

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.73  
(ID # 28188)**

**MEETING DATE:**  
Tuesday, June 24, 2025

**FROM :** REGISTRAR OF VOTERS

**SUBJECT:** REGISTRAR OF VOTERS: Approve the Registrar of Voters use of \$6,000,000 from General Fund Contingency for the June 24, 2025, Assembly District 63 Special Primary Election, lease payment for voting system services, software licenses and procurement of new printers to comply with the new Secretary of State certified voting system and funds to balance year-end for Fiscal Year 2024/2025. All Districts. [\$6,000,000 - 100% General Fund Contingency] (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the use of \$6,000,000 from General Fund Contingency for the June 24, 2025, Assembly District 63 Special Primary Election, lease payment of voting system services, software licenses and procurement of new printers to comply with the new Secretary of State certified voting system and funds to balance year-end for Fiscal Year 2024/2025; and
2. Approve and direct the Auditor Controller to make the budget adjustment shown in Schedule A.

**ACTION:4/5 Vote Required**


  
Art Tinoco, Registrar of Voters 6/16/2025

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: June 24, 2025  
xc: ROV

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 6,000,000	\$ 0	\$ 6,000,000	\$ 0
<b>NET COUNTY COST</b>	\$ 6,000,000	\$ 0	\$ 6,000,000	\$ 0
<b>SOURCE OF FUNDS:</b> 100% General Fund Contingency			<b>Budget Adjustment:</b> Yes	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On April 14, 2025, Governor Newsom issued a proclamation calling for a Special Primary Election to be held on June 24, 2025, in Riverside County. This election has been scheduled to fill the vacancy in the 63<sup>rd</sup> State Assembly District, which was vacated by former Assembly Member Bill Essayli on April 1, 2025. The 63<sup>rd</sup> Assembly District encompasses the entire cities of Canyon Lake, Lake Elsinore, Norco, and Menifee as well as portions of the cities of Corona, Eastvale, and Riverside. These cities are located across Supervisorial Districts 1, 2 and 3.

The Registrar of Voters have refined costs to account for election expenses including hiring approximately 300 temporary (TAP) employees; approximately 100 election workers operating 13 Voter Centers; the secure transport of equipment to Vote Centers; materials and supplies to support the operation of both secure Ballot Drop Off Sites and Vote Centers; on site security personnel, and other related election activity.

In accordance with the rules governing elections to fill legislative vacancies, if no candidate receives a simple majority (50% + 1 of the total votes cast) in the June 24, 2025, election, a runoff election will be held between the top two vote-getters. The Secretary of State has scheduled the runoff election to be held on August 26, 2025. In the case there is a runoff election, the ROV will return to the Board at a future meeting to request a budget adjustment in order to conduct the runoff election.

The ROV is also requesting funding for the lease payment of voting system services and software licenses. Additionally, the Secretary of State has approved a new certified voting system which requires a software upgrade by the ROV. In order to complete the software upgrade, ROV will procure new printers that are compliant and compatible with the new voting system. ROV's current printers are incompatible with the software upgrade and will be returned to the voting system vendor.

Lastly, ROV is requesting funds to balance year-end for Fiscal Year 2024/2025. Costs for building maintenance and improvements were higher than budgeted for the fiscal year. Additionally, the cost for overtime incurred for the three recounts, including Banning City Council District 2, Beaumont Unified School District and Jurupa Valley City Council District 2, conducted in December 2024 was higher than budgeted. Although jurisdictions pay for a recount, all costs

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are not completely recovered by the department. Recounts are unplanned and unknown when the department developed the budget for the fiscal year.

**Impact on Residents and Businesses**

This funding is necessary to allow the Registrar of Voters to have the appropriate resources for the following: conduct the June 24, 2025, Assembly District 63 Special Primary Election, process a lease payment for voting system services and software licenses, complete software upgrade and procurement of new printers, and balance year-end for Fiscal Year 2024/2025.

**ATTACHMENTS:**

**SCHEDULE A  
BUDGET ADJUSTMENT**

**FY 24/25**

**Anticipated Use of Unassigned Fund balance:**

10000-1700100000-370100	Unassigned Fund Balance	\$6,000,000
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**Increase Appropriations:**

10000-1700100000-510320	Temporary Salaries	\$1,678,745
10000-1700100000-525320	Security Guard Services	\$72,539
10000-1700100000-523800	Printing/Binding	597,266
10000-1700110000-529120	Transportation	104,741
10000-1700100000-527380	Elections	851,323
10000-1700100000-537260	Interfnd Exp-GIS	240,000
10000-1700100000-532690	Lease & SBITA Principal Payment	<u>2,455,386</u>
	Total	<b>\$6,000,000</b>

**Decrease Appropriations:**

10000-1109000000-581000	Appropriation for Contingency	\$6,000,000
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**Increase Unassigned Fund Balance:**

10000-1109000000-370100	Unassigned Fund Balance	\$6,000,000
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*Brett Austin*  
Brett Austin, Supervising Accountant

6/17/2025

*Frankie Z. Ezzat*  
Frankie Z. Ezzat, Director of Budget

6/17/2025

*Jacqueline Ruiz*  
Jacqueline Ruiz, Principal Analyst

6/18/2025