

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.39
(ID # 28238)**

MEETING DATE:
Tuesday, August 26, 2025

FROM : RUHS-PUBLIC HEALTH

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM - PUBLIC HEALTH: Delegate Signing Authority to the Director of Riverside University Health System - Public Health, or Designee, for Specific Types of Agreements, Amendments, and MOUs with No Financial Impact, for Fiscal Years 25/26 - 29/30. All Districts. [Total cost: \$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the delegation of signature authority to the Director of Riverside University Health System – Public Health, or designee, to sign agreements, amendments, memoranda of understanding (MOUs), or similar documents with Federal, State, public agencies, schools or college districts, non-profits or community partners, that involve no monetary impact and that have been approved as to form by County Counsel, for the fiscal years 25/26 – 29/30.

ACTION:Policy


Kim Saruwatari, Director of Public Health 8/1/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: August 26, 2025
xc: RUHS-PH

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: 25/26 – 29/30	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Riverside University Health System – Public Health (RUHS-PH) has a need to engage with various partners, including Federal, State, and local government or public agencies, schools and college districts, and non-profits and community partners to provide services to the residents of Riverside County. During the course of these engagements, it has become apparent that certain non-monetary agreements are required in order to increase operational efficiencies and reduce delays in securing partnerships or collaborations.

The recommended action would delegate signature authority to the Director of RUHS-PH, or their designee, for specific non-monetary types of agreements, that have been approved as to form by County Counsel. Such types of agreements include, but are not limited to, memoranda of understanding (MOUs), collaboration agreements, student affiliation/internship agreements, and data usage agreements. The delegation of signature authority will improve and streamline operational efficiencies within RUHS-PH.

Impact on Residents and Businesses

This signature authority will allow RUHS-PH to streamline the process of engaging with external partners that help in the delivery of Public Health services to the residents and businesses of Riverside County. Since the agreements do not involve financial commitments, there is no financial impact.

Additional Fiscal Information

The authority to sign is only for specific agreements that have no monetary impact.

Contract History and Price Reasonableness

Examples of agreements where the request for delegation of signature authority would be appropriate are:

- 1) RUHS-PH has agreed to partner with the National Association of County and City Health Officials (NACCHO) to use provisional, non-public data collected by NACCHO before its public release in the Inter-university Consortium for Political and Social Research (ICPSR) as part of the 2023 Forces of Change survey, administered by NACCHO. The provisional data may be used to support publications, such as conference abstracts, peer-reviewed manuscripts, and reports.

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- 2) RUHS-PH has agreed to collaborate with various school districts and colleges to provide crisis intervention and resources as part of a separate MOU with other local government agencies in which RUHS-PH is compensated to provide the services to the community at no charge.


Douglas Cardonez Jr. 8/18/2025


Gregg Gu, Chief of Deputy County Counsel 8/5/2025