

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.18  
(ID # 28761)**

**MEETING DATE:**  
Tuesday, November 18, 2025

**FROM :** FACILITIES MANAGEMENT AND PROBATION AND DISTRICT ATTORNEY

**SUBJECT:** FACILITIES MANAGEMENT (FM-MSD) AND PROBATION AND DISTRICT ATTORNEY: Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project – California Environmental Quality Act (CEQA) Exempt Pursuant to State CEQA Guidelines Sections 15301 Class 1 Existing Facilities Categorical Exemption and 15061 (b)(3) “Common Sense” Exemption; Ratify and Approve the Emergency Purchase Order FMARC-0000122851 with Paul Davis Restoration, Inc. and Approve the Notice of Completion; District 5. [\$62,294 - 78% Probation Department General Fund 10000 and 22% District Attorney Department General Fund 10000 (Reimbursed by insurance)] (Clerk to Record Notice of Completion) (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Find that the Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project is exempt from California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines 15301 Class 1 Existing Facilities Categorical Exemption and Section 15061 (b)(3) “Common Sense” Exemption;
2. Find that an emergency, as defined by Section 1102 of the Public Contract Code, existed at the facility located at 135 N. Alessandro Street in Banning, California, that did not permit a delay resulting from a competitive solicitation for bids, and ratify the actions taken that were necessary to respond to the emergency pursuant to Board Resolution No. 2003-23;

Continued on Page 2

**ACTION:4/5 Vote Required, Policy**

  
John Aki

10/7/2025

  
Vincent Yzaguirre

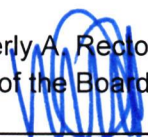
10/15/2025

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: November 18, 2025  
xc: FM-MSD, DA, Recorder

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**RECOMMENDED MOTION:** That the Board of Supervisors:

3. Ratify and approve the Emergency Purchase Order FMARC-0000122851 with Paul Davis Restoration, Inc. of Corona, California in the amount of \$49,229.64 for the Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project issued by the Purchasing Agent on behalf of the County;
4. Authorize the use of 78% Probation Department General Fund 10000 and 22% District Attorney Department General Fund 10000 in the not to exceed amount of \$62,294 for the Project, with reimbursement by insurance for incurred emergency related project expenses, including reimbursement to Facilities Management (FM-MSD) for incurred project-related expenses;
5. Accept the Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project remediated by Paul Davis Restoration, Inc. as complete, and authorize the Chairman to execute the Notice of Completion;
6. Direct the Clerk of the Board to record the attached Notice of Completion for Paul Davis Restoration, Inc.; and
7. Find that the emergency no longer exists for the Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 62,294	\$ 0	\$ 62,294	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 78% Probation Department General Fund 10000 and 22% District Attorney Department General Fund 10000 (Reimbursed by insurance)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2025/26	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On July 17, 2025, Facilities Management Maintenance Services Division (FM-MSD) responded to a flood occurrence at 135 N. Alessandro Street in Banning (BA101) after a ruptured water supply hose line caused significant flooding throughout the facility. FM-MSD staff and restoration vendors promptly initiated mitigation efforts to remove the water, prevent further damage, and begin repair and restoration work.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

On July 18, 2025, FM-MSD issued an emergency declaration pursuant to the authority delegated in Resolution 2003-23 by the Board of Supervisors (Board), allowing immediate action to procure contracts to provide emergency work without competitive bidding. Failure to immediately address the issues would pose an imminent risk and loss of County services due to environmental hazards.

FM-MSD recommends that the Board ratify and approve the Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project Emergency Purchase Order FMARC-0000122851 with Paul Davis Restoration, Inc. issued by the Purchasing Agent in the not to exceed amount of \$49,229.64 and authorize reimbursement to Facilities Management (FM-MSD) for any incurred project-related expenses.

Paul Davis Restoration, Inc. completed the emergency work on October 17, 2025. The Project has since been inspected and confirmed to be in compliance with the contract and safety requirements. Thus, the emergency no longer exists for the Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project

The Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project is CEQA exempt as the project meets the scope and intent of the Common-Sense Exemption identified in Section 15061 (b)(3) and Class 1 Categorical Exemption identified in Section 15301. A Notice of Exemption will be filed by FM-MSD staff with the County Clerk and the State Clearinghouse within five days of Board approval.

**Impact on Residents and Businesses**

This Emergency Project will ensure that this County owned facility remains hazard free, thus providing a safe environment for both visitors and employees that occupy this facility.

