

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 21.2
(ID # 28345)

MEETING DATE:
Tuesday, July 29, 2025

FROM : AUDITOR CONTROLLER

SUBJECT: AUDITOR-CONTROLLER: Public Hearing for Adoption of Riverside County Ordinance 860.17, an ordinance of the County of Riverside amending Ordinance No. 860 related to establishing a schedule of fees for the Issuance of Warrants and Services by the Riverside County Auditor-Controller, CEQA Exempt per State CEQA Guidelines Section 15061(b)(3), All Districts. [\$0] (Clerk to File Notice of Exemption, Clerk to Publish)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Open the public hearing regarding the adoption of Ordinance No. 860.17, an ordinance of the County of Riverside amending Ordinance No. 860 related to establishing a schedule of fees for the Issuance of Warrants and Services by the Riverside County Auditor-Controller;
2. At the close of the public hearing, adopt Ordinance No. 860.17, an ordinance of the County of Riverside amending Ordinance No. 860 related to establishing a schedule of fees for the Issuance of Warrants and Services by the Riverside County Auditor-Controller,
3. Find that the adoption of Ordinance No. 860.17 is exempt from California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061(b)(3);
4. Direct the Clerk of the Board to file a Notice of Exemption with the County Clerk and the State Clearinghouse for posting within five days of adoption of the ordinance; and,
5. Direct the Clerk the Board to publish the ordinance within 15 days pursuant to Section 25124 of the Government Code.

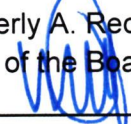
ACTION:Policy


Ben J. Benoit, COUNTY AUDITOR-CONTROLLER 7/15/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and Ordinance 860.17 is adopted with waiver of the reading.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: July 29, 2025
xc: Auditor, Recorder, State Clearinghouse, COB/MC/AB/DL/NS

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	2025-2026

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

On July 01, 2025, the Board of Supervisors for the County of Riverside introduced Ordinance No 860.17.

In accordance with the provisions of Government Code Section 54985, this ordinance amendment revises the current property tax fees for services provided by the County Auditor-Controller. A public hearing on the proposed fee changes is being held pursuant to Government Code Section 54986.

Due to increases in labor costs, several of the property tax fixed charge related rates must be increased. Other fees related to property tax, Timeshare transaction fees will be reduced to reflect cost decreases caused by a reduction in overall costs associated with these services. Rates related to warrants, vouchers, garnishments, withholding orders, sheriff writs, fixed charge per parcel and sales tax recovery will remain unchanged. The following is a summary of fee changes:

Rate	Current Fee	Proposed Fee	Increase/ (Decrease)	Percent Change
Property Tax Timeshare Assessment (per assessment)	\$2.70	\$2.30	(\$0.40)	(14.8%)
Property Tax Fixed Charge Correction Transaction (per district)	\$91.74	\$96.14	\$4.40	4.8%
Property Tax Fixed Charge Enrollment Transaction (per district)	\$87.23	\$96.14	\$8.90	10.2%
Property Tax General Services Fee (per hour)	\$0.00	\$117.53	\$117.53	100.0%

Ordinance No. 860.17 includes the rates the Auditor-Controller will be charging in Fiscal Year 2025-2026 for 15 services provided to county departments, taxing agencies outside the county (e.g., cities), special districts (e.g., water districts), employees and the general public (for garnishments and similar services) as follows:

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

<u>Affected Agencies</u>	<u>Number of Rates</u>
Taxing Agencies (excludes county)	6
Employees and general public	4
Special Districts	4
County Departments	1

The property tax general services fee is intended to recover costs associated with researching and providing significant amounts of information requested by consulting agencies.

This amendment to Ordinance No. 860 is exempt from CEQA. The amendment to Ordinance No. 860 merely authorizes the Auditor-Controller to charge amended fees to recover its costs of providing certain services to County departments, taxing entities, special districts, employees, and the public as otherwise authorized by law. The adoption of Ordinance No. 860.17 is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because it can be seen with certainty that there is no possibility that the change in the Auditor-Controller's fees will have a significant effect on the environment, the adoption of Ordinance No. 860.17 is exempt from CEQA. See the attached Notice of Exemption.

