

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.26
(ID # 28042)**

MEETING DATE:
Tuesday, June 10, 2025

FROM : FACILITIES MANAGEMENT AND RIVERSIDE COUNTY DISTRICT ATTORNEY'S OFFICE

SUBJECT: FACILITIES MANAGEMENT (FM) AND RIVERSIDE COUNTY DISTRICT ATTORNEY'S OFFICE: Southwest Justice Center 3rd Floor Paint and Carpet Replacement Project - Approval of Notice of Completion with Horizons Construction Company International, Inc., Approval to Reprogram Project Savings for use on District Attorney Projects; District 3. [\$263,122 - 100% District Attorney General Fund 10000 (Previously approved project budget)] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Southwest Justice Center 3rd Floor Paint and Carpet Replacement (SWJC 3rd FI Paint and Carpet Replacement) Project, constructed by Horizons Construction Company International, Inc. (Horizons), of Orange, California, as complete, and authorize the Chairman of the Board to execute the Notice of Completion;

Continued on Page 2

ACTION:Policy, CIP


John Aki

5/29/2025



Vincent Yzaguirre

5/29/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 10, 2025
xc: FM, DA, Recorder

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

2. Direct the Clerk of the Board to record the attached Notice of Completion for the SWJC 3rd FI Paint and Carpet Replacement Project;
3. Authorize the release of undisputed retained funds in the amount of \$14,122 to Horizons in accordance with the contract terms and applicable law, per the General Conditions of the contract;
4. Approve reprogramming a portion of the savings from the SWJC 3rd FI Paint and Carpet Replacement Project in the amount of \$202,000 to the Riverside District Attorney Room 1001 Expand Office Space (Riverside DA Room 1001 Expansion) Project which was Board approved June 25, 2024, Item 3.24;
5. Approve reprogramming the remaining portion of the savings from the SWJC 3rd FI Paint and Carpet Replacement Project in the amount of \$48,000 to the Riverside District Attorney 10th Floor Executive Conference Room Refresh (Riverside DA 10th Floor Conference Room Refresh) Project which was Board approved December 3, 2024, Item 3.23;
6. Authorize the use of District Attorney Budget General Fund 10000 in the not to exceed amount of \$250,000 of reprogrammed funds, including reimbursement to Facilities Management (FM) for incurred project related expenses; and
7. Authorize the Purchasing Agent to issue Purchase Orders in accordance with applicable Board policies to prequalified contractors in an amount not to exceed \$200,000 per vendor per project, per year, or pursuant to an approved and executed contract, the total of all project contracts and purchase orders shall not exceed the revised project budget for the Riverside DA Room 1001 Expansion Project and the Riverside DA 10th Floor Conference Room Refresh Project.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 263,122	\$ 0	\$ 263,122	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% District Attorney General Fund 10000 (Previously approved project budgets)			Budget Adjustment: No	
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: [Approve]

BACKGROUND:

Summary

On February 27, 2024, Item 3.18, the Board approved in-principle and preliminary project budget in the amount of \$571,965 for the SWJC 3rd Floor Paint and Carpet Replacement

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Project (Project), located at 30755-D Auld Road in Murrieta, California, 92563. The scope of work included but was not limited to: replacement of worn carpet, and patch and paint throughout the 3rd floor office environment.

On July 11, 2023, Item 3.12, the Board approved the Construction Contract for Job Order Contract No. 018 between the County of Riverside (County) and Horizons Construction Company International, Inc. (Horizons). Pursuant to the contract, two job orders were issued to the Project for carpet replacement and painting throughout the 3rd floor office environment to Horizons in the amount of \$282,446.

Horizons has completed the work for the Project and has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the amount of \$14,122 to Horizons after the Notice of Completion has been recorded per the contract terms and applicable law. The Project was completed with an approximate savings of \$250,000 to the District Attorney's Office.

Facilities Management is seeking Board approval to reprogram the Project savings in the approximate amount of \$250,000 from this Project to the Riverside DA Room 1001 Expansion Project (Item. 3.24 of June 25, 2024) in the amount of \$202,000 and the Riverside DA 10th Floor Conference Room Refresh Project (Item 3.23 of December 3, 2024) in the amount of \$48,000. The reprogramming of the funds will allow the two projects to move forward with construction now that the design has been completed.

