

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.45
(ID # 28386)

MEETING DATE:

Tuesday, August 26, 2025

FROM : SHERIFF-CORONER-PA

SUBJECT: SHERIFF-CORONER-PA: Initiation of an Amendment to Riverside County Ordinance No. 507, Relating to Regulating Closing Out and Relocation Sales; All Districts. [\$0 Total Cost]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt an order to initiate an amendment to Riverside County Ordinance No. 507, which updates the fee amount to match the Sheriff's Schedule of Fees, as further described below; and
2. Direct the Sheriff's Office and County Counsel to prepare and process the amendment to Ordinance No. 507.

ACTION:Policy

David Lelevier
David Lelevier, Assistant Sheriff

7/24/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: August 26, 2025
xc: Sheriff, CO.CO.

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|---|-----------------------------|--------------------------|-------------------------------|---------------------|
| COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| NET COUNTY COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| SOURCE OF FUNDS: 100% Sheriff's Budget | | | Budget Adjustment: | |
| | | | No | |
| | | | For Fiscal Year: 25/26 | |

C.E.O. RECOMMENDATION: Approve

BR: 26-016

Prev. Agn. Ref.: 05/2/1989 3.4b

BACKGROUND:

Summary

The Sheriff's Office maintains a Schedule of its fees. A number of these fees are established by County Ordinances. The Sheriff's current Fee Schedule contains fees associated with Ordinance 507 for regulating closing out and relocation sales.

Pursuant to the Board of Supervisors (Board) Policy A-67, an ordinance amendment shall require initiation by the Board. Such initiation shall be in the form of an order adopted by a majority of the Board members. The Sheriff's Office can assure the Board of Supervisors that any amended ordinances that it may propose as part of its updated Schedule of Fees will amend only the amount of the Sheriff's fees or details of Sheriff's procedures, which may be included in the Ordinance and would serve to justify the amount of the fee. No other ordinance language changes will be recommended.

The current version of Ordinance No. 507.1 was adopted by the Board of Supervisors on May 2, 1989 (Agenda Item 3.4b).

Impact on Residents and Businesses

There is no impact on residents and businesses at this time. The amendment to Ordinance No. 507 will be considered for adoption at a future Board of Supervisors meeting.

Additional Fiscal Information

According to Board Policy A-67, the Board of Supervisors is to consider the costs associated with preparing, processing and implementing an ordinance amendment in deciding whether to adopt an order initiating the amendment.

Attachments

Riverside County Ordinance 507.1

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Rebecca S Cortez

Rebecca S Cortez, Principal Management Analyst

8/14/2025

Braden Holly

Braden Holly, Deputy County Counsel

7/15/2025

Aaron Gettis

Aaron Gettis, Chief of Deputy County Counsel

7/16/2025

**ORDINANCE NO. 507
(AS AMENDED THROUGH 507.1)
AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO.
507 REGULATING CLOSING OUT AND RELOCATION SALES**

The Board of Supervisors of the County of Riverside, State of California, do ordain as follows:

Section 1. No person, firm or corporation shall, without first obtaining a license, advertise or conduct a sale of goods, wares or merchandise that is represented as a sale for the liquidation or closing out of a business or a portion thereof, or the relocation of a place of business, or as a fire, water or other casualty sale, or as an assignee's, adjuster's, trustee's, receiver's, creditor's or bankrupt's sale, or any other sale which is by representation or advertisement intended to lead the public to believe that upon the disposal of the goods to be placed on sale, the business, or the portion thereof at the advertised location, will cease and be discontinued or be relocated to a new place of business. This ordinance shall not apply to foreclosure, bankruptcy sales, or other similar sales conducted under the direction of or pursuant to the order of a court or a governmental agency, or to licensed auctioneers selling at auction.

Section 2. Application for a license shall be made to the Sheriff, in such form as he may require and shall include the following information, which must be certified to under penalty of perjury:

- a. The applicant's business and residence addresses, and the name and address of the legal owner of the stock to be sold.
- b. A complete inventory of all stock on hand and of all goods not yet on hand which will be offered at the sale. Applicant shall submit proof that goods not on hand already belong to applicant, or that applicant is legally bound to purchase or dispose of such goods. The inventory shall include the wholesale price of all items.
- c. The length of time that applicant has conducted the business or used the business name under which the proposed sale will occur, and the length of time at the present address.
- d. All other information required by the Sheriff for a complete determination of facts necessary to issue a license.

