

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.12  
(ID # 28205)

**MEETING DATE:**

Tuesday, July 01, 2025

**FROM :** AUDITOR CONTROLLER

**SUBJECT:** AUDITOR-CONTROLLER: Introduction of Ordinance 860.17, an ordinance of the County of Riverside amending Ordinance 860 related to establishing a schedule of fees for the issuance of warrants and services by the Riverside County Auditor-Controller, All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Introduce and waive further reading of proposed Ordinance No. 860.17, an Ordinance of the County of Riverside Amending Ordinance No. 860 Related to Establishing a Schedule of Fees for the Issuance of Warrants and Services by the Riverside County Auditor-Controller;
2. Direct the Clerk of the Board to set a public hearing for the proposed ordinance on July 29, 2025; and
3. Direct the Clerk of the Board to provide notice of the public hearing pursuant to Government Code Section 54986.

**ACTION:Policy**


  
Ben J. Benoit, COUNTY AUDITOR-CONTROLLER 6/19/2025

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended; the above Ordinance is approved as introduced with a waiver of reading, and is set for public hearing on Tuesday, July 29, 2025, at 9:30 a.m. or as soon as possible thereafter.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: July 1, 2025  
xc: Auditor, COB/NS

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$0	\$0	\$0	\$0
<b>NET COUNTY COST</b>	\$0	\$0	\$0	\$0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	2025-2026

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

In accordance with the provisions of Government Code Section 54985, this amendment revises the current property tax fees for services provided by the County Auditor-Controller.

Due to increases in labor costs, several of the property tax fixed charge related rates must be increased. Other fees related to property tax timeshare transaction fees will be reduced to reflect cost decreases caused by a reduction in overall costs associated with these services. Rates related to warrants, vouchers, garnishments, withholding orders, sheriff writs, fixed charge per parcel and sales tax recovery will remain unchanged. The following is a summary of fee changes:

<b>Rate</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
Property Tax Timeshare Assessment (per assessment)	\$2.70	\$2.30	(\$0.40)	(14.8%)
Property Tax Fixed Charge Correction Transaction (per district)	\$91.74	\$96.14	\$4.40	4.8%
Property Tax Fixed Charge Enrollment Transaction (per district)	\$87.23	\$96.14	\$8.90	10.2%
Property Tax General Services Fee (per hour)	\$0.00	\$117.53	\$117.53	100.0%

Ordinance 860.17 includes the rates the Auditor-Controller will be charging in Fiscal Year 2025-2026 for 15 services provided to county departments, taxing agencies outside the county (e.g., cities), special districts (e.g., water districts), employees and the general public (for garnishments and similar services) as follows:

<u>Affected Agencies</u>	<u>Number of Rates</u>
Taxing Agencies (excludes county)	6
Employees and general public	4
Special Districts	4
County Departments	1

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

The property tax general services fee was intended to recover costs associated with researching and providing significant amounts of information requested by consulting agencies.

**Impact on Residents and Businesses**

The only fee charged to residents is the \$2.30 property tax timeshare fee, which is added together with the Tax Collector and Assessor costs and recovered through the property tax bill.

**ATTACHMENT A:**

Ordinance No. 860.17

  
\_\_\_\_\_  
Aaron Gettis, Chief of Deputy County Counsel      6/19/2025



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By: \_\_\_\_\_  
Chair

ATTEST:


CLERK OF THE BOARD:

By: \_\_\_\_\_  
Deputy

(SEAL)

APPROVED AS TO FORM:

June 18, 2025

By:   
Michael Thomas  
Deputy County Counsel

# THE PRESS-ENTERPRISE

KEEP YOUR EYES ON THE 'PRISE

pe.com

3512 14 Street  
Riverside, California 92501  
(951) 368-9229  
cgonzales@scng.com

County of Riverside - Clerk of the Board  
PO Box 1147  
Riverside, California 92502

Account Number: 5209148

Ad Order Number: 0011744770

Customer's Reference/PO Number:

Publication: The Press-Enterprise

Publication Dates: 07/14/2025

Total Amount: \$634.81

Payment Amount: \$0.00

Amount Due: \$634.81

Notice ID: WWNGC5tZPxIry0wPaedH

Invoice Text:

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY ON AN ORDINANCE, ALL DISTRICTS NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on Tuesday, July 29, 2025 at 9:30 A.M. or as soon as possible thereafter, to consider the following: ORDINANCE NO. 860.17 AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES FOR THE ISSUANCE OF WARRANTS AND SERVICES BY THE RIVERSIDE COUNTY AUDITOR-CONTROLLER The Board of Supervisors of the County of Riverside ordains as follows: Section 1. Section 1 of Ordinance No. 860 is amended to read as follows: "Section 1. The Board of Supervisors establishes the following schedule of fees for issuance of warrants, journal processing and services provided by the Riverside County Auditor-Controller: WARRANTS, JOURNAL PROCESSING, AND SERVICES Special District County B Warrant (each) \$6.10 Special District Processing of Journal Vouchers (per line) \$0.17 Special District Payroll Warrant (non-County) (each) \$17.96 Child Support Garnishment (each) \$1.50 Medical Support Garnishment (each) \$1.50 Spousal Support Garnishment (each) \$1.50 Earnings Withholding Orders (each) \$1.50 Sheriff Writs (each) \$1.50 Property Tax Timeshare Assessment (per assessment) \$2.30 Property Tax Fixed Charge Transaction (per parcel) \$0.11 Property Tax Fixed Charge Enrollment Transaction (per district) \$96.14 Property Tax Fixed Charge Correction Transaction (per parcel)

# THE PRESS-ENTERPRISE

KEEP YOUR EYES ON THE 'PRISE

pe.com

The Press-Enterprise  
3512 14 Street  
Riverside, California 92501  
(951) 368-9229

County of Riverside - Clerk of the Board  
PO Box 1147  
Riverside, California 92502

Publication: The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc: 0011744770

**FILE NO. 0011744770**

## PROOF OF PUBLICATION

I am a citizen of the United States. I am over the age of eighteen years and not party to or interested in the above-entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

**07/14/2025**

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Date: July 14, 2025.