Impact on Residents and Businesses

The SWJC 3rd Floor Paint and Carpet Replacement Project provided a much-needed renovation to improve the safety and environment of staff and program clientele.

Job Order Contract Work Orders

The two JOC job orders issued to the Project, pursuant to the Horizons contracts are listed as follows:

JOB ORDER CONTRACT	DESCRIPTION	CONTRACT AMOUNT	RETAINED FUNDS
JOC018- FM08220013230.00	SWJC – Carpet and Paint	266,637	13,332
JOC018-FM08220013230.01	SWJC – Carpet and Paint Supplemental – Additional labor and materials to paint all 62 laminate doors; installation of 27 wall corner guards.	15,809	790
	SUMMARY	\$ 282,446	\$ 14,122

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Reprogramming of Project Savings

PROJECT DESCRIPTION	DATE AND MINUTE ORDER	PROJECT BUDGET	BUDGET ADJUSTMENT	REVISED PROJECT BUDGET
Riverside District Attorney Room 1001 Expand Office Space Project (FM08220012256)	June 25, 2024, Item 3.24	\$ 460,033	\$ 202,000	\$ 662,033
Riverside District Attorney 10th Floor Executive Conference Room Refresh Project (FM08220013678)	December 3, 2024, Item 3.23	\$ 160,505	\$ 48,000	\$ 208,505

Additional Fiscal Information

This Board action will release the retained funds in the amount of \$14,122 for the SWJC 3rd Floor Paint and Carpet Replacement Project which are accounted for within the previously approved project budget on February 27, 2024 (Item 3.18). This Board action will also approve reprogramming the savings from this Project to the Riverside DA Room 1001 Expansion Project in the amount of \$202,000 and the Riverside DA 10th Floor Conference Room Refresh Project in the amount of \$48,000. Retained and reprogrammed funds are 100% funded through District Attorney General Fund 10000 and were previously approved.

Attachment:

- Notice of Completion for Horizons Construction Company International, Inc. for the SWJC 3rd Floor Paint and Carpet Replacement Project

VY:RM:DL:MB;mg;tv

MT Item #28042

FM08220013230-- SWJC 3rd Fl Paint & Carpet Replacement Project; FM08220012256- Riverside DA Room 1001 Expansion Project and FM08220013678- Riverside DA 10th Floor Conference Room Refresh Project

G:\Project Management Office\FORM 11'S\Form 11's_In Process\28042_D3 - 013230 - DA-SWJC 3rd FlrPaint & CarpetReplcProj-NOC-Horizons,ReprogramFunds_061025.doc

Melissa Curtis
Melissa Curtis, Deputy Director of Purchasing and Fleet

5/27/2025

Evangelina Gregorio EO
Evangelina Gregorio EO, Principal Mgmt Analyst

5/30/2025

Aaron Gettis
Aaron Gettis, Chief of Deputy County Counsel

5/30/2025

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2025-0177754

06/12/2025 08:33 AM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



2148

THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Southwest Justice Center 3rd Floor Paint and Carpet Replacement Project - (JOC018-FM08220013230.00 and JOC018-FM08220013230.01)

Date of Completion: Date Hereof

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Horizons Construction Company International, Inc.,
432 W. Meats Avenue, Orange, CA 92865

Street or legal description of site: 30755-D Auld Road, Murrieta, CA 92563

Dated: June 10, 2025

Owner: County of Riverside
(Name of Public Entity)

By: V. Manuel Perez
Chairman, Board of Supervisors V. Manuel Perez

STATE OF CALIFORNIA)

ss

COUNTY OF RIVERSIDE)

