

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.51
(ID # 28151)

MEETING DATE:
Tuesday, June 24, 2025

FROM : SHERIFF-CORONER-PA

SUBJECT: SHERIFF-CORONER-PA: Approve the Use of Training Instructors to Provide Law Enforcement Training at the Ben Clark Training Center Without Seeking Competitive Bids for Five Years, All Districts; [Total Cost \$1,875,000 up to 10% in additional compensation \$187,500; 100% Sheriff's Budget, Pre-Approved Budget].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Sheriff's Department to utilize POST certified instructors at the Ben Clark Public Safety Training Center (BCTC) from a prequalified list without seeking competitive bids for an aggregate amount of \$1,875,000 and up to \$187,500 in additional compensation if needed, for five years through June 30, 2030; and,
2. Authorize Purchasing Agent based on the availability of fiscal funding to issue Purchase Order for payment of services performed within the approved compensation amounts.


ACTION:Policy


Zachary Hall, ASSISTANT SHERIFF 6/12/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 24, 2025
xc: Sheriff

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|---|-----------------------------|--------------------------|-------------------------------------|---------------------|
| COST | \$ 375,000 | \$ 375,000 | \$ 1,875,000 | \$ 0 |
| NET COUNTY COST | \$ 375,000 | \$ 375,000 | \$ 1,875,000 | \$ 0 |
| SOURCE OF FUNDS: 100% Sheriff's Budget | | | Budget Adjustment: No | |
| | | | For Fiscal Year: 25/26-29/30 | |

C.E.O. RECOMMENDATION: Approve

BR# 25-082

BACKGROUND:

Summary

Currently, Riverside Community College District (RCCD) sponsors approximately 10% of the Ben Clark Training Center's (BCTC) law enforcement training classes. This results in BCTC sponsoring the remaining 90% of the training center's costs for instructors. BCTC is required by the State to present a law enforcement course curriculum which is approved and certified by Police Officers Standards and Training (POST). The Sheriff's Office course coordinators at BCTC ensure that instructors interested in teaching a class can demonstrate subject matter expertise on the topic and course they are seeking to teach. BCTC maintains a list of qualified, and/or POST certified instructors to use when necessary to meet the State's curriculum requirements. The instructors on this list have been evaluated by the Sheriff's Office and determined to be qualified to present the required curriculum.

The Sheriff's Office requests that the Board continue to exempt the County Purchasing Agent from sole source reporting requirements for approved instructors through FY 29-30, provided the aggregate amount for the service does not exceed \$1,875,000.

Impact on Residents and Businesses

The Sheriff's Office proactive approach in finding subject matter experts to provide law enforcement training ensures that staff are properly trained to maintain safety in the community.

Contract History and Price Reasonableness

On January 27, 2015 (Agenda #3-17) the Board approved the Sheriffs use of POST certified instructors at BCTC at a cost not to exceed an aggregate amount of \$275,000 annually. BCTC is required by the State to present a Law Enforcement course curriculum which is approved and certified by POST/Standards and Training for Corrections (STC). All course instructors are required to include their resume along with the identified subject matter block of instruction for POST/STC. Instructors must demonstrate the required certification or subject matter expertise on the submitted resume to be approved by POST/STC.

On May 12, 2020 (Agenda #3.6) the Board approved the Sheriff's use of Peace Officers Standards and Training (POST) certified and subject matter expert instructors at BCTC at a cost not to exceed an aggregate amount of \$300,000 annually.

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The County's education partner, Riverside Community College District (RCCD) pays the POST certified instructors according to the RCCD Faculty Hourly Salary Schedule. The current prevailing part-time college faculty rates range from \$79.43 to \$95.13 per hour of laboratory instruction and \$103.12 to \$119.10 per hour of lecture. Generally, the Sheriff's Office also pays its course instructors at this rate.

Attachments

Sole Source Justification

| | |
|---|--|
|  |  |
| Stacy Orton, Assistant Director of Purchasing | Rebecca S Cortez, Principal Management Analyst |
| 6/11/2025 | 6/13/2025 |



Riverside County Sheriff's Office

Chad Bianco, Sheriff-Coroner

4095 Lemon Street • Riverside • California • 92501
www.riversidesheriff.org

SSJ No.: 20-107 and 15-368

Amendment No.: 2 1

Date: Thursday, May 22, 2025

From: Amanda Bennett, Deputy Director, Administration Services

To: Board of Supervisors

Via: Ariana Guynes, BCTC Administrative Services Manager II, 951-486-2755

Subject: Request for Instructional Services to provide law enforcement training at the Ben Clark Training Center (BCTC)

Supporting Documents: indicate which are included in the request from the list below.

- Supplier Quote Supplier Sole Source Letter Final draft agreement
 Final draft Form 11 H-11 approved by RCIT/TSOC Grant Agreement
 Other

1. Supplier Name: Various Supplier ID: Various

2. Reason or Justification for the Amendment: To extend the existing agreement for Instructional Services at the Ben Clark Training Center through June 30, 2030.

3. Please include the initial costs from the prior reviewed assigned SSJ in the table below:

| Description: | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | Total |
|---|-----------|-----------|-----------|-----------|-----------|-------------|
| Ongoing Costs: SSJ No. 20-107 | | | | | | |
| Approved POST/STC instructors to provide law enforcement training at BCTC | \$300,000 | \$300,000 | \$300,000 | \$300,000 | \$300,000 | \$1,500,000 |
| Total Costs | \$300,000 | \$300,000 | \$300,000 | \$300,000 | \$300,000 | \$1,500,000 |

Note: Insert additional rows as needed



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PCS Reviewed:

| | | |
|-------------------|-------------------|-------------|
| Samuel Cox | <i>SAMUEL COX</i> | 05/22/2025 |
| Print Name | Signature | Date |

Note: Once signed by the Department Head and PCS (signature lines above), the PCS will e-mail completed SSJ form with supporting documents to psolesource@rivco.org, and cc: Supervising PCS. Please reach out to your assigned PCS with any questions.



The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Review and Comments: _____

| | | |
|-----------------------------------|-------------|---|
| <i>Stacy Orton</i> | 6/4/2025 | 20-107a |
| Purchasing Agent Signature | Date | Tracking Number (Reference on Purchasing Documents) |

Lopez, Daniel

From: Acquia Mail
Sent: Tuesday, June 24, 2025 8:02 AM
Cc: Clerk of the Board
Subject: Request to Speak Web Submission



Thank you for submitting your request to speak. The Clerk of the Board office has received your request and will be prepared to allow you to speak when your item is called. To attend the meeting, please call (669) 900-6833 and use **Meeting ID # 864 4411 6015 . Password is 20250624**. You will be muted until your item is pulled and your name is called. Please dial in at 9:00 am with the phone number you provided in the form so you can be identified during the meeting.

Submitted on June 24, 2025

Submitted values are:

First Name

Nathan

Last Name

Jempe

Phone

[8187496856](tel:8187496856)

Agenda Date

06/24/2025

Agenda Item # or Public Comment

3.51

State your position below

Oppose

Do you need a Spanish translator?

No

Comments

After all the listening sessions and the hearings, why weren't ANY community priorities included in the budget?