

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.57
(ID # 27359)

MEETING DATE:
Tuesday, June 10, 2025

FROM : RUHS-PUBLIC HEALTH

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Ratify and Approve the Contractor Agreement with the National Association of County and City Health Officials (NACCHO) to Implement the Wastewater Surveillance Mentorship Program for the Period of Performance of February 3, 2025, through July 31, 2025, with the Option to Accept Additional Funding Through July 31, 2030. All Districts. [Total aggregate amount \$20,000 – 100% Federal]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the Contractor Agreement with the National Association of County and City Health Officials (NACCHO) (the Agreement) to Implement the Wastewater Surveillance Mentorship Program (the Program) for the period of performance of February 3, 2025, through July 31, 2025, in the aggregate amount of \$20,000;
2. Authorize the Chair of the Board to sign the Agreement on behalf of the County;
3. Authorize the Director of Public Health, or designee, based on the availability of fiscal funding and as approved as to form by County Counsel, to: (a) sign all reports, certifications, forms, and subsequent amendments to the Agreement that exercise the options of the Agreement, including modifications of the statement of work that stay within the intent of the Agreement; and

Continued on Page 2

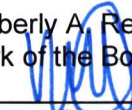
ACTION:A-30, Policy


Kim Saruwatari, Director of Public Health 5/28/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 10, 2025
xc: RUHS-PH

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

4. Authorize the Director of Public Health, or designee, to be charged with the responsibility of administering and implementing the Agreement, including to:
 - a. Accept additional funding opportunities annually through July 31, 2030;
 - i. Sign and execute future Agreements with NACCHO, as approved as to form by County Counsel, as a result of receiving additional funds in amounts not to exceed 120% of the current Contractor Agreement; and
 - ii. Sign future amendments to agreements of motion 4(a)(i) thereto, as approved as to form by County Counsel, that: (a) make modifications to the scope of work that stay within the intent of the agreement, and (b) makes changes to the compensation provisions that do not exceed twenty percent (20%) of the total agreement amount on an annual basis.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$15,500	\$4,500	\$20,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Federal			Budget Adjustment: No	
			For Fiscal Year: 24/25 – 30/31	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The National Association of County and City Health Officials (NACCHO), with the support of the Centers for Disease Control and Preventions (CDC), awarded a one-time funding opportunity for the purpose of enhancing the Riverside University Health System-Public Health (RUHS-PH) Laboratory Wastewater Surveillance Program for Riverside County. Funding will be awarded via a contract with the Association of Public Health Laboratories (APHL).

The wastewater mentorship grant will significantly enhance the capacity for monitoring and responding to infectious diseases in Riverside County by becoming a mentee facility in the program to receive guidance from a mentor facility on wastewater surveillance protocols, such as workflow management, data analysis, data reporting, and best practices for collaborating with wastewater facilities, among others. This will enhance RUHS-PH's understanding of how to effectively and efficiently conduct wastewater surveillance, enabling RUHS-PH to implement a sustainable system for monitoring the spread of infectious diseases within Riverside County.

Impact on Residents and Businesses

The wastewater mentorship and the implementation of the wastewater surveillance program will benefit Riverside County communities, as wastewater samples are representative of the emerging infectious diseases circulating within the communities. This will enhance our understanding of how to effectively and efficiently conduct wastewater surveillance, enabling us to implement a sustainable system for monitoring the spread of infectious diseases within our population. The program will allow our public health to provide alerts and education to health

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

providers of the trends that are being observed to mitigate the infection rates and outbreaks of infectious diseases. Furthermore, the mentorship provides RUHS-PH the opportunity to receive expert guidance and address any questions that may arise during the assay validation process and during all the stages of the implementation for the wastewater surveillance program in the Riverside County.

Additional Fiscal Information

This is new funding in the amount of \$20,000 to support the RUHS-PH laboratory and enhance wastewater surveillance capabilities. These funds will be used for reagents, consumables, travel, and training. There is no impact to County General Funds. The table below outlines how the funds will be distributed over the period of the award and the funding allocation for the county budget fiscal years. In addition to requesting approval to accept the current funding, RUHS-PH is also requesting approval to accept funding from NACCHO for the Wastewater Surveillance Program through July 31, 2030, in the event that additional funding becomes available.

