ord. 682	\$ 41	\$ 41	0%	Fixed
Backflow three year certification	Ord. 525	\$ 169	\$ 177	5%	Fixed
Well Consultation	Ord. 682	\$ 199	\$ 199	0%	Hourly
Site Cleanup Program	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly
Hourly Rate	CCR T14, CCR T27	New	\$ 199	0%	Hourly
Body Art hourly fee	Ord. 907	\$ 196	\$ 199	2%	Hourly
Land Use Hourly Rate	Specialist inspection time (REG) separate from permit fee.	\$ 199	\$ 199	0%	Hourly
Planning Case	Ord. 650/348/460	\$ 199	\$ 199	0%	Hourly

ATTACHMENT A  
Ordinance 640

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
<b>Hazardous Materials Management (Environmental Protection &amp; Oversight) - 95270</b>					
Exempt Facilities	HSC 6.67	\$ 82	\$ 82	0%	Fixed
Full APSA Facility (>10,000 gallons)	Ord. 650	\$ 233	\$ 252	8%	Fixed
Tier I facilities	HSC 6.67	\$ 82	\$ 88	7%	Fixed
Tier II facilities	HSC 6.67	\$ 82	\$ 85	4%	Fixed
CalARP Program Level 1	Ord. 651, CCR T19, HSC 6.95	\$ 910	\$ 992	8%	Fixed
CalARP Program Level 2	Ord. 651, CCR T19, HSC 6.95	\$ 1,430	\$ 1,485	4%	Fixed
CalARP Program Level 3	Ord. 651, CCR T19, HSC 6.95	\$ 1,690	\$ 1,779	5%	Fixed
Special Handler	Ord. 651, CCR T19, HSC 6.95	\$ 562	\$ 614	8%	Fixed
Level I Handler	Ord. 651, CCR T19, HSC 6.95	\$ 893	\$ 973	8%	Fixed
Level II Handler	Ord. 651, CCR T19, HSC 6.95	\$ 1,189	\$ 1,295	8%	Fixed
Level III Handler	Ord. 651, CCR T19, HSC 6.95	\$ 1,787	\$ 1,939	8%	Fixed
Tanks in Underground Area TIUGA	Ord. 615, CCR T22, HSC 6.5	New	\$ 49	0%	Fixed
HW Generator 0-10 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 527	\$ 574	8%	Fixed
HW Generator 11-25 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 805	\$ 866	7%	Fixed
HW Generator 26-100 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 1,150	\$ 1,196	4%	Fixed
HW Generator 101-300 Employees	Ord. 615, CCR T22, HSC 6.5	\$ 1,819	\$ 1,916	5%	Fixed
HW Gen 301+ Employees	Ord. 615, CCR T22, HSC 6.5	\$ 3,888	\$ 4,103	5%	Fixed
Special Generator	Ord. 615, CCR T22, HSC 6.5	New	\$ 408	0%	Fixed
Very Small Quantity Generator	Ord. 615, CCR T22, HSC 6.5	New	\$ 245	0%	Fixed
Tiered Permitting - PBR	Ord. 615, CCR T22, HSC 6.5	\$ 2,712	\$ 2,915	7%	Fixed
Tiered Permitting - CA	Ord. 615, CCR T22, HSC 6.5	\$ 2,634	\$ 2,854	8%	Fixed
Tiered Permitting - CEL	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 489	4%	Fixed