Attachments:

- Purchase Order FMARC-0000122851 with Paul Davis Restoration, Inc.
- Notice of Completion for Paul Davis Restoration, Inc.
- Notice of Exemption
- B-11 Emergency Declaration

VY:MM:SP:DG:aa

FM03220014675

MT# 28761

  
Aaron Gettis, Chief of Deputy County Counsel 11/5/2025

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**2025-0364348**

11/20/2025 03:43 PM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



**2148**

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**  
(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Banning Probation and District Attorney Department Emergency Flood Mitigation and Restoration Project – (FM03220014675)

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Paul Davis Restoration, Inc. 19631 Temescal Canyon Rd, Corona, CA 92881

**Street or legal description of site:** 135 N. Alessandro Street, Banning, CA 92220

**Dated:** NOV 18 2025

**Owner:** County of Riverside  
(Name of Public Entity)

**By:** V. Manuel Perez  
Chairman, Board of Supervisors

**V. MANUEL PEREZ**

**STATE OF CALIFORNIA )**  
**COUNTY OF RIVERSIDE )**

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

**ATTEST:** Kimberly Rector, Clerk

**By:** [Signature]  
Deputy

Executed at Riverside, California on NOV 18 2025

V. Manuel Perez  
Chairman, Board of Supervisors

**V. MANUEL PEREZ**

NOV 18 2025

3.18

FORM APPROVED COUNTY COUNSEL  
**BY:** [Signature]  
DANIELLE D. MALAND

**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 11/18/2025

Signature: \_\_\_\_\_

Print Name: Whitney Mayo, Clerk of the Board Assistant



# COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department  
 3450 14th Street, Suite 420  
 Riverside, CA 92501  
 Phone: (951) 955-4937  
 Fax: (951) 955-3730

## PURCHASE ORDER

### Vendor Instructions

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Packaging Slip showing P.O. number and contents must accompany each shipment.</li> <li>2. No charge for packaging or drayage will be allowed except when specified in order.</li> <li>3. No partial billings except when specified in the order.</li> <li>4. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS OF THIS ORDER. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY THE SELLER ARE REJECTED UNLESS EXPRESSLY ASSENTED TO IN WRITING BY THE BUYER.</li> </ol> | <ol style="list-style-type: none"> <li>5. MAIL INVOICE TO THE ADDRESS SHOWN BELOW. SHOW PURCHASE ORDER NUMBER AND ORDERING DEPARTMENT.</li> <li>6. Out of state vendors MUST show CA Board of Equilization Permit Number. Otherwise, sales tax will be deducted.</li> <li>7. IMPORTANT: Seller shall provide material safety data sheets for each product containing hazardous substances as listed by CA Dir. Ind. Rel. in CA Adm. Code, Title 8, Section 5194 and labor codes</li> <li>8. If work is to be carried out on county property, vendor shall call purchasing and ascertain amounts and types of insurance required and provide proof of insurance before beginning work</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### FACILITIES MANAGEMENT

FM-Invoices@rivco.org  
 Facilities Management Dept  
 3450 14th Street, Suite 200  
 Riverside CA 92501  
 United States

CHANGE ORDER		Dispatch Via Email
<b>Purchase Order</b> FMARC-0000122851	<b>Date</b> 2025-08-06	<b>Revision</b> 1 - 2025-10-01
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Destination, Freight Paid	<b>Ship Via</b> BEST WAY
<b>Buyer</b> Miranda Ulm	<b>Phone</b>	<b>Currency</b>

**Vendor:** 0000227493  
 Paul Davis Restoration &  
 Remodeling of  
 19631 Temescal Canyon  
 Rd  
 Corona CA 92881  
 United States

**Ship To:** 6327-26000  
 Facilities Management  
 FM Purchasing Supply  
 Svcs  
 2991 Franklin Avenue  
 Floor 1st  
 Riverside CA 92507  
 United States

**Attention:** Not Specified

**Bill To:** FM-Invoices@rivco.org  
 Facilities Management  
 Dept  
 3450 14th Street, Suite  
 200  
 Riverside CA 92501  
 United States

