

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.74
(ID # 27466)**

MEETING DATE:
Tuesday, June 10, 2025

FROM : TLMA-TRANSPORTATION

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:
Adoption of Resolution No. 2025-079, Accepting portions of Willsie Drive, Cissna Place and Borchard Road in the Lakeland Village Area, CEQA Exempt per Section 15061(b)(3) and not a project under CEQA per Section 15060(c)(2) of the State CEQA Guidelines, District 2. [Gas Tax 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that Accepting a portion of Willsie Drive and portions of Cissna Place and Borchard Road for public use, and into the County Maintained Road System is exempt from CEQA pursuant to Section 15061 (b)(3) and not a project under CEQA pursuant to Section 15060 (c)(2) of the State CEQA Guidelines;
2. Adoption of Resolution No. 2025-079, Accepting a portion of Willsie Drive and portions of Cissna Place and Borchard Road for public use, and into the County Maintained Road System, subject to improvements in accordance with County Standards, in the Lakeland Village area;
3. Direct the Clerk of the Board to deliver the Notice of Exemption to the Office of the County Clerk and the State Clearinghouse for filing within five (5) working days of this Board hearing; and
4. Direct the Clerk of the Board to cause a certified copy of this resolution to be recorded in the office of the Recorder of the County of Riverside, California.


ACTION:Policy


Dennis Acuna, Director of Transportation 4/30/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 10, 2025
xc: TLMA-Transp., Recorder, State Clearinghouse

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Gas Tax 100%			Budget Adjustment: N/A	
			For Fiscal Year: 2024/2025	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

The Riverside County Transportation Department is requesting this acceptance of previously dedicated road right-of-way for public use prior to improving the road. Said portions of Willsie Drive and Borchard Road were dedicated by Declaration of Dedications recorded October 6, 1971 as instrument number 113735, and June 19th, 1973 as instrument number 79748, both Records of the Recorder of Riverside County, California.

Said portions of Cissna Place were dedicated by Declarations of Dedication recorded October 6, 1971, as instrument number 113735, Declaration of Dedication recorded June 19, 1973, as instrument number 79748, and Declaration of Dedication recorded October 15, 1973, as instrument number 134669, all records of the Recorder of Riverside County, California.

Said portions of Willsie Drive, Cissna Place and Borchard Road have not been accepted for public use. This action will accept said portions of Willsie Drive, Cissna Place and Borchard Road for public use, and into the County Maintained Road System, subject to improvements in accordance with county standards. The Transportation Department has reviewed and approved these acceptances.

As determined in the attached Notice of Exemption, the acceptance of the roadways are exempt from CEQA pursuant to Section 15061 (b)(3) and not a project under CEQA pursuant to Section 15060 (c)(2) of the State CEQA Guidelines. The acceptance will not result in any specific or general exceptions to the use of the categorical exemption and will not cause any direct or indirect physical environmental impacts.

County Counsel has approved resolution Number 2025-079 as to form.

Impact on Residents and Businesses

The acceptance of the portions of roadway will not impact residents or businesses.

Additional Fiscal Information

There is no General Fund obligation.

ATTACHMENTS:

- Resolution No. 2025-079 with Exhibits "A" & "B" (Legal Description and Plat)
- Notice of Exemption with Exhibits "A" & "B" (Legal Description and Plat)
- Attachment "A" (Vicinity Map)
- Authorization to Bill

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Jason Farin, Principal Policy Analyst 6/4/2025


Aaron Gettis, Chief of Deputy County Counsel 5/23/2025

PLEASE COMPLETE THIS INFORMATION

RECORDING REQUESTED BY:

KIMBERLY A. RECTOR, CLERK OF THE BOARD
RIVERSIDE CO. CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2025-0177759

06/12/2025 08:33 AM Fee: \$ 0.00

Page 1 of 7

Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



2148

THIS SPACE FOR RECORDERS USE ONLY

RESOLUTION NO. 2025-079

ACCEPTING PORTIONS OF WILLSIE DRIVE, CISSNA PLACE AND BORCHARD ROAD IN THE
LAKELAND VILLAGE AREA, FOR PUBLIC USE (D50046 & D50047)
(SECOND SUPERVISORIAL DISTRICT)

(TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION – ITEM 3.74 of
06/10/2025)

1 BOARD OF SUPERVISORS

COUNTY OF RIVERSIDE

2
3 **RESOLUTION NO 2025-079**

4
5 ACCEPTING A PORTION OF WILLSIE DRIVE AND A PORTION OF CISSNA PLACE

6 IN THE LAKELAND VILLAGE AREA, FOR PUBLIC USE

7 (D50046 & D50047)

