

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.22
(ID # 27922)**

MEETING DATE:
Tuesday, June 24, 2025


FROM : HOUSING AND WORKFORCE SOLUTIONS

SUBJECT: HOUSING AND WORKFORCE SOLUTIONS (HWS): Approve the Substantial Amendment to the 2024-2025 One Year Action Plan of the 2024-2029 Five Year Consolidated Plan to amend 0.270-24 Community Enhancement Program; CEQA and NEPA Exempt; Districts 2, 3, 4. [\$119,108; 100% Community Development Block Grant]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the Substantial Amendment to the 2024-2025 One Year Action Plan of the 2024-2029 Five Year Consolidated Plan are exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Find that Substantial Amendment to the 2024-2025 One Year Action Plan of the 2024-2029 Five Year Consolidated Plan are exempt from the National Environmental Policy Act (NEPA) pursuant to Title 24 Code of Federal Regulations Section 58.34(a)(1) and (a)(3);
3. Approve the Substantial Amendment to the 2024-2025 One Year Action Plan of the 2024-2029 Five Year Consolidated Plan to increase Community Development Block Grant (CDBG) funding to 0.270-24 Community Enhancement Program, more fully described in Attachment A, attached hereto; and
4. Direct staff to file the Notices of Exemption with the County Clerk and the State Clearinghouse within five business days of approval.

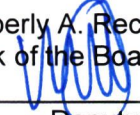
ACTION:Policy


Heidi Marshall, Director 5/20/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 24, 2025
xc: HWS, Recorder, State Clearinghouse

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$119,108	\$ 0	\$119,108	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Community Development Block Grant			Budget Adjustment:	No
			For Fiscal Year:	24/25

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The U.S. Department of Housing and Urban Development (HUD) requires that all substantial amendments to the County's 2024-2025 One Year Action Plan and 2024-2029 Five Year Consolidated Plan be subject to the Citizen Participation Plan and approved by both the Board of Supervisors and HUD. The requested change will trigger a substantial amendment to the County's 2024-2025 One Year Action Plan of the 2024-2029 Five Year Consolidated Plan.

According to 24 CFR Section 91.105 and the Citizen Participation Plan, the Housing and Workforce Solutions Department published the required public notice on May 21, 2025, notifying the public of the comment period for the proposed substantial amendment. No public comments have been received.

The proposed Community Development Block Grant (CDBG) project, which warrants this substantial amendment, has been determined by staff to be an eligible activity that meets a National Objective of the Program. A description of the proposed amendment to the 2024-2025 One Year Action Plan is set forth in Attachment A.

Staff recommends approval of the CDBG project listed below as a substantial amendment to the 2024-2025 One Year Action Plans of the 2024-2029 Five Year Consolidated Plan:

2024-2025 One Year Action Plan

0.270-24 Community Enhancement Program	\$119,108	Increase CDBG Funding
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Pursuant to the California Environmental Quality Act (CEQA), the Substantial Amendment was reviewed and determined to be exempt from CEQA under State CEQA Guidelines Section 15061(b)(3), General Rule or "Common Sense" exemption. The Substantial Amendment is an administrative planning document that will only have financial and administrative effects. It can be seen with certainty that there is no possibility that the proposed Substantial Amendment may have a significant effect on the environment and will not lead to any direct or reasonably indirect physical impacts. The project identified in the Substantial Amendment will be subject to separate CEQA environmental review prior to taking any choice-limiting action or discretionary action on that specific project. Notices of Exemption for each project will be filed by County staff with the County Clerk within five days of approval of the Substantial Amendments.

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Furthermore, the Substantial Amendment was determined to be exempt from the provisions of the National Environmental Policy Act (NEPA) pursuant to Title 24 Code of Federal Regulations Sections 58.34 (a)(1) and (a)(3) since the proposed Substantial Amendment are administrative activities. The projects identified in the Substantial Amendment will be subject to separate NEPA environmental review prior to taking any choice-limiting action or discretionary action on that specific project.

Impact on Residents and Businesses

0.270-24 Community Enhancement Program (CDBG): Riverside County Code Enforcement Department will use CDBG funds for community group-coordinated and curb-side clean-up events in eligible unincorporated areas within the 2nd, 3rd, and 4th districts of Riverside County. Funds will be used for supplies, event outreach materials, salaries (direct costs), equipment, trash/debris removal, and project delivery costs.

Additional Fiscal Information

No impact upon the County's General Fund; the proposed projects will be fully funded with CDBG Program funds.

