

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 16.2  
(ID # 28080)

**MEETING DATE:**  
Tuesday, June 24, 2025

**FROM :** Regional Parks and Open Space District

**SUBJECT:** REGIONAL PARK AND OPEN-SPACE DISTRICT: Adoption of Resolution No. 2025-004 for the Riverside County Regional Park & Open-Space District Advisory Commission. [\$0]

**RECOMMENDED MOTION:** That the Board of Directors:

1. Adopt Resolution No. 2025-004 which amends and replaces Res 2011-8 to govern the District Advisory Commission.

**ACTION:Policy**

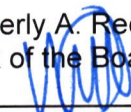
  
Kyla R. Brown, General Manager 6/5/2025

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**MINUTES OF THE BOARD OF DIRECTORS**

On motion of Director Spiegel, seconded by Director Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: June 24, 2025  
xc: Park, COB/CF

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Not applicable			<b>Budget Adjustment:</b>	NO
			<b>For Fiscal Year:</b>	FY24/25

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Pursuant to Res. No. 2011-6 attached hereto, Board Policy A-21 will continue to serve as By-laws for the Riverside County Regional Park & Open-Space District Advisory Commission. Res. No. 2025-004 updates and clarifies the District Advisory Commission's formation resolution.

**ATTACHMENTS:**

- Resolution 2011-6
- Resolution 2011-8
- Resolution 2025-004

  
 \_\_\_\_\_  
 Douglas Cordonez Jr. 6/16/2025

  
 \_\_\_\_\_  
 Aaron Gettis, Chief of Deputy County Counsel 6/10/2025

2  
3 RESOLUTION NO. 2025-004

4  
5 RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT  
6 ADVISORY COMMISSION

7 WHEREAS, the Riverside County Regional Park and Open-Space District  
8 (“District”) is established pursuant to Public Resources Code section 5506.7 and;

9 WHEREAS, the Board of Directors of the Riverside County Regional Park and Open-  
10 Space District approved Resolutions No. 94-3, and 2005-3, and 2011-8 (“Formation  
11 Resolutions”) establishing a Riverside County Regional Park and Open-Space District  
12 Advisory Commission (District Advisory Commission) to advise District development  
13 pursuant to Public Resources Code sections 5541 and 5541.2; and

14 WHEREAS, the Board of Supervisors of Riverside County established by Resolution,  
15 the Riverside County Park Advisory Commission (now the District Advisory Commission),  
16 on June 7, 1965, to advise and make recommendations to the Board of Supervisors  
17 concerning the planning, acquisition, development and use of parks and a comprehensive  
18 parks system; and

19 WHEREAS, the Board of Supervisors merged the Park Advisory Commission and  
20 the Fish and Game Commission into the District Advisory Commission by Resolution No.  
21 94-031 to allow the Riverside County Regional Park and Open-Space District to better  
22 support the work of the new commission; and

23 WHEREAS subsequent changes to Board policies regarding advisory committees,  
24 boards and commissions necessitate revisions to the Formation Resolutions and the Regional  
25 Park and Open-Space District Advisory Commission’s Bylaws.

26 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Riverside  
27 County Regional Park and Open-Space District, State of California, in regular session  
28 assembled on June 24, 2025, that all previous Formation Resolutions and Bylaws pertaining

FORM APPROVED COUNTY COUNSEL  
BY KRISTINE BELL-VALDEZ DATE

1 to the Commission are hereby rescinded.

2 BE IT FURTHER RESOLVED AND ORDERED that the operation of the  
3 Commission shall be in compliance with the rules, regulations and procedures prescribed in  
4 Riverside County Board of Directors Policy A-21 (“Policy A-21”) and with the specific  
5 provisions as stated herein.

6 1. PURPOSE: It shall be the purpose of the Riverside County Regional  
7 Park and Open-Space District Advisory Commission (“Commission”) to advise and make  
8 recommendations to the Board of Directors concerning the planning, acquisition,  
9 development use, maintenance, and promotion of parks, open space, and regional recreation  
10 trails for a comprehensive system of parks, open space, and regional trails for the County of  
11 Riverside. The Commission is further charged to advise and recommend to the Regional  
12 Park and Open Space District the most economical and efficient method for the expenditure  
13 of fish and game propagation funds and any matters related to the conservation and  
14 propagation of fish and game in Riverside County.

