

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 2.6
(ID # 27997)

MEETING DATE:
Tuesday, July 29, 2025

FROM : RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION, FIRST 5
RIVERSIDE COUNTY

SUBJECT: FIRST 5 RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION: Receive and File First 5 Riverside County's Fiscal Year 2025/2026 Annual Budget; All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Receive and File Riverside County Children & Families Commission Fiscal Year 2025/2026 Annual Budget.

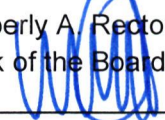
ACTION:Information


Tammi Graham, EXECUTIVE DIR FOR CFC, FIRST FIVE 7/9/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: July 29, 2025
xc: RCCFC, First 5

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	25/26

C.E.O. RECOMMENDATION: Approve

BACKGROUND

In accordance with the California Children and Families Act of 1998, the Children and Families Commission for Riverside County also known as First 5 Riverside County is required to adopt an annual budget in support of its approved strategic plan and submit it to the County Board of Supervisors for review and file.

BUDGET SUMMARY

Riverside County Children and Families Commission approved and adopted the First 5 Riverside County FY 2025/2026 Annual Budget, for a Total of \$31,656,754, on May 14, 2025.

The budget reflects estimated revenues of \$26,724,752, a fund balance draw of approximately \$4.9 million, and \$250,000 in American Rescue Plan Act Funds. Total expenditures are budgeted at \$31,656,754, inclusive of approximately \$19 million in Contracts and \$250,000 in corresponding ARPA fund expenses.

Revenue – Fund 25800 (\$26,474,752): Reflects a net decrease of approximately \$1.2 million. Tobacco tax revenues are collected at the state level. Eighty percent of these funds are then allocated to the 58 counties according to annual birth rates. The remaining 20 percent of the money is allocated to First 5 California to support statewide programs, research, and media campaigns. Due to smoking prevention efforts, this tobacco tax is a declining source of revenue and therefore the Prop 10 allocation diminishes each year. In Riverside County, the number of children born each year is approximately 30,000 or 6% of the births in California.

Salaries and Benefits – Fund 25800 (\$9,152,074): Reflects a net increase of \$1 million. Salaries and Benefits include a final Cost of Living Adjustment (COLA) of approximately \$235,000, as negotiated by the bargaining units. Full-time equivalents remain at 65 positions.

Operating Expenditures – Fund 25800 (\$3,015,554): A net increase of \$362,135.

Contracts – Fund 25800 (\$19,239,126): Reflects a net decrease of approximately \$3.8 million due to reductions in contract budgets, changes in scope, and contract expirations.

Partner Agency contracts are allocated in the following strategic plan goal areas:

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Strategic Goal Areas	Contract Allocation
Quality Early Learning	\$ 9,694,845
Comprehensive Health & Development	\$ 7,138,153
Resilient Families	\$ 1,373,202
Countywide (Admin/Eval/Countywide Programs)	\$ 1,032,926
Total	\$ 19,239,126

AMERICAN RESCUE PLAN ACT (ARPA) FUND – 25820

The Board of Supervisors (BOS) allocated a total of \$23 million in ARPA funds (Fund 25820) from 2021 through 2023 to support the creation of the Early Care & Education (ECE) Recovery Fund. First 5 administered these funds to stabilize and expand child care services, supporting the return of working families to the workforce through wage enhancements for the ECE workforce, recruitment of ECE providers offering subsidized care, and investments in child care facilities. As noted in Attachment 3, the ARPA (Fund 25820) budget has been adjusted to reflect prior year spending and to prepare to close out the federal funds. Revenues for FY 2025/2026 are budgeted at \$250,000, with corresponding expenditures allocated for child care infrastructure projects. Adjustments will be made as needed to reconcile funds at year end to reflect actuals.

ATTACHMENTS (1-3 Combined)

1. FY 2025/2026 Budget Summary Combined Funds
2. FY 2025/2026 Budget Summary Prop 10 Fund 25800
3. FY 2025/2026 Budget Summary ARPA Fund 25820
4. FY 2025/2026 Budget Infographic – Numbers at a Glance
5. Action Item Approved by RCCFC Commission

Stacey Pena

 Stacey Pena, EO Management Analyst 7/10/2025

Aaron Gettis

 Aaron Gettis, Chief of Deputy County Counsel 7/8/2025



AGENDA ITEM: 25-25

DATE OF MEETING: May 14, 2025

ACTION:

INFORMATION:

APPROVE AND ADOPT FISCAL YEAR 2025/2026 ANNUAL BUDGET OF FIRST 5 RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION

SUMMARY OF REQUEST

Adopt the Fiscal Year (FY) 2025/2026 annual budget, inclusive of Fund 25800 and Fund 25820. The budget reflects estimated revenues of \$26,724,752, which include \$250,000 in American Rescue Plan Act (ARPA) funds. Total expenditures are projected at \$31,656,754, including \$250,000 in corresponding ARPA fund expenses.

BACKGROUND

In accordance with the California Children and Families Act of 1998, the Children and Families Commission for Riverside County—also known as First 5 Riverside County—is required to adopt an annual budget in support of its approved strategic plan.