County Fiscal Year	Amount
24/25	\$15,500
25/26	\$4,500
Total	\$20,000

ATTACHMENTS:

ATTACHMENT A. NACCHO Contractor Agreement #2025-021106

ATTACHMENT B. Award Letter

ATTACHMENT C. Statement of Work and Workplan


Douglas Ordóñez Jr. 6/2/2025


Gregg Gu, Chief of Deputy County Counsel 5/29/2025

NACCHO

National Association of County & City Health Officials

The National Connection for Local Public Health

January 30, 2025

Dear Riverside County Public Health Laboratory,

Congratulations! On behalf of the National Association of County and City Health Officials (NACCHO), I am pleased to inform you that your organization has been selected as one of twelve mentee awards for the project *Wastewater Surveillance Mentorship Program* through support from the Centers for Disease Control and Prevention (CDC).

We are excited to support your organization through this program. Awarded funding in the amount of \$20,000 is for the period of February 3, 2025 – July 31, 2025 and is contingent upon completion of the attached forms. Awarded funding will only be provided for allowable expenses, as determined through consultation with NACCHO.

Immediate Next Steps:

- Confirm your interest in participation in this project via email by **February 4, 2025**.
 - NACCHO staff will share the name and information of your mentor once program participation has been confirmed for all participants.
 - If you are no longer able to participate in the mentorship program, *please let NACCHO staff know as soon as possible*.
- Review the comments on your Budget Narrative and revise accordingly. If there are any changes made to your line items (dollar amount, type of expense, justification, etc.), please also update your budget worksheet. Please make sure that your final budget adds up to \$20,000. Please return by **February 6, 2025**.
 - A contractual agreement will be provided upon review of your revised materials.

Other Next Steps:

- Submit a brief **introductory paragraph** describing your jurisdiction's characteristics, prior wastewater surveillance efforts, and planned activities during the mentorship program. View attached document for guidelines. **Submit via email to Rebecca Rainey at rrainey@naccho.org by February 11, 2025.**
- Participate in the **program kick off call** on **February 13, 2025** at 1 PM EST. Invitation to be shared by NACCHO staff. Please confirm with NACCHO staff that at least one member from your team will be able to attend the call.

NACCHO and CDC staff look forward to working with you and your colleagues to support this important work. Do not hesitate to contact Deise Galan at dgalan@naccho.org and (202) 640-4923 or Rebecca Rainey at rrainey@naccho.org and (202) 507-4267 if you have any questions.

Regards,



NACCHO

National Association of County & City Health Officials

The National Connection for Local Public Health

Chelsea Gridley-Smith, Ph.D.
Director, Environmental Health
National Association of County and City Health Officials

Riverside County Public Health Laboratory

National Association of County and City Health Officials (NACCHO) Wastewater Surveillance
Mentorship Grant

Statement of Work

1. Riverside County Public Health Laboratory's areas of interest as a mentee facility in the program include receiving guidance from a mentor facility on wastewater surveillance protocols, such as workflow management, data analysis, and data reporting, and best practices for collaborating with wastewater facilities among others. This will enhance our understanding of how to effectively and efficiently conduct wastewater surveillance, enabling us to implement a sustainable system for monitoring the spread of infectious diseases within our population.
2. RPHL's main objective to date, as a local public health laboratory, is to complete the validation of a wastewater assay for the detection of four respiratory targets: SARS-CoV-2, Flu A, Flu B, and RSV. Once the assay is validated and operational, our second main objective will include reaching out to all potential submitters and onboarding them into the program for continuous testing. This will cover all the communities in our jurisdiction and the data obtained will allow our public health services to implement health guidelines to prevent future outbreaks and mitigate the infection rates of communicable diseases. Once the program is live and running smoothly, RPHL will expand the test menu to other infectious diseases of high consequence, such as Mpox, measles, mumps, norovirus, etc.
3. The primary need in our jurisdiction is to ensure that all communities, including underserved ones with limited access to primary healthcare services, receive adequate attention. The implementation of the wastewater surveillance system will benefit all communities, as wastewater samples are representative of the health status of the entire population.
4. The plan is to have a RPHL representative visit the mentor facility twice during the program to obtain professional experience and observe how mentors perform routinely wastewater surveillance activities and their interaction with submitters and other public health entities. Once the validation of the assay is complete, the RPHL representative will develop a functional standard operating procedure (SOP) for laboratory staff and wastewater facility staff that include collection of wastewater samples and testing/reporting of wastewater samples. These SOPs will be used to train all staff. Additionally, RPHL will be reaching out to all wastewater facilities to get buy-in and onboarding them into the program.
5. A visit to a mentor facility will provide our staff with valuable hands-on training and practical experience in conducting essential wastewater surveillance activities. Partnership with a mentor facility will also offer the opportunity to receive expert guidance and address any questions that may arise during the assay validation process and during all the stages of the implementation for the wastewater surveillance program in the Riverside County.

