

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.19
(ID # 28990)

MEETING DATE:
Tuesday, October 21, 2025

FROM : FACILITIES MANAGEMENT AND RIVERSIDE COUNTY REGISTRAR OF
VOTERS

SUBJECT: FACILITIES MANAGEMENT (FM) AND RIVERSIDE COUNTY REGISTRAR OF
VOTERS (ROV): Riverside County Registrar of Voters Gateway Office Building Ballot
Tabulating Rooms and Warehouse Renovation Project Phase II - Approval of Notice of
Completion for Angeles Contractor, Inc.; District 1. [\$33,809 – 100% General Fund 10000
Contingency (Previously approved project budget)] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Riverside County Registrar of Voters (ROV) Gateway Office Building Ballot Tabulating Rooms and Warehouse Renovation Project Phase II (ROV Gateway Phase II) Project, located at 2724 Gateway Drive in Riverside, California, constructed by Angeles Contractor, Inc. (Angeles) of City of Industry, California, as complete and authorize the Chairman of the Board to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion for the Project; and,
3. Authorize the release of the undisputed retained funds in the amount of \$33,809 to Angeles in accordance with the contract terms and applicable law, per the General Conditions of the contract.

ACTION:Policy, CIP

Art Tinoco
Art Tinoco, Registrar of Voters

10/21/2025


Vincent Yzaguirre
Vincent Yzaguirre

10/7/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: October 21, 2025
xc: FM, ROV, Recorder

Kimberly A. Redtor
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 33,809	\$ 0	\$ 33,809	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% General Fund 10000 Contingency (Previously approved project budget)			Budget Adjustment: No	
			For Fiscal Year: 2025/26	

C.E.O. RECOMMENDATION: [Approve]

BACKGROUND:

Summary

On February 6, 2024, the Board of Supervisors (Board) approved Item 3.12 in-principle as well as a preliminary project budget in the amount of \$970,607 for the ROV Gateway Phase II Project (Project), located at 2724 Gateway Drive in Riverside, California, 92507. The scope of work for the Project included tenant improvements in the ballot counting and warehouse areas, demolition of offices, construction of a new office, replacement of flooring, painting, adding windows, relocation of shelving, and reworking of electrical, fire sprinklers, and mechanical systems.

On July 11, 2023, the Board approved Item 3.13, the construction contract for Job Order Contract (JOC) No. 019 between the County of Riverside (County) and Angeles Contractor, Inc. (Angeles). Pursuant to the contract, four JOC job orders were issued in the cumulative amount of \$676,175 for the Project. In addition, \$244,432 was executed for the design and engineering, specialty consultants, plan check and inspections, and County Administration for the Project.

Angeles has completed the work for the Project and the work has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the cumulative amount of \$33,809 to Angeles after the Notice of Completion has been recorded per the contract terms and applicable law. The Project was completed under budget with an estimated savings of \$50,000 to the Registrar of Voters.

Impact on Residents and Businesses

The ROV Gateway Phase II Project provided tenant improvements to the facility that improved workflows and efficiencies of the balloting process and improved visibility for ballot counting observers.

Additional Fiscal Information

The JOC job orders issued pursuant to the Angeles contracts are listed as follows:

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JOB ORDER CONTRACT	DESCRIPTION	CONTRACT AMOUNT	RETAINED FUNDS
JOC019- FM08170013360.00	ROV – Gateway Phase 2	564,388	28,219
JOC019- FM08170013360.02	ROV Supplemental No. 2 – additional racking structural and electrical work.	48,030	2,402
JOC019- FM08170013360.03	ROV Supplemental No. 3 – installation of new outlets and additional electrical work in support of the new ballot sorter.	22,251	1,113
JOC019- FM08170013360.04	ROV Supplemental No. 4 – installation of eight televisions in lobby for election observers.	41,506	2,075
TOTAL		\$ 676,175	\$ 33,809

All costs associated with this Board action were previously approved on February 6, 2024 (Item 3.12) and are 100% funded with General Fund 10000 Contingency in the amount of \$970,607. Retained funds in the amount of \$33,809 are accounted for within the previously approved project budget and will be expended in FY 25/26; therefore, no budget adjustment is required.

Attachment:

- Notice of Completion for Angeles Contractor, Inc.

VY:TB:RM:JH;mg FM08170013360 MT Item #28990
G:\Project Management Office\FORM 11'S\FORM 11's_In Process\28990_D3 - 013360 - ROV Gateway Bldg Tabulating Ofc & Wrhs
Renov Ph II - NOC for Angeles_102125.doc


Evangelina Gregorio EO, Principal Mgmt Analyst 10/10/2025


Aaron Gettis, Chief of Deputy County Counsel 10/8/2025

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2025-0325123

10/22/2025 12:55 PM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



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THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Riverside County Registrar of Voters Gateway Office Building Ballot Tabulating Rooms and Warehouse Renovation Project Phase II - (JOC019-FM08170013360.00, JOC019-FM08170013360.02, JOC019-FM08170013360.03, and JOC019-FM08170013360.04)

Date of Completion: Date Hereof

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Angeles Contractor, Inc., 783 Phillips Drive, City of Industry, CA 91748

Street or legal description of site: 2724 Gateway Drive, Riverside, CA 92507

Dated: OCT 21 2025

Owner: County of Riverside
(Name of Public Entity)

By: *V. Manuel Perez*
Chairman, Board of Supervisors **V. MANUEL PEREZ**

STATE OF CALIFORNIA)

ss

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

Executed at Riverside, California on OCT 21 2025

By: *[Signature]*
Deputy

V. Manuel Perez
Chairman, Board of Supervisors **V. MANUEL PEREZ**

FORM APPROVED COUNTY CO

BY: *[Signature]*
DANIELLE D. MALAND

Updated 12/2022

OCT 21 2025

3.19

**PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER**

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date: 10/21/2025

Signature: _____

Print Name: Whitney Mayo, Clerk of the Board Assistant