

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.26  
(ID # 28937)**

**MEETING DATE:**  
Tuesday, October 28, 2025

**FROM :** PUBLIC SOCIAL SERVICES

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES: Adoption of Resolution Number 2025-245, authorizing and delegating the Director of the Department of Public Social Services, or Designee, to accept the Transitional Housing Program County Allocation Round 7 Award, to accept the Housing Navigation and Maintenance Program County Allocation Round 4 Award, and to execute all documents required or deemed necessary or appropriate by the California Department of Housing and Community Development to participate in each program to include receiving and administering additional funds. All Districts [Total Cost \$2,372,486 - 100% State]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2025-245 authorizing and delegating the Director of the Department of Public Social Services, or Designee, to accept the Transitional Housing Program County Allocation Round 7 Award, to accept the Housing Navigation and Maintenance Program County Allocation Round 4 Award, and to execute all documents required or deemed necessary by the California Department of Housing and Community Development to participate in each program to include receiving and administering additional funds.

**ACTION:Policy**

  
Charity Douglas, DPSS Director

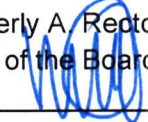
10/6/2025

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: October 28, 2025  
xc: DPSS

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$2,372,486	\$ 0	\$ 2,372,486	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> State 100%			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year: 25/26 – 27/28</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

At the request of the California Department of Housing and Community Development (HCD), DPSS is bringing forth this joint resolution to accept funds for both the Transitional Housing Program (THP) and Housing Navigation and Maintenance Program (HNMP).

**Transitional Housing Program:** THP services assist young adults who are 18 to 25 years of age to secure and maintain housing by increasing their life skills, reducing the waitlist for housing, and providing linkage to community services for emancipated young adults.

The Board of Supervisors previously approved the first round of THP funding (for FY 19/20) from HCD to DPSS on May 19, 2020, (Agenda Item No. 3.27). A second round of funding in the amount of \$257,600 was approved on October 27, 2020, (Agenda Item 3.14). A third round of funding in the amount of \$257,600 was approved on January 25, 2022, (Agenda Item 3.42). A fourth round of funding in the amount of \$1,291,873 was approved on January 31, (Agenda Item 3.15). A fifth round of funding in the amount of \$1,411,920 was approved on December 12, 2023, (Agenda Item 3.43). And a sixth round of funding in the amount of \$1,472,449 was approved on December 17, 2024, (Agenda Item 3.18). HCD has allocated a seventh round of funding in the amount of \$1,492,138 to DPSS for THP services. DPSS has two years to spend each allocation.

**Housing Navigation and Maintenance Program:** HNMP funding is used for housing navigators to act as housing specialists to assist young adults between the ages of 18-21 to secure and maintain housing. Priority is given to young adults in foster care. The funding will assist with case management, preventative measures to protect youth from homelessness, and assist youth with linkages to community resources.

The Board of Supervisors previously approved the first round of HNMP funding (for FY 22/23) from HCD to DPSS on January 31, 2023, (Agenda Item No. 3.15). A second round of funding in the amount of \$863,470 was approved on December 12, 2023, (Agenda Item 3.43). And a third round of funding in the amount of \$863,672 was approved on December 17, 2024, (Agenda Item 3.18). HCD has allocated a fourth round of funding in the amount of \$880,348 to Riverside County DPSS for the HNMP program. This funding is to be expended by June 30 2028.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**Impact on Residents and Businesses**

This funding will ensure that young adults between the ages of 18 to 25 secure and maintain safe and stable housing.

**Additional Fiscal Information**

Funding must be expended by June 30, 2028. No General Fund match is required for receipt of these funds. The Transitional Housing Program and Housing Navigation and Maintenance Program are 100% funded through State funds.

