

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.31
(ID # 28245)**

MEETING DATE:
Tuesday, July 29, 2025

FROM : HOUSING AND WORKFORCE SOLUTIONS

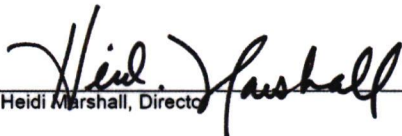
SUBJECT: HOUSING AND WORKFORCE SOLUTIONS: Approve Amendment No. 1 to ARPA Grant Agreement HWSCoC-0000053 with Housing Authority of the County of Riverside (HACR) for the Use of American Rescue Plan Act (ARPA) Funds for the Emergency Resilience/Shelter Expansion (ERSE) Project to Extend the Expenditure Deadline and End Date from June 30, 2025 to September 30, 2026; District 3. [\$1,000,000 Total Cost – 100% Federal ARPA Funds (Previously approved)]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Amendment No. 1 to ARPA Grant Agreement HWSCoC-0000053 with Housing Authority of the County of Riverside (Attachment A) for the Emergency Resilience/Shelter Expansion Project, utilizing the previously approved amount of \$1,000,000 for a period beginning July 1, 2024 and extending through September 30, 2026; and authorize the Director of Housing and Workforce Solutions (HWS), or designee, to execute on behalf of the County, as approved as to form by County Counsel;
2. Authorize the Director of Housing and Workforce Solutions (HWS), or designee, to administer all actions necessary related to the administration of the attached Amendment, including but not limited to, signing subsequent necessary and relevant documents, subject to approval as to form by County Counsel; and

Continued on Page 2


ACTION:Policy


Heidi Marshall, Director 7/15/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: July 29, 2025
xc: HWS

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

3. Direct the Clerk of the Board to return three (3) original copies of Amendment No. 1 to ARPA Grant Agreement HWSCoC-0000053 to HWS/WDD to sign and HWS/WDD to provide Clerk of the Board with fully executed copy.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$857,143	\$142,857	\$1,000,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% - Federal - American Rescue Plan Act (ARPA) Funds (Previously approved)			Budget Adjustment: No	
			For Fiscal Year: 25/26 - 26/27	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

On October 4, 2022 (Minute Order 3.44), the County of Riverside Department of Housing and Workforce Solutions (HWS) was awarded \$10 million in American Rescue Plan Act (ARPA) Corona Virus Relief Emergency Resilience/Shelter Expansion funding. This award was allocated equally across each supervisorial district providing \$2 million per district.

Subsequently, on July 11, 2023 (Minute Order 3.18), the Board of Supervisors approved the initial allocation of \$7,616,660 from the ARPA Coronavirus Relief fund for the Emergency Resilience/Shelter Expansion to allocate resources toward seven (7) projects across all five districts.

On April 9, 2024 (Minute Order 3.10), the Board approved the associated project and ARPA Grant Agreement with the Housing Authority of the County of Riverside (HACR).

Summary

Housing Authority of the County of Riverside: Crisis Stabilization Housing (District 3)

The Housing Authority of the County of Riverside (HACR) is providing Crisis Stabilization Housing to individuals, families with children, and youth who are experiencing homelessness in both the incorporated cities and unincorporated areas of District 3. This program offers safe temporary housing while more permanent housing solutions or space in mainstream shelter are being identified. To support continued operation and service delivery, HWS requests approval to extend both the expenditure deadline and the agreement end date from June 30, 2025, to September 30, 2026.

Impact on Residents and Businesses

This project is expected to have a positive impact for both residents and businesses throughout Riverside County. By providing crisis stabilization housing to individuals, families with children, and youth who are experiencing homelessness and in need of a safe place to reside until availability at a mainstream shelter and/or a more permanent housing solution can be identified.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

The recommended amendment will further strengthen the County's response to homelessness by enhancing program sustainability, increasing service capacity, and allowing for greater flexibility to address the evolving needs of vulnerable populations. These efforts contribute to healthier communities, improved public safety, and a stronger local economy by reducing the burden on emergency systems and supporting pathways to independence.

Additional Fiscal Information

There is no impact upon the County's General Fund. All funding allocations and proposed amendments are fully covered within the original ARPA award previously authorized by the Board of Supervisors.

Attachments:

- ATTACHMENT A. Amendment No. 1 to ARPA Grant Agreement No. HWSCoC-0000053 with HACR

Prev. Agn. Ref.: 04/09/2024; 3.10)
 (07/11/2023; 3.18)



Stacey Pena, EO Management Analyst 7/24/2025



Aaron Gettis, Chief of Deputy County Counsel 7/21/2025

COUNTY OF RIVERSIDE DEPARTMENT OF HOUSING AND WORKFORCE SOLUTIONS
 AMENDMENT NO. 1
 HOUSING AUTHORITY OF THE COUNTY OF RIVERSIDE
 AMERICAN RESCUE PLAN ACT FUNDING
 FOR THE EMERGENCY RESILIENCE/SHELTER EXPANSION
 HWSCoC-0000053

This Amendment No. 1 to the Subrecipient Agreement (HWSCoC-0000053) for the purpose of providing crisis stabilization housing to provide safe spaces for individuals, families with children, and youth who are experiencing homelessness and in need of a safe place to be until availability at a mainstream shelter and/or permanent housing solution is identified under the American Rescue Plan Act ("ARPA") funding for the Emergency Resilience/Shelter Expansion ("ERSE") (herein referred to as "Amendment No. 1") is made and entered into by and between Housing Authority of the County of Riverside, a public body corporate and politic (herein referred to as "SUBRECIPIENT"), and the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Housing and Workforce Solutions, (herein referred to as "COUNTY").

