

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.54
(ID # 27869)**

MEETING DATE:
Tuesday, June 10, 2025

FROM : RUHS-BEHAVIORAL HEALTH

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM - BEHAVIORAL HEALTH: Ratify and Approve for the Memorandum of Understanding between Riverside University Health System-Behavioral Health Substance Abuse Prevention and Treatment Program and Lake Elsinore Unified School District to Provide Substance Abuse Prevention, Intervention, Education, and Rehabilitation Services, District 2. [\$388,140 Annually for FY2024/2025 through FY 2027/2028, \$1,552,560 Total for 4 Years, 100% Lake Elsinore Unified School District Funded]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve the Memorandum of Understanding (MOU) between Riverside University Health System-Behavioral Health (RUHS-BH) Substance Abuse Prevention and Treatment Program (SAPT) and Lake Elsinore Unified School District (LEUSD) to provide substance abuse prevention, intervention, education, and rehabilitation services in the amount of \$388,140 annually for FY 2025/2026 through FY 2027/2028;
2. Authorize the Director of RUHS-BH to sign and execute the MOU on behalf of the County; and
3. Authorize the Director of RUHS-BH, as approved by County Counsel to sign and execute additional amendments that exercise the options of the Agreement including modifications of the statement of work that stay within the intent of the Agreement through June 30, 2028.

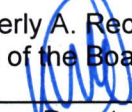
ACTION:Policy


Matthew Chang, Director 5/16/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 10, 2025
xc: RUHS-BH

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 388,140	\$ 388,140	\$ 1,552,560	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% LEUSD			Budget Adjustment: No	
			For Fiscal Year: 24/25-27/28	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

RUHS-BH operates a continuum of care system that consists of County-operated and contracted service providers delivering a variety of Substance Abuse Prevention and Treatment services within each geographic region of Riverside County.

Prevention services reduce or prevent the use or abuse of alcohol or other drugs (AOD) among individuals, and effect change in community conditions that contribute to AOD-related problems. RUHS-BH SAPT will provide three (3) Behavioral Health Specialist III's, on-site to coordinate and engage students in prevention, intervention, education, and rehabilitation services throughout the LEUSD.

LEUSD will benefit by offering these services on-site as a resource for students, parent/guardian(s) and teachers. These highly monitored program(s) as well as classroom training and individual and small group counseling, have demonstrated results in students being able to concentrate and participate in class, increase attendance rates, and decrease behavioral problems.

RUHS-BH will utilize all available funding sources, including Drug Medi-Cal reimbursements, to fund prevention services. LEUSD will reimburse RUHS-BH for the remaining staff costs associated with providing the services.

Therefore, RUHS-BH is requesting that the Board of Supervisors approve RUHS-BH SAPT to accept funds from LEUSD for the provision of prevention services through FY 2027/2028 up to a total amount of \$1,552,560.

Impact on Residents and Businesses

These services are a component of Behavioral Health's system of care aimed at improving the health and safety of consumers and the community.

Additional Fiscal Information

The MOU is 100% funded by LEUSD. No additional County funds are required.

ATTACHMENT A. MOU Between RUHS-BH and LEUSD for SAPT Services

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Jacqueline Ruiz
Jacqueline Ruiz, Principal Analyst 6/4/2025

Gregg Gu
Gregg Gu, Chief of Deputy County Counsel 5/16/2025

**MEMORANDUM OF UNDERSTANDING
BETWEEN
RIVERSIDE UNIVERSITY HEALTH SYSTEM-BEHAVIORAL HEALTH
AND
LAKE ELSINORE UNIFIED SCHOOL DISTRICT
FOR
SUBSTANCE ABUSE PREVENTION, INTERVENTION, EDUCATION, AND
REHABILITATION SERVICES**

THIS MEMORANDUM OF UNDERSTANDING (hereinafter referred to as "MOU") entered into by and between **RIVERSIDE UNIVERSITY HEALTH SYSTEM-BEHAVIORAL HEALTH** (hereinafter "RUHS-BH") and **LAKE ELSINORE UNIFIED SCHOOL DISTRICT** (hereinafter "CONTRACTOR") to facilitate the provision of on-site services as described in Section III. "DUTIES AND RESPONSIBILITIES," to pupils who attend approved school sites.

