

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 2.8
(ID # 28715)

MEETING DATE:
Monday, September 22, 2025

FROM : COUNTY COUNSEL

SUBJECT: COUNTY COUNSEL: Approval of an Amended Conflict of Interest Code for Northwest Mosquito and Vector Control District; Districts: 1, 2 [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Amended Conflict of Interest Code of the Northwest Mosquito and Vector Control District; and
2. Direct the Clerk of the Board to notify the Northwest Mosquito and Vector Control District of the action taken.

ACTION:


George Trindle, CHIEF ASST COUNTY COUNSEL 9/3/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: September 22, 2025
xc: CO.CO., District(s), COB/AB

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|-----------------------------|-----------------------------|--------------------------|---------------------------|---------------------|
| COST | N/A | N/A | N/A | N/A |
| NET COUNTY COST | N/A | N/A | N/A | N/A |
| SOURCE OF FUNDS: N/A | | | Budget Adjustment: | N/A |
| | | | For Fiscal Year: | N/A |

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

Summary

The Political Reform Act prohibits a public official from using his or her position to influence a government decision in which he or she has a financial interest. Government Code section 87300 requires local government agencies to adopt and promulgate a Conflict of Interest Code identifying officials and employees required to file statements of economic interest based on the positions they hold. A local government agency, as defined by Government Code section 82041, includes the Northwest Mosquito and Vector Control District.

Each even-numbered year, Government Code section 87306.5 requires local government agencies to review their Conflict of Interest Code, make appropriate revisions, if necessary, and submit an amended Conflict of Interest Code to the code reviewing body. Government Code section 82011(b) identifies the Board of Supervisors for the County of Riverside as the code reviewing body for a local government agency within its county.

The Northwest Mosquito and Vector Control District amended its Conflict of Interest Code on November 21, 2024, to revise titles of existing positions that participate in making governmental decisions. The Board of Trustees for Northwest Mosquito and Vector Control District has adopted Minutes of the 781st Board Meeting, amending its Conflict of Interest Code. The Northwest Mosquito and Vector Control District has submitted its amended Conflict of Interest Code for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the Conflict of Interest Code of the Northwest Mosquito and Vector Control District and has found that it complies with statutory requirements. A complete copy of the Conflict of Interest Code of the Northwest Mosquito and Vector Control District is attached.

It is recommended that the Board of Supervisors approve the Conflict of Interest Code of the Northwest Mosquito and Vector Control District and direct the Clerk of the Board to notify the Northwest Mosquito and Vector Control District of the action taken.

Impact on Residents and Businesses

N/A

Additional Fiscal Information

N/A

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Contract History and Price Reasonableness

N/A

ATTACHMENTS:

Attachment A: Minutes of the 781st Board Meeting

Attachment B: Northwest Mosquito and Vector Control District Conflict of Interest Code

**MINUTES OF THE 781st BOARD MEETING
BOARD OF TRUSTEES
NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT**

TIME: 3:00 p.m., Thursday, November 21, 2024
PLACE: Northwest Mosquito and Vector Control District
1966 Compton Avenue
Corona, CA 92881

Zoom Teleconference: Meeting ID: 389 155 8737

TRUSTEES PRESENT:

| | | |
|-------------------------|------------------|------------|
| Clint Lorimore | Eastvale | President |
| Dale Welty | Canyon Lake | Vice Pres. |
| Nancy Jimenez-Hernandez | Corona | Secretary |
| Katherine Aleman | Norco | Trustee |
| Gary Bradley, Ph.D. | Riverside | Trustee |
| Steven Su, Ph.D. | Riverside County | Trustee |
| Brian Tisdale | Lake Elsinore | Trustee |

TRUSTEES ABSENT: Guillermo Silva Jurupa Valley

STAFF PRESENT:

| | |
|--------------------------|------------------------------------|
| Mark Breidenbaugh, Ph.D. | District Manager |
| Angela Caranci, Ph.D. | Assistant Manager/Vector Ecologist |
| Nikia Smith | Director of Operations |
| Eric Ballejos | Public Information & Tech. Officer |
| Jeff Hopkins | Clerk of the Board/HR Generalist |

OTHERS PRESENT: Erica Vega, Partner, Burke, Williams & Sorensen, LLP;
Northwest MVCD General Counsel.

I. CALL TO ORDER:

Vice President Welty called the meeting to order at 3:08 p.m.

II. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Trustee Welty.

III. ROLL CALL AND INTRODUCTIONS:

At the time of roll call Trustees Aleman, Bradley, Jimenez-Hernandez, Su, Tisdale, Welty, as well as District Manager, Assistant DM/Vector Ecologist, Director of Operations, Public Information and Technology Officer, Clerk of the Board/HR Generalist were present in the boardroom. In addition, the District General Counsel, Erica Vega was present. Trustee Lorimore arrived at 3:22 p.m.

IV. PUBLIC COMMENTS OR QUESTIONS

No public comments or questions.

V. CONSENT CALENDAR:

Motion by Trustee Tisdale to approve all items on the Consent Calendar; second by Trustee Aleman. No roll call vote, all present in the room passed the motion unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Su, Tisdale, and Welty.

VI. PRESENTATION:

A. None.

VII. ITEMS FOR ACTION:

A. Closed Sessions 1. Public Employee Performance Evaluation (Gov't Code § 54957) Position: District Manager 2. Conference with Labor Negotiators (Gov't Code § 54957.6) District Representative: Erica Vega, Legal Counsel Unrepresented Employees: District Manager, Assistant District Manager, Director of Operations

B. Consideration of and Action on Adjustments to District Manager's Salary and Benefits, and Authorize Board President to Execute Amendment to Employment Agreement.