Table 1. Workplan for wastewater mentorship program goals

Project Goal	Deliverable	Completed by
Introductory Paragraph	Submission of paragraph	February 11, 2025
Kick-off call	Participation in call	February 13, 2025

Pre-assessment	Completion of pre-assessment	February 28, 2025
Check-in meetings with mentor	4 check-in meetings with mentor	As assigned
Regular calls with mentor/NACCHO/mentees	5 calls with mentor/NACCHO/mentees	As assigned
Presentation	Present during a check-in call	As assigned
Travel to mentor facility	Trip to mentor facility for training	February 2025
Travel to mentor facility	Trip to mentor facility for training	May 2025
Validation of assay	Completion of validation	April 2025
Standard operating procedure	Creation of SOP for assay	June 2025
Lab staff training	Training lab staff to perform wastewater surveillance tasks	June 2025
Recruitment	Reaching out to submitters and onboarding process	June 2025
Final report	Submission of final report	July 31, 2025
Post-assessment	Submission of post-assessment	July 31, 2025
Exit interview	Participate in exit interview with NACCHO	July 2025
Invoice #1	Submission of 1 st invoice	July 15, 2025
Invoice #2	Submission of 2 nd invoice	August 15, 2025

APPROVED AS TO FORM:

Minh C. Tran

County Counsel

By: Esen Sainz

Esen Sainz

Deputy County Counsel







Wastewater Agreement NACCHO 5.1 AATF

Final Audit Report

2025-05-05

Created:	2025-05-02
By:	Jennifer Munoz (j.munoz@ruhealth.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA80_Kro_U5vNbH4OIMFP6vehFKGMS8vGO

"Wastewater Agreement NACCHO 5.1 AATF" History

-  Document created by Jennifer Munoz (j.munoz@ruhealth.org)
2025-05-02 - 9:38:49 PM GMT - IP address: 158.61.5.30
-  Document emailed to esainz@rivco.org for signature
2025-05-02 - 9:44:23 PM GMT
-  Email viewed by esainz@rivco.org
2025-05-05 - 7:00:02 PM GMT - IP address: 104.47.65.254
-  Signer esainz@rivco.org entered name at signing as Esen Sainz
2025-05-05 - 7:02:17 PM GMT - IP address: 158.61.14.12
-  Document e-signed by Esen Sainz (esainz@rivco.org)
Signature Date: 2025-05-05 - 7:02:19 PM GMT - Time Source: server- IP address: 158.61.14.12
-  Agreement completed.
2025-05-05 - 7:02:19 PM GMT

CONTRACTOR AGREEMENT

This Contractor Agreement is entered into, effective as of the date of the later signature indicated below, by and between the National Association of County and City Health Officials, a District of Columbia nonprofit corporation (hereinafter referred to as "NACCHO"), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005, and County of Riverside, a political subdivision of the state of California on behalf of County of Riverside dba Riverside University Health System Public Health (hereinafter referred to as "Contractor"), with its principal place of business at 4065 County Circle DR, Riverside, CA 92503-3410.

WHEREAS, NACCHO wishes to hire Contractor to provide certain goods and/or services to NACCHO to enhance the programmatic activities of CDC GRANT #6 NU38PW000037-01-01, CFDA #93.421;

WHEREAS, Contractor wishes to provide such goods and/or services to NACCHO;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

ARTICLE I: SPECIAL PROVISIONS

- 1. PURPOSE OF AGREEMENT: Contractor agrees to provide the goods and/or services to NACCHO to enhance the programmatic activities of CDC GRANT #6 NU38PW000037-01-01, CFDA #93.421, as described in Attachment I. The terms of Attachment I shall be incorporated into this Agreement as if fully set forth herein. Contractor shall act at all times in a professional manner consistent with the standards of the industry.
2. TERM OF AGREEMENT: The term of the Agreement shall begin on February 3, 2025, and shall continue in effect until July 31, 2025, unless earlier terminated in accordance with the terms herein. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.
3. PAYMENT FOR SERVICES: In consideration for professional services to be performed, NACCHO agrees to pay Contractor an amount not to exceed twenty thousand dollars (\$20,000.00). All payments will be made within 30 days of receipt of invoice(s) from Contractor and following approval by NACCHO for approved services, as outlined on Attachment I. Two invoices must be submitted as follows:

Table with 4 columns: Invoice No., Amount, Deliverables, Due date. Row 1: Invoice I, \$15,500.00, 1. Submit a brief introductory paragraph describing your jurisdiction's characteristics, prior wastewater surveillance efforts, and planned activities during mentorship program. Instructions to be provided by NACCHO. Due February 11, 2025. (\$500.00), July 15, 2025

WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010 Post Office Box 1147, Riverside, Ca 92502-1147 Thank you.

