

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.19  
(ID # 28337)

MEETING DATE:  
Tuesday, July 29, 2025

FROM : FACILITIES MANAGEMENT

**SUBJECT:** FACILITIES MANAGEMENT (FM): Blythe County Administrative Center Parking Lot Repaving Project - California Environmental Quality Act (CEQA) Exempt Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption, and Section 15061 (b)(3), "Common Sense" Exemption, Approval of In-Principle and Preliminary Project Budget; District 4. [Total Cost \$264,200 - 100% Deferred Maintenance Fund 11208]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Blythe County Administrative Center Parking Lot Repaving (Blythe CAC Repaving) Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption, and Section 15061 (b)(3), "Common Sense" Exemption;
3. Approve in-principle the Blythe CAC Repaving Project; to repave and re-stripe the parking lots surrounding the CAC and bring up to safety standards;
4. Approve a preliminary project budget in the not to exceed amount of \$264,200 for the Project;

Continued on Page 2

**ACTION:Policy, CIP**


  
Vincent Yzaguirre 7/8/2025

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: July 29, 2025  
xc: FM

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

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**RECOMMENDED MOTION:** That the Board of Supervisors:

5. Authorize the use of Deferred Maintenance Fund 11208 in the not to exceed amount of \$264,200, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of FM, or designee, in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and within the approved project budget; and
7. Authorize the Purchasing Agent to issue purchase orders in accordance with applicable Board policies to prequalified contractors in an amount not to exceed \$200,000 per vendor per project, per year, or pursuant to an approved and executed contract, the total of all project contracts and purchase orders shall not exceed the approved project budget.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 264,200	\$ 0	\$ 264,200	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Deferred Maintenance Fund 11208 – 100%			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 25/26	

**C.E.O. RECOMMENDATION:** [Approve]

**BACKGROUND:**

**Summary**

The Blythe County Administrative Center is located at 260 N. Broadway in Blythe. The Blythe CAC Parking Lots are in need of repaving and re-striping and to be brought up to Americans with Disabilities Act (ADA) standards. The scope of work for the Blythe CAC Repaving Project (Project) includes but is not limited to: grind, repave and restripe 62,000 square feet of parking lot and provide three ADA parking locations throughout the facility.

Facilities Management (FM) recommends the Board of Supervisors (Board) approve the Project and the preliminary project budget in the not to exceed amount of \$264,200. FM will procure the most cost-effective project delivery method and award a construction contract in accordance with applicable Board policies to expedite delivery of the Project.

With certainty, there is no possibility that the Project may have a significant effect on the environment. The Project, as proposed, is limited to the renovation of the existing parking lots. The use of the facility would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the Project is exempt from the California Environmental Quality Act as the Project meets the scope and intent of the "Common Sense" Exemption identified in Section 15061 (b)(3) and Class 1 – Existing Facilities Exemption

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identified in Section 15301. A Notice of Exemption will be filed by FM staff with the County Clerk and State Clearinghouse within five days of Board approval.

**Impact on Residents and Businesses**

The Blythe CAC Repaving Project will ensure the safety of both employees and the general public and improve the current worn condition. The Project will not impact residents and businesses and will not hinder any services that are provided to the public.

**Additional Fiscal Information**

The approximate allocation of the preliminary project budget is as follows:

BUDGET LINE ITEMS	BUDGET AMOUNT
DESIGN PROFESSIONAL OF RECORD	0
CONSTRUCTION CONTRACT	215,088
OTHER CONSTRUCTION	10,093
COUNTY ADMINISTRATION	15,000
PROJECT CONTINGENCY	24,019
<b>PRELIMINARY PROJECT BUDGET</b>	<b>\$ 264,200</b>

All costs associated with this Board action will be 100% funded with Deferred Maintenance Fund 11208 and will be expended in FY 25/26.

Attachment:

- Notice of Exemption for the Blythe County Administrative Center Parking Lot Repaving Project

VC:RM:AR:JA:TV                      FM08720014610                      MT Item #28337  
G:\Project Management Office\FORM 11'S\FORM 11's\_In Process\28337\_D3 - 014610 - Blythe CAC Bldg B, C & D Parking Lot  
Project\_In-Princ & Prelim Proj Budget\_072925.doc

  
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Meghan Hahn, Director of Procurement

7/3/2025

  
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Evangelina Gregorio EO, Principal Mgmt Analyst

7/20/2025

  
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Aaron Gettis, Chief of Deputy County Counsel

7/15/2025

**Riverside County**  
**Facilities Management**  
3450 14<sup>th</sup> St., 2<sup>nd</sup> Floor, Riverside, CA 92501

## NOTICE OF EXEMPTION

July 15, 2025

**Project Name:** Blythe County Administrative Center Parking Lot Repaving

**Project Number:** FM08720014610

**Project Location:** 260 North Broadway, south of West Barnard Street, Blythe, California 92225; Assessor's Parcel Number (APN): 845-141-003

**Description of Project:** The Blythe County Administrative Center (CAC) is located at 260 N. Broadway in Blythe, California, 92225. The Blythe CAC Parking Lots are in need of repaving and re-striping and to be brought up to Americans with Disabilities Act (ADA) standards. The scope of work for the Blythe CAC Repaving Project (Project) includes, but is not limited to, grinding, repaving and restriping 62,000 square feet of parking lot and providing three ADA parking locations throughout the facility. The re-pavement of the parking lot at the Blythe CAC facility is identified as the project under the California Environmental Quality Act (CEQA). No direct or indirect physical environmental impacts are anticipated from the repaving of the parking lot.

**Name of Public Agency Approving Project:** Riverside County


**Name of Person or Agency Carrying Out Project:** Riverside County Facilities Management

**Exempt Status:** State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; Section 15302 Replacement or Reconstruction Exemption, and 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

**Reasons Why Project is Exempt:** The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the re-pavement of the parking lots at the Blythe CAC facility.

- **Section 15301 (b)–Existing Facilities:** This Class 1 categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site’s use. The project, as proposed, is limited to the re-pavement of the parking lots at the existing Blythe CAC facility. The re-paved parking lots would result in the continued provision public services and would not result in a significant increase in capacity or intensity of use. Therefore, the project is exempt as it meets the scope and intent of the Categorical Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- **Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid*. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed re-pavement of the parking lots at the Blythe CAC facility will not result in any direct or indirect physical environmental impacts. The repaving of the parking lot would not alter the footprint and is being completed to provide for safe and efficient operation of the public facility. The use of the facility would remain unchanged. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed:  Date: 7-15-2025

Mike Sullivan  
County of Riverside, Facilities Management