Tax Exempt?	Line-Sch	Item/Description	Tax Exempt ID: Mfg ID	Quantity	UOM	Replenishment Option: Standard PO Price	Extended Amt	Due Date
EA	1 - 1	Labor		1.00	EA	17136.42	17136.42	09/05/2025
						<b>Schedule Total</b>	<u>17136.42</u>	
EA	2 - 1	Materials & Consumables		1.00	EA	410.47	410.47	09/05/2025
						<b>Schedule Total</b>	<u>410.47</u>	
EA	3 - 1	Equipment, Tools, and Vehicles		1.00	EA	23780.13	23780.13	09/05/2025
						<b>Schedule Total</b>	<u>23780.13</u>	
EA	4 - 1	Off-Site Logistical Support		1.00	EA	619.91	619.91	09/05/2025
						<b>Schedule Total</b>	<u>619.91</u>	
5 - 1		<b>C/O #1 Additional work</b>		<b>1.00</b>		<b>7282.71</b>	<b>7282.71</b>	<b>10/31/2025</b>
						<b>Schedule Total</b>	<u>7282.71</u>	
						<b>Item Total</b>	<u>17136.42</u>	

PROJECT INFORMATION:

DIR PROJECT ID: 20250591837 for Certified Payroll Records (CPR) reporting

Authorized Signature



# COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department  
3450 14th Street, Suite 420  
Riverside, CA 92501  
Phone: (951) 955-4937  
Fax: (951) 955-3730

## PURCHASE ORDER

### Vendor Instructions

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Packaging Slip showing P.O. number and contents must accompany each shipment.</li> <li>2. No charge for packaging or drayage will be allowed except when specified in order.</li> <li>3. No partial billings except when specified in the order.</li> <li>4. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS OF THIS ORDER. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY THE SELLER ARE REJECTED UNLESS EXPRESSLY ASSENTED TO IN WRITING BY THE BUYER.</li> </ol> | <ol style="list-style-type: none"> <li>5. MAIL INVOICE TO THE ADDRESS SHOWN BELOW. SHOW PURCHASE ORDER NUMBER AND ORDERING DEPARTMENT.</li> <li>6. Out of state vendors MUST show CA Board of Equilization Permit Number. Otherwise, sales tax will be deducted.</li> <li>7. IMPORTANT: Seller shall provide material safety data sheets for each product containing hazardous substances as listed by CA Dir. Ind. Rel. in CA Adm. Code, Title 8, Section 5194 and labor codes</li> <li>8. If work is to be carried out on county property, vendor shall call purchasing and ascertain amounts and types of insurance required and provide proof of insurance before beginning work</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### FACILITIES MANAGEMENT

FM-Invoices@rivco.org  
Facilities Management Dept  
3450 14th Street, Suite 200  
Riverside CA 92501  
United States

CHANGE ORDER		Dispatch Via Email
<b>Purchase Order</b> FMARC-0000122851	<b>Date</b> 2025-08-06	<b>Revision</b> 1 - 2025-10-01
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Destination, Freight Paid	<b>Ship Via</b> BEST WAY
<b>Buyer</b> Miranda Ulm	<b>Phone</b>	<b>Currency</b>

**Vendor:** 0000227493  
Paul Davis Restoration &  
Remodeling of  
19631 Temescal Canyon  
Rd  
Corona CA 92881  
United States

**Ship To:** 6327-26000  
Facilities Management  
FM Purchasing Supply  
Svcs  
2991 Franklin Avenue  
Floor 1st  
Riverside CA 92507  
United States

**Attention:** Not Specified

**Bill To:** FM-Invoices@rivco.org  
Facilities Management  
Dept  
3450 14th Street, Suite  
200  
Riverside CA 92501  
United States

<b>Tax Exempt?</b>	<b>Tax Exempt ID:</b>	<b>Replenishment Option:</b> Standard
<b>Line-Sch</b>	<b>Item/Description</b>	<b>PO Price</b> <b>Extended Amt</b> <b>Due Date</b>
	<b>Mfg ID</b>	
	<b>Quantity</b>	<b>UOM</b>

Contractor's DIR Registration: 1000385781  
Contractor's License : 924687  
PWC-100 filed : 7/23/25  
Project Name: Flood Mitigation  
Project # : 2026014675  
Contract # : PR1168867  
PR # : PR1168867  
Contractor Project Manager: Claudia Sheridan  
County Project Manager: David Gibson  
Project Site Address: 135 Alessandro St, Banning CA 92220

This Purchase Order is being issued at the request of County of Riverside Facilities Management, for a Public Works project for the Maintenance division.