JUN 10 2025 3.57

		<p>2. Participate in a mentorship program kick-off call scheduled tentatively February 13, 2025, at 1 PM EST. NACCHO to record attendance. (\$1,000.00)</p> <p>3. Complete a pre-assessment to establish a baseline for the status of wastewater surveillance in your jurisdiction. Due February 28, 2025. (\$500.00)</p> <p>4. Participate in five (5) regular check-in calls with NACCHO, mentors and other mentee sites. NACCHO to record attendance and meeting date. (\$800 per regular check-in call. 5 x \$800 = \$4,000)</p> <p>5. Present during one (1) regular check-in call to share progress towards improving wastewater surveillance capacity, challenges faced, or lessons learned. This presentation will be 5-10 minutes long. Submit presentation slides and any relevant materials. NACCHO to record attendance and presentation date. (\$500.00)</p> <p>6. Participate in at least one (1) site visit with your assigned mentor. Submit site visit agenda, attendee list, resources, pictures, and other relevant materials. (\$5,000.00)</p> <p>7. Participate in four (4) check-in meetings with assigned mentors. Submit agenda, notes, attendee list, and other relevant documentation. (\$1,000 per mentor x mentee call. 4 x \$1,000 = \$4,000)</p>	
Invoice II	\$4,500.00	<p>1. Submit a final report (format to be determined by NACCHO) summarizing all activities conducted during the project, lessons learned, and any materials, including tools, standard operating procedures, sampling plans, etc. produced as a part of this project. Due July 31, 2025. (\$1,000.00)</p> <p>2. Complete a post-assessment to determine successes, challenges, and lessons learned at the conclusion of program. Due by July 31, 2025. (\$500.00)</p> <p>3. Participate in an exit interview with NACCHO's RED Team. NACCHO to schedule the interview, record interview date, attendees, and collect relevant materials. Exit interviews anticipated to be during the month of July 2025. (\$3,000.00)</p>	July 31, 2025

NACCHO Contract number must be included on all invoices. Unless otherwise expressly stated in this Agreement, all amounts specified in, and all payments to be made under, this Agreement shall be in United States Dollars. The parties agree that payment method shall be made by check, via postage-paid first-class mail, at the address for the giving of notices as set forth in Section 26 of this Agreement. Any changes of payment method would require a modification signed by both parties. The final invoice must be received by NACCHO no later than 15 days after the end date of the Agreement. Contractor will be given an opportunity to revise as needed but the final revised invoice must be received no later than 30 days after the end date of the Agreement. NACCHO will not accept any invoices past 30 days of the end date of the Agreement.

ARTICLE II: GENERAL PROVISIONS

1. INDEPENDENT CONTRACTOR: Contractor shall act as an independent contractor, and Contractor shall not be entitled to any benefits to which NACCHO employees may be entitled.
2. PAYMENT OF TAXES AND OTHER LEVIES: Contractor shall be exclusively responsible for reporting and payment of all income tax payments, unemployment insurance, worker's compensation insurance, social security obligations, and similar taxes and levies.
3. LIABILITY: All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Contractor in the performance of this agreement shall be the responsibility of the Contractor, and not the responsibility of NACCHO, if the liability, loss, or damage is caused by, or arises out of, the actions of failure to act on the part of the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor.

All liability to third parties, loss, or damage as result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by NACCHO in the performance of this agreement shall be the responsibility of NACCHO, and not the responsibility of the Contractor, if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any NACCHO employee.

In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Contractor and NACCHO in fulfillment of their responsibilities under this agreement, such liability, loss, or damage shall be borne by the Contractor and NACCHO in relation to each party's responsibilities under these joint activities.