ATTACHMENTS:

- Attachment A - 2024-2025 One Year Action Plan Substantial Amendment for the 0.270-24 Community Enhancement Program (CDBG)
- Public Notices and Proof of Publication
- Notice of Exemption
- Certification of Exemption



Brianita Lontajo, Principal Management Analyst 6/17/2025



Aaron Gettis, Chief of Deputy County Counsel 6/6/2025



Certification of Exemption for HUD-funded projects

Determination of activities not subject to 24 CFR 58.34(a)
May be subject to provisions of Sec 58.6, as applicable

Project Name: Substantial Amendments to the 2024-2025 One-Year Action Plans of the 2024-2029 Five-Year Consolidated Plan to amend the 0.270-24 Community Enhancement Program.

Project Description: Pursuant to 24 CFR Part 570, 24 CFR Part 91, and the Citizens Participation Plan, the Board of Supervisors is authorized to approve and Substantial Amendments to the 2024-2025 One-Year Action Plans of the 2024-2029 Five-Year Consolidated Plan for the HUD-funded CDBG programs.

Address: **3403 Tenth St., Suite 300, Riverside, CA 92501**

Funding Source: CDBG HOME ESG HOPWA EDI Other:

I hereby certify that the above-mentioned project has been reviewed and determined an Exempt activity per 24 CFR 58.34(a) as follows:

	1. Environmental and other studies, resource identification, and the development of plans and strategies;
	2. Information and financial services;
✓	3. Administrative and management activities;
	4. Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, childcare, health, drug abuse, education, counseling, energy conservation, and welfare or recreational needs;
	5. Inspections and testing of properties for hazards or defects;
	6. Purchase of insurance;
	7. Purchase of tools;
	8. Engineering or design costs;
	9. Technical assistance and training;
	10. Assistance for temporary or permanent improvements that do not alter environmentally conditions and are limited to protection, repair, or restoration activities necessary only to control or arrest the effects of disasters or imminent threats to public safety including those resulting from physical deterioration;
	11. Payment of principal and interest on loans made or obligations guaranteed by HUD;
	12. Any of the categorical exclusions listed in Sec. 58.35(a) provided that there are no circumstances that require compliance with any other Federal laws and authorities cited in Sec.58.5.

If your project falls into any of the above categories, you do not have to submit a Request for Release of Funds (RROF), and no further approval from HUD will be needed by the recipient for the draw-down of funds to carry out exempt activities and projects. However, the responsible entity must still document in writing its compliance with and/or applicability of "other requirements" per 24CFR58.6 (included with this document).

By signing below the Responsible Entity certifies in writing that each activity or project is exempt and meets the conditions specified for such exemption under section 24 CFR 58.34(a). Please keep a copy of this determination in your project files.

Blanca Higuera, Program Manager,
Preparer Name & Title (please print)

Susana Orozco, Principal Development Specialist
Responsible Entity Name & Title

Blanca Higuera 5/8/2025
Preparer Signature Date

[Signature] 5/8/2025
Responsible Entity Signature Date

**ENVIRONMENTAL
EXEMPTION DOCUMENTATION**

To: County Clerk and Recorder's Office
County of Riverside
2720 Gateway Drive
Riverside, CA 92507

From: Housing and Workforce Solutions
County of Riverside
3430 10th Street, Suite 300
Riverside, CA 92501

Project Title: Substantial Amendments to the 2024-2025 One-Year Action Plans of the 2024-2029 Five-Year Consolidated Plan to amend 0.270-24 Community Enhancement Program

Grant No.: B-24-UC-06-0506

Description of Project: Pursuant to 24 CFR Part 570, 24 CFR Part 91, and the Citizens Participation Plan, the Board of Supervisors is authorized to approve and adopt substantial amendments to the 2024-2025 One-Year Action Plans of the 2024-2029 Consolidated Plan for the HUD-funded CDBG program.

Project Location: Riverside County

Project Proponent: Housing and Workforce Solutions for the County of Riverside

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Project Description: The project, the Substantial Amendment to the 2024-2025 One-Year Action Plan of the 2024-2029 Five-Year Consolidated Plan, is an administrative planning document that will only have a financial effect. It can be seen with certainty that there is no possibility that the proposed substantial amendment may have a significant effect on the environment and will not lead to any direct or reasonably indirect physical impacts.