8 (Second Supervisorial District)

9
10 **WHEREAS**, the hereinafter-described roads were offered for dedication for road
11 and public utility purposes as described in the declarations of dedication hereinafter-
12 referred to, which said offers of dedication have not been previously accepted for public
13 use by the County of Riverside, now, therefore;

14
15 **BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Supervisors
16 of the County of Riverside, State of California, in regular session assembled on
17 June 10, 2025, that this Board accepts said offers of dedication and recognizes
18 that said roads are public roads open for use by the general public;

FORM APPROVED COUNTY COUNSEL
BY: *Stephanie K. Nelson* 6/5/25
STEPHANIE K. NELSON DATE

1 **Resolution No. 2025-079**

2
3 **BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this
4 acceptance is for the purpose of vesting title in the County of Riverside on behalf of the
5 public for public road and utility uses, and into the County Maintained Road System
6 pursuant to Division 2, Chapter 2, Section 941 of the Streets and Highways Code, subject
7 to improvements in accordance with County Standards.

8
9 Said roads are in the County of Riverside, State of California, and are described as follows:

10
11 SEE LEGAL DESCRIPTION AND PLAT ATTACHED HERETO
12 AS EXHIBIT "A" AND "B", AND MADE A PART HEREOF;

13
14 **BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** that the
15 acceptance of said roads are exempt from CEQA pursuant to Section 15061 (b)(3) of
16 and will not cause physical damage pursuant to Section 15060 (c)(2) of the State CEQA
17 Guidelines.

18
19 **BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** that the Clerk of
20 the Board is directed to file with the Office of the County Clerk the Notice of Exemption
21 within five (5) working days of the Board hearing date.

22
23 **BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** that the Clerk of
24 the Board is directed to cause a certified copy of this resolution to be recorded in the
25 office of the Recorder of the County of Riverside, California.

2
3 RESOLUTION NO. 2025-079

4 ACCEPTING PORTIONS OF WILLSIE DRIVE, CISSNA PLACE AND BORCHARD ROAD
5 IN THE LAKELAND VILLAGE AREA, FOR PUBLIC USE
6 (D50046 & D50047)
7 (SECOND SUPERVISORIAL DISTRICT)

8 ROLL CALL:

9 Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez

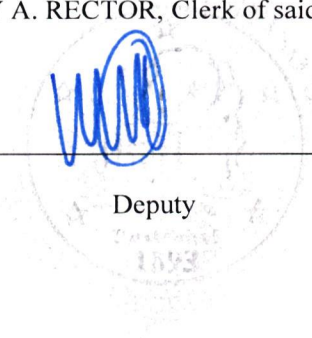
10 Nays: None

11 Absent: None

12
13 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
14 Supervisors on the date therein set forth.

15
16
17 KIMBERLY A. RECTOR, Clerk of said Board

18
19 By: _____



20 Deputy

21
22 06/10/2025 Item 3.74

23
24
25

**PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER**

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date: 06/10/2025

Signature: _____

Print Name: Whitney Mayo, Clerk of the Board Assistant

EXHIBIT "A"
LEGAL DESCRIPTION

WILLSIE DRIVE

THAT PORTION OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED BY DECLARATION OF DEDICATION RECORDED OCTOBER 6, 1971, AS INSTRUMENT NO. 113735, OFFICIAL RECORDS OF THE RECORDER OF RIVERSIDE COUNTY, CALIFORNIA, LYING WITHIN SECTION 29, TOWNSHIP 6 SOUTH, RANGE 4 WEST, SAN BERNARDINO MERIDIAN, DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF SAID CERTAIN PARCEL OF LAND BOUND TO THE NORTHEAST BY THE SOUTHWEST LINE OF PARCEL 2 AS SHOWN BY PARCEL MAP ON FILE IN BOOK 4, PAGE 17 OF PARCEL MAPS, RECORDS OF SAID COUNTY AND STATE, TO THE SOUTHWEST BY THE NORTHEAST LINE OF PARCEL 3 AS SHOWN BY SAID PARCEL MAP, TO THE SOUTHEAST BY THE SOUTHEAST BOUNDARY OF SAID PARCEL MAP, AND TO THE NORTHWEST BY THE NORTHEASTERLY PROLONGATION OF THE NORTHWEST LINE OF SAID PARCEL 3.