The Board, District Manager, and District Council entered closed session at 3:11 p.m. Close session ended at 4:27 p.m.. After returning to open session, Trustee Tisdale made a motion to increase the District Manager's salary by 4%, a 3.1% COLA increase, and up to 1% matching option when participating in the District's Nationwide deferred compensation plan, (and increased vehicle allowance by \$250) effective July 13, 2024, corresponding with the first pay period of FY24-25, and authorize the Board President to execute an amendment to the District Manager's employment agreement. This was seconded by Trustee Welty and the motion carried unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

C. Amendment to Personnel Manual to Allow the Board to Grant a Monthly Vehicle Allowance to the Director of Operations, and Board Approval of Monthly Vehicle Allowances for the Assistant District Manager and Director of Operations.

Trustee Tisdale motioned to amend the Personnel Manual to Allow the Board to Grant a Monthly Vehicle Allowance to the Director of Operations, and Board Approval of Monthly Vehicle Allowances to increase the Assistant District Manager vehicle allowance by \$250 and grant the Director of Operations a vehicle allowance of \$250. The motion was seconded by Trustee Jimenez-Hernandez and the motion carried unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

D. Election & Installation of Officers for 2025.

The District Manager summarized the action and initiated a discussion with the Board regarding election and Installation of Officers. Trustee Aleman moved to accept the following slate of officers for 2025: Dale Welty, President; Nancy Jimenez-Hernandez, Vice-President; Guillermo Silva, Secretary and to place an action item on the next Board Agenda to consider reverting the Bylaws to the previous iteration to allow additional time for public election results that impact the appointment of city council members.

The motion was seconded by Welty and was carried unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

E. Recommendation to approve Amendment of the District's Conflict of Interest Code and approve Resolution No. 599.

The District Manager summarized "Exhibit E" and the changes to the District's Conflict of Interest Code. The changes included changing the title of Field Supervisor to Director of Operations.

This motion was moved by Trustee Tisdale and seconded by Trustee Jimenez-Hernandez and was approved unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

VIII. Reports:

1. Trustees: Trustee Jimenez-Hernandez stated to Trustee Aleman she enjoyed serving on the Board with her. The District Manager stated there would be a future lunch to commemorate her service on the Board. Trustee Aleman voiced her appreciation and had to depart from the meeting at 4:46 p.m. due to outside obligations.
2. Trustee Su presented slides on his recent trip to Taiwan regarding his participation in a Vector Control Workshop on *Aedes aegypti* accompanied by the District Manager. Topics included Dengue preparation and control in California in comparison to Taiwan, vectors in Taiwan, and Dengue occurrence in Taiwan.

3. District Manager: The District Manager also shared information on his recent trip to Taiwan regarding his participation in a Vector Control Workshop on *Aedes aegypti* accompanied by Trustee Su. He seconded the information Trustee Su presented and discussed his interest in developing a professional partnership with scientists from Taiwan. In addition, he provided notice to the Board of the upcoming 93rd Annual MVCAC Conference during the last week of January 26-29, 2025 located in Oakland, CA. Any Trustees interested in attending should notify the District Manager no less than three weeks prior to the Conference per the District Travel Policy.

4. Staff: The Clerk of the Board/HR Generalist thanked all Trustees for their hard work and dedication and acknowledged work anniversaries. The Clerk also updated the Board on the costs and available services available from Netfile. General Counsel Vega shared that updates through the FPCC portal are expected in 2025. Board agreed to revisit Netfile in mid-2025.

IX. Informational:

1. Results of the Clerk of the Board's findings on Netfile.
2. Discussion on DRAFT of NWMVCD 5-yr Strategic Plan.
3. Notice of Public Hearing of the Riverside Local Agency Formation Commission on Thursday, December 5, 2024, at 9:00 a.m.

X. Other Business:

1. None.

XI. Adjournment:

1. Meeting adjourned at 5:20 p.m.

Next regular meeting: 3:00 p.m., Thursday, January 16, 2025, located at 1966 Compton Avenue, Corona, CA 92881.


I certify that the above minutes substantially reflect the action taken by the Board of Trustees at its meeting held on November 21, 2024.



Mark Breidenbaugh, Ph.D., District Manager

Approved as written and/or corrected by the Board of Trustees at its meeting held on January 16, 2025.

ATTEST:



Clint Lorimore, President



Nancy Jimenez-Hernandez, Secretary

NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT **CONFLICT OF INTEREST CODE**

(Amended November 21, 2024)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Northwest Mosquito and Vector Control District** (the "**District**").

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **District Manager** as the District's Filing Officer/Official. The **District Manager** shall make and retain a copy of all statements filed by Members of the Board of Trustees, Alternate members, and the District Manager, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The **District Manager** shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX

**CONFLICT OF INTEREST CODE
OF THE
NORTHWEST MOSQUITO
AND VECTOR CONTROL DISTRICT
(Amended November 21, 2024)**

PART “A”

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3, are NOT subject to the District’s Code, but must file disclosure statements under Government Code section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments¹:

Members of the Board of Trustees

District Manager

Financial Consultants

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

| <u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u> | <u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u> |
|--|---|
| Public Information and Technology Officer | 4, 5 |
| Director of Operations | 5 |
| General Counsel | 1, 2 |
| Assistant District Manager/Vector Ecologist | 2, 4 |

Consultants and New Positions²

² Individuals serving as a consultant as defined in FPPC Reg 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The District Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.) The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

PART “B”

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.³ “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in, doing business in, planning to do business in, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that do business or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated employee’s department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)