Exempt Status: (Check one)

- Ministerial (Section 21080 (b) (1); Section 15268);
- Declared Emergency [Section 21080 (b) (3); Section 15239(a)];
- Emergency Project [Section 21080 (b) (4); Section 15269 (b) (c)];
- Statutory Exemption (Section Number: _____)
- Categorical Exemption: Class 1 (Section Number: _____)
- These activities are not subject to CEQA [pursuant to Section 15061 (b) (3)]**
- Other

Environmental Specialist: Blanca Higuera Date: **May 8, 2024**,
Blanca Higuera, Program Manager

Certifying Officer: Susana Orozco Date: **May 8, 2024**
Susana Orozco, Principal Development Specialist – CDBG/ESG Programs
Phone: 951-955-5933

**Notice of Public Comment Period
Substantial Amendment of the 2024-2025 One Year Action Plan
of the 2024-2029 Five-Year Consolidated Plan**

The County of Riverside hereby notifies concerned members of the public, pursuant to *24 CFR 91.105*, *24 CFR 91.505*, and the County's Citizens Participation Plan, of its intent to amend the 2024-2025 One Year Action Plan of the 2024-2029 Consolidated Plan by the following actions:

2024-2025 One-Year Action Plan

0.270-24 Community Enhancement Program	\$119,108	Increase CDBG Funding
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The Department of Housing and Workforce Solutions welcomes your voice in shaping our community's future. A determination regarding the proposed amendment to the 2024-2025 One Year Action Plan of the 2024-2029 Five Year Consolidated Plan has been scheduled on or about June 24, 2025, at the Riverside County Board of Supervisors' meeting, located at 4080 Lemon Street, Riverside, California.

We encourage all community members to review the proposed change and share their thoughts. Individuals who wish to share comments or request further information about the Consolidated Plan Substantial Amendment can contact the Department of Housing and Workforce Solutions at 3403 Tenth Street, Suite 300, Riverside, CA 92501, (951) 955-1161, or RivCoCDBG@rivco.org. All oral and written feedback on the item above must be submitted by 4:00 PM on June 23, 2025.

Input and comments can also be submitted to the U.S. Department of Housing and Urban Development, CPD Division, at CPDLA@hud.gov. Comments or objections received after June 23, 2025, will not be considered by HUD.

To speak during the Board meeting or submit a public comment, please register in advance at <https://rivcocob.org/web-comments>. Registration must be completed at least 24 hours prior to the meeting, and call-in participants should dial in by 9:00 AM on the meeting day. Comments can also be emailed directly to the Clerk of the Board at cob@rivco.org. The meeting will be streamed live at <http://riversidecountyca.iqm2.com/citizens/default.aspx>.

The County of Riverside is dedicated to ensuring that its public meetings are accessible to individuals with disabilities. In compliance with the Americans with Disabilities Act (ADA), all County public meetings are held in accessible locations. Furthermore, the County will provide auxiliary aids or services and materials in alternative formats, including interpreter services upon request and at no cost. To arrange for these services, please contact the Clerk of the Board's office at least 72 hours prior to the meeting at (951) 955-1069 between 8:00 a.m. and 5:00 p.m., Monday through Friday. Later requests will be accommodated to the extent feasible.

Aviso del Período de Comentarios Públicos
Modificación sustancial del Plan de Acción Anual 2024-2025
del Plan Quinquenal Consolidado 2024-2029

El Condado de Riverside notifica a los miembros del público interesados, de conformidad con *24 CFR 91.105*, *24 CFR 91.505* y el Plan de Participación Ciudadana del Condado, de su intención de enmendar el Plan de Acción de un año 2024-2025 del Plan Consolidado 2024-2029 por las siguientes acciones:

2024-2025 Plan de acción de un año

0.270-24 Community Enhancement Program	\$119,108	Aumentar los fondos de CDBG
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El Departamento de Vivienda y Soluciones para la Fuerza Laboral da la bienvenida a su voz para dar forma al futuro de nuestra comunidad. Se ha programado una determinación con respecto a la enmienda propuesta al Plan de Acción de un año 2024-2025 del Plan Consolidado de Cinco Años 2024-2029 el 24 de junio de 2025 o alrededor de esa fecha, en la reunión de la Junta de Supervisores del Condado de Riverside, ubicada en 4080 Lemon Street, Riverside, California.

Animamos a todos los miembros de la comunidad a revisar el cambio propuesto y a compartir sus opiniones. Las personas que deseen compartir comentarios o solicitar más información sobre la Enmienda Sustancial del Plan Consolidado pueden comunicarse con el Departamento de Vivienda y Soluciones para la Fuerza Laboral en 3403 Tenth Street, Suite 300, Riverside, CA 92501, (951) 955-1161, o RivCoCDBG@rivco.org. Todos los comentarios orales y escritos sobre el punto anterior deben enviarse antes de las 4:00 p. m. del 23 de junio de 2025.

Los aportes y comentarios también se pueden enviar al Departamento de Vivienda y Desarrollo Urbano de EE. UU., División de CPD, en CPDLA@hud.gov. Los comentarios u objeciones recibidos después del 23 de junio de 2025 no serán considerados por HUD.