This project is in compliance with the Purchasing Policy Manual (most recent version) and PCC22032. Paul Davis Restoration estimate 25-0310 dated 7/21/25.

The Contractor shall furnish all labor, materials, parts, equipment, tools, supervision, services, transportation, waste disposal, facilities and other required items necessary to complete the following work in strict accordance with all of the Contract Documents.

#### PREVAILING WAGES AND LABOR CODE REQUIREMENTS-

This is a public works project subject to compliance monitoring and enforcement by the California Department of Industrial Relations. The awarded bidder shall comply with all applicable provisions of the California State Labor Code regarding prevailing wages, Department of Industrial Relations Division of Apprenticeship Standards Labor and other requirements, including but not limited to Labor Code Sections 1771.4, 1773.1, 1774, 1775, 1776, 1777.5, 1813 and 1815.

Authorized Signature



# COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department  
3450 14th Street, Suite 420  
Riverside, CA 92501  
Phone: (951) 955-4937  
Fax: (951) 955-3730

## PURCHASE ORDER

### Vendor Instructions

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Packaging Slip showing P.O. number and contents must accompany each shipment.</li> <li>2. No charge for packaging or drayage will be allowed except when specified in order.</li> <li>3. No partial billings except when specified in the order.</li> <li>4. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS OF THIS ORDER. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY THE SELLER ARE REJECTED UNLESS EXPRESSLY ASSENTED TO IN WRITING BY THE BUYER.</li> </ol> | <ol style="list-style-type: none"> <li>5. MAIL INVOICE TO THE ADDRESS SHOWN BELOW. SHOW PURCHASE ORDER NUMBER AND ORDERING DEPARTMENT.</li> <li>6. Out of state vendors MUST show CA Board of Equilization Permit Number. Otherwise, sales tax will be deducted.</li> <li>7. IMPORTANT: Seller shall provide material safety data sheets for each product containing hazardous substances as listed by CA Dir. Ind. Rel. in CA Adm. Code, Title 8, Section 5194 and labor codes</li> <li>8. If work is to be carried out on county property, vendor shall call purchasing and ascertain amounts and types of insurance required and provide proof of insurance before beginning work</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### FACILITIES MANAGEMENT

FM-Invoices@rivco.org  
Facilities Management Dept  
3450 14th Street, Suite 200  
Riverside CA 92501  
United States

CHANGE ORDER		Dispatch Via Email
<b>Purchase Order</b> FMARC-0000122851	<b>Date</b> 2025-08-06	<b>Revision</b> 1 - 2025-10-01
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Destination, Freight Paid	<b>Ship Via</b> BEST WAY
<b>Buyer</b> Miranda Ulm	<b>Phone</b>	<b>Currency</b>

**Vendor:** 0000227493  
Paul Davis Restoration &  
Remodeling of  
19631 Temescal Canyon  
Rd  
Corona CA 92881  
United States

**Ship To:** 6327-26000  
Facilities Management  
FM Purchasing Supply  
Svcs  
2991 Franklin Avenue  
Floor 1st  
Riverside CA 92507  
United States

**Attention:** Not Specified

**Bill To:** FM-Invoices@rivco.org  
Facilities Management  
Dept  
3450 14th Street, Suite  
200  
Riverside CA 92501  
United States

### Tax Exempt?

**Tax Exempt ID:**  
Mfg ID

**Replenishment Option:** Standard

Line- Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
--------------	------------------	----------	-----	----------	--------------	----------

Notice of Completion shall be finalized by the County Project Manager and provided to the Contractor and Purchasing. (Civil Code 9204)

Insurance Requirements: Without limiting or diminishing the CONTRACTOR'S obligation to indemnify or hold the COUNTY harmless, CONTRACTOR shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverages during the term of this Agreement. As respects to the insurance section only, the COUNTY herein refers to the County of Riverside, its Agencies, Districts, Special Districts, and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives as Additional Insureds. In regards to Worker's Compensation, the policy shall be endorsed to waive subrogation in favor of The County of Riverside.