**ATTACHMENTS:**

- ATTACHMENT A.** Resolution No. 2025-245
- ATTACHMENT B.** THP and HNMP Allocation Acceptance Forms
- ATTACHMENT C.** Government TIN Form

  
Stacey Pena, EO Management Analyst 10/18/2025

  
Gregg Gu, Chief of Deputy County Counsel 10/7/2025

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3 RESOLUTION NO. 2025-245

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5 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE**  
6 **AUTHORIZING AND DELEGATING TO THE DIRECTOR OF THE DEPARTMENT OF**  
7 **PUBLIC SOCIAL SERVICES, OR DESIGNEE, TO ACCEPT THE TRANSITIONAL HOUSING**  
8 **PROGRAM COUNTY ALLOCATION ROUND 7 AWARD, TO ACCEPT THE HOUSING**  
9 **NAVIGATION AND MAINTENANCE PROGRAM COUNTY ALLOCATION ROUND 4**  
10 **AWARD, AND TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED OR DEEMED**  
11 **NECESSARY OR APPROPRIATE BY THE CALIFORNIA DEPARTMENT OF HOUSING AND**  
12 **COMMUNITY DEVELOPMENT TO PARTICIPATE IN EACH PROGRAM TO INCLUDE**  
13 **RECEIVING AND ADMINISTERING THESE FUNDS.**

14  
15 **WHEREAS**, the State of California, Department of Housing and Community Development  
16 (“Department”) issued an Allocation Acceptance Form (the “THP Allocation Acceptance Round 7 Form”),  
17 dated August 19, 2025 under Round 7 of the Transitional Housing Program (“THP”), authorized by item  
18 2240-102-0001 of section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter  
19 11.7 (commencing with Section 50807) of part 2 of Division 31 of the Health and Safety Code; and,

20 **WHEREAS**, the Department issued an Allocation Acceptance Form (the “HNMP Allocation  
21 Acceptance Round 4 Form”), dated August 19, 2025 under Round 4 of the Housing Navigation and  
22 Maintenance Program (“HNMP”) authorized by Item 2240-103-0001 of Section 2.00 of the Budget Act of  
23 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.8 (commencing with Section 50811) of Part 2 of  
24 Division 31 of the Health and Safety Code; and,

25 **WHEREAS**, the THP Allocation Acceptance Round 7 Form and the HNMP Allocation Acceptance  
26 Round 4 Form are collectively referred to as the “Allocation Acceptance Forms”; and,

27 **WHEREAS**, the Allocation Acceptance Forms relate to the availability and use of the funds under  
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BY *R.A. Mistica*  
FORM APPROVED COUNTY COUNSEL  
RAYMOND M. MISTICA  
DATE 9/23/25

1 both the THP and HNMP Programs.

2         **NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED**, by the  
3 Riverside County Board of Supervisors (“Board”) in regular session assembled on October 28, 2025, at  
4 9:00 a.m. or soon thereafter, in the meeting room located on the first floor of the County Administrative  
5 Center, 4080 Lemon Street, Riverside, California, that this Board does hereby determine and declare as  
6 follows:

7         SECTION 1. That the Board authorizes the Director of DPSS, or designee, to accept the County’s  
8 allocated award of \$1,492,138, as detailed in the THP Allocation Acceptance Round 7 Form, and delegates  
9 authority to the Director, or designee, to execute the Form on behalf of the County.

10         SECTION 2. That the Board further authorizes the Director of DPSS, or designee, to accept any  
11 additional THP funds awarded to the County, up to \$2,984,276 in total additional funding, and delegates  
12 authority to the Director, or designee, to execute all documents necessary to effectuate acceptance of such  
13 funds on behalf of the County.

14         SECTION 3. That the Board authorizes the Director of DPSS, or designee, to accept the County’s  
15 allocated award of \$880,348, as detailed in the HNMP Allocation Acceptance Round 4 Form, and delegates  
16 authority to the Director, or designee, to execute the Form on behalf of the County.

