

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.8
(ID # 28962)

MEETING DATE:
Tuesday, October 21, 2025

FROM : AGRICULTURAL COMMISSIONER

SUBJECT: AGRICULTURAL COMMISSIONER: Authorize the Use of General Fund Contingency for the Purchase of an Electric Vehicle Supply Equipment (EVSE) Test Kit for Fiscal Year 2025/2026; Ratify and Approve the Purchase of an EVSE Test Kit from TESCO - The Eastern Supply Company without seeking competitive bids for a total amount not to exceed \$109,674; All Districts. [\$109,674 Total Cost - General Fund Contingency 100%] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Use of General Fund Contingency for the Agricultural Commissioner's Office for the purchase of an Electric Vehicle Supply Equipment (EVSE) Test Kit for Fiscal Year 2025/2026;
2. Ratify and Approve the purchase of an EVSE Test Kit from TESCO – The Eastern Specialty Company (TESCO) without seeking competitive bids for a total amount not to exceed \$109,674;
3. Approve and direct the Auditor-Controller to make the budget adjustments included in Schedule A; and
4. Authorize the Purchasing Agent to issue purchase orders to TESCO for the purchase of an EVSE Test Kit in the amount not to exceed \$109,674 for Fiscal Year 2025/2026.

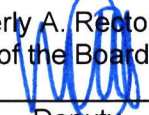
ACTION:4/5 Vote Required, Policy


Delia Cioc, Assistant Agricultural Commissioner. 9/26/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: October 21, 2025
xc: Agric. Comm., Auditor, Purchasing

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Previous Fiscal Year:	Current Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 109,674	\$ 109,674	\$ 0
NET COUNTY COST	\$ 0	\$ 109,674	\$ 109,674	\$ 0
SOURCE OF FUNDS: General Fund Contingency 100%			Budget Adjustment: Yes	
			For Fiscal Year: 2025/26	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Agricultural Commissioner’s Office is legally mandated to inspect all commercial weighing and measuring devices within its jurisdiction, according to a frequency established by the Secretary of the California Department of Food and Agriculture (CDFA). The registration of commercial devices is authorized under the California Business and Professions Code (BPC), which allows counties, through ordinance, to recover the costs associated with performing these inspections. This includes devices such as Electric Vehicle Supply Equipment (EVSE) chargers. Existing laws, regulations, and ordinances currently apply to commercial EVSE operated for profit.

Beginning January 1, 2026, this regulatory obligation will expand to include EVSE chargers operated by public agencies when used for commercial purposes. To ensure compliance, protect consumers, and meet state mandates, the department is requesting General Fund Contingency to cover the costs associated with acquiring the EVSE testing kit. This will enable the department to begin testing registered devices and prepare for the anticipated increase in mandated workload.

Currently, California counties are on a waiting list to access testing equipment from CDFA’s Division of Measurement Standards. It takes approximately six months before the Riverside County Sealer can borrow the equipment. The state’s current loan policy allows for a maximum borrowing period of just three weeks, which impedes the department’s ability to meet current mandates. This process falls short of supporting the number of EVSE devices currently registered within Riverside County. With a significant increase in registrations expected in 2026, the existing system is unsustainable.

Securing this equipment is essential, particularly as the department begins registering devices owned by government agencies, cities, and municipalities for the first time. These entities are often unfamiliar with relevant laws, regulations, and type approval requirement, making timely and consistent testing even more critical.

Impact on Residents and Businesses

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Acquisition of this testing equipment will ensure timely inspections of commercial EVSEs, support growing registration demands, protect consumers from inaccurate charges, help public agencies meet new regulatory obligations, and allow cost recovery through existing device registration fees. This investment promotes operational efficiency, regulatory compliance, and public trust in Riverside County's EV infrastructure.

Additional Fiscal Information

This project, which has not received funding before, will cost \$109,674. If approved, the cost will be covered through county contingency funds. The department expects that the equipment may need upgrades in 7 to 10 years and will plan ahead by identifying funding sources well before the equipment reaches the end of its lifespan.