4. REVISIONS AND AMENDMENTS: Any revisions or amendments to this Agreement must be made in writing and signed by both parties.
5. ASSIGNMENT: Without prior written consent of NACCHO, Contractor may not assign this Agreement nor delegate any duties herein.
6. CONTINGENCY CLAUSE: This Agreement is subject to the terms of any agreement between

NACCHO and its Primary Funder and in particular may be terminated by NACCHO without penalty or further obligation if the Primary Funder terminates, suspends or materially reduces its funding for any reason. Additionally, the payment obligations of NACCHO under this Agreement are subject to the timely fulfillment by the Primary Funder of its funding obligations to NACCHO.

7. INTERFERING CONDITIONS: Contractor shall promptly and fully notify NACCHO of any condition that interferes with, or threatens to interfere with, the successful carrying out of Contractor's duties and responsibilities under this Agreement, or the accomplishment of the purposes thereof. Such notice shall not relieve Contractor of said duties and responsibilities under this Agreement.
8. OWNERSHIP OF MATERIALS: Contractor and NACCHO bring skills, expertise, and intellectual property to this engagement ("Background Intellectual Property"). Each party shall maintain the rights and free use of such Background Intellectual Property during and after this agreement. Each party grants to the other party a non-exclusive license to use Background Intellectual Property that is used to perform the Services defined by this Agreement for the term of this Agreement. All work (all patentable or copyrightable ideas, writings, processes, computer software generated in the performance of the Services under this Agreement will be co-owned by Contractor and NACCHO ("Joint Intellectual Property"), in accordance with the Primary Funder's approval and applicable rules and regulations. Contractor and NACCHO hereby jointly own all right, title and interests (including copy rights) in and to all materials created or developed by Contractor pursuant to this Agreement, including, without limitation, reports, summaries, articles, pictures, and art (collectively, the "Materials") (subject to any licensed third-party rights retained therein). Contractor shall inform NACCHO in writing of any third-party rights retained within the Materials and the terms of all license agreements to use any materials owned by others. Contractor understands and agrees that Contractor shall retain no sole rights to the Materials and shall assist NACCHO, upon reasonable request, with respect to the protection and/or registrability of the Materials. Contractor represents and warrants that, unless otherwise stated to NACCHO in writing, the Materials shall be original works and shall not infringe or violate the rights of any third party or violate any law. The obligations of this paragraph are subject to any applicable requirements of the Federal funding agency. Acceptance of grant funds obligates recipients to comply with the standard patent rights clause in 37 CFR Part 401.14.
9. RESOLUTION OF DISPUTES: The parties shall use their best, good faith efforts to cooperatively resolve disputes and problems that arise in connection with this Agreement. Both parties will make a good faith effort to continue without delay to carry out their respective responsibilities under the Agreement while attempting to resolve the dispute under this section. If a dispute arises between the parties that cannot be resolved by direct negotiation, the dispute shall be submitted to a dispute board for a nonbinding determination. Members of the dispute board shall be the Director or Chief Executive Officer of the Contractor, the Chief Executive Officer of NACCHO, and the Senior Staff of NACCHO responsible for this Agreement. The costs of the dispute board shall be paid by the Contractor and NACCHO in relation to the actual

costs incurred by each of the parties. The dispute board shall timely review the facts, Agreement terms and applicable law and rules, and make its determination. If such efforts fail to resolve the differences, the parties are required to attend mediation prior to filing any legal action. A second mediation shall be required if the first mediation is unsuccessful. The parties shall share the cost of the mediations.

10. TERMINATION: Either party may terminate this Agreement upon at least fifteen (15) days prior written notice to the other party. NACCHO will pay Contractor for services rendered through the date of termination.
11. ENTIRE AGREEMENT: This Agreement contains all agreements, representations, and understandings of the parties regarding the subject matter hereof and supersedes and replaces any and all previous understandings, commitments, or agreements, whether oral or written, regarding such subject matter.
12. PARTIAL INVALIDITY: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law, such part, term or provision shall be restated in accordance with applicable law to best reflect the intentions of the parties and the remaining portions or provisions shall remain in full force and effect and shall not be affected.
13. GOVERNING LAW: RESERVED.
14. ADDITIONAL FUNDING: Unless prior written authorization is received from NACCHO, no additional funds will be allocated to this project for work performed beyond the scope specified or time frame cited in this Agreement.
15. REMEDIES FOR MISTAKES: If work that is prepared by the Contractor contains errors or misinformation, the Contractor will correct error(s) within five business days. The Contractor will not charge NACCHO for the time it takes to rectify the situation.
16. COMPLIANCE WITH FEDERAL LAWS AND REGULATIONS: Contractor's use of funds under this Agreement is subject to the directives of and full compliance with 2 CFR Part 200 (Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards), and 45 C.F.R. Part 75 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards), It is the Contractor's responsibility to understand and comply with all requirements set forth therein.
17. EQUAL EMPLOYMENT OPPORTUNITY: Pursuant to 2 CFR 200 Subpart D, Contractor will comply with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