15 2. MEMBERS: The Commission shall consist of 11 members, each of  
16 whom shall be appointed and serve at the pleasure of the Board of Directors. All appointees  
17 shall be at least 18 years of age, shall reside within Riverside County, and shall serve without  
18 compensation, except for mileage at approved Riverside County reimbursement rates to  
19 attend scheduled meetings. The Board of Directors shall appoint two members to represent  
20 each of the five supervisorial districts, except the Director who represents the Fourth District  
21 shall appoint three members, one of whom shall represent the Colorado River Valley portion  
22 of the County to include the area surrounding the City of Blythe.

23 3. TERMS: The terms of the Commission members shall be for not less  
24 than two years and not more than four years from the last preceding July 1, shall expire on  
25 an alternating basis, and may be renewed for successive terms.

26 4. OFFICERS: At the first regular meeting on or after July 1 of each year,  
27 the Commission shall elect a Chair and Vice Chair as specified in Board Policy A-21, who  
28 shall perform the duties specified therein.

1           5.     SECRETARY: The General Manager of the Regional Park and Open-  
2 Space District, or his/her designee, shall serve as Secretary of the Commission and shall be  
3 responsible for performing the duties specified in Board Policy A-21.

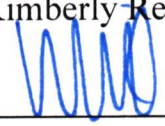
4           6.     MEETINGS: The Commission shall meet bi-monthly, with the primary  
5 meeting place to be the Regional Park and Open-Space District headquarters, with alternate  
6 meeting locations at publicly accessible facilities within District boundaries as determined  
7 by the Commission.

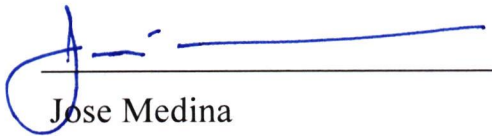
8           7.     GOVERNANCE: The Commission shall be bound and governed by the  
9 provisions of the Ralph M. Brown Act, Board Policy A-21, and all other applicable  
10 Resolutions, laws, ordinances, rules, and District policies.

11          8.     SUPERCESSION: This Resolution shall replace and supersede all  
12 previous enabling resolutions.

13          9.     BOARD POLICY NO. A-21. The provisions of Riverside County Board  
14 of Directors Policy No. A-21 entitled "Adopting Uniform Rules and Procedures for  
15 Advisory Committees, Boards and Commissions of the County of Riverside" are  
16 incorporated herein to this resolution by reference, and are intended as guidance for the  
17 Commission in carrying out its duties.

18  
19 Clerk of the Board  
20 Kimberly Rector

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22 \_\_\_\_\_  
23 Deputy

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27 Jose Medina  
28 President, Board of Directors

29 Legal Authority: Board of Directors  
30 Date Established: June 28, 1994, Resolution 94-3  
31 September 13, 2005, Resolution 2005-3  
32 February 15, 2011, Resolution 2011-8

2  
3 RESOLUTION NO. 2025-004

4 RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT  
5 ADVISORY COMMISSION

6 ROLL CALL:

7 Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez

8 Nays: None

9 Absent: None

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11  
12 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
13 Supervisors on the date therein set forth.

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15 KIMBERLY A. RECTOR, Clerk of said Board

16  
17 By:  \_\_\_\_\_

18 Deputy

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21 06/24/2025 Item 16.2

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3 RESOLUTION No. 2011-8

4 Riverside County Regional Park and Open-Space  
5 District Advisory Commission

6  
7 WHEREAS, the Riverside County Regional Park and Open-Space District  
8 ("District") is established pursuant to Public Resources Code section 5506.7; and

9 WHEREAS, the Board of Directors of the Riverside County Regional Park  
10 and Open-Space District approved Resolutions No. 94-3 and 2005-3 ("Formation  
11 Resolutions") establishing a Riverside County Regional Park and Open-Space District  
12 Advisory Commission to advise District development pursuant to Public Resources  
13 Code sections 5541 and 5541.2; and

14  
15 WHEREAS subsequent changes to Board policies regarding advisory  
16 committees, boards and commissions necessitate revisions to the Formation  
17 Resolutions and the Regional Park and Open-Space District Advisory Commission's  
18 Bylaws.

19  
20 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the  
21 Riverside County Regional Park and Open-Space District, State of California, in regular  
22 session assembled on February 15 2011, that all previous Formation Resolutions  
23 and Bylaws pertaining to the Commission are hereby rescinded.

24  
25 BE IT FURTHER RESOLVED AND ORDERED that the operation of the  
26 Commission shall be in compliance with the rules, regulations and procedures

FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]*  
DATE: *1/27/11*

1 prescribed in Riverside County Board of Directors Policy A-21 ("Policy A-21 ") and with  
2 the specific provisions as stated herein.