BUDGET SUMMARY

The Department proposes a FY 2025/2026 Annual Budget with a total fund balance draw of approximately \$4.9 million, that includes approximately \$2 million from the Committed Fund Balance. Previously committed funds included in the budget are \$1.2 million for childcare facilities, \$300,000 for guaranteed income pilot through Inland Southern California United Way, and \$500,000 for Maternal Fetal Medicine research through Riverside University Health System – Medical Center.

Revenue – Fund 25800 (\$26,474,752): Reflects a net decrease of approximately \$1.2 million from the prior fiscal year, as detailed below:

- **Proposition 10 & Proposition 56:** Decrease of \$1,293,844.
- **First 5 CA (F5CA) IMPACT:** Net decrease of \$693,943 due to a 10% reduction in IMPACT legacy funding and the ending of the home visiting coordination grant funding.

- **Program Revenue:** Net increase of \$190,500 due to a new funding agreement with IEHP for the HealthySteps program expansion, which began in FY24.
- **Reimbursement for Services (CalWORKs):** No change in funding.
- **Reimbursement for Services (Department of Public Social Services):** No change in funding for Family Resource Center operational support.
- **Contribution from Other County Funds:** Decrease of \$211,520. Unincorporated Community Initiative Funding from District 4 was one-time in FY 2024. Additional funding is not expected in FY 2026.
- **Interest Revenue:** Increase of \$633,343 based on current market trends.

Salaries and Benefits – Fund 25800 (\$9,152,074): Reflects a net increase of \$1 million compared to the previous fiscal year. Salaries and Benefits include a final Cost of Living Adjustment (COLA) of approximately \$235,000, as negotiated by the bargaining units. Full-time equivalents remain at 65 positions. Position reclassifications were approved in FY 2024/2025 to meet departmental and community needs.

Operating Expenditures – Fund 25800 (\$3,015,554): A net increase of \$362,135 from the prior fiscal year, primarily due to increased operational costs in computer equipment, utilities, office furniture, and salary reimbursement savings from utilizing general County Purchasing services.

Contracts – Fund 25800 (\$19,239,126): Reflects a net decrease of approximately \$3.8 million due to reductions in contract budgets, changes in scope, and contract expirations. Approximately \$6.7 million (35%) of the contract allocation is supported through external funding reimbursements. An additional \$2 million (11%) is allocated from the previously approved Committed Fund Balance. Approximately \$10.3 million (54%) is reimbursed from FY 25/26 Prop 10 revenue.

Partner Agency contracts are allocated in the following strategic plan goal areas:

Strategic Goal Areas	Contract Allocation
Quality Early Learning	\$ 9,694,845
Comprehensive Health & Development	7,138,153
Resilient Families	1,373,202
Countywide (Admin/Eval/Countywide Programs)	1,032,926
Total	\$ 19,239,126

AMERICAN RESCUE PLAN ACT (ARPA) FUND – 25820

The Board of Supervisors (BOS) allocated a total of \$23 million in ARPA funds (Fund 25820) from 2021 through 2023 to support the continuation of Early Care & Education (ECE) Recovery efforts. The department oversees these funds to help stabilize and expand the availability of ECE services, supporting the return of working families to the workforce. Strategies include wage enhancements for the ECE workforce, recruitment of ECE providers offering subsidized care, and investments in child care infrastructure. As

noted in Attachment 3, the ARPA (Fund 25820) budget has been adjusted to reflect prior year spending. Revenues for FY 2025/2026 are budgeted at \$250,000, with corresponding expenditures allocated for child care infrastructure projects. Adjustments will be made as needed to reflect actuals.

RECOMMENDED ACTION

That the Commission:

1. Adopt the FY 2025/26 Budget (Funds 25800 and 25820) as proposed.
2. Authorize the Executive Director or Designee to:
 - a. Expend funds for the line items specified by a specific vendor under the Operational Expense section of this budget (excluding Operational Contracts). Requisitions or purchases at or above the \$50,000 authority limit associated with these items are referenced below. Office reconfiguration projects will be commissioned from either vendor depending upon availability but will not exceed the total amount; and

Vendor - Description	Total
First 5 Association – Membership Dues	\$50,000
Total Plan and/or GM Business Interiors – Office Reconfigurations	\$165,000
Absolute Security – Mecca FRC Security Guard Services	\$85,000
US Bank – County Credit Card and Travel Program Bank	\$100,000
Social Solutions Global, Inc. – A360 Licenses	\$100,000
Taborda Solutions, Inc. – Salesforce Licenses	\$123,234

3. Authorize the Executive Director or Designee to:
 - a. Expend funds for internal service fees, countywide cost allocation plan, and inter-department administrative and operational costs as set forth in the attached budget and per the Commission approved Contract and Procurement Policy (January 22, 2025).
 - b. Accept or reject interdepartmental transfers (journal entries) for ISF and county operational costs.

APPROP 2 – ISF & County Operational Costs 52xxx	\$1,369,524
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4. Authorize the Executive Director or Designee to execute documents and coordinate appropriate actions to expend funds in accordance with established Commission policy and as set forth in the attached budget.