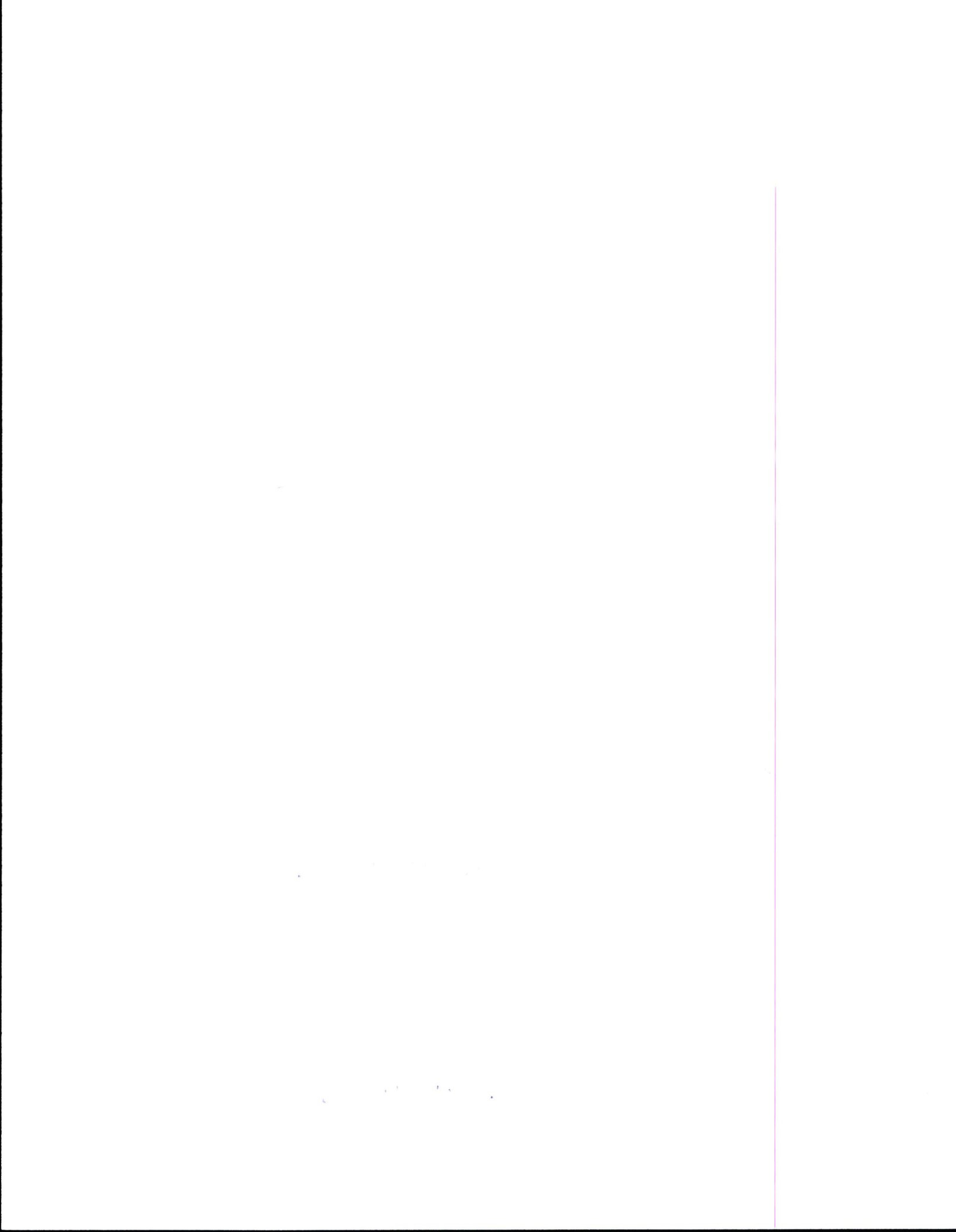
I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

By: [Signature]
Deputy

Executed at Riverside, California on June 10, 2025

V. Manuel Perez
Chairman, Board of Supervisors V. Manuel Perez



**PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER**

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

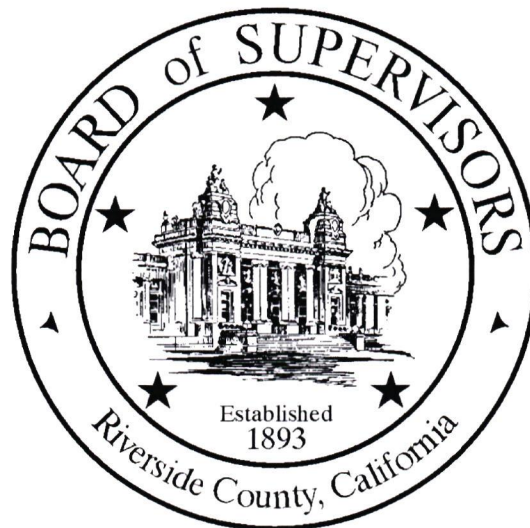
www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSS ON DOCUMENT)



Date: 06/10/2025

Signature: _____

Print Name: Whitney Mayo, Clerk of the Board Assistant