Insurance requirements and limits as applicable to the project referenced can be found on the Risk Management website at: <http://riskmgmt.rc-hr.com/ContractLanguage/StandardContractLanguage.aspx>

Applicable payment and performance bonds for projects exceeding \$25,000 (Civil Code 9550) as well as endorsed certificates of insurance must be received prior to start of project. Collecting bonding documentation and insurance is the responsibility of the PCS and/or County Project Manager prior to issuance of PO. If this PO is received and the above responsibilities have not been met, contact the County Project Manager and/or PCS. CONTRACTOR shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnitees) from any liability whatsoever, based or asserted upon any services of CONTRACTOR, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever arising from the performance of

Authorized Signature



# COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department  
3450 14th Street, Suite 420  
Riverside, CA 92501  
Phone: (951) 955-4937  
Fax: (951) 955-3730

## PURCHASE ORDER

### Vendor Instructions

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Packaging Slip showing P.O. number and contents must accompany each shipment.</li> <li>2. No charge for packaging or drayage will be allowed except when specified in order.</li> <li>3. No partial billings except when specified in the order.</li> <li>4. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS OF THIS ORDER. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY THE SELLER ARE REJECTED UNLESS EXPRESSLY ASSENTED TO IN WRITING BY THE BUYER.</li> </ol> | <ol style="list-style-type: none"> <li>5. MAIL INVOICE TO THE ADDRESS SHOWN BELOW. SHOW PURCHASE ORDER NUMBER AND ORDERING DEPARTMENT.</li> <li>6. Out of state vendors MUST show CA Board of Equilization Permit Number. Otherwise, sales tax will be deducted.</li> <li>7. IMPORTANT: Seller shall provide material safety data sheets for each product containing hazardous substances as listed by CA Dir. Ind. Rel. in CA Adm. Code, Title 8, Section 5194 and labor codes</li> <li>8. If work is to be carried out on county property, vendor shall call purchasing and ascertain amounts and types of insurance required and provide proof of insurance before beginning work</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### FACILITIES MANAGEMENT

FM-Invoices@rivco.org  
Facilities Management Dept  
3450 14th Street, Suite 200  
Riverside CA 92501  
United States

CHANGE ORDER		Dispatch Via Email
<b>Purchase Order</b> FMARC-0000122851	<b>Date</b> 2025-08-06	<b>Revision</b> 1 - 2025-10-01
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Destination, Freight Paid	<b>Ship Via</b> BEST WAY
<b>Buyer</b> Miranda Ulm	<b>Phone</b>	<b>Currency</b>

**Vendor:** 0000227493  
Paul Davis Restoration &  
Remodeling of  
19631 Temescal Canyon  
Rd  
Corona CA 92881  
United States

**Ship To:** 6327-26000  
Facilities Management  
FM Purchasing Supply  
Svcs  
2991 Franklin Avenue  
Floor 1st  
Riverside CA 92507  
United States

**Attention:** Not Specified

**Bill To:** FM-Invoices@rivco.org  
Facilities Management  
Dept  
3450 14th Street, Suite  
200  
Riverside CA 92501  
United States

### Tax Exempt?

**Tax Exempt ID:**  
**Mfg ID**

**Replenishment Option:** Standard

<b>Line-Sch</b>	<b>Item/Description</b>	<b>Quantity</b>	<b>UOM</b>	<b>PO Price</b>	<b>Extended Amt</b>	<b>Due Date</b>
-----------------	-------------------------	-----------------	------------	-----------------	---------------------	-----------------

CONTRACTOR, its officers, employees, subcontractors, agents or representatives Indemnitors from this Agreement. CONTRACTOR shall defend, at its sole expense, all costs and fees including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards, the Indemnitees in any claim or action based upon such alleged acts or omissions.

With respect to any action or claim subject to indemnification herein by CONTRACTOR, CONTRACTOR shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of COUNTY; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes CONTRACTOR'S indemnification to Indemnitees as set forth herein.

CONTRACTOR'S obligation hereunder shall be satisfied when CONTRACTOR has provided to COUNTY the appropriate form of dismissal relieving COUNTY from any liability for the action or claim involved.

The specified insurance limits required in this Agreement shall in no way limit or circumscribe CONTRACTOR'S obligations to indemnify and hold harmless the Indemnitees herein from third party claims.

In the event there is conflict between this clause and California Civil Code Section 2782, this clause shall be interpreted to comply with Civil Code 2782. Such interpretation shall not relieve the CONTRACTOR from indemnifying the Indemnitees to the fullest extent allowed by law.

**PAYMENT TERMS:** - For calculating due dates for payment term, the County will use either date that the invoice is received by the County or the date the goods/services are received, whichever is later.