3 1. PURPOSE: It shall be the purpose of the Riverside County  
4 Regional Park and Open-Space District Advisory Commission ("Commission") to advise  
5 and make recommendations to the Board of Directors concerning the planning,  
6 acquisition, development and use of parks and open space for a comprehensive system  
7 of parks and open space for the County of Riverside. The Commission is further  
a charged to advise and recommend to the Board of Directors the most economical and  
9 efficient method for the acquisition, development, maintenance, and promotion of  
10 regional recreation trails.  
11

12 2 MEMBERS: The Commission shall consist of 11 members, each  
13 of whom shall be appointed and serve at the pleasure of the Board of Directors. All  
14 appointees shall be at least 18 years of age, shall reside within the Riverside County,  
15 and shall serve without compensation, except for mileage at approved Riverside County  
16 reimbursement rates to attend scheduled meetings. The Board of Directors shall  
17 appoint two members to represent each of the five supervisorial districts, except the  
18 Director who represents the Fourth District shall appoint three members, one of whom  
19 shall represent the Colorado River Valley portion of the County to include the area  
20 surrounding the City of Blythe.  
21

22 3. TERMS: The terms of the Commission members shall be for not  
23 less than two years and not more than four years from the last preceding July 1, shall  
24 expire on an alternating basis, and may be renewed for successive terms.  
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1           4.     OFFICERS: At the first regular meeting on or after July 1 of each  
2 year, the Commission shall elect a Chair and Vice Chair as specified in Board Policy A-  
3 21, who shall perform the duties specified therein.

4           5.     SECRETARY: The General Manager of the Regional Park and  
5 Open-Space District, or his/her designee, shall serve as Secretary of the Commission  
6 and shall be responsible for performing the duties specified in Board Policy A-21.  
7

8           6.     MEETINGS: The Commission shall meet bi-monthly, with the  
9 primary meeting place to be the Regional Park and Open-Space District headquarters,  
10 with alternate meeting locations at publicly accessible facilities within District boundaries  
11 as determined by the Commission.  
12

13          7.     GOVERNANCE: The Commission shall be bound and governed by the  
14 provisions of the Ralph M. Brown Act, Board Policy A-21, and all other applicable  
15 Resolutions, laws, ordinances, rules, and District policies.  
16

17          8.     SUPERCESSION: This Resolution shall replace and supersede all  
18 previous enabling resolutions.

19          9.     BOARD POLICY NO. A-21.       The provisions of Riverside  
20 County Board of Directors Policy No. A-21 entitled "Adopting Uniform Rules and  
21 Procedures for Advisory Committees, Boards and Commissions of the County of  
22 Riverside" are incorporated herein to this resolution by reference, and are intended as  
23 guidance for the Commission in carrying out its duties.  
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1      **Legal Authority:**      **Board of Directors**

2      **Date Established:**      **June 28, 1994, Resolution 94-3**

3                              **September 13, 2005, Resolution 2005-3**

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6      **ROLL CALL:**

7      **Ayes:**              **Buster, Tavaglione, Stone, Benoit, and Ashley**

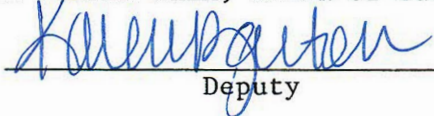
8      **Nays:**              **None**

9      **Absent:**           **None**

10                      The foregoing is certified to be a true copy of a resolution duly  
11      adopted by said Board of Supervisors on the date therein set forth.

12                              **KECIA HARPER-IHEM, Clerk of said Board**

13      **By:**



Deputy



SUBMITTAL TO THE BOARD OF DIRECTORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

521A



FROM: Regional Park & Open-Space District

SUBMITTAL DATE:  
1/26/11

SUBJECT: Adoption Resolution No. 2011-6 Establishment of County Policy A-21 for the Riverside County Regional Park and Open-Space District;  
Adoption of Resolution No. 2011-7 Establishment of the Riverside County Off-Highway Vehicle Recreation Commission; and  
Adoption of Resolution No. 2011-8 Update to Formation of Riverside County Regional Park and Open-Space District Advisory Commission

RECOMMENDED MOTION: That the Board approves and:

1. Adopts Resolution No.2011-6, establishing County Policy A-21 as Riverside County Regional Park and Open-Space District (District) Policy;
2. Adopts Resolution No. 2011-7, Establishing a Riverside County Regional Park and Open-Space Off-Highway Vehicle Recreation Commission to advise the District Board of Directors; and
3. Adopts Resolution No. 2011-8 which amends and replaces Res. 94-3 and Res. No. 2005-3 to govern the District Advisory Commission.