ATTACHMENT A  
Ordinance 640

<i>PERMIT FEE</i>	<i>ENABLING ORDINANCE or STATE CODE</i>	<i>FY 24/25 FEE</i>	<i>FY 25/26 FEE</i>	<i>CHANGE IN PERCENTAGE</i>	<i>FEE TYPE</i>
Tiered Permitting - CECL	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 489	4%	Fixed
Tiered Permitting - CESW	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 489	4%	Fixed
Tiered Permitting - CESQT	Ord. 615, CCR T22, HSC 6.5	\$ 470	\$ 492	4%	Fixed
UST Per Tank Fee	Ord. 617, CCR T23, HSC 6.7	\$ 646	\$ 697	7%	Fixed
Unstaffed Remote Exempt	HSC 25507.2, 651	\$ 265	\$ 796	67%	Deposit
UST Closure - First Tank	Ord. 617	\$ 962	\$ 1,393	31%	Deposit
UST Closure - Each Additional Tank	Ord. 617	\$ 270	\$ 398	32%	Deposit
UST Repair or Modification	Ord. 617	\$ 988	\$ 1,194	17%	Deposit
UST New - First Tank	Ord. 617	\$ 1,380	\$ 1,592	13%	Deposit
UST Plan Check - Additional Tanks	Ord. 617	\$ 456	\$ 597	24%	Deposit
UST Plan Check - Upgrade	Ord. 617	New	\$ 1,393	0%	Deposit
Emergency Response/Hazmat	Ord. 615, 617, 651, HSC 6.67	\$ 199	\$ 199	0%	Hourly

**ORDINANCE NO. 640**  
**(AS AMENDED THROUGH 640.1415)**  
**AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE**  
**NO. 640 ESTABLISHING ENVIRONMENTAL HEALTH SERVICES FEES**

**Section 1. Definitions.**

Whenever in this Chapter the following terms are used, they shall have the meanings respectively ascribed to them in this Section.

~~“Accreditation Agency” means Riverside County Department of Environmental Health Special Projects Training Program.~~

~~“CECH” means Continuing Education Contact Hour as defined by section 65802 of the California Code of Regulations.~~

**"Department"** means the County Department of Environmental Health.

**"Director"** means the Director of the Department of Environmental Health for the County, or his or her designated representative.

**"Person"** means any person, firm, partnership, corporation, association, club, ~~organization~~organization, or governmental entity.

~~“ReceiptPermit” means a Riverside County Department of Environmental Health fee receipt permit which indicates fees have been paid for an activity covered by this Chapter. “ReceiptPermit” shall also mean service fee or fee.~~

~~“Registered Provider” means a provider of approved coursework that meets the provisions of section 65807 of the California Code of Regulations and is approved by an Accreditation Agency.~~

**"Permit"** means the certificate issued by the Director which allows a facility to operate. The issuance of this permit does not indicate or imply that the facility ~~is in compliance with~~follows all State and County regulations related to its operation; and may be suspended or revoked by the Department. ~~(Ord. 640.4 § 1, 1997)~~

**Section 2. Purpose and Authority.**

The purpose of this Chapter is to establish fees sufficient to offset the expenses of the Director in enforcing State statutes, orders, quarantines, rules and regulations relating to public or environmental health, which expenses are found not to be met by the fees prescribed by the State of California. The authority for this Chapter is contained in Section 101325 of the California Health and Safety Code and in Section 43213 of the Public Resources Code (~~Ord. 640.5 § 1, 2000; Ord. 640.4 § 2, 1997~~).

**Section 3. Area of Application.**

This Chapter shall be enforceable within the area in which the Director enforces any State statute order, quarantine, rule, regulation or ordinance relating to public or environmental health, including incorporated as well as unincorporated territory. (~~Ord. 640.4 § 3, 1997~~)

**Section 4. Exception to Area of Application.**

Notwithstanding the provisions of Section ~~4.52.0303~~, any provision of this Chapter which is duplicated in scope by a valid municipal ordinance shall not be applicable in the incorporated territory affected by such municipal ordinance. (~~Ord. 640.4 § 4, 1997~~)

**Section 5. Separate Activities.**

~~Except as to vending machines and certain hazardous materials management activities, if~~ If a person ~~shall~~ conducts more than one of the activities for which a ~~permit~~receipt~~permit is~~ permit is required, that person shall obtain a separate ~~receipt~~permit~~permit~~ for each such activity. (~~Ord. 640.4 § 5, 1997~~)

**Section 6. ~~Period of Receipt~~Period; Period of Operating Permit or Permit to Operate.**

A ~~receipt~~permit issued under this Chapter may be issued at any time during the year. All such ~~receipt~~permits shall expire ~~annually on the one-year anniversary one year from the~~of the date of issuance ~~on the last calendar day of the month of issuance~~, except for the following:

- A. A ~~receipt~~permit for Certificate of Competency relating to the inspection of a backflow prevention device, which ~~receipt~~permit shall be valid for a period of three years from its issuance and shall expire the thirtieth day of September of the third year.
- B. A ~~receipt~~permit relating to a ~~temporary food facility or occasional event~~community event which ~~receipt~~ shall be valid for no longer than twenty-five (25) ~~days or three days respectively in~~within a ninety (90) day period from the effective date of such ~~receipt~~permit, as evidenced thereon.
- C. A ~~receipt~~permit relating to a vending machine, mobile food facility, mobile home park, ~~special occupancy park~~recreational vehicle park, ~~incidental camping area~~, annual temporary food facility, poultry ranch shall be valid until the thirty-first day of December of the calendar year in which such ~~receipt~~permit is issued.
- ~~D. A receipt~~permit ~~relating to a caterer shall be valid until the thirtieth day of June of the calendar year in which such receipt~~permit is issued.
- ~~E. A receipt~~permit relating to a temporary recreational vehicle park which ~~receipt~~permit shall be valid for eleven (11) days from the effective date of such ~~receipt~~permit, as evidenced thereon.
- ~~F.D. If an initial application for a liquid waste hauler or medical waste generator receipt is made after the first three months of the calendar year, the fee shall~~

~~be calculated on a pro-rated basis by quarter of the year and shall be rounded off to the nearest dollar.~~

~~G.E. A receipt for the annual~~An annual operating permit for public water systems, State Small Water Systems or Labor Camp Water Systems shall be valid ~~from July 1st to June 30th of each fiscal year~~from the date of processing (Ord. 640.4 § 6, 1997).

### **Section 7. Delinquency Dates and Penalties.**

~~A. The delinquency date shall be, in the case of an initial application, the thirty-first day after commencement of the activity except as to the following:~~

~~1. Temporary food facility or occasional event, in which case the receipt specified~~permit specified in this Ordinance shall be delinquent if not obtained earlier than ten working days prior to the day such activity is commenced;

~~2. Temporary closure of an underground storage tank which shall comply with the requirements as contained in Chapter 8.140, (Ordinance 617);~~

~~—The delinquency date shall be, in the case of renewal, the thirtieth (31) day following the invoice date.~~

~~B.A. The delinquency date shall be, in the case of renewal, the thirtieth day following the expiration date shown on the receipt~~permit.

~~C. Penalties shall be applied to delinquent invoices as following, except as noted in (C):~~Except as provided in Subsection (A)(1) and (2) of this Section, the delinquency date of a temporary event receipt issued pursuant to this Chapter shall be the second day after the commencement of the activity.

~~B.~~

~~1. Any invoice that is thirty-one (31) days past the original invoice date shall be assessed an additional fee of 20% of the permit or base fee(s).~~

~~1. A penalty in the amount up to~~If any fee specified is not paid prior to the delinquency date, the applicant may be

~~2. required to pay, in addition to such fee, a penalty in an amount up to twenty (20%) percent of the permit fee shall be applied in the event the permit is one (1) day past the invoice due date; of such fee; if a~~Any invoice that fee specified is not paid within~~within~~ thirty (30) days of the delinquency invoice due date, is sixty-one (61) days past the original invoice date the applicant operator shall~~may be assessed~~required to pay in addition an additional fee of 80% of the permit or base fee(s).

~~3. The total amount of penalties for delinquencies shall~~to such fee, a penalty in an amount up to not exceeding~~one hundred (100%) percent of such the permit or base fee(s).~~

~~D.C. , except as to the following:~~The following exceptions to section A and B shall apply:

~~1. Delinquent fees for mobilehome park and special occupancy parks will be charged per CCR, Title 25, Div. 1, Chapter 2 Sections 1009 and 2009.~~If the fee specified in this Chapter for a mobile home park,

~~recreational vehicle parks, special occupancy park, incidental camping area is not paid prior to the invoice due delinquency date, the late fee penalties for delinquency shall be as follows:~~

~~2. Temporary food facility event, in which case the permit specified in this Ordinance shall be delinquent if not obtained earlier than ten working days prior to the day such activity is commenced.~~

~~1. —~~

~~a. If such fees are paid on or after the first day of February and prior to the first day of March of the applicable calendar year, the applicant shall pay, in addition to the fee specified in Section 4.52.130, a penalty of the amount of ten (10) percent of such fee.~~