CISSNA PLACE

ALL OF THAT CERTAIN PARCEL OF LAND DESCRIBED BY DECLARATION OF DEDICATION RECORDED OCTOBER 6TH 1971 AS INSTRUMENT NO. 113735 LYING SOUTH OF PARCEL 4 AS SHOWN BY PARCEL MAP ON FILE IN BOOK 4, PAGE 17 OF PARCEL MAPS, RECORDS OF THE RECORDER OF RIVERSIDE COUNTY, CALIFORNIA, LYING WITHIN SECTION 29, TOWNSHIP 6 SOUTH, RANGE 4 WEST, SAN BERNARDINO MERIDIAN, EXCEPT THAT PORTION LYING WITHIN BORCHARD ROAD (60 FEET WIDE);

TOGETHER WITH ALL OF THAT CERTAIN PARCEL OF LAND DESCRIBED BY DECLARATION OF DEDICATION RECORDED JUNE 19TH, 1973 AS INSTRUMENT NO. 79748;

TOGETHER WITH ALL OF THAT CERTAIN PARCEL OF LAND DESCRIBED BY DECLARATION OF DEDICATION RECORDED OCTOBER 15TH 1973 AS INSTRUMENT NO. 134669; ALL OFFICIAL RECORDS OF SAID COUNTY AND STATE.

PREPARED UNDER MY SUPERVISION:



STEVEN CHAFFIN, P.L.S. 9459

APRIL 18, 2025

DATED:



EXHIBIT "B"