BACKGROUND: (continued on page 2)

TC Bylaws, HC Bylaws, DAC Bylaws  
OHVR Bylaws  
TC, HC, DAC, OHVR-Commission legal docs

2011-020D

Scott Bangle, General Manager

FINANCIAL  
DATA  
N/A

Current F.Y. Total Cost:	\$
Current F.Y. Net County Cost:	\$
Annual Net County Cost:	\$

In Current Year Budget:
Budget Adjustment:
For Fiscal Year:

SOURCE OF FUNDS:

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Alex Gann  
Alex Gann

County Executive Office Signature

MINUTES OF THE REGIONAL PARK AND OPEN SPACE DISTRICT

On motion of Commissioner Buster, seconded by Commissioner Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
 Nays: None  
 Absent: None  
 Date: February 15, 2011  
 xc: Parks

Kecia Harper-Ihem  
Clerk of the Board

By: [Signature]  
Deputy

DISTRICT

Prev. Agn. Ref.: 1/13/09, 3.9

District: All

Agenda Number:

13.3

FORM APPROVED COUNTY COUNSEL  
BY: [Signature] 1/27/11  
LARISA R-MCKENNA  
Departmental Concurrence

Policy  
 Policy

Dep't Recomm.:  Consent  
ATTACHMENTS FILED WITH  
THE CLERK OF THE BOARD  
Consent

**SUBJECT:** Adoption Resolution No. 2011-6 Establishment of County Policy A-21 for the Riverside County Regional Park and Open-Space District;  
Adoption of Resolution No. 2011-7 Establishment of the Riverside County Off-Highway Vehicle Recreation Commission; and  
Adoption of Resolution No. 2011-8 Update to Formation of Riverside County Regional Park and Open-Space District Advisory Commission

**BACKGROUND:**

An Off Highway Vehicle (OHV) Commission was established in 2006 under the Riverside County Planning Department to advise and make recommendation to the Board of Supervisors concerning the identification of sites for OHV parks, site acquisition issues, range and use of candidate sites, and advice on public outreach for educational and informational purposes. The duration of the OHV Commission and its members' terms ended December 31, 2010, per M.O. 3.9, January 13, 2009.

As such, through Resolution 2011-7, the District recommends that an Off Highway Vehicle Recreation (OHVR) Commission be established under the District to serve in an advisory capacity to the District Board of Directors. It is also recommended that the recent members who served on the previous OHV Commission be appointed to now serve under the newly established OHVR Commission.

The purpose of the OHVR Commission will be to assist with planning, acquiring and developing for use off-highway vehicle parks within the County and District boundaries, as well as assisting with public outreach for the District.

Pursuant to Res. No. 2011-6 attached hereto, Board Policy A-21 will serve as By-laws for both District Commissions. Res. No. 2011-8 updates and clarifies the District Advisory Commission's formation resolution.

3 RESOLUTION No. 2011-6

4 Adopting and Incorporating  
5 Riverside County Board of Supervisors' Policy A-21 as  
6 Riverside County Regional Park and Open-Space District Policies

7 WHEREAS, the Riverside County Regional Park and Open-Space District  
8 ("District") is established pursuant to Public Resources Code section 5506.7 and;

9 WHEREAS, Riverside County has promulgated a Board of Supervisor's Policy  
10 Manual to guide Riverside County functions;

11 WHEREAS, District functions closely correspond to County functions in certain  
12 respects;

13 WHEREAS, the District operates most efficiently and effectively by following  
14 certain County Policies.

15 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the  
16 Riverside County Regional Park and Open-Space District, in regular session assembled  
17 on February 15, 2011 that the Riverside County Board of Supervisors  
18 Policy A-21 is hereby adopted by reference and is incorporated as District Policy A-21 in  
19 the District Policy Manual.

20 BE IT FURTHER RESOLVED AND ORDERED that the operation of the District  
21 and the District boards, commissions and committees shall be in compliance with the  
22 procedures prescribed in Riverside County Board of Supervisors Policy A-21 as may be  
23 amended from time to time, and with the specific provisions delineated below in this  
24 Resolution.  
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FORM APPROVED COUNTY COUNSEL  
BY *[Signature]*  
LARISSA R. MCKENNA  
DALE

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1. District Policy A-21 shall replace references to the "Board of Supervisors" with "Riverside County Regional Park and Open-Space District Board of Directors" as appropriate to effectuate the purpose of this Resolution.

2. District Policy A-21 shall replace references to "County of Riverside" with "District" as appropriate to effectuate the purpose of this Resolution.