Electronic invoices and payment inquiries can be sent to: FM-Invoices@rivco.org

TO ENSURE PROMPT PAYMENT THE PURCHASE ORDER NUMBER MUST BE REFERENCED ON ALL INVOICES & DOCUMENTS.

**Authorized Signature**



# COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department  
3450 14th Street, Suite 420  
Riverside, CA 92501  
Phone: (951) 955-4937  
Fax: (951) 955-3730

## PURCHASE ORDER

### Vendor Instructions

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Packaging Slip showing P.O. number and contents must accompany each shipment.</li> <li>2. No charge for packaging or drayage will be allowed except when specified in order.</li> <li>3. No partial billings except when specified in the order.</li> <li>4. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS OF THIS ORDER. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY THE SELLER ARE REJECTED UNLESS EXPRESSLY ASSENTED TO IN WRITING BY THE BUYER.</li> </ol> | <ol style="list-style-type: none"> <li>5. MAIL INVOICE TO THE ADDRESS SHOWN BELOW. SHOW PURCHASE ORDER NUMBER AND ORDERING DEPARTMENT.</li> <li>6. Out of state vendors MUST show CA Board of Equilization Permit Number. Otherwise, sales tax will be deducted.</li> <li>7. IMPORTANT: Seller shall provide material safety data sheets for each product containing hazardous substances as listed by CA Dir. Ind. Rel. in CA Adm. Code, Title 8, Section 5194 and labor codes</li> <li>8. If work is to be carried out on county property, vendor shall call purchasing and ascertain amounts and types of insurance required and provide proof of insurance before beginning work</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### FACILITIES MANAGEMENT

FM-Invoices@rivco.org  
Facilities Management Dept  
3450 14th Street, Suite 200  
Riverside CA 92501  
United States

CHANGE ORDER		Dispatch Via Email
<b>Purchase Order</b> FMARC-0000122851	<b>Date</b> 2025-08-06	<b>Revision</b> 1 - 2025-10-01
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Destination, Freight Paid	<b>Ship Via</b> BEST WAY
<b>Buyer</b> Miranda Ulm	<b>Phone</b>	<b>Currency</b>

**Vendor:** 0000227493  
Paul Davis Restoration &  
Remodeling of  
19631 Temescal Canyon  
Rd  
Corona CA 92881  
United States

**Ship To:** 6327-26000  
Facilities Management  
FM Purchasing Supply  
Svcs  
2991 Franklin Avenue  
Floor 1st  
Riverside CA 92507  
United States

**Attention:** Not Specified

**Bill To:** FM-Invoices@rivco.org  
Facilities Management  
Dept  
3450 14th Street, Suite  
200  
Riverside CA 92501  
United States

<b>Tax Exempt?</b>	<b>Tax Exempt ID:</b>	<b>Replenishment Option:</b> Standard
<b>Line-Sch</b>	<b>Item/Description</b>	<b>PO Price</b> <b>Extended Amt</b> <b>Due Date</b>
	<b>Mfg ID</b>	
	<b>Quantity</b>	<b>UOM</b>

In the Event of contradiction, between the County's and the Seller's conditions, the County's conditions shall prevail.

To view County's Terms and Conditions, please refer to <http://www.purchasing.co.riverside.ca.us>

- \*116-200 General Conditions
- \*116-210 General Conditions-Materials and/or Services
- \*116-230 General Conditions-Equipment

The County reserves the right to cancel the unexpended balance of this order at any time.

\*This service was processed under Board Policy B11 Emergency section and is exempt from bidding requirements. Email confirming emergency action is attached. Emergency action does not negate the payment and performance bonding and/or DIR project registration. This is the responsibility of the Project Manager .

\*Due to the total cost estimated, this project was not competitively bid. This follows compliance with the Purchasing Policy Manual (most recent version) and PCC22032. Project CAN NOT EXCEED \$75,000 and per PCC20142 no charge orders can be issued that shall exceed five thousand dollars (\$5,000) when the total amount of the original contract does not exceed fifty thousand dollars (\$50,000), nor 10 percent of the amount of any original contract that exceeds fifty thousand dollars (\$50,000), but does not exceed two hundred fifty thousand dollars (\$250,000)

Approved By:

Miranda Ulm  
Procurement Contract Specialist

Authorized Signature



# COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department  
3450 14th Street, Suite 420  
Riverside, CA 92501  
Phone: (951) 955-4937  
Fax: (951) 955-3730