~~b. If such fees are paid on or after the first day of March of the applicable calendar year, the applicant shall pay, in addition to the fee specified in Section 4.52.130, a penalty in the amount of one hundred (100) percent of such fee. (Ord. 640.4 § 7, 1997)~~

### **Section 8. Temporary Receipt Permits.**

~~If the applicant for a receipt permit shows, to the satisfaction of the Director, that because an activity is of a seasonal nature, or because of statutory or ordinance regulations, or because of termination or loss of lease, or because of acquisition by the public of the premises on which the activity is situated, or because of similar reasons which are adequately documented, such activity can only be carried on for a limited period of time, not to exceed three quarters of a year, a temporary receipt permit may be issued for such period and the fee shall be calculated on a pro rata basis by quarters of the year and rounded off to the nearest dollar amount. (Ord. 640.4 § 8, 1997)~~

### **Section 9. Receipt Permit Applications.**

Applications for receipt permits shall be filed with the Department on a form to be provided by the Department. Any individual person seeking to apply for a receipt permit with the Department shall provide proof of a current and valid Federal or State Government issued picture identification card with the application. Completed applications shall be accompanied by the required fee and penalty, if any. Unless otherwise provided in this chapter, such fees shall not be refundable.

### **Section 10. Transfer of Receipt Permit.**

- ~~A. No receipt permit issued pursuant to this Chapter shall be transferable unless allowable by law. a-A transfer fee may be collected to process and record the transaction. for such receipt permit is provided as required in Section 4.52.130.~~
- ~~B. Where a receipt permit issued pursuant to this Chapter is transferable, such transfer may be accomplished upon application to the Department therefore such transfer application shall be made on a form provided by the Department and the completed application shall be accompanied by the required transfer~~

~~fee as provided in Section 4.52.130. (Ord. 640.4 § 10, 1997)~~

**Section 11. Posting of Receipt Permit.**

~~Every person having a valid receipt permit issued pursuant to this Chapter shall post such receipt permit in a conspicuous place selected by the Director the Director, showing the appropriate fees have been paid. (Ord. 640.4 § 11, 1997)~~

**Section 12. Posting of Permit.**

Every person issued a valid permit pursuant to this Chapter shall post the permit in a conspicuous place selected by the Director. The permit may be revoked by the

Director for a facility's noncompliance with County, State and Federal laws and regulations. ~~(Ord. 640.4 § 12, 1997)~~

**Section 13. Required Fees.**

No person, corporation, association, firm, ~~business~~ business, or entity shall operate, perform, carry on, conduct or engage in any of the activities delineated in this Section without paying the fee listed in this section for the activity and obtaining a receipt permit therefore from the Department of Environmental Health.

**Section 14. Annual Required Fees Adjustment**

~~Effective July 1, 2016 2025 Prior July to July 1<sup>st</sup> each year each fiscal year budget adoption, the required fees listed in fees specified in Section 13 above and Attachment A may be revised to align with the budget year adjusted each year, consistent with that budget year adoption by the Board of Supervisors and. and with their approval utilizing a reasonable cost recovery methodology acceptable with professional accounting standards in a separate board action concerning this ordinance subject to their approval . without further action by the Board of Supervisors, to reflect changes in the relevant Consumer Price Index. In March of each year, the Department may apply up to the price index adjustment to produce new required fees to commence July 1<sup>st</sup> at the beginning of the new fiscal year. No later than April 15<sup>th</sup> of each year, the Department shall file a report with the Board of Supervisors reporting the new required fees and certifying that: (1) the new required fees produce sufficient revenue to support the proposed costs of providing the services in the upcoming fiscal year for which required fees are being charged and (2) the new required fees will not produce revenue that exceeds the proposed costs of providing the services in the upcoming fiscal year for which the new required fees are charged.~~

A reasonable cost recovery method, in accordance with professional accounting standards, will be used in a separate board action regarding this ordinance. The revised fees shown in Attachment A below will generate adequate revenue to cover anticipated costs of providing services in the forthcoming fiscal year in which fees are implemented.