	FY25/26	Total
Electric Vehicle Supply Equipment (EVSE) Test Kit	\$109,674	\$109,674

Contract History and Price Reasonableness

The Agriculture Commissioner's Office is required by state law to test commercial devices that sell commodities by weight, count, or measure to ensure accuracy. TESCO is the only vendor that provides a complete, ready-to-use EVSE Testing Equipment Kit for field staff. In addition, the department received an \$8,000 discount by purchasing both AC and DC testing components together.

This ratify is needed because TESCO's original proposal of \$116,061 did not clearly indicate whether tax was included. A revised invoice was later provided, reflecting an additional \$8,522.85 in taxes. To reduce costs, the department removed the optional Support Package, and the updated amount reflects this adjustment.

ATTACHMENTS:

Attachment A: Schedule A Budget Adjustment FY 25/26

Attachment B: Sole Source Justification Form



Aaron Gettis, Chief of Deputy County Counsel 10/6/2025

Schedule A
Budget Adjustment
FY25/26

Anticipated Use of Unassigned Fund Balance:

10000-2800100000-370100	Unassigned Fund Balance	\$109,674
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Increase Appropriations:

10000-2800100000-520800	Household Expense	\$109,674
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Decrease Appropriations:

10000-1109000000-581000	Appropriation for Contingency	\$109,674
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Increase Unassigned Fund Balance:

10000-1109000000-370100	Unassigned Fund Balance	\$109,674
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ATTACHMENTS:

Attachment A: SSJ FOR TESCO EVSE TEST KIT

ATTACHMENT A

RIVERSIDE COUNTY AGRICULTURAL COMMISSIONER'S OFFICE



MISAEL MARTINEZ
ASSISTANT AGRICULTURAL COMMISSIONER / SEALER
CHRIS BLAKE
DEPUTY AGRICULTURAL COMMISSIONER / SEALER
ERIK DOWNS
DEPUTY AGRICULTURAL COMMISSIONER / SEALER
RUDY VALENCIA
DEPUTY AGRICULTURAL COMMISSIONER / SEALER

DELIA JIMENEZ CIOC
AGRICULTURAL COMMISSIONER
SEALER OF WEIGHTS AND MEASURES

Date: Tuesday, August 5, 2025
From: Delia Jimenez Cioc
To: Purchasing Agent
Via: Cynthia Murcio
Subject: Ratify Request for Tesco AC/DCFC EVSE Test Set with PL4150 Load

The below information is provided in support of my department requesting review for a single or sole source purchase/agreement with a cost of \$5,000 or more for goods and/or services.

Single Source Sole Source

Supporting Documents: indicate which are included in the request from the list below.

Supplier Quote Supplier Sole Source Letter Final draft agreement

Final draft Form 11 H-11 approved by RCIT/TSOC Grant Agreement

Other: Email from the California Department of Food and Agriculture, verifying Tesco as the sole proprietor of the completely assembled equipment intended for testing of Electric Vehicle Supply Equipment (EVSE).

1. Requested Supplier Name: TESCO Supplier ID: _____

- a. Describe the goods/service being requested: The equipment is intended for state mandated testing of EVSE for accuracy, when they are installed and used for commercial purposes in the county.
- b. Explain the unique features of the goods/services being requested from this supplier: This equipment is intended to test both AC & DC vehicle charging stations. Currently, Tesco is the only company that sells the complete testing unit that is ready to use in the field.
- c. What are the operational benefits to your department? Our department is mandated by state law to test commercial devices that sell commodities by weight, count, or measure for accuracy. Testing Electric Vehicle Supply Equipment (EVSE), which sells electricity by the kilowatt-hour, requires specialized equipment that is currently manufactured exclusively by Tesco. As Riverside County's alternative fuel infrastructure continues to grow, the demand for this specialized testing equipment will also increase, making the acquisition of this equipment essential to maintain regulatory compliance and support consumer protection in the county.

d. Provide details on any cost benefits/discounts. Tesco originally sent the proposal, without specifying if tax was included or not, at \$116,061. The department then received another invoice from Tesco at a higher amount, which included an additional \$8,522.85 in taxes. In order not to exceed the amount appropriated for this purchase, the department requested removal of the Support Package. This new amount reflects the updated purchase amount, without the Support Package.