Impact on Residents and Businesses

The only fee charged to residents is the \$2.30 property tax timeshare fee, which is added together with the Tax Collector and Assessor costs and recovered through the property tax bill.

ATTACHMENT A:

Ordinance No. 860.17

ATTACHMENT B:

CEQA Notice of Exemption

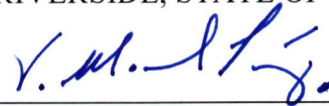


Aaron Gettis, Chief of Deputy County Counsel 7/16/2025

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Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

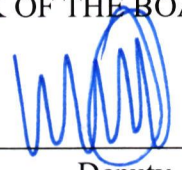
By: 

Chair

V. MANUEL PEREZ

ATTEST:

CLERK OF THE BOARD:

By: 
Deputy

(SEAL)

APPROVED AS TO FORM:

June 18, 2025

By: 

Michael Thomas
Deputy County Counsel

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STATE OF CALIFORNIA)
)
COUNTY OF RIVERSIDE) ss

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said county held on July 29, 2025, the foregoing ordinance consisting of 2 Sections was adopted by the following vote:

AYES: Medina, Spiegel, Washington, Perez, and Gutierrez
NAYS: None
ABSENT: None

DATE: July 29, 2025

KIMBERLY A. RECTOR
Clerk of the Board
BY: _____
 Deputy

SEAL

NOTICE OF EXEMPTION

July 2, 2025

To: County Clerk
County of Riverside
4080 Lemon Street, 1st Floor
Riverside, CA 92501

From: Riverside County
c/o Clerk of the Board
4080 Lemon Street
Riverside, CA 92501

Project Title: Ordinance No. 860.17 – Amending the fees charged by the Auditor-Controller to recover its costs associated with providing certain services.

Project Location: Not site specific.

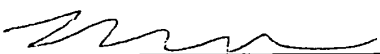
Description of Project: Ordinance No. 860.17 amends the fees charged by the Auditor-Controller for providing certain services to County departments, taxing entities, special districts, employees and the public in order to recover its costs of such services as authorized by law.

Name of Public Agency Approving Project: Riverside County Board of Supervisors

Name of person or Agency Carrying Out Project: Riverside County Auditor-Controller

Exempt Status: California Environmental Quality Act (CEQA) Guidelines, Section 15061(b)(3)

Reasons Why Project is Exempt: Adoption of Ordinance No. 860.17 is exempt from CEQA pursuant to CEQA Guidelines, Section 15061(b)(3). Adoption of Ordinance No. 860.17 merely authorizes the Auditor-Controller to charge amended fees to recover its costs of providing certain services to County departments, taxing entities, special districts, employees and the public as otherwise authorized by law. The adoption of Ordinance No. 860.17 is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because it can be seen with certainty that there is no possibility that the change in the Auditor-Controller’s fees may have a significant effect on the environment, the adoption of Ordinance No. 860.17 is exempt from CEQA.

Signed: 
Michael Thomas
Deputy County Counsel
Office of County Counsel, County of Riverside

Date: July 2, 2025

07/29/2025 Item 21.2

FILED / POSTED

County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder

E-202500717
08/04/2025 09:39 AM Fee: \$ 50.00
Page 1 of 1

Removed:  By:  Deputy



State of California - Department of Fish and Wildlife
2025 ENVIRONMENTAL DOCUMENT FILING FEE
CASH RECEIPT
 DFW 753.5a (REV. 01/01/25) Previously DFG 753.5a

RECEIPT NUMBER: 25-236841
STATE CLEARINGHOUSE NUMBER (if applicable)

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.