**Section 15. Violations--Penalties.**

**A. Infractions.**

Any person who violates any of the provisions of this chapter shall be guilty of an infraction and upon conviction thereof shall be punished as prescribed in Riverside County Ordinance 725. by: ~~(1) a fine not less than fifty dollars (\$50.00) or to exceed one hundred dollars (\$100.00) for a first violation of this chapter; (2) a fine not less than one hundred dollars (\$100.00) or to exceed two hundred dollars (\$200.00) for a second violation of this chapter within one year; (3) a fine not less than three hundred dollars (\$300.00) or to exceed five hundred dollars (\$500.00) for each additional violation of this chapter after a second violation within one year.~~

**B. Misdemeanor.**

Notwithstanding the foregoing in subsection A of this section, a first and subsequent offense may be charged and prosecuted as a misdemeanor and upon conviction thereof shall be punished as provided by Penal Code, Section 19 as amended. Each day such violation is committed or permitted to continue shall constitute a separate offense.

**C. Correction of Violations.**

Payment of any penalty established by this chapter shall not relieve a person from responsibility of correcting any violation of this chapter, statute or regulation nor shall it relieve a person from the payment of a late fee imposed under this chapter. ~~(Ord. 640.4 § 14, 1997)~~

**Section 16. Effective/Operative Dates.**

This Ordinance shall take effect 30 days after its adoption. However, Board of Supervisors approved fee updates to this ordinance shall take effect at the beginning of the new fiscal year (July 1) for that new budget year the fees are intended.

**Adopted:**

640 Item 3.6 of 09/01/1987 (Eff: 10/01/1987)

**Amended:**

- 640.1 Item 3.7c of 06/13/1989 (Eff: 07/13/1989)
- 640.2 Item 11.1 of 06/08/1993 (Eff: 07/08/1993)
- 640.3 Item 11.1 of 05/03/1994 (Eff: 06/02/1994)
- 640.4 Item 12.1 of 01/28/1997 (Eff: 02/27/1997)
- 640.5 Item 3.10 of 03/14/2000 (Eff: 04/13/2000)
- 640.6 Item 7.3 of 07/31/2001 (Eff: 08/30/2001)
- 640.7 Item 9.1 of 08/19/2003 (Eff: 09/18/2003)
- 640.8 Item 9.3 of 06/08/2004 (Eff: 07/08/2004)
- 640.9 Item 9.2 of 06/06/2006 (Eff: 07/06/2006)
- 640.10 Item 15.10 of 05/22/2007 (Eff: 06/21/2007)
- 640.11 Item 15.1 of 06/10/2008 (Eff: 07/10/2008)
- 640.12 Item 3.27 of 09/30/2008 (Eff: 10/30/2008)

640.13 Item 9.3 of 07/27/2010 (Eff: 08/26/2010)  
640.14 Item 9-4 of 07/15/2014 (Eff: 08/14/2014)  
650.15 Item XX of XX/XX/XXXX (Eff: XX/XX/XXXX)

**Fee Schedule Revised:** Item 3-23 of 04/12/16 (Eff:07/01/2016)  
**Fee Schedule Revised:** Item 3.38 of 04/11/17 (Eff: 07/01/2017)  
**Fee Schedule Revised:** Item 3.7 of 03/20/18 (Eff: 07/01/2018)  
**Fee Schedule Revised:** Item 3.13 of 04/07/2020 (Eff: 07/01/2020)  
**Fee Schedule Revised:** Item 3.11 of 06/30/2020 (Eff: 07/01/2020)  
**Fee Schedule Revised:** Item 3.5 of 04/26/2022 (Eff: 07/01/2022)  
**Fee Schedule Revised:** Item 19.1 of 06/04/2024 (Eff: 07/01/2024)  
**Fee Schedule Revised:** Item X.X of XX/XX/XXXX (Eff: 7/01/2025)

ATTACHMENT A – Ordinance 640 Fee Schedule

<INSERT TABLE HERE>

**ORDINANCE NO. 640  
(AS AMENDED THROUGH 640.15)  
AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE  
NO. 640 ESTABLISHING ENVIRONMENTAL HEALTH SERVICES FEES**

**Section 1. Definitions.**

Whenever in this Chapter the following terms are used, they shall have the meanings respectively ascribed to them in this Section.