WHEREAS, all services are offered to school and/or parent/guardian referred students at no cost to the school and/or family. The goal of these services is to provide alcohol and other drug (AOD) prevention, intervention, education, and rehabilitation services to adolescents.

WHEREAS, the services provided under this MOU are intended to decrease negative use and/or abuse of prescription drugs, alcohol, tobacco, illicit and other harmful drugs among adolescents and their families; improve family functioning; improve the mental and physical health of the adolescents and their families; decrease truancy and drop-out rates; and decrease involvement in and exposure to crime.

NOW, THEREFORE, the RUHS-BH and CONTRACTOR mutually agree as follows:

I. DEFINITIONS

Below is a list of common terms incorporated in this MOU. When referenced, they shall have the following meaning:

- A. "AOD" shall mean alcohol and other drugs.
- B. "ASAM" shall refer to the American Society of Addiction Medicine.
- C. "BRRIM" shall refer to the Brief Risk Reduction Interview and Intervention Model used during the Family Conference.
- D. "CONTRACTOR" shall mean Lake Elsinore Unified School District.
- E. "Counselor" shall refer to an individual certified and/or registered by a certifying agency within the State of California as an AOD Counselor and who has also been specially trained to perform prevention screening.
- F. "County" shall mean the County of Riverside including Riverside University Health System-Behavioral Health (RUHS-BH).

WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

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RUHS-BH and LEUSD
Substance Abuse Prevention and Treatment MOU
FY 2024/2025

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- G. “Diagnostic Assessment” shall refer to the process of determining extent of involvement in AOD use level of care for students who are found to be beyond scope where Prevention Services may be effective.
- H. “Family Conference” shall refer to the initial engagement involving a student and their significant family members to complete a screening process to determine services needed utilizing the BRRIM instrument.
- I. “Prevention Services” shall mean alcohol and other drug prevention services that seek to prevent/reduce AOD-associated risk factors in individuals and communities by implementing Evidence Based strategies.
- J. “RUHS-BH” shall mean Riverside University Health System-Behavioral Health. For purposes of this MOU, RUHS-BH and County are used interchangeably.
- K. “SAPT” shall refer to Substance Abuse Prevention and Treatment.

II. TERM OF MOU

This MOU shall be effective July 1, 2024, through June 30, 2025. This MOU may be terminated with or without cause, by either party, upon thirty (30) days prior written notice, or due to unavailability of State or Federal funding.

III. DUTIES AND RESPONSIBILITIES

As part of the Substance Abuse Prevention and Treatment Program, RUHS-BH will provide services using certified AOD Counselors to conduct assessments, groups, and individual consultations with the pupil, parent/guardian, and/or teacher.

CONTRACTOR will benefit by offering these services on-site as a resource to pupils, parent/guardians, and teachers. These highly monitored program(s) as well as classroom training and individual and small group counseling, have demonstrated results in pupils being able to concentrate and participate in class, increase attendance rates, and decrease behavioral problems.

A. RUHS-BH RESPONSIBILITIES

1. Provide Proof of Professional Liability Insurance for the duration of services rendered, and will indemnify and hold harmless CONTRACTOR, its officers, agents, and employees from any claim or demand made, and every liability, loss, damage, or expense of any nature whatsoever as it pertains to Professional Liability, which may be incurred by reason of use of LEA facilities.
2. Assign a single point of contact from the agency for questions, concerns, referrals, etc.
3. Follow CONTRACTOR policy with regard to obtaining parent/guardian permission for pupil to participate in the in the RUHS-BH program.
4. Begin the individual and/or group services as requested, and as RUHS-BH resources permit.
5. Provide three (3) counselors who will coordinate the provision of all services at the selected school sites within the district.