17         SECTION 4. That the Board further authorizes the Director of DPSS, or designee, to accept any  
18 additional HNMP funds awarded to the County, up to \$1,760,696 in total additional funding, and delegates  
19 authority to the Director, or designee, to execute all documents necessary to effectuate acceptance of such  
20 funds on behalf of the County.

21         SECTION 5. That the Board authorizes and delegates authority to the Director of DPSS, or  
22 designee, to act on behalf of the County in connection with administering the Transitional Housing Program.  
23 Such authority includes entering into, executing, and delivering all documents required or deemed necessary  
24 to participate in the Program, including but not limited to the Standard Agreement, the THP Allocation  
25 Award, any additional THP Allocation, and any amendments thereto.

26         SECTION 6. That the Board authorizes and delegates authority to the Director of DPSS, or  
27 designee, to act on behalf of the County in connection with administering the Housing Navigation and  
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1 Maintenance Program. Such authority includes entering into, executing, and delivering all documents  
2 required or deemed necessary to participate in the Program, including but not limited to the Standard  
3 Agreement, the HNMP Allocation Award, any additional HNMP Allocation, and any amendments thereto.

4 SECTION 7. That DPSS shall be subject to the terms and conditions that are specified in the  
5 Allocation Acceptance Forms, and that DPSS will use these funds and any additional allocation funds in  
6 accordance with said terms and conditions, and any subsequent amendments or amendment thereto, as well  
7 as any and all other THP and HNMP requirements, or other applicable laws.

8 SECTION 8. That the Board authorizes and delegates authority to the Director of DPSS, or  
9 designee, to accept both the THP and HNMP program funds as detailed herein, with discretion to accept  
10 either allocation independently in the event that one allocation is not made available to DPSS or is declined  
11 by DPSS.

12 **BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this Board hereby  
13 authorizes this resolution to take effect immediately upon its adoption.

14  
15 PASSED AND ADOPTED this 28th day of October 2025, by the following vote:

16  
17 AYES 5

18 NOES 0

19 ABSTENTIONS 0

20 ABSENT 0

21 By:   
22 V. Manuel Perez, Chairman of the Board

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**STATE OF CALIFORNIA**

**County of Riverside**

I, Kimberly Rector, County Clerk of the County of Riverside, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by the County Board of Supervisors on this 28th day of October 2025.

Kimberly A. Rector  
Clerk of the County of Riverside, State of California

By:  \_\_\_\_\_  
DEPUTY

2  
3 RESOLUTION NO. 2025-245

4 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE  
5 AUTHORIZING AND DELEGATING TO THE DIRECTOR OF THE DEPARTMENT OF  
6 PUBLIC SOCIAL SERVICES, OR DESIGNEE, TO ACCEPT THE TRANSITIONAL  
7 HOUSING PROGRAM COUNTY ALLOCATION ROUND 7 AWARD, TO ACCEPT THE  
8 HOUSING NAVIGATION AND MAINTENANCE PROGRAM COUNTY ALLOCATION  
9 ROUND 4 AWARD, AND TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED OR  
10 DEEMED NECESSARY OR APPROPRIATE BY THE CALIFORNIA DEPARTMENT OF  
11 HOUSING AND COMMUNITY DEVELOPMENT TO PARTICIPATE IN EACH  
12 PROGRAM TO INCLUDE RECEIVING AND ADMINISTERING THESE FUNDS.

13 ROLL CALL:

14 Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez

15 Nays: None

16 Absent: None

17 Abstain: None

18  
19 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
20 Supervisors on the date therein set forth.