BUDGET IMPACT

Not applicable

POTENTIAL CONFLICTS OF INTEREST

None known

ATTACHMENTS

1. FY 2025/2026 Budget Summary Combined Funds
2. FY 2025/2026 Budget Summary Prop 10 Fund 25800
3. FY 2025/2026 Budget Summary ARPA Fund 25820
4. FY 2025/2026 Budget Infographic – Numbers at a Glance



CHILDREN AND FAMILIES COMMISSION-FIRST 5

Tammi Graham, Executive Director
rccfc.org

NUMBERS AT A GLANCE

\$31,656,754

FY 2025/26 BUDGET

REVENUES



\$18.3M STATE FUNDS

\$1.4M REVENUE FROM THE USE
OF MONEY & PROPERTY

\$6.0M CHARGES FOR CURRENT
SERVICES

\$816k MISCELLANEOUS
REVENUE

\$250k FEDERAL FUNDS

EXPENDITURES



\$22.5M
SERVICES & SUPPLIES



\$9.2M
SALARIES & BENEFITS
65 FTE's

Agenda Item F
Presentation/Action Item 1
25-25: Attachment 1

SUMMARY
FY 25/26 PROPOSED BUDGET - COMBINED FUNDS

	<i>Fund: 25800</i>	<i>Fund: 25820</i>	
	PROP 10	ARPA	Combined Total
Revenue	\$ 26,474,752	\$ 250,000	\$ 26,724,752
Approp 1 (Salaries & Benefits)	9,152,074	-	9,152,074
Approp 2 (Operational Expenses)	3,015,554	-	3,015,554
Sub Total	\$ 12,167,628	\$ -	\$ 12,167,628
Approp 2 Contracts/MOUs Only	19,239,126	250,000	19,489,126
TOTAL APPROPRIATIONS	\$ 31,406,754	\$ 250,000	\$ 31,656,754
TOTAL REVENUE	\$ 26,474,752	\$ 250,000	\$ 26,724,752
Variance	\$ (4,932,002)	\$ -	\$ (4,932,002)
Proposed Committed Fund Balance Draw	\$ (2,043,620)		\$ (2,043,620)
Unassigned Fund Balance Draw	\$ (2,888,382)		\$ (2,888,382)

**Agenda Item F
Presentation/Action Item 1**

**Riverside County Children & Families Commission
FY 2025-2026**

25-25: Attachment 2

First 5 Riverside County Budget Summary

938001-25800 (CFARC)

DESCRIPTION	ACCOUNT	REVISED FY 24/25 BUDGET	FY 25/26 BUDGET
REVENUE			
Interest-Invested Funds	740020	\$ 600,000	\$ 1,233,343
GASB 31 FMV	740200	-	175,320
CA - Tobacco Prop 10	754000	12,450,000	10,201,820
CA - Prop 56 Tobacco Act 2016	754020	3,650,000	4,604,336
F5CA (IMPACT)	755870	4,158,327	3,464,384
Reimbursement for Services - (CalWORKs)	777520	3,480,049	3,480,049
Reimbursement for Salaries - (FRCs)	777540	2,500,000	2,500,000
Program Revenue	781480	625,000	815,500
Contribution From Other County Funds	790600	211,520	-
TOTAL REVENUE		\$ 27,674,896	\$ 26,474,752
APPROP 1 - Salaries and Benefits	51xxxx	\$ 8,148,696	\$ 9,152,074
APPROP 2 - Services and Supplies	52xxxx	1,206,244	1,646,030
APPROP 2 - ISF & County Operational Costs	52xxxx	1,447,175	1,369,524
SUBTOTAL		\$ 10,802,115	\$ 12,167,628
APPROP 2 - Contracts and MOUs	525440/527980	23,022,781	19,239,126
TOTAL CONTRACTS AND MOUs		\$ 23,022,781	\$ 19,239,126
TOTAL APPROPRIATIONS		\$ 33,824,896	\$ 31,406,754
TOTAL REVENUES		\$ 27,674,896	\$ 26,474,752
VARIANCE		\$ (6,150,000)	\$ (4,932,002)
COMMITTED FUND BALANCE DRAW (previously committed by the Commission)			\$ (2,043,620)
UNASSIGNED FUND BALANCE DRAW			\$ (2,888,382)

**Agenda Item F
Presentation/Action Item 1**

Riverside County Children & Families Commission

25-25: Attachment 3

FY 2025-2026

First 5 Riverside County Budget Summary

938001-25820 (ARPA Fund)

DESCRIPTION	ACCOUNT	FY 24/25 BUDGET	FY 25/26 BUDGET
REVENUE			
Fed-American Rescue Plan Act	763520	8,276,126	250,000
TOTAL REVENUE		\$ 8,276,126	\$ 250,000
Special Program Expense	527780	5,276,126	-
Contracts	527980	3,000,000	250,000
TOTAL EXPENDITURES		\$ 8,276,126	\$ 250,000
VARIANCE		\$ -	\$ -