6. Ensure counseling staff is provided for coverage so services are not interrupted in case of sick or vacation needs for staff.
7. Schedule initial meeting with student and family to conduct initial BRRIM Family Conference, upon receiving a referral from CONTRACTOR. This meeting will determine whether the student will be retained in the Prevention Program or referred for diagnostic assessment. The initial meeting will be conducted either in person or through a virtual format. The virtual format is not the primary meeting platform but may be required depending upon program requirements and availability.
8. Ensure students who are retained in the Prevention and/or Early Intervention Program will work with Counselor and their family members to develop a Prevention Services Agreement to address student's needs and goals. Services will be provided on an individual basis at the school site, or through a virtual telehealth format. The virtual telehealth format will not be the primary service platform; however, it may be required depending on program requirements and availability. Duration of services will be determined based on individual needs and goals.
9. Ensure students who are referred for diagnostic assessment will be scheduled by the counselor to complete assessment and ASAM placement screening. If treatment for Substance Use in an outpatient modality is medically indicated, student will be provided treatment services by counselor to include both individual and group counseling session at the school site. This may also include both individual and group counseling session at the school site. If it is determined that residential treatment is medically indicated, student will be referred to appropriate residential facility that is under contract to provide such services with RUHS-BH.
10. Affirm random drug testing will not be conducted on students who are seen in the Prevention Program.
11. Ensure student(s) give consent to release any information back to CONTRACTOR regarding their attendance, progress, or lack thereof in any of the programs provided at the school site. No information can be provided back to CONTRACTOR without the student's signed written consent.
 1. For those students who have consented to release information back to CONTRACTOR, updates on student's progress will be provided on a monthly basis to referent at CONTRACTOR.
12. Maintain records of students and families participating in the program services in accordance with applicable Federal and State laws.
13. Meet with CONTRACTOR liaison and other staff on a quarterly basis to evaluate the progress of the implementation and to resolve any challenges to the implementation as they arise.
14. Notify CONTRACTOR in the event of any services will be provided via a virtual telehealth format due to program and scheduling availability. Both RUHS-BH and CONTRACTOR acknowledge that the virtual telehealth services is not the primary service platform, however it may be required depending upon program requirements and availability.

B. CONTRACTOR RESPONSIBILITIES

1. Provide RUHS-BH with proof of General Liability insurance.
2. Provide RUHS-BH with a single point of contact and liaison.
3. Provide free of charge, an appropriate and confidential space to conduct weekly group sessions.
4. Notify RUHS-BH before any changes in available group space.
5. Responsible for identifying a single individual who will serve as a point of contact and liaison between the CONTRACTOR and RUHS-BH. This individual will serve as a conduit of information between the CONTRACTOR and RUHS-BH as well as a source of referrals.
6. Provide one private room at each site to be used for confidential interviewing. Room should be equipped with at minimum one desk and three (3) chairs. Alternatively, if virtual telehealth services need to be provided as an alternate measure; both CONTRACTOR and RUHS-BH will coordinate and facilitate these alternate means.
7. Provide separate room to be used as a group room at each site. Room should be of sufficient size to accommodate twelve (12) participants and one counselor and have seating accordingly. Room must be able to secure and maintain group confidentiality (e.g. no air walls, windows with curtains or blinds, etc.). Alternatively, if virtual telehealth services need to be provided as an alternate measure; both CONTRACTOR and RUHS-BH will coordinate and facilitate these alternate means.
8. Responsible for working with RUHS-BH to create a referral system that is workable with both parties and subsequently making all referrals to RUHS-BH for student participation in the program.
9. Shall make effort to encourage the family of students to participate in the engagement and referral process.
10. Shall allow students to self-refer for the services without going through the CONTRACTOR referral process.
11. Maintain confidential records of students and families participating in program services in accordance with applicable Federal and State laws.
12. Meet with RUHS-BH program staff on a quarterly basis to evaluate the progress of the implementation, and to resolve any challenges to the implementation as they arise.
13. Responsible for providing office space for RUHS-BH program staff to perform duties at the schools listed below and any other schools within the district as needed:

School Name	Address
Canyon Lake Middle School	33005 Canyon Hills Rd., Lake Elsinore, CA 92532
David A Brown Middle School	21861 Grand Avenue, Wildomar, CA 92595
Elsinore High School	21800 Canyon Dr., Wildomar, CA 92595
Elsinore Middle School	1203 West Graham Avenue, Lake Elsinore, CA 92530
Keith McCarthy Academy	1405 Education Way, Lake Elsinore, CA 92530
Lakeside High School	32593 Riverside Dr., Lake Elsinore, CA 92530
Luiseno Middle School	
Ortega High School	520 Chaney St., Lake Elsinore, CA 92530
Temescal Canyon High School	28755 El Toro Rd., CA 92532
Terra Cotta Middle School	29291 Lake St., Lake Elsinore, CA 92530

IV. NOTICES

All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one day after their deposit in the United States mail, postage prepaid:

COUNTY:

Riverside University Health System
Behavioral Health
Attention: Contracts Administration Unit
4095 County Circle Drive
Riverside, Ca 92503

CONTRACTOR:

Lake Elsinore Unified School District
545 Chaney St.
Lake Elsinore, CA 92530

V. FISCAL PROVISIONS

A. MAXIMUM INVOICE AMOUNT – ANNUAL AND AGGREGATE TOTALS

The total payment under this Memorandum of Understanding shall not exceed the amount stated in Exhibit- A.

B. METHOD, TIME, AND SCHEDULE CONDITIONS OF PAYMENT

1. The CONTRACTOR shall reimburse RUHS-BH for the actual cost of providing services less the amount that RUHS-BH can collect in Medi-Cal revenue.
2. RUHS-BH shall bill/invoice Medi-Cal and other eligible funding sources prior to billing LEUSD for services provided through this agreement. RUHS-BH shall deduct any Medi-Cal and other eligible funding sources from the quarterly invoice prior to sending to LEUSD.
3. The CONTRACTOR will pay RUHS-BH the actual amount of each quarterly invoice.
4. RUHS-BH will include an invoice summary sheet with each quarter's billing.
5. All completed claims must be submitted on a quarterly basis no later than 60 days after the end of each quarter in which the services were provided. All complete claims submitted in a timely manner shall be processed within thirty (30) calendar days of receipt.
6. In the event RUHS-BH receives payment for services under this Agreement which is later disallowed for nonconformance with the terms and conditions herein by CONTRACTOR, it shall promptly refund the disallowed amount to CONTRACTOR on request, or at its option, CONTRACTOR may offset the amount disallowed from any payment due to RUHS-BH under any agreement with CONTRACTOR.

VI. CONFIDENTIALITY

1. CONTRACTOR agrees to maintain the confidentiality of all mental health/substance abuse client information in accordance with all applicable Federal, State, and local laws and regulations. CONTRACTOR will ensure that names, addresses, phone numbers, and any other individually identifiable information concerning mental health and/or substance abuse clients and the services they may be receiving are kept confidential. Applicable Confidentiality Laws include but may not be limited to, California Welfare & Institutions Code, Sections 5328 through 5330, inclusive, 45 CFR Section 205.50, 42 CFR-Chapter 1-Part 2.