Section 3. The license shall be issued for a 30 day period, and the fee therefore shall be \$50.00. In cases of hardship, not more than two 30 day extensions of time may be granted, and the fee for each 30 day extension or any portion thereof shall be \$20.00. Not more than one license shall be issued to any applicant within a twelve month period, and any person who is the majority owner of the stock in a corporation shall be deemed to be an applicant for the purposes of this section.

Section 4. It shall be unlawful to sell, offer or expose to sale at any sale for which a license is issued, any goods, wares or merchandise not listed in the inventory furnished the Sheriff at the time of obtaining the license, or to make any replenishments or additions to such stock for the purpose of such sale, or to fail, neglect or refuse to keep accurate records of the items sold, which records shall be and remain available for inspection by the Sheriff during and for one year after the conclusion of the sale.

Section 5. It shall be unlawful for any person, firm, or corporation to violate any provision of this ordinance. Any person, firm, or corporation violating any provision of this ordinance shall be deemed guilty of an infraction or misdemeanor as hereinafter specified. Such person, firm, or corporation shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this ordinance is committed, continued, or permitted.

Any person, firm, or corporation so convicted shall be: (1) guilty of an infraction offense and punished by a fine not exceeding one hundred dollars (\$100.00) for a first violation; (2) guilty of an infraction offense and punished by a fine not exceeding two hundred dollars (\$200.00) for a second violation. The third and any additional violations shall constitute a misdemeanor offense and shall be punishable by a fine not exceeding one thousand dollars (\$1,000.00) or six (6) months in jail, or both. Notwithstanding the above, a first offense may be charged and prosecuted as a misdemeanor. Payment of any penalty herein shall not relieve any person, firm, or corporation from the responsibility for correcting the violation.

Adopted: 507 07/11/1966 (Eff: 08/10/1966)

Amended: 507.1 Item 3.4b of 05/02/1989 (Eff: 06/01/1989)

Online



Riverside County Board of Supervisors Request to Speak

Submit request to the Clerk of the Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

SPEAKER'S NAME: Lisa Matus

Address: _____

City: _____ Zip: _____

Phone #: _____

Date: _____ Agenda # 3.45

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ Support _____ Oppose _____ Neutral

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

_____ Support _____ Oppose _____ Neutral

I give my 3 minutes to: _____

Parking validations available for speakers only – see Clerk of the Board.

(Revised: 04/23/2025)

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, ensuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo. **Speakers are prohibited from bringing signs, placards, or posters into the hearing room.**

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board. Please step up to the podium when the Chair calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chair adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chair's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chair:

The Chair will determine what order the speakers will address the Board and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the public and/or meeting participants. Such behavior, at the discretion of the Board Chair may result in removal from the Board Chambers by Sheriff Deputies.

Flores, Kate

From: Acquia Mail
Sent: Monday, August 25, 2025 4:14 PM
To: matuslisa@gmail.com
Cc: Clerk of the Board
Subject: Request to Speak Web Submission



Thank you for submitting your request to speak. The Clerk of the Board office has received your request and will be prepared to allow you to speak when your item is called. To attend the meeting, please call (669) 900-6833 and use **Meeting ID # 864 4411 6015 . Password is 20250826**. You will be muted until your item is pulled and your name is called. Please dial in at 9:00 am with the phone number you provided in the form so you can be identified during the meeting.

Submitted on August 25, 2025

Submitted values are:

First Name

Lisa

Last Name

Matus

Phone

9517838624

Email

matuslisa@gmail.com

Agenda Date

08/26/2025

Agenda Item # or Public Comment

3.45

State your position below

Neutral

Do you need a Spanish translator?

No

Flores, Kate

From: Acquia Mail
Sent: Monday, August 25, 2025 4:43 PM
To: cccortezcandace@gmail.com
Cc: Clerk of the Board
Subject: Request to Speak Web Submission



Thank you for submitting your request to speak. The Clerk of the Board office has received your request and will be prepared to allow you to speak when your item is called. To attend the meeting, please call (669) 900-6833 and use **Meeting ID # 864 4411 6015 . Password is 20250826**. You will be muted until your item is pulled and your name is called. Please dial in at 9:00 am with the phone number you provided in the form so you can be identified during the meeting.

Submitted on August 25, 2025

Submitted values are:

First Name

Candace

Last Name

Cortez

Phone

9092312617

Email

cccortezcandace@gmail.com

Agenda Date

08/26/2025

Agenda Item # or Public Comment

3.45

State your position below

Neutral

Do you need a Spanish translator?

No