LEAD AGENCY RIVERSIDE COUNTY AUDITOR-CONTROLLER	LEAD AGENCY EMAIL MCTHOMAS@RIVCO.ORG	DATE 08/04/2025
COUNTY/STATE AGENCY OF FILING RIVERSIDE	DOCUMENT NUMBER E-202500717	

PROJECT TITLE

ORDINANCE NO. 860.17 - AMENDING THE FEES CHARGED BY THE AUDITOR-CONTROLLER TO RECOVER ITS COSTS ASSOCIATED WITH PROVIDING CERTAIN SERVICES.

PROJECT APPLICANT NAME RIVERSIDE COUNTY AUDITOR-CONTROLLER	PROJECT APPLICANT EMAIL MCTHOMAS@RIVCO.ORG	PHONE NUMBER (951) 955-6324
PROJECT APPLICANT ADDRESS 4080 LEMON STREET, 1ST FLOOR	CITY RIVERSIDE	STATE CALI
		ZIP CODE 92501

PROJECT APPLICANT (Check appropriate box)

- Local Public Agency
 School District
 Other Special District
 State Agency
 Private Entity

CHECK APPLICABLE FEES:

- Environmental Impact Report (EIR) \$4,123.50 \$ _____
 Mitigated/Negative Declaration (MND)(ND) \$2,968.75 \$ _____
 Certified Regulatory Program (CRP) document - payment due directly to CDFW \$1,401.75 \$ _____

- Exempt from fee
 Notice of Exemption (attach)
 CDFW No Effect Determination (attach)
 Fee previously paid (attach previously issued cash receipt copy)

- Water Right Application or Petition Fee (State Water Resources Control Board only) \$850.00 \$ _____
 County documentary handling fee \$ _____ \$50.00
 Other \$ _____

PAYMENT METHOD:

- Cash Credit Check Other
 TOTAL RECEIVED \$ _____ \$50.00

SIGNATURE X	AGENCY OF FILING PRINTED NAME AND TITLE Deputy Adrienne Ribac
-----------------------	---



Peter Aldana
Riverside County
Assessor-County Clerk-Recorder
 2724 Gateway Drive
 Riverside, CA 92507
 (951) 486-7000
 www.rivcoacr.org

Receipt: 25-236841

*** REPRINT *** REPRINT *** REPRINT ***

Product	Name	Extended
FISH	CLERK FISH AND GAME FILINGS	\$50.00
	# Pages	1
	Document #	E-202500717
	Filing Type	7
	State Fee Prev Charged	false
	No Charge Clerk Fee	false
<u>F&G Notice of Exemption Fee</u>		<u>\$50.00</u>
Total		\$50.00
Tender (On Account)		\$50.00
Account#	CEQAACO	
Account Name	CEQAACO - AUDITOR CONTROLLER'S OFFICE	
Customer Name	WHITNEY MAYO	
Balance	\$50.00	

*** REPRINT *** REPRINT *** REPRINT ***

8/4/25, 9:39 AM PST
Gateway Public Service

SCH Number 2025080054

From Thomas Hubbard <THOMAS.HUBBARD@lci.ca.gov>

Date Fri 8/1/2025 2:12 PM

To Mayo, Whitney <WMayo@Rivco.org>

CAUTION: This email originated externally from the **Riverside County** email system. **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Thank you for submitting your notice through CEQA Submit. Your document has been successfully published.

To view your submission, use the following link.

<https://cegasubmit.lci.ca.gov/Document/Index/321022/1>

Please contact the SCH with any questions at state.clearinghouse@lci.ca.gov.

Thank you,



Thomas Hubbard | *he/him*

Jr. CEQA Analyst

Governor's Office of Land Use and Climate Innovation

Formerly known as the Governor's Office of Planning and Research

Thomas.Hubbard@lci.ca.gov

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****Note:** No reply, response, or information provided constitutes legal advice.