2. RUHS-BH shall maintain the confidentiality of all information and records and comply with all other statutory laws and regulations relating to privacy and confidentiality.
3. Each party shall ensure that case record information is kept confidential when it identifies an individual by name, address, or other information. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure, modification, and destruction.
4. The parties to this Agreement shall keep all information that is exchanged between them in the strictest confidence, in accordance with Section 10850 of the Welfare and Institutions Code. All records and information concerning any and all persons referred to RUHS-BH shall be considered and kept confidential by RUHS-BH, its staff, agents, employees and volunteers. RUHS-BH shall require all of its employees, agents, Subcontractors and volunteer staff who may provide services under this Agreement, before commencing the provision of any such services, to maintain the confidentiality of any and all materials and information with which they may come into contact, or the identities or any identifying characteristics or information with respect to any and all Participants referred to the RUHS-BH by CONTRACTOR.
5. The confidentiality of juvenile records is established under section 827 and 828 of the Welfare and Institutions Code, California Rules of Court, Rule 5.552, and case law. The Juvenile Court has exclusive jurisdiction over juvenile records and information and has the responsibility to protect the interests of minors and their families in the confidentiality of any records and information concerning minors involved in the justice system and to provide a reasonable method for release of these records and information in appropriate circumstances.
6. RUHS-BH shall ensure that no person will publish, disclose, use, permit, or cause to be published, disclosed, or used, any confidential information pertaining to any applicant or recipient of services under this Agreement and agrees to inform all persons directly or indirectly involved in administration of services provided under this Agreement of the above provisions and that any person deliberately violating these provisions is guilty of a misdemeanor.

VII. ADMINISTRATIVE ASSIGNMENT


1. RUHS-BH shall not assign any interest in this Agreement, and shall not transfer any interest in the same, whether by assignment or novation, without the prior written consent of CONTRACTOR. Any attempt to assign or delegate any interest without written consent of CONTRACTOR shall be deemed void and of no force or effect.

VIII. SIGNATORIES

RUHS-BH and CONTRACTOR mutually agree to fully and faithfully perform all applications set forth in this MOU.

IN WITNESS WHEREOF, this MOU for FY 2024/2025 has been executed by and on behalf of RUHS-BH and CONTRACTOR by the signature of its duly authorized respective agent the day and year written herein below.

**RIVERSIDE UNIVERSITY HEALTH
SYSTEM-BEHAVIORAL HEALTH**




Matthew Chang, MD, MMM
Director of Behavioral Health

7/10/25

Date

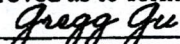
**LAKE ELSINORE UNIFIED SCHOOL
DISTRICT**



Tricia Thompson (Jul 14, 2025 22:57 PDT)
Tricia Thompson, Ed.D.
Assistant Superintendent
Student Support Services

07/14/2025

Date

COUNTY COUNSEL:
Approved as to form
By: 

Deputy County Counsel

EXHIBIT-A

Pursuant to paragraph V- Fiscal Provisions, sections a through f, RUHS-BH will bill CONTRACTOR at actual cost of the rendering the services outlined in this agreement less any Medi-Cal reimbursement for those services.

The Budget offered below is for reference of the costs associated with providing the contracted services and will serve as the basis for RUHS-BH claiming methodology these services.

The maximum reimbursable amount of this contract for FY 2024/2025 is \$388,140.94, mutually agreed and reflected via written amendment.

Lake Elsinore Unified School District					
FY24/25 MOU BUDGET					
PERSONNEL					
Position Title	Job Code	FTE	Salary	Benefit	Total S&B
Behavioral Health Specialist III	79751	1.00	\$68,970.00	\$39,700.87	\$108,670.87
Behavioral Health Specialist III	79751	1.00	\$68,970.00	\$39,700.87	\$108,670.87
Behavioral Health Specialist III	79751	1.00	\$68,970.00	\$39,700.87	\$108,670.87
				Total S&B	\$326,012.61
OPERATIONS					
Cell Phone Service @ \$40 per month per staff					\$1,440.00
Laptop - Depreciation @ \$40 monthly fee per staff					\$1,440.00
Training @ 0.50 FTE BHS III - Mid range for 3 months					\$8,621.25
				Total Operations	\$11,501.25
INDIRECT COST					
Indirect Cost (15%) *					\$50,627.08
TOTAL					\$388,140.94

*Indirect Costs include, but are not limited to, time allocated to verifying insurance, running monthly eligibility, correcting error reports connected to services, monitoring the contract, and processing invoices.