21 KIMBERLY A. RECTOR, Clerk of said Board

22 By:  \_\_\_\_\_

23 Deputy

***Transitional Housing Program (THP)  
Round 7 Allocation Acceptance Form***

***Housing Navigation and Maintenance Program (HNMP)  
Round 4 Allocation Acceptance Form***



**Gavin Newsom, Governor  
State of California**

**Tomiquia Moss, Secretary  
Business, Consumer Services and  
Housing Agency**

**Gustavo Velasquez, Director  
Department of Housing and  
Community Development**

**651 West Bannon Street, Suite 400  
Sacramento, CA 95811  
Telephone: (916) 263-2771  
Website: [www.hcd.ca.gov](http://www.hcd.ca.gov)  
Email: [TAY@hcd.ca.gov](mailto:TAY@hcd.ca.gov)**

**September 2025**

Transitional Housing Program (THP) Allocation Acceptance Round 7		Rev. 08/19/25
County Allocation (select Applicant County in row 7 below):		\$1,492,138
Pursuant to item 2240-102-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.7 (commencing with Section 50807) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the purpose of housing stability to help young adults 18 to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults formerly in the foster care or probation systems.		
<b>Housing First</b>		
The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255 (b) as shown below:		
<ol style="list-style-type: none"> <li>Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services;</li> <li>Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness";</li> <li>Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness;</li> <li>Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals;</li> <li>Participation in services or program compliance is not a condition of permanent housing tenancy;</li> <li>Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes;</li> <li>The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction;</li> <li>In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents;</li> <li>Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling;</li> <li>Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and</li> <li>The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants.</li> </ol>		
<b>Allocation Applicant</b>		
Allocation Applicant is a County		Yes
Pursuant to Section 50807(b) of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to develop a formula allocation schedule for the purpose of distributing these funds to counties. The allocation is based on each county's percentage of the total statewide number of young adults 18 through 20 years of age in foster care and homeless unaccompanied young adults (ages 18 through 24).		
Applicant County	Riverside	
Legal name of Applicant as stated on resolution:	County of Riverside	
Address	4060 County Circle Dr.	City Riverside State CA Zip 92503
Auth Rep Name	Charity Douglas Title Director	Auth Rep Email chdougl@rivco.org Phone 951-358-6995
Address	4060 County Circle Dr.	City Riverside State CA Zip 92503
Contact Name	Brianne Cervantes Title Contracts and Grants Analyst	Email bcervant@rivco.org Phone 951-358-3529
Address	4060 County Circle Dr.	City Riverside State CA Zip 92503
Federal Tax ID Number (FEIN)	95-6000930	
<b>Administrative Fiscal Representative</b>		
Contact Name	Gergis Kimalous Title Chief Finance Officer	Contact Email gekimal@rivco.org
Phone	951-358-4104	Address 4060 County Circle Dr. City Riverside State CA Zip 92503
File Name:	App Resolution	Reference sample resolution document Attached to email? Yes
File Name:	App GovTIN Form	Reference Taxpayer Identification Number (TIN) document Attached to email? Yes
<b>Use of Funds</b>		
Funds shall be used to help young adults who are 18 to 24 years of age, inclusive, secure and maintain housing with priority given to young adults formerly in the state's foster care or probation systems. Use of funds may include, but are not limited to:		
<ol style="list-style-type: none"> <li>Identify and assist housing services for this population in your community;</li> <li>Assist this population to secure and maintain housing (with priority given to those in the state's foster care or probation system);</li> <li>Improve coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care; and</li> <li>Provide engagement in outreach and targeting to serve those with the most severe needs.</li> </ol>		
<b>Expenditure of Funds</b>		
Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 651 Bannon Street, Suite 400, Attention: Administration and Management Division, Accounts Payable, Sacramento CA 95811 and must reference the Contract Number.		
<b>Allocation Acceptance Requirements</b>		
In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance Form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. The Department will only accept applications electronically via email no later than 5:00 p.m. on:		
<b>Tuesday, September 18, 2025</b>		
HCD will only accept applications electronically at the following email address:		
<a href="mailto:TAY@hcd.ca.gov">TAY@hcd.ca.gov</a>		
<b>Reporting Requirements</b>		
Applicant acknowledges and agrees to submit a bi-annual report to the Department for the two years following contract execution addressing the following:		
<ol style="list-style-type: none"> <li>Number of program participants served who were homeless at time of program entry;</li> <li>Number of program participants served who were in the State's foster care system;</li> <li>Number of program participants served who were formerly in the State's foster care or probation systems;</li> <li>Number of program participants who exited homelessness into temporary housing;</li> <li>Number of program participants who exited homelessness into permanent housing;</li> <li>Itemization on use of program fund expenditures;</li> <li>Who were the housing navigators or other subcontractor(s)?</li> <li>Subpopulation data including: <ol style="list-style-type: none"> <li>Number of participants that are employed;</li> <li>Number of participants identified as LGBTQ+;</li> <li>Number of participants having a disability;</li> <li>Number of participants with minor children in the household; and</li> <li>Average number of children per household.</li> </ol> </li> </ol>		Yes
<b>California Public Records Act</b>		
The application, including any and all supplemental documents submitted during the review process, is a public record, which is available for public review pursuant to the California Public Records Act (CPRA) (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code). After final awards have been issued, the Department may disclose any materials provided by the Applicant to any person making a request under the CPRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.		
<b>Certification</b>		
On behalf of the entity identified in the signature block below, I certify that: The information, statements and attachments included in this Allocation Acceptance Form are, to the best of my knowledge and belief, true and correct. I possess the legal authority to submit this Allocation Acceptance Form on behalf of the entity identified above. In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.		
Charity Douglas	Director	10/28/25
Authorized Rep Printed Name	Title of Authorized Rep	Signature
		Date