At: Riverside, California



Signature

## NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY ON AN ORDINANCE, ALL DISTRICTS

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on **Tuesday, July 29, 2025 at 9:30 A.M.** or as soon as possible thereafter, to consider the following:

### ORDINANCE NO. 860.17 AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES FOR THE ISSUANCE OF WARRANTS AND SERVICES BY THE RIVERSIDE COUNTY AUDITOR-CONTROLLER

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. Section 1 of Ordinance No. 860 is amended to read as follows:

"Section 1. The Board of Supervisors establishes the following schedule of fees for issuance of warrants, journal processing and services provided by the Riverside County Auditor-Controller:

WARRANTS, JOURNAL  
PROCESSING, AND SERVICES  
Special District County B Warrant (each) \$6.10  
Special District Processing of Journal Vouchers (per line) \$0.17  
Special District Payroll Warrant (non-County) (each) \$17.96  
Child Support Garnishment (each) \$1.50  
Medical Support Garnishment (each) \$1.50  
Spousal Support Garnishment (each) \$1.50  
Earnings Withholding Orders (each) \$1.50  
Sheriff Writs (each) \$1.50  
Property Tax Timeshare Assessment (per assessment) \$2.30  
Property Tax Fixed Charge Transaction (per parcel) \$0.11  
Property Tax Fixed Charge Enrollment Transaction (per district) \$96.14  
Property Tax Fixed Charge Correction Transaction (per parcel) \$0.11  
Property Tax Fixed Charge Correction Transaction (per district) \$96.14  
Property Tax General Services Fee (per hour) \$117.53  
ACO Sales Tax Recovery Rate (% of Recovery) 5.3%"

Section 2. EFFECTIVE DATE. This ordinance amendment shall take effect thirty (30) days after its adoption.

Please send all written correspondence to: Clerk of

the Board, 4080 Lemon Street,  
1st Floor, Post Office Box 1147,  
Riverside, CA 92502-1147 or email  
cob@rlvco.org.

Alternative formats available  
upon request to individuals  
with disabilities. If you require  
reasonable accommodation,  
please contact Clerk of the Board  
at (951) 955-1069.

Dated: July 2, 2025  
Kimberly A. Rector,  
Clerk of the Board

By: Naomi Sicra,  
Clerk of the Board Assistant  
**The Press-Enterprise**  
**Published: 7/14/25**

**AFFIDAVIT OF PUBLICATION**

RD OF SUP. RIVERSIDE COUNTY-BOA  
Riverside County-Board Of Sup.  
4080 Lemon ST # 127  
Riverside CA 92501-3609

STATE OF WISCONSIN, COUNTY OF BROWN

The Desert Sun, a newspaper published in the city of Palm Springs, Riverside County, State of California, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

07/14/2025

and that the fees charged are legal.  
Sworn to and subscribed before on 07/14/2025

Legal Clerk

Notary, State of WI, County of Brown

10-25-26

My commission expires

Publication Cost:	\$243.56	
Tax Amount:	\$0.00	
Payment Cost:	\$243.56	
Order No:	11468217	# of Copies:
Customer No:	1252599	1
PO #:		

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

RYAN SPELLER  
Notary Public  
State of Wisconsin

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY ON AN ORDINANCE, ALL DISTRICTS  
NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on Tuesday, July 29, 2025 at 9:30 A.M. or as soon as possible thereafter, to consider the following:

ORDINANCE NO. 860.17  
AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES  
FOR THE ISSUANCE OF WARRANTS AND SERVICES BY THE RIVERSIDE COUNTY AUDITOR-CONTROLLER

The Board of Supervisors of the County of Riverside ordains as follows:  
Section 1. Section 1 of Ordinance No. 860 is amended to read as follows:

"Section 1. The Board of Supervisors establishes the following schedule of fees  
for issuance of warrants, journal processing and services provided by the Riverside County Auditor-Controller:

- WARRANTS, JOURNAL PROCESSING, AND SERVICES**
- Special District County B Warrant (each) \$6.10  
Special District Processing of Journal Vouchers (per line) \$0.17  
Special District Payroll Warrant (non-County) (each) \$17.96  
Child Support Garnishment (each) \$1.50  
Medical Support Garnishment (each) \$1.50  
Spousal Support Garnishment (each) \$1.50  
Earnings Withholding Orders (each) \$1.50  
Sheriff Writs (each) \$1.50  
Property Tax Timeshare Assessment (per assessment) \$2.30  
Property Tax Fixed Charge Transaction (per parcel) \$0.11  
Property Tax Fixed Charge Enrollment Transaction (per district) \$96.14  
Property Tax Fixed Charge Correction Transaction (per parcel) \$0.11  
Property Tax Fixed Charge Correction Transaction (per district) \$96.14  
Property Tax General Services Fee (per hour) \$117.53  
ACO Sales Tax Recovery Rate (% of Recovery) 5.3%"
- Section 2. EFFECTIVE DATE. This ordinance amendment shall take effect thirty (30) days after its adoption.  
Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor, Post Office Box 1147, Riverside, CA 92502-1147 or email cob@rivco.org.  
Alternative formats available upon request to individuals with disabilities. If you require reasonable accommodation, please contact Clerk of the Board at (951) 955-1069.  
Dated: July 2, 2025 Kimberly A. Rector, Clerk of the Board  
By: Naomi Sicra, Clerk of the Board Assistant  
July 14, 2025