Para hablar durante la reunión de la Junta Directiva o enviar un comentario público, regístrese con anticipación en <https://rivcocob.org/web-comments>. El registro debe completarse al menos 24 horas antes de la reunión, y los participantes que llamen deben marcar antes de las 9:00 a.m. del día de la reunión. Los comentarios también pueden enviarse por correo electrónico directamente al Secretario de la Junta en cob@rivco.org. La reunión se transmitirá en vivo en <http://riversidecountyca.iqm2.com/citizens/default.aspx>

El Condado de Riverside se dedica a garantizar que sus reuniones públicas sean accesibles para las personas con discapacidades. De conformidad con la Ley de Estadounidenses con Discapacidades (ADA), todas las reuniones públicas del Condado se llevan a cabo en lugares accesibles. Además, el Condado proporcionará ayudas o servicios auxiliares y materiales en formatos alternativos, incluidos servicios de intérprete a pedido y sin costo alguno. Para coordinar estos servicios, comuníquese con la oficina del Secretario de la Junta al menos 72 horas antes de la reunión al (951) 955-1069 entre las 8:00 a.m. y las 5:00 p.m., de lunes a viernes. Las solicitudes posteriores se atenderán en la medida de lo posible.

THE PRESS-ENTERPRISE

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The Press-Enterprise
3512 14 Street
Riverside, California 92501
(951) 368-9229

Nicholas Fonosch
3403 10th Street Suite 300
Riverside, CA 92501

Publication: The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc: 0011735838

FILE NO. 0011735838

PROOF OF PUBLICATION

I am a citizen of the United States. I am over the age of eighteen years and not party to or interested in the above-entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

05/21/2025

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Date: May 21, 2025.

At: Riverside, California



Signature

Notice of Public Comment Period Substantial Amendment of the 2024-2025 One Year Action Plan of the 2024-2029 Five-Year Consolidated Plan

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Published: 5/21/25

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3403 10th Street Suite 300
Riverside , CA 92501

Publication: The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc: 0011735840

FILE NO. 0011735840

PROOF OF PUBLICATION

I am a citizen of the United States. I am over the age of eighteen years and not party to or interested in the above-entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

05/21/2025

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Date: May 21, 2025.

At: Riverside, California



Signature

Aviso del Periodo de Comentarios Públicos Modificación sustancial del Plan de Acción Anual 2024-2025 del Plan Quinquenal Consolidado 2024-2029

El Condado de Riverside notifica a los miembros del público interesados, de conformidad con 24 CFR 91.105, 24 CFR 91.505 y el Plan de Participación Ciudadana del Condado, de su intención de enmendar el Plan de Acción de un año 2024-2025 del Plan Consolidado 2024-2029 por las siguientes acciones:

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0.270-24 Community Enhancement Program	\$119,108	Aumentar los fondos de CDBG
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El Departamento de Vivienda y Soluciones para la Fuerza Laboral da la bienvenida a su voz para dar forma al futuro de nuestra comunidad. Se ha programado una determinación con respecto a la enmienda propuesta al Plan de Acción de un año 2024-2025 del Plan Consolidado de Cinco Años 2024-2029 el 24 de junio de 2025 o alrededor de esa fecha, en la reunión de la Junta de Supervisores del Condado de Riverside, ubicada en 4060 Lemon Street, Riverside, California.

Animamos a todos los miembros de la comunidad a revisar el cambio propuesto y a compartir sus opiniones. Las personas que deseen compartir comentarios o solicitar más información sobre la Enmienda Sustancial del Plan Consolidado pueden comunicarse con el Departamento de Vivienda y Soluciones para la Fuerza Laboral en 3403 Tenth Street, Suite 300, Riverside, CA 92501, (951) 955-1161, o RivCoCDBG@rivco.org. Todos los comentarios orales y escritos sobre el punto anterior deben enviarse antes de las 4:00 p. m. del 23 de junio de 2025.

Los aportes y comentarios también se pueden enviar al Departamento de Vivienda y Desarrollo Urbano de EE. UU., División de CPD, en CPDLA@hud.gov. Los comentarios u objeciones recibidos después del 23 de junio de 2025 no serán considerados por HUD.

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The Press-Enterprise
Published: 5/21/25

ATTACHMENT "A"

Project: 0.270-24 Community Enhancement Program
Eligibility: Neighborhood Cleanups 570.201 (e) 05V
Sponsor: County of Riverside Code Enforcement Department
Address: 4080 Lemon Street, Riverside, CA 92501

Funding: \$119,108

Project Description: Riverside County Code Enforcement Department will use CDBG funds for community group-coordinated and curb-side clean-up events in eligible unincorporated areas within Riverside County. Funds will be used for supplies, event outreach materials, salaries (direct costs), equipment, trash/debris removal, and project delivery costs.

Site Location: Countywide
Benefit: Low Mod Area
Number Served: 500