**"Department"** means the County Department of Environmental Health.

**"Director"** means the Director of the Department of Environmental Health for the County, or his or her designated representative.

**"Person"** means any person, firm, partnership, corporation, association, club, organization, or governmental entity.

**"Permit"** means the certificate issued by the Director which allows a facility to operate. The issuance of this permit does not indicate or imply that the facility follows all State and County regulations related to its operation; and may be suspended or revoked by the Department.

**Section 2. Purpose and Authority.**

The purpose of this Chapter is to establish fees sufficient to offset the expenses of the Director in enforcing State statutes, orders, quarantines, rules and regulations relating to public or environmental health, which expenses are found not to be met by the fees prescribed by the State of California. The authority for this Chapter is contained in Section 101325 of the California Health and Safety Code and in Section 43213 of the Public Resources Code.

**Section 3. Area of Application.**

This Chapter shall be enforceable within the area in which the Director enforces any State statute order, quarantine, rule, regulation or ordinance relating to public or environmental health, including incorporated as well as unincorporated territory.

**Section 4. Exception to Area of Application.**

Notwithstanding the provisions of Section 3, any provision of this Chapter which is duplicated in scope by a valid municipal ordinance shall not be applicable in the incorporated territory affected by such municipal ordinance.

**Section 5. Separate Activities.**

If a person conducts more than one of the activities for which a permit is required, that person shall obtain a separate permit for each such activity.

**Section 6. Permit Period of Operating Permit or Permit to Operate.**

A permit issued under this Chapter may be issued at any time during the year. All such permits shall expire one year from the date of issuance on the last calendar day of the month of issuance, except for the following:

- A. A permit for Certificate of Competency relating to the inspection of a backflow prevention device, which permit shall be valid for a period of three years from its issuance and shall expire the thirtieth day of September of the third year.
- B. A permit relating to a community event shall be valid for no longer than twenty-five (25) days within a ninety (90) day period from the effective date of such permit, as evidenced thereon.
- C. A permit relating to a vending machine, mobile food facility, mobilehome park, special occupancy park, annual temporary food facility, poultry ranch shall be valid until the thirty-first day of December of the calendar year in which such permit is issued.
- D. A permit relating to a temporary recreational vehicle park which permit shall be valid for eleven (11) days from the effective date of such permit, as evidenced thereon.
- E. An annual operating permit for public water systems, State Small Water Systems or Labor Camp Water Systems shall be valid from the date of processing

**Section 7. Delinquency Dates and Penalties.**

- A. The delinquency date shall be the thirty first (31) day following the invoice date.
- B. Penalties shall be applied to delinquent invoices as following, except as noted in (C):
  1. Any invoice that is thirty-one (31) days past the original invoice date shall be assessed an additional fee of 20% of the permit or base fee(s).
  2. Any invoice that is sixty-one (61) days past the original invoice date shall be assessed an additional fee of 80% of the permit or base fee(s).
  3. The total amount of penalties for delinquencies shall not exceed one hundred (100%) percent of the permit or base fee(s).
- C. The following exceptions to section A and B shall apply:
  1. Delinquent fees for mobilehome park and special occupancy parks will be charged per CCR, Title 25, Div. 1, Chapter 2 Sections 1009 and 2009.
  2. Temporary food facility event, in which case the permit specified in this Ordinance shall be delinquent if not obtained earlier than ten working days prior to the day such activity is commenced.

**Section 8. Permit Applications.**

Applications for permits shall be filed with the Department on a form to be provided by the Department. Any individual person seeking to apply for a permit with the Department shall provide proof of a current and valid Federal or State Government issued picture identification card with the application. Completed applications shall be accompanied by the required fee and penalty, if any. Unless otherwise provided in this chapter, such fees shall not be refundable.

**Section 9. Transfer of Permit.**

No permit issued pursuant to this Chapter shall be transferable unless allowable by law. A transfer fee may be collected to process and record the transaction.

**Section 10. Posting of Permit.**

Every person issued a valid permit pursuant to this Chapter shall post the permit in a conspicuous place selected by the Director. The permit may be revoked by the Director for a facility's noncompliance with County, State and Federal laws and regulations.