WHEREAS, COUNTY and SUBRECIPIENT entered into that certain Subrecipient Agreement for the ARPA ERSE, HWS-0000053, to provide crisis stabilization housing to provide safe spaces for individuals, families with children, and youth who are experiencing homelessness and in need of a safe place to be until availability at a mainstream shelter and/or permanent housing solution is identified under ARPA, effective July 1, 2024 through June 30, 2025, (herein referred to as "Agreement"); and

WHEREAS, the parties now desire to extend the Term of Agreement, Payment of Funds, Termination Date from June 30, 2025 to new date of September 30, 2026, and change the budget table in the Maximum Reimbursable Amount.

NOW, THEREFORE, the parties agree as follows:

1. **TERM OF AGREEMENT.** Replace Section 2 of the Agreement in its entirety with the following: "This Agreement shall become effective upon the Effective Date, as defined in Section 32 of Agreement, and unless terminated earlier pursuant to the terms hereof, shall continue in full force and effect until **September 30, 2026.**"
2. **PAYMENT OF FUNDS.** Replace Section 8 of the Agreement in its entirety with the following: "COUNTY shall pay SUBRECIPIENT for services performed in accordance with the terms of **Exhibit B, Payment Provisions**, which is attached hereto and incorporated herein by this reference. COUNTY is not responsible for any fees or costs incurred above and beyond the contracted amount. Unless otherwise specifically stated in **Exhibit B**, COUNTY shall not be responsible for payment of any of SUBRECIPIENT's expenses related to this Agreement. One hundred percent (100%) of the funds allocated to SUBRECIPIENT, pursuant to this Agreement, shall be expended by the expiration date or **September 30, 2026** ("Expenditure Deadline"). Any ARPA funds paid to SUBRECIPIENT, but not expended pursuant to this Agreement by **September 30, 2026**, shall be returned to COUNTY within five (5) business days. In the event this Agreement is terminated prior to **September 30, 2026**, any funds paid to SUBRECIPIENT, but not expended prior to the date of termination, shall be returned to COUNTY as soon as the parties become aware or as parties become aware of the termination and determine the unexpended amount."

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3. **TERMINATION.** Replace Section 19 b(4) of the Agreement in its entirety with the following:
 “(4) If by **September 30, 2026**, SUBRECIPIENT does not expend the funds as an Eligible Use as defined under the ARPA Rules, within the COUNTY’s sole and absolute determination, this Agreement shall self-terminate and any SLFRF funds drawn shall be returned within thirty (30) calendar days. Upon such termination, this Agreement shall become null and void, except for the provisions that survive the termination of this Agreement.”

4. **EXPENDITURE OF FUNDS.** Replace Section A.4 of Exhibit B in its entirety with the following: “One hundred percent (100%) of ARPA funds shall be Expended by **September 30, 2026**. Any ARPA funds paid to SUBRECIPIENT, but not Expended pursuant to this Agreement by **September 30, 2026** shall be returned to COUNTY within five (5) business days.”

5. **MAXIMUM REIMBURSABLE AMOUNT.** Replace Section A.1 of Exhibit “B”, Payment Provisions, in its entirety with the following: “A.1 MAXIMUM REIMBURSABLE AMOUNT SUBRECIPIENT shall be reimbursed by COUNTY, in an amount not to exceed \$1,000,000.00. Said funds shall be spent according to the line-item budget below:”

BUDGET CATEGORY	DESCRIPTION OF SERVICES	COST
Lodging and Housing Assistance Funds	Costs of providing lodging to clients, security deposit, and 1 st month’s rent	\$682,550.00
Services	Case Management services, costs of providing supportive services to clients	\$317,450.00
Total		\$1,000,000.00

The table above may be changed (without changing the Total amount) with written approval from COUNTY.”

6. **Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.

7. **Effective Date.** This Amendment No. 1 to the Agreement is effective upon signature of both parties.

6. **Electronic Signatures.** This Amendment may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Amendment agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment. The parties further agree that the electronic signatures of the parties included in this Amendment are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time.

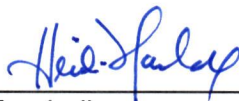
The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (h) of Section 1633.2 of the Civil Code.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Amendment No. 1.

COUNTY OF RIVERSIDE, a political subdivision of the state of California

HOUSING AUTHORITY OF THE COUNTY OF RIVERSIDE, a public body corporate and politic



Heidi Marshall
Director



Cindy Hui
Deputy Director

7/31/2025

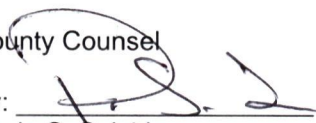
Date


7-31-2025

Date

Approval as to Form

Approval as to Form

County Counsel

By: _____
Paula S. Salcido
Deputy County Counsel

County Counsel

By: _____
Amrit P. Dhillon
Deputy County Counsel

Date: 7-22-2025

Date: 7/22/2025

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject to
Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: ROY BLECHMAN

Address: _____
(only if follow-up mail response requested)

City: _____ **Zip:** _____

Phone #: _____

Date: _____ **Agenda #** 3.29-3.31
(NINE ITEMS)

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo. **Speakers are prohibited from bringing signs, placards or posters into the hearing room.**

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes.

Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. **Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.**

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.