18. DEBARRED OR SUSPENDED CONTRACTORS: Pursuant to Executive Order 12549 and Executive Order 12689 entitled “Debarment and Suspension” and 2 CFR 180, Contractor hereby certifies to the best of its knowledge that it is not presently debarred or suspended and will execute no subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs.
19. LOBBYING RESTRICTIONS AND DISCLOSURES: Pursuant to 2 CFR 200 Subpart E, Contractor hereby certifies to NACCHO that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Contractor will also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
20. SALARY LIMITATION: Pursuant to CDC Additional Requirement – 32: Appropriation Act, General Provisions, cap on Salaries (Division H, Title II, General Provisions, Sec. 202): None of the funds appropriated in this Agreement shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II. Note: The salary rate limitation does not restrict the salary that an organization may pay an individual working under an HHS contract or order; it merely limits the portion of that salary that may be paid with federal funds.
21. COMPLIANCE WITH FEDERAL ENVIRONMENTAL REGULATIONS: Pursuant to 2 CFR 200 Subpart F, Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.).
22. WHISTLEBLOWER PROTECTION: Pursuant to 41 U.S.C. 4712 employees of a contractor, subcontractor, or subrecipient will not be discharged, demoted, or otherwise discriminated against as reprisal for “whistleblowing.”
23. CORONAVIRUS DISEASE 2019 (COVID-19) Funds: The contractor acknowledged that the project is funded under the Coronavirus Preparedness and Response Supplemental Appropriation Act, 2020 (P.L 116-123); the Coronavirus Aid, Relief and Economic Security Act, 2020 (the “CARES Act) (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139) and/or the Consolidated Appropriation Act, 2021 (P.L. 116-260), Division M – Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260) and hereby agrees, as to applicable to the award, to 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual’s home jurisdiction and/or appropriate public health measure and 3) assist the United States Government in implementation and enforcement of federal orders related to quarantine and isolation. The Contractor will comply, to the extent applicable, with Section 18115 of the CARES Act, with respect to the

reporting to the HHS Secretary of results tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC.

Furthermore, consistent with 45 C.F.R. 75.322, the Contractor agrees to provide to CDC copies and/or access to COVID-19 data collected including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

24. Domestic Preferences for Procurement - Maximizing Use of American-Made Goods, Products, and Materials (E.O. 13881): Executive Order 13881 promotes the Buy American Act, 41 U.S.C. §§ 8301-8305, proposing the policy of the United States to buy American and to maximize, consistent with law, the use of goods, products, and materials produced in, and services offered in, the United States. The proposed rule revives heightened restrictions for commercially available-off-the-shelf (“COTS”) products. The Buy American Act (“BAA”) restricts the country of origin of goods bought by the U.S. government, requiring the purchase of “manufactured articles, materials, and supplies that have been manufactured in the United States substantially all from articles, materials, or supplies, mined, produced, or manufactured, in the United States.” 41 U.S.C. § 8302(a).

Under the current FAR rules (particularly Subparts 25.1, 25.2, and 25.5), a domestic end product is one where: (1) the end-product is manufactured in the United States, and (2) more than 50 percent of the cost of all component parts are manufactured in the United States. FAR 25.101. The agencies anticipated to be impacted by this executive order include the Departments of Defense and Commerce, the National Aeronautics and Space Administration, the General Services Administration (GSA), and the Executive Office of the President. Consistent with this Order, Contractors shall insert the substance of this clause, including this paragraph (c), in all subcontracts.

Pursuant to §200.322, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products which means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber).

25. EXECUTION AND DELIVERY: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Agreement. The counterparts of this Agreement and all Ancillary Documents may be executed and delivered by facsimile or electronic mail by any of the parties to any other party and the receiving party may rely on the receipt of such document so executed and delivered by facsimile or electronic mail as if the original had been received.
26. NOTICE: All notices, including invoices, required to be delivered to the other party pursuant to

this Agreement shall be in writing and shall be sent via email, facsimile, with a copy sent via US mail, postage prepaid, to the parties at the addresses set forth below. Either party may send a notice to the other party, pursuant to this provision, to change the address to which notices shall be sent.