Housing Navigation and Maintenance Program (HNMP) Allocation Acceptance Round 4				Rev. 08/19/25
County Allocation (select Applicant County in row 7 below):			\$880,348	
Pursuant to item 2240-103-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.8 (commencing with Section 50811) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the support of housing navigators to help young adults 18 years and up to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults currently or formerly in the foster care system.				
<b>Housing First</b>				
The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255.				
1) Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services; 2) Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness"; 3) Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness; 4) Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals; 5) Participation in services or program compliance is not a condition of permanent housing tenancy; 6) Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes; 7) The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction; 8) In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents; 9) Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling; 10) Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and 11) The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants.				
<b>Allocation Applicant</b>				
Allocation Applicant is a County				Yes
Pursuant to Section 50811 of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to establish the formula allocation for the purpose of distributing these funds to counties. The formula allocation is based on each county's percentage of the total statewide number of young adults 17 through 21 years of age in the foster care and probation system. <b>The allocation excludes Alpine and Mono counties because their calculation did not demonstrate need.</b> The housing navigation and maintenance program for a county that accepts an allocation of money pursuant to this section shall provide training to its child welfare agency social workers and probation officers who serve nonminor dependents. The training shall address an overview of the housing resources available through the local coordinated entry system, homeless continuum of care, and county public agencies, including, but not limited to, housing navigation, permanent affordable housing, THP-Plus, and housing choice vouchers. The training shall also address how to access and receive a referral to existing housing resources, the social worker's and probation officer's role in identifying unstable housing situations for youth, and referring youth to housing assistance programs.				
<b>Applicant County</b> Riverside				
<b>Legal name of Applicant as stated on resolution:</b> County of Riverside				
Address 4060 County Circle Dr. City Riverside State CA Zip 92503				
<b>Auth Rep Name</b> Charity Douglas		Title Director	Auth Rep Email chdougl@rivco.org	Phone 951-358-6995
Address 4060 County Circle Dr. City Riverside State CA Zip 92503				
<b>Contact Name</b> Brianne Cervantes		Title Contracts and Grants Analyst	Email bcervant@rivco.org	Phone 951-358-3529
Address 4060 County Circle Dr. City Riverside State CA Zip 92503				
<b>Federal Tax ID Number (FEIN)</b> 95-6000930				
<b>Administrative Fiscal Representative</b>				
Contact Name Gergis Kinnalious		Title Chief Finance Officer	Contact Email gekimal@rivco.org	
Phone 951-358-4104 Address 4060 County Circle Dr. City Riverside State CA Zip 92503				
<b>File Name:</b> App Resolution		Reference sample resolution document		Attached to email? Yes
<b>File Name:</b> App TIN		Reference Taxpayer Identification Number (TIN) document		Attached to email? Yes
<b>Use of Funds</b>				
The HNMP program funds housing navigators for counties. The role of a housing navigator is to act as a housing specialist to assist young adults with their pursuits of locating available housing and overcoming barriers to locating housing. Housing navigation and maintenance activities may include, but are not limited to:				
