

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.48
(ID # 28670)

MEETING DATE:
Monday, September 22, 2025

FROM : SHERIFF-CORONER-PA

SUBJECT: SHERIFF-CORONER-PA: Initiation to Riverside County Ordinance No. 1003, relating to a Fee Schedule for Riverside County Sheriff's Office Administrative and Licensing Services; All Districts. [\$0 Total Cost]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt an order to initiate Riverside County Ordinance No. 1003, relating to a Fee Schedule for Riverside County Sheriff's Office Administrative and Licensing Services, as further described below; and
2. Direct the Sheriff's Office and County Counsel to prepare and process Ordinance No. 1003.

ACTION:Policy


David Lelevier, Assistant Sheriff 9/16/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: September 22, 2025
xc: Sheriff, CO.CO.

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Sheriff's Budget			Budget Adjustment:	No
			For Fiscal Year:	25/26

C.E.O. RECOMMENDATION: Approve

BR: 26-042

Prev. Agn. Ref.: 6/22/2010 3.37

BACKGROUND:

Summary

The Sheriff's Office maintains a Schedule of its fees. A number of these fees are established by County Ordinances. The Sheriff's current Fee Schedule also contains fees associated with Non-County Ordinances.

Pursuant to the Board of Supervisors (Board) Policy A-67, an ordinance shall require initiation by the Board. Such initiation shall be in the form of an order adopted by a majority of the Board members. The Sheriff's Office can assure the Board of Supervisors that any Amended Ordinances that it may propose as part of its updated Schedule of Fees will amend only the amount of the Sheriff's fees or details of Sheriff's procedures, which may be included in the Ordinance and would serve to justify the amount of the fee. No other Ordinance language changes will be recommended.

The current version of the Sheriff's Schedule of Fees was adopted by the Board of Supervisors on June 22, 2010 (Effective 7/22/2010) (Agenda Item 3.37).

Impact on Residents and Businesses

There is no impact on residents and businesses at this time. Ordinance No. 1003 will be considered for adoption at a future Board of Supervisors meeting.

Additional Fiscal Information

According to Board Policy A-67, the Board of Supervisors is to consider the costs associated with preparing, processing and implementing an ordinance amendment in deciding whether to adopt an order initiating the amendment.

Rene Casillas
Rene Casillas, Internal Audits Chief 9/16/2025

Rebecca S. Cortez
Rebecca S. Cortez, Principal Management Analyst 9/17/2025

Braden Holly
Braden Holly, Deputy County Counsel 9/11/2025

Aaron Gettis
Aaron Gettis, Chief of Deputy County Counsel 9/11/2025