## PURCHASE ORDER

### Vendor Instructions

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Packaging Slip showing P.O. number and contents must accompany each shipment.</li> <li>2. No charge for packaging or drayage will be allowed except when specified in order.</li> <li>3. No partial billings except when specified in the order.</li> <li>4. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS OF THIS ORDER. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY THE SELLER ARE REJECTED UNLESS EXPRESSLY ASSENTED TO IN WRITING BY THE BUYER.</li> </ol> | <ol style="list-style-type: none"> <li>5. MAIL INVOICE TO THE ADDRESS SHOWN BELOW. SHOW PURCHASE ORDER NUMBER AND ORDERING DEPARTMENT.</li> <li>6. Out of state vendors MUST show CA Board of Equilization Permit Number. Otherwise, sales tax will be deducted.</li> <li>7. IMPORTANT: Seller shall provide material safety data sheets for each product containing hazardous substances as listed by CA Dir. Ind. Rel. in CA Adm. Code, Title 8, Section 5194 and labor codes</li> <li>8. If work is to be carried out on county property, vendor shall call purchasing and ascertain amounts and types of insurance required and provide proof of insurance before beginning work</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### FACILITIES MANAGEMENT

FM-Invoices@rivco.org  
Facilities Management Dept  
3450 14th Street, Suite 200  
Riverside CA 92501  
United States

CHANGE ORDER		Dispatch Via Email
<b>Purchase Order</b> FMARC-0000122851	<b>Date</b> 2025-08-06	<b>Revision</b> 1 - 2025-10-01
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Destination, Freight Paid	<b>Ship Via</b> BEST WAY
<b>Buyer</b> Miranda Ulm	<b>Phone</b>	<b>Currency</b>

**Vendor:** 0000227493  
Paul Davis Restoration &  
Remodeling of  
19631 Temescal Canyon  
Rd  
Corona CA 92881  
United States

**Ship To:** 6327-26000  
Facilities Management  
FM Purchasing Supply  
Svcs  
2991 Franklin Avenue  
Floor 1st  
Riverside CA 92507  
United States

**Attention:** Not Specified

**Bill To:** FM-Invoices@rivco.org  
Facilities Management  
Dept  
3450 14th Street, Suite  
200  
Riverside CA 92501  
United States

### Tax Exempt?

Line- Item/Description  
Sch

951-358-6743  
mulm@rivco.org

Tax Exempt ID:  
Mfg ID

Quantity

UOM

Replenishment Option: Standard

PO Price

Extended Amt

Due Date

Total PO Amount

49229.64

Authorized Signature

**Riverside County**  
**Facilities Management**  
3450 14<sup>th</sup> Street, Riverside, CA 92501

## NOTICE OF EXEMPTION

August 25, 2025

**Project Name:** Riverside County Banning District Attorney (DA) Building Flood Mitigation and Restoration Project, Banning

**Project Number:** 28761

**Project Locations:** 135 North Alessandro Street, south of East Williams Street, Banning, California, 92220, Assessor's Parcel Number (APN) 541-142-013

**Description of Project:** On July 17, 2025, Facilities Management Maintenance Division (FM-MSD) responded to a flooding occurrence at 135 North Alessandro Street, Banning, California (BA101) after a ruptured water supply hose line caused significant flooding throughout the building. Staff were notified the following morning on July 18, 2025 and promptly arrived on site, where they discovered extensive water damage. Restoration vendors were scheduled immediately, and mitigation efforts began the same day to stabilize conditions, prevent further damage, and begin the restoration process. The exact cause is still under review, and further assessment is underway to determine all contributing factors.

Pursuant to the authority delegated in Resolution 2003-23 by the Board of Supervisors (Board) FM-MSD issued an Emergency Declaration so that the emergency extraction of water, drying affected areas, and restoration of the property to its pre-loss condition could be completed. Failure to immediately address the issues would pose an imminent risk and loss of County services due to environmental hazards. The remediation of the water damage at the Banning DA facility is identified as the proposed project under the California Environmental Quality Act (CEQA). The operation of the facility will continue to provide public services and will not result in an expansion of existing use. No additional direct or indirect physical environmental impacts are anticipated.

**Name of Public Agency Approving Project:** Riverside County

**Name of Person or Agency Carrying Out Project:** Riverside County Facilities Management

**Exempt Status:** State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; and 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

**Reasons Why Project is Exempt:** The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the