1) Assist young adults aged 18-24 years of age, inclusive, secure and maintain housing (with priority access given to young adults in the state's foster care system); 2) Provide housing case management which include essential services in emergency supports to foster youth; 3) Prevent young adults from becoming homeless; and 4) Improve coordination of serves and linkages to key resources across the community including those from within the child welfare system and the local Continuum of Care.				
<b>Expenditure of Funds</b>				
Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 651 Bannon Street, Suite 400, Attention: Administration and Management Division, Accounts Payable, Sacramento CA 95811 and must reference the Contract Number.				
<b>Allocation Acceptance Requirements</b>				
<b>In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance Form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. The Department will only accept applications electronically via email no later than 5:00 p.m. on:</b>				
<b>Tuesday, September 18, 2025</b> HCD will only accept applications electronically at the following email address: <a href="mailto:TAY@hcd.ca.gov">TAY@hcd.ca.gov</a>				
<b>Reporting Requirements</b>				
Applicant acknowledges and agrees to submit a bi-annual report to the Department for the two years following contract execution addressing the following:				Yes
A. Number of program participants served with program funds; B. Itemization of use of program funds; C. Details on housing navigators and other subcontractors; D. Number of program participants served who were in the State's foster care system; E. Number of program participants who were homeless at time of program entry; F. Number of program participants who exited homelessness into temporary housing; G. Number of program participants who exited homelessness into permanent housing; and, H. Subpopulation data including:  1. Number of participants that are employed; 2. Number of participants identified as LGBTQ+; 3. Number of participants with a disability; 4. Number of participants with minor children in the household; and, 5. Average number of children per household.				
<b>California Public Records Act</b>				
The application, including any and all supplemental documents submitted during the review process, is a public record, which is available for public review pursuant to the California Public Records Act (CPRA) (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code). After final awards have been issued, the Department may disclose any materials provided by the Applicant to any person making a request under the CPRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.				
<b>Certification</b>				
<b>On behalf of the entity identified in the signature block below, I certify that:</b> The information, statements and attachments included in this Allocation Acceptance Form are, to the best of my knowledge and belief, true and correct. I possess the legal authority to submit this Allocation Acceptance Form on behalf of the entity identified above. In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.				
Charity Douglas		Director		10/28/25
Authorized Rep Printed Name		Title of Authorized Rep		Signature
				Date

State of California  
Financial Information System for California (FI\$Cal)  
**GOVERNMENT AGENCY TAXPAYER ID FORM**

2000 Evergreen Street, Suite 215  
Sacramento, CA 95815  
www.fiscal.ca.gov  
1-855-347-2250



The principal purpose of the information provided is to establish the unique identification of the government entity.

**Instructions:** You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (\*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name\*

Remit-To Address (Street or PO Box)\*

City\*  State \*  Zip Code\*+4

Government Type:  City  County  Special District  Federal  Other (Specify)   
Federal Employer Identification Number (FEIN)\*

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>

Contact Person\*  Title

Phone number\*  E-mail address

Signature\*  Date

Digitally signed by Rene Serna  
Date: 2025.08.27 15:25:33 -0700