FOR NACCHO:

National Association of County and City
Health Officials
Attn: Lema Mansoury
Associate Project Manager
1201 (I) Eye Street NW 4th Fl.,
Washington, DC 20005
Tel. (202) 471-1205
Fax (202) 783-1583
Email: lmansoury@naccho.org

With a copy to:

National Association of County and City
Health Officials
Attn: Ade Hutapea, LL.M., CFCM, CCCM
Senior Director, Grants and Contracts
1201 (I) Eye Street NW 4th Fl.,
Washington, DC 20005
Tel. (202) 507-4272
Fax (202) 783-1583
Email: ahutapea@naccho.org

FOR Contractor:

County of Riverside dba Riverside University
Health System Public Health
Attn: Syreeta Steele
Assistant Lab Director
4065 County Circle DR,
Riverside, CA 92503-3410
Tel. (951) 358-5070
Email: s.steele@ruhealth.org

With a copy to

PO Box 7600
Riverside, CA 92513

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

NACCHO:

By : _____

Name : Jerome Chester

Title : Chief Financial Officer

Date : _____

CONTRACTOR:

By : 

Name : V. Manuel Perez

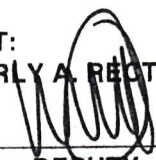
Title : Riverside County Board of Supervisors
Chair Board

Date : JUN 10 2025

Federal Tax ID No.: 95-6000930

UEID.: YXSZFGDUQUJ5

ATTEST:
KIMBERLY A. RECTOR, Clerk

By 
DEPUTY

APPROVED AS TO FORM:

Minh C. Tran

County Counsel

By: Esen Sainz

Esen Sainz

Deputy County Counsel

NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS

CONTRACTOR AGREEMENT – ATTACHMENT I

SCOPE OF WORK**Wastewater Surveillance Mentorship Program**

Mentee Scope of Work

February 3, 2025 – July 31, 2025

- Submit a brief **Introductory paragraph** describing your jurisdiction's characteristics, prior wastewater surveillance efforts, and planned activities during the mentorship program. NACCHO will provide instructions. Due by February 11, 2025.
- Participate in a mentorship program **kick-off call** scheduled tentatively for February 13, 2025, at 1 PM EST. The call will introduce program contacts from the National Association of County and City Health Officials (NACCHO), Centers for Disease Control and Prevention (CDC), mentor and mentee sites, and discuss program expectations and requirements.
- Complete a **pre-assessment** to establish a baseline for the status of wastewater surveillance in your jurisdiction. Due by February 28, 2025.
- Participate in **five (5) regular check-in calls** with NACCHO, mentors, and other mentee sites. These 60-minute calls are designed for mentorship program participants to share progress towards the workplan, describe any challenges they may be facing, share tools and resources, and work with program staff to re-focus efforts as appropriate. NACCHO to schedule calls in advance and finalize dates during the kick-off call. NACCHO to record attendance and meeting date.*
- **Present during one (1) regular check-in call** to share progress towards improving wastewater surveillance capacity, challenges faced, and/or lessons learned. This presentation will be 5-10 minutes long. NACCHO to provide slide template with prompts. Submit presentation slides and any relevant materials. NACCHO to record attendance and presentation date.
- Participate in at least **four (4) check-in meetings with assigned mentors**. These check-in meetings will be used to work with your mentor through your wastewater surveillance activities and challenges, share updates, answer questions, and more. The mentor and mentee should schedule these meetings on their own. Submit agenda, notes, attendee list, and other relevant documentation.
- Participate in at least **one (1) site visit** with your assigned mentor. Submit site visit agenda, attendee list, resources, pictures, and other relevant materials.
 - **Mentor:** Schedule and host at least one site visit with mentees. NACCHO strongly recommends that site visits be scheduled in-person and early in the project period if possible. Site visits can be held with all assigned mentees or scheduled separately based on mentor/mentee availability. Mentors and mentees are

expected to work together to identify areas of interest in advance of the site visit and focus on the tools, resources, and processes entailed in improving wastewater surveillance capabilities. NACCHO to share sample site visit agenda.