**Section 11. Required Fees.**

No person, corporation, association, firm, business, or entity shall operate, perform, carry on, conduct or engage in any of the activities delineated in this Section without paying the fee listed in this section for the activity and obtaining a permit therefore from the Department of Environmental Health.

**Section 12. Annual Required Fees Adjustment**

Prior to July 1st each year, the fees specified in Section 13 and Attachment A may be revised to align with the budget year, consistent with that budget year adoption by the Board of Supervisors and subject to their approval.

A reasonable cost recovery method, in accordance with professional accounting standards, will be used in a separate board action regarding this ordinance. The revised fees shown in Attachment A below will generate adequate revenue to cover anticipated costs of providing services in the forthcoming fiscal year in which fees are implemented.

**Section 13. Violations-Penalties.**

**A. Infractions.**

Any person who violates any of the provisions of this chapter shall be guilty of an infraction and upon conviction thereof shall be punished as prescribed in Riverside County Ordinance 725.

**B. Misdemeanor.**

Notwithstanding the foregoing in subsection A of this section, a first and subsequent offense may be charged and prosecuted as a misdemeanor and upon conviction thereof shall be punished as provided by Penal Code, Section 19 as amended. Each day such violation is committed or permitted to continue shall constitute a separate offense.

**C. Correction of Violations.**

Payment of any penalty established by this chapter shall not relieve a person from responsibility of correcting any violation of this chapter, statute or regulation nor shall it relieve a person from the payment of a late fee imposed under this chapter.

**Section 14. Effective/Operative Dates.**

This Ordinance shall take effect 30 days after its adoption. However, Board of Supervisors approved fee updates to this ordinance shall take effect at the beginning of the new fiscal year (July 1) for that new budget year the fees are intended.

**Adopted:**

640 Item 3.6 of 09/01/1987 (Eff: 10/01/1987)

**Amended:**

- 640.1 Item 3.7c of 06/13/1989 (Eff: 07/13/1989)
- 640.2 Item 11.1 of 06/08/1993 (Eff: 07/08/1993)
- 640.3 Item 11.1 of 05/03/1994 (Eff: 06/02/1994)
- 640.4 Item 12.1 of 01/28/1997 (Eff: 02/27/1997)
- 640.5 Item 3.10 of 03/14/2000 (Eff: 04/13/2000)
- 640.6 Item 7.3 of 07/31/2001 (Eff: 08/30/2001)
- 640.7 Item 9.1 of 08/19/2003 (Eff: 09/18/2003)
- 640.8 Item 9.3 of 06/08/2004 (Eff: 07/08/2004)
- 640.9 Item 9.2 of 06/06/2006 (Eff: 07/06/2006)
- 640.10 Item 15.10 of 05/22/2007 (Eff: 06/21/2007)
- 640.11 Item 15.1 of 06/10/2008 (Eff: 07/10/2008)
- 640.12 Item 3.27 of 09/30/2008 (Eff: 10/30/2008)
- 640.13 Item 9.3 of 07/27/2010 (Eff: 08/26/2010)
- 640.14 Item 9-4 of 07/15/2014 (Eff: 08/14/2014)
- 650.15 Item XX of XX/XX/XXXX (Eff: XX/XX/XXXX)

**Fee Schedule Revised:** Item 3-23 of 04/12/16 (Eff:07/01/2016)

**Fee Schedule Revised:** Item 3.38 of 04/11/17 (Eff: 07/01/2017)

**Fee Schedule Revised:** Item 3.7 of 03/20/18 (Eff: 07/01/2018)

**Fee Schedule Revised:** Item 3.13 of 04/07/2020 (Eff: 07/01/2020)

**Fee Schedule Revised:** Item 3.11 of 06/30/2020 (Eff: 07/01/2020)

**Fee Schedule Revised:** Item 3.5 of 04/26/2022 (Eff: 07/01/2022)

**Fee Schedule Revised:** Item 19.1 of 06/04/2024 (Eff: 07/01/2024)

**Fee Schedule Revised:** Item X.X of XX/XX/XXXX (Eff: 7/01/2025)

ATTACHMENT A – Ordinance 640 Fee Schedule

<INSERT TABLE HERE>