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THE PRESS-ENTERPRISE

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pe.com

3512 14 Street
Riverside, California 92501
(951) 368-9229
cgonzales@scng.com

County of Riverside - Clerk of the Board
PO Box 1147
Riverside, California 92502

Account Number: 5209148
Ad Order Number: 0011749720
Customer's Reference/PO Number:
Publication: The Press-Enterprise
Publication Dates: 08/08/2025
Total Amount: \$539.44
Payment Amount: \$0.00
Amount Due: \$539.44
Notice ID: YkNVWTihztYRQrGcEsxG
Invoice Text:

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA ORDINANCE NO. 860.17 AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES FOR THE ISSUANCE OF WARRANTS AND SERVICES BY THE RIVERSIDE COUNTY AUDITOR-CONTROLLER The Board of Supervisors of the County of Riverside ordains as follows: Section 1. Section 1 of Ordinance No. 860 is amended to read as follows: "Section 1. The Board of Supervisors establishes the following schedule of fees for issuance of warrants, journal processing and services provided by the Riverside County Auditor-Controller: WARRANTS, JOURNAL PROCESSING, AND SERVICES Special District County B Warrant (each) \$6.10 Special District Processing of Journal Vouchers (per line) \$0.17 Special District Payroll Warrant (non-County) (each) \$17.96 Child Support Garnishment (each) \$1.50 Medical Support Garnishment (each) \$1.50 Spousal Support Garnishment (each) \$1.50 Earnings Withholding Orders (each) \$1.50 Sheriff Writs (each) \$1.50 Property Tax Timeshare Assessment (per assessment) \$2.30 Property Tax Fixed Charge Transaction (per parcel) \$0.11 Property Tax Fixed Charge Enrollment Transaction (per district) \$96.14 Property Tax Fixed Charge Correction Transaction (per parcel) \$0.11 Property Tax Fixed Charge Correction Transaction (per district) \$96.14 Property Tax General Services Fee (per hour) \$117.53 ACO Sales Tax Recovery Rate (% of Recovery) 5.3%" Section 2. EFFECTIVE DATE. This ordinance amendment shall take effect thirty (30) days after its adoption. V. Manuel Perez, Chair of the Board I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said

THE PRESS-ENTERPRISE

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The Press-Enterprise
3512 14 Street
Riverside, California 92501
(951) 368-9229

County of Riverside - Clerk of the Board
PO Box 1147
Riverside, California 92502

Publication: The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc: 0011749720

FILE NO. 0011749720

PROOF OF PUBLICATION

I am a citizen of the United States. I am over the age of eighteen years and not party to or interested in the above-entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

08/08/2025

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Date: August 8, 2025.
At: Riverside, California



Signature

BOARD OF SUPERVISORS OF
THE COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

ORDINANCE NO. 860.17
AN ORDINANCE OF THE
COUNTY OF RIVERSIDE
AMENDING ORDINANCE
NO. 860 RELATED TO
ESTABLISHING A SCHEDULE
OF FEES

FOR THE ISSUANCE OF
WARRANTS AND SERVICES
BY THE RIVERSIDE COUNTY
AUDITOR-CONTROLLER

The Board of Supervisors of the
County of Riverside ordains as
follows:

Section 1. Section 1 of Ordinance
No. 860 is amended to read as
follows:

"Section 1. The Board of
Supervisors establishes the
following schedule of fees
for issuance of warrants, journal
processing and services provided
by the Riverside County Auditor-
Controller:

WARRANTS, JOURNAL
PROCESSING, AND SERVICES
Special District County B Warrant
(each) \$6.10

Special District Processing of
Journal Vouchers (per line)
\$0.17

Special District Payroll Warrant
(non-County) (each) \$17.96

Child Support Garnishment (each
) \$1.50

Medical Support Garnishment (e
ach) \$1.50

Spousal Support Garnishment (ea
ch) \$1.50

Earnings Withholding Orders (ea
ch) \$1.50

Sheriff Writs (each)
\$1.50

Property Tax Timeshare
Assessment (per assessment)
\$2.30

Property Tax Fixed Charge
Transaction (per parcel)
\$0.11

Property Tax Fixed Charge
Enrollment Transaction (per
district) \$96.14

Property Tax Fixed Charge
Correction Transaction (per
parcel) \$0.11

Property Tax Fixed Charge
Correction Transaction (per
district) \$96.14

Property Tax General Services
Fee (per hour) \$117.53

ACO Sales Tax Recovery Rate (%
of Recovery) 5.3%"

Section 2. EFFECTIVE DATE.
This ordinance amendment shall
take effect thirty (30) days after
its adoption.