- Mentees: Attend and participate in at least one site visit with mentor.
- Submit a **final report** (format to be determined by NACCHO) summarizing all activities conducted during the project, lessons learned, and any materials, including tools, standard operating procedures, sampling plans, etc. produced as a part of this project. NACCHO to provide information on format and prompts. Due July 31, 2025.
- Complete a **post-assessment** to determine successes, challenges, and lessons learned at the conclusion of the program. Due by July 31, 2025.
- Participate in an **exit interview** with NACCHO's Research, Evaluation, and Data Communication (RED) Team. This 60-minute exit interview will be conducted following the completion of the post-assessment. It will be used to discuss successes, challenges, and lessons learned at the conclusion of the program. It will also be used to share feedback on the mentorship program. NACCHO to schedule the interview, record interview date and attendees, and collect relevant materials. Exit interviews anticipated to be during the month of July 2025.
- Submit **invoices** by the following NACCHO deadlines:

Mentee Deliverables		
Invoice	Project Deliverables	Amount
Invoice #1 due July 15, 2025 Invoice period: February 3, 2025 – June 30, 2025	1. Submit a brief Introductory paragraph describing your jurisdiction’s characteristics, prior wastewater surveillance efforts, and planned activities during mentorship program. Instructions to be provided by NACCHO. Due February 11, 2025. (\$500)	\$500
	2. Participate in a mentorship program kick-off call scheduled tentatively February 13, 2025, at 1 PM EST. NACCHO to record attendance. (\$1,000)	\$1,000
	3. Complete a pre-assessment to establish a baseline for the status of wastewater surveillance in your jurisdiction. Due February 28, 2025. (\$500)	\$500
	4. Participate in five (5) regular check-in calls with NACCHO, mentors and other mentee sites. NACCHO to record attendance and meeting date. (\$800 per regular check-in call. 5 x \$800 = \$4,000)	\$4,000
	5. Present during one (1) regular check-in call to share progress towards improving wastewater surveillance capacity, challenges faced, or lessons learned. This presentation will be 5-10 minutes long. Submit presentation slides and any relevant materials. NACCHO to record attendance and presentation date. (\$500)	\$500
	6. Participate in at least one (1) site visit with your assigned mentor. Submit site visit agenda, attendee list, resources, pictures, and other relevant materials. (\$5,000)	\$5,000
	7. Participate in four (4) check-in meetings with assigned mentors . Submit agenda, notes, attendee list, and other relevant documentation. (\$1,000 per mentor x mentee call. 4 x \$1,000 = \$4,000)	\$4,000
Invoice 1 Total		\$15,500

<p>Invoice #2 due July 31, 2025</p>	<p>1. Submit a final report (format to be determined by NACCHO) summarizing all activities conducted during the project, lessons learned, and any materials, including tools, standard operating procedures, sampling plans, etc. produced as a part of this project. Due July 31, 2025. (\$1,000)</p>	<p>\$1,000</p>
<p>Invoice period: July 1, 2025 – July 31, 2025</p>	<p>2. Complete a post-assessment to determine successes, challenges, and lessons learned at the conclusion of program. Due by July 31, 2025. (\$500)</p>	<p>\$500</p>
	<p>3. Participate in an exit interview with NACCHO's RED Team. NACCHO to schedule the interview, record interview date, attendees, and collect relevant materials. Exit interviews anticipated to be during the month of July 2025. (\$3,000)</p>	<p>\$3,000</p>
<p>Invoice 2 Total</p>		<p>\$4,500</p>
<p>Award Total</p>		<p>\$20,000</p>

* A progress report may be substituted in lieu of a regular check-in call (e.g. cancelation, unavailability). Subject to NACCHO approval. Template to be provided by NACCHO.







Wastewater Agreement NACCHO 5.1 AATF

Final Audit Report

2025-05-05

Created:	2025-05-02
By:	Jennifer Munoz (j.munoz@ruhealth.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA80_Kro_U5vNbH4OIMfP6vehFKGMS8vGO

"Wastewater Agreement NACCHO 5.1 AATF" History

-  Document created by Jennifer Munoz (j.munoz@ruhealth.org)
2025-05-02 - 9:38:49 PM GMT- IP address: 158.61.5.30
-  Document emailed to esainz@rivco.org for signature
2025-05-02 - 9:44:23 PM GMT
-  Email viewed by esainz@rivco.org
2025-05-05 - 7:00:02 PM GMT- IP address: 104.47.65.254
-  Signer esainz@rivco.org entered name at signing as Esen Sainz
2025-05-05 - 7:02:17 PM GMT- IP address: 158.61.14.12
-  Document e-signed by Esen Sainz (esainz@rivco.org)
Signature Date: 2025-05-05 - 7:02:19 PM GMT - Time Source: server- IP address: 158.61.14.12
-  Agreement completed.
2025-05-05 - 7:02:19 PM GMT