R/W PER PM 15537 PM 89/44
ACCEPTED PER RES. NO. 2019-094
DATED 5/21/2019

R/W PER PM 7150 PM
24/21 ACCEPTED PER
RES. NO. 86-68 INST. NO.
52470 REC. 3/6/1986

QUAIL TRAIL

() DATA PER PM 13 / 11

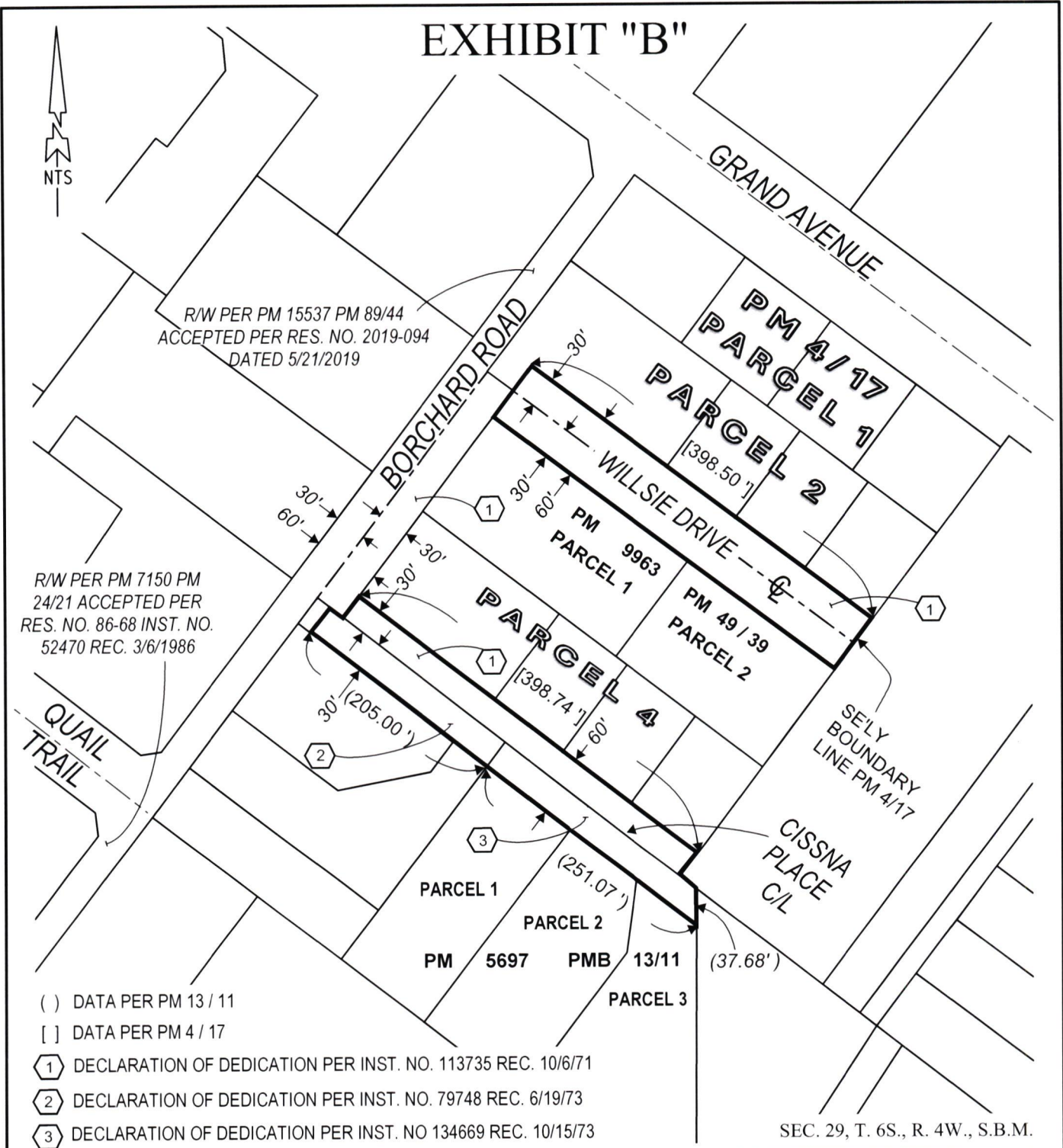
[] DATA PER PM 4 / 17

① DECLARATION OF DEDICATION PER INST. NO. 113735 REC. 10/6/71

② DECLARATION OF DEDICATION PER INST. NO. 79748 REC. 6/19/73

③ DECLARATION OF DEDICATION PER INST. NO 134669 REC. 10/15/73

SEC. 29, T. 6S., R. 4W., S.B.M.



COUNTY OF RIVERSIDE, TRANSPORTATION DEPARTMENT,
SURVEY DIVISION

PCL No: N/A

PROJECT: WILLSIE DR AND CISSNA PL (LAKELAND VILLAGE AREA)

WO No: D50046 & D50047

THIS PLAT IS AN AID IN LOCATING THE PARCEL(S) DESCRIBED IN THE PRECEDING DOCUMENT.
ALL PRIMARY CALLS ARE LOCATED IN THE WRITTEN DESCRIPTION.

SCALE: NTS

PREPARED BY: P. IZAGUIRRE

DATE: MARCH, 2025

APPROVED BY:

DATE: APRIL 18, 2025

SHEET 1 OF 1





Peter Aldana
Riverside County
Assessor-County Clerk-Recorder
2724 Gateway Drive
Riverside, CA 92507
(951) 486-7000
www.rivcoacr.org

Receipt: 25-175698

Product	Name	Extended
FISH	CLERK FISH AND GAME FILINGS	\$50.00
	# Pages	4
	Document #	E-202500519
	Filing Type	7
	State Fee Prev Charged	false
	No Charge Clerk Fee	false
	F&G Notice of Exemption Fee	\$50.00
Total		\$50.00
Tender (On Account)		\$50.00
Account#	SURV	
Account Name	SURV - SURVEYOR	
Balance	\$730.00	

6/10/25, 4:05 PM PST
Gateway Public Service

FILING REQUESTED BY AND WHEN FILED
RETURN TO: STOP NO. 1080
RIVERSIDE COUNTY SURVEYOR'S OFFICE
4080 LEMON STREET, 8TH FLOOR
RIVERSIDE, CA 92501

F I L E D / P O S T E D

County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder
E-202500519
06/10/2025 04:05 PM Fee: \$ 50.00
Page 1 of 4

Removed: By: Deputy



NOTICE OF EXEMPTION

Project Name: Resolution No. 2025-079, Accepting portions of Willsie Drive, Cissna Place and Borchard Road for public use, in the Lakeland Village Area.

Project Number: D50046B, Z1010

Project Location: See Exhibits "A" & "B"

Description of Project: Resolution No. 2025-079, Accepting portions of Willsie Drive, Cissna Place and Borchard Road for public use, in the Lakeland Village Area.

Name of Public Agency Approving Project: Riverside County Transportation Department, Survey Division, County of Riverside.

Name of Person or Agency Carrying Out Project: David L. McMillan, Riverside County Transportation Department, Survey Division, County of Riverside.

Exempt Status: California Environmental Quality Act (CEQA) Guidelines, Section 15061(b)(3), General Rule "Common Sense" Exemption. Not a "project" as defined under State CEQA Guidelines, Section 15060(c).

Reasons Why Project is Exempt: The acceptance of a street has been determined to not be a "project" as defined under State CEQA Guidelines section 15060(c). However, even if it was determined to be a project under CEQA for analysis purposes, the project is exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The acceptance of the existing roadway will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause any impacts to scenic resources, historic resources, or unique sensitive environments. Further, no unusual circumstances or potential cumulative impacts would occur that may reasonably create an environmental impact. The acceptance of this street will not have an effect on the environment; thus, the County has deemed this does not meet the definition of a "project" under CEQA and no environmental impacts are anticipated to occur.