2. Can this request be formally bid out or procured using a viable solution such as an existing cooperative agreement or existing contract with another department or public entity?

Yes No

a. If yes, please explain why you are requesting to utilize an SSJ process? _____

3. Has your department previously requested/received an assigned tracking number for a single or sole source request for this Supplier for the goods/service requested now? (If yes, please provide the reviewed single or sole source tracking number).

Yes SSJ# _____ No

a. What was the total annual and aggregate amount? _____

4. Identify all costs for this requested in the table below:

If review is for multiple years, all costs must be identified below:

Description: AC/DCFC EVSE Test Set with PL4150 Load	FY 25/26	Total
One-time Costs:	\$105,926.85	\$105,926.85
TESCO Test Module - J1772 (CCS1) Duo Single Phase AC 250V 80A DC 1000V, 200A as well as Tesla Connector & Tesco Diamond Level Support		
Other Costs: Shipping & Freight	\$3,747	\$3,747
Total Costs	\$109,673.85	\$109,673.85

5. Period of Performance: One time purchase for equipment

Ratify Start Date (if applicable): _____

Initial Term Start Date: N/A End Date: N/A

Number of renewal options (please provide those options: (i.e., one year with an option to renew four additional one-year periods): N/A

Aggregate Term/End Date: N/A

6. Projected Board of Supervisor Date (if applicable): 9/22/2025

By signing below, I certify that all contractual and legal requirements to do business with the selected supplier has been fully vetted and approved.



TESCO METERING

TESCO- The Eastern Specialty Company

925 Canal Street
Bristol, PA 19007

INVOICE

Invoice Number: 215771
Date: 6/30/2025
Page Number: 1
Order Number:
F.O.B:

Sold To

County of Riverside
Agriculture Commissioner, Agriculture Comm Main
3403 10th Street, Suite 120
Riverside, CA 92501

Ship To

County of Riverside
Agriculture Commissioner, Agriculture Comm Main
3403 10th Street, Suite 120
Riverside, CA 92501
US - UNITED STATES

CUSTOMER ID			CUSTOMER PO		PAYMENT TERMS			FREIGHT TERMS	
COUNTRIV01			AGARC-0000000695		Net 30 Freight Billed			Freight: Billed	
SALES REP ID			SHIPPING METHOD		SHIP DATE			INVOICE DUE DATE	
								7/30/2025	
QUANTITY			PART	DESCRIPTION	T	UNIT	EXTENDED	PRICE	PRICE
ORD	SHP	BCK							

ORDER SPECIFICATIONS

1	1			EVSE Tester CCS1/Tesla Main Asm		54,164.00	\$54,164.00
1	1			Mini Keyboard, 2.4GHz, Portable Wireless Keyboard with Touchpad Mouse		0.00	\$0.00
1	1			CAT6330 Battery Pack		0.00	\$0.00
1	1			Main Assy, PL4150		43,240.00	\$43,240.00
1	1			UTILICART		0.00	\$0.00
1	1			Umbrella for Utilicart		0.00	\$0.00
1	1			FOB Destination Fee		2,922.00	\$2,922.00
1	1			Freight		825.00	\$825.00
1	1			CA State Sales Tax (7.25%)		7,061.79	\$7,061.79
1	1			CA County/Local Tax (1.50%)		1,461.06	\$1,461.06

SUB TOTAL: \$109,673.85

TOTAL AMOUNT DUE: USD \$109,673.85

Please reference this invoice number on your check and remit to:
Address: 925 Canal Street Bristol, PA 19007
Phone: 215-228-0500
Fax: 215-781-0508
Email: AR@Tescometering.com
Contact(s): Art Whittmore, Zach Troutman

ACH Information
Bank: TriState Capital Bank
Bank Address: 301 Grant Street, Suite 2700 Pittsburgh, PA 15219
Bank Phone: 412-304-0304
Routing: 043019003
Checking Account Number: 0320013782