ROLL CALL:

Ayes: Buster, Tavaglione, Stone, Benoit, and Ashley  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By:   
Deputy

3 RESOLUTION No. 2011-8

4 Riverside County Regional Park and Open-Space  
5 District Advisory Commission

6  
7 WHEREAS, the Riverside County Regional Park and Open-Space District  
8 (“District”) is established pursuant to Public Resources Code section 5506.7; and

9 WHEREAS, the Board of Directors of the Riverside County Regional Park  
10 and Open-Space District approved Resolutions No. 94-3 and 2005-3 (“Formation  
11 Resolutions”) establishing a Riverside County Regional Park and Open-Space District  
12 Advisory Commission to advise District development pursuant to Public Resources  
13 Code sections 5541 and 5541.2; and

14  
15 WHEREAS subsequent changes to Board policies regarding advisory  
16 committees, boards and commissions necessitate revisions to the Formation  
17 Resolutions and the Regional Park and Open-Space District Advisory Commission’s  
18 Bylaws.

19  
20 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the  
21 Riverside County Regional Park and Open-Space District, State of California, in regular  
22 session assembled on February 15 2011, that all previous Formation Resolutions  
23 and Bylaws pertaining to the Commission are hereby rescinded.

24  
25 BE IT FURTHER RESOLVED AND ORDERED that the operation of the  
26 Commission shall be in compliance with the rules, regulations and procedures

FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]* 1/27/11

1 prescribed in Riverside County Board of Directors Policy A-21 ("Policy A-21") and with  
2 the specific provisions as stated herein.

3           1.     PURPOSE: It shall be the purpose of the Riverside County  
4 Regional Park and Open-Space District Advisory Commission ("Commission") to advise  
5 and make recommendations to the Board of Directors concerning the planning,  
6 acquisition, development and use of parks and open space for a comprehensive system  
7 of parks and open space for the County of Riverside. The Commission is further  
8 charged to advise and recommend to the Board of Directors the most economical and  
9 efficient method for the acquisition, development, maintenance, and promotion of  
10 regional recreation trails.  
11

12           2.     MEMBERS: The Commission shall consist of 11 members, each  
13 of whom shall be appointed and serve at the pleasure of the Board of Directors. All  
14 appointees shall be at least 18 years of age, shall reside within the Riverside County,  
15 and shall serve without compensation, except for mileage at approved Riverside County  
16 reimbursement rates to attend scheduled meetings. The Board of Directors shall  
17 appoint two members to represent each of the five supervisorial districts, except the  
18 Director who represents the Fourth District shall appoint three members, one of whom  
19 shall represent the Colorado River Valley portion of the County to include the area  
20 surrounding the City of Blythe.  
21

22           3.     TERMS: The terms of the Commission members shall be for not  
23 less than two years and not more than four years from the last preceding July 1, shall  
24 expire on an alternating basis, and may be renewed for successive terms.  
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1           4.     OFFICERS: At the first regular meeting on or after July 1 of each  
2 year, the Commission shall elect a Chair and Vice Chair as specified in Board Policy A-  
3 21, who shall perform the duties specified therein.

4           5.     SECRETARY: The General Manager of the Regional Park and  
5 Open-Space District, or his/her designee, shall serve as Secretary of the Commission  
6 and shall be responsible for performing the duties specified in Board Policy A-21.  
7

8           6.     MEETINGS: The Commission shall meet bi-monthly, with the  
9 primary meeting place to be the Regional Park and Open-Space District headquarters,  
10 with alternate meeting locations at publicly accessible facilities within District boundaries  
11 as determined by the Commission.  
12

13          7.     GOVERNANCE: The Commission shall be bound and governed by the  
14 provisions of the Ralph M. Brown Act, Board Policy A-21, and all other applicable  
15 Resolutions, laws, ordinances, rules, and District policies.  
16

17          8.     SUPERCESSION: This Resolution shall replace and supersede all  
18 previous enabling resolutions.

19          9.     BOARD POLICY NO. A-21.        The provisions of Riverside  
20 County Board of Directors Policy No. A-21 entitled "Adopting Uniform Rules and  
21 Procedures for Advisory Committees, Boards and Commissions of the County of  
22 Riverside" are incorporated herein to this resolution by reference, and are intended as  
23 guidance for the Commission in carrying out its duties.  
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1 Legal Authority: Board of Directors

2 Date Established: June 28, 1994, Resolution 94-3

3 September 13, 2005, Resolution 2005-3

4  
5  
6 ROLL CALL:

7 Ayes: Buster, Tavaglione, Stone, Benoit, and Ashley

8 Nays: None

9 Absent: None

10 The foregoing is certified to be a true copy of a resolution duly  
11 adopted by said Board of Supervisors on the date therein set forth.

12 KECIA HARPER-IHEM, Clerk of said Board

13 By: 

14 Deputy