- Section 15061(b)(3) - General Rule "Common Sense" Exemption. With certainty, there is no possibility that the proposed project may have a significant effect on the environment. The acceptance of a street will not require any construction activities, change the use or intensity of the existing site to create a physical environmental impact, and would not lead to any direct or reasonably foreseeable indirect physical environmental impacts. Therefore, in no way would accepting a street have the potential to cause a significant environmental impact and the vacation is exempt from further CEQA analysis.

- Section 15060(c) – for purposes of analysis under CEQA, accepting a street is not a “project” under CEQA pursuant to Section 15060(c). An action by a public agency is only a “project” subject to CEQA if the action might result in a physical change in the environment. Based upon a review of the whole action undertaken, supported, or authorized by the County, in no way will accepting a street increase the use of the site, result in increased development or construction impacts, or lead to any direct, indirect, or cumulative physical environmental impacts.

Based upon the identified exemptions above, the County of Riverside hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.


Signed:  Date: 3/24/25
David L. McMillan, Riverside County Surveyor

EXHIBIT "A"
LEGAL DESCRIPTION

WILLSIE DRIVE

THAT PORTION OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED BY DECLARATION OF DEDICATION RECORDED OCTOBER 6, 1971, AS INSTRUMENT NO. 113735, OFFICIAL RECORDS OF THE RECORDER OF RIVERSIDE COUNTY, CALIFORNIA, LYING WITHIN SECTION 29, TOWNSHIP 6 SOUTH, RANGE 4 WEST, SAN BERNARDINO MERIDIAN, DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF SAID CERTAIN PARCEL OF LAND BOUND TO THE NORTHEAST BY THE SOUTHWEST LINE OF PARCEL 2 AS SHOWN BY PARCEL MAP ON FILE IN BOOK 4, PAGE 17 OF PARCEL MAPS, RECORDS OF SAID COUNTY AND STATE, TO THE SOUTHWEST BY THE NORTHEAST LINE OF PARCEL 3 AS SHOWN BY SAID PARCEL MAP, TO THE SOUTHEAST BY THE SOUTHEAST BOUNDARY OF SAID PARCEL MAP, AND TO THE NORTHWEST BY THE NORTHEASTERLY PROLONGATION OF THE NORTHWEST LINE OF SAID PARCEL 3.

CISSNA PLACE

THE SOUTHWESTERLY 30 FEET OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED BY DECLARATION OF DEDICATION RECORDED OCTOBER 6, 1971 AS INSTRUMENT NO. 113735, OFFICIAL RECORDS OF THE RECORDER OF RIVERSIDE COUNTY, CALIFORNIA, EXCEPTING THEREFROM, THE NORTHEASTERLY 30 FEET;

TOGETHER WITH ALL OF THAT CERTAIN PARCEL OF LAND DESCRIBED BY DECLARATION OF DEDICATION RECORDED JUNE 19TH, 1973 AS INSTRUMENT NO. 79748; RECORDS OF SAID COUNTY AND STATE, EXCEPTING THEREFROM, THE NORTHEASTERLY 30 FEET;

TOGETHER WITH ALL OF THAT CERTAIN PARCEL OF LAND DESCRIBED BY DECLARATION OF DEDICATION RECORDED OCTOBER 15TH 1973 AS INSTRUMENT NO. 134669; ALL OFFICIAL RECORDS OF SAID COUNTY AND STATE.

BORCHARD ROAD

THE SOUTHWESTERLY 30 FEET OF THE NORTHEASTERLY 30 FEET OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED BY DECLARATION OF DEDICATION RECORDED OCTOBER 6TH, 1971 AS INSTRUMENT NO. 113735, OFFICIAL RECORDS OF THE RECORDER OF RIVERSIDE COUNTY, CALIFORNIA;

TOGETHER WITH THE NORTHEASTERLY 30 FEET OF THAT CERTAIN PARCEL OF LAND DESCRIBED BY DECLARATION OF DEDICATION RECORDED JUNE 19TH, 1973 AS INSTRUMENT NO. 79748, OFFICIAL RECORDS OF SAID COUNTY AND STATE.

PREPARED UNDER MY SUPERVISION:


STEVEN CHAFFIN, P.L.S. 9459

APRIL 18, 2025

DATED:



ATTACHMENT "A"

ACCEPTING A PORTION OF WILLSIE DRIVE AND A PORTION OF CISSNA PLACE IN THE LAKELAND VILLAGE AREA