V. Manuel Perez, Chair of the
Board

I HEREBY CERTIFY that at a
regular meeting of the Board of
Supervisors of said County, held
on **July 29, 2025**, the foregoing
Ordinance was adopted by said
Board by the following vote:

AYES: Medina, Spiegel,
Washington, Perez, and Gutierrez

NAYS: None

ABSENT: None

Kimberly A. Rector, Clerk of the
Board
By: Naomi Sicra, Clerk of the
Board Assistant



California
GANNETT

Rec'd by MR AUG 10 25 09 12 54

PO Box 631437 Cincinnati, OH 45263-1437

AFFIDAVIT OF PUBLICATION

RD OF SUP. RIVERSIDE COUNTY-BOA
Riverside County-Board Of Sup.
4080 Lemon ST # 127
Riverside CA 92501-3609

STATE OF WISCONSIN, COUNTY OF BROWN

The Desert Sun, a newspaper published in the city of Palm Springs, Riverside County, State of California, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

08/08/2025

and that the fees charged are legal.
Sworn to and subscribed before on 08/08/2025

Legal Clerk

Notary, State of WI, County of Brown

8.25.26

My commission expires

Publication Cost: \$230.78
Tax Amount: \$0.00
Payment Cost: \$230.78
Order No: 11558156 # of Copies:
Customer No: 1252599 1
PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA
ORDINANCE NO. 860.17
AN ORDINANCE OF THE COUNTY OF RIVERSIDE
AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING
A SCHEDULE OF FEES
FOR THE ISSUANCE OF WARRANTS AND SERVICES BY THE
RIVERSIDE COUNTY
AUDITOR-CONTROLLER

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. Section 1 of Ordinance No. 860 is amended to read as follows:
"Section 1. The Board of Supervisors establishes the following schedule of fees for issuance of warrants, journal processing and services provided by the Riverside County Auditor-Controller:

WARRANTS, JOURNAL PROCESSING, AND SERVICES

Special District County B Warrant (each)	\$6.10
Special District Processing of Journal Vouchers (per line)	\$0.17
Special District Payroll Warrant (non-County) (each)	\$17.96
Child Support Garnishment (each)	\$1.50
Medical Support Garnishment (each)	\$1.50
Spousal Support Garnishment (each)	\$1.50
Earnings Withholding Orders (each)	\$1.50

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA
ORDINANCE NO. 860.17
AN ORDINANCE OF THE COUNTY OF RIVERSIDE
AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING
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Medical Support Garnishment (each)	\$1.50
Spousal Support Garnishment (each)	\$1.50
Earnings Withholding Orders (each)	\$1.50
Sheriff Writs (each)	\$1.50
Property Tax Timeshare Assessment (per assessment)	\$2.30
Property Tax Fixed Charge Transaction (per parcel)	\$0.11
Property Tax Fixed Charge Enrollment Transaction (per district)	\$96.14
Property Tax Fixed Charge Correction Transaction (per parcel)	\$0.11
Property Tax Fixed Charge Correction Transaction (per district)	\$96.14
Property Tax General Services Fee (per hour)	\$117.53
ACO Sales Tax Recovery Rate (% of Recovery)	5.3%

Section 2. EFFECTIVE DATE. This ordinance amendment shall take effect thirty (30) days after its adoption.

V. Manuel Perez, Chair of the Board

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said County, held on July 29, 2025, the foregoing Ordinance was adopted by said Board by the following vote:

AYES: Medina, Spiegel, Washington, Perez, and Gutierrez
NAYS: None
ABSENT: None

Kimberly A. Rector, Clerk of the Board
By: Naomi Sicra, Clerk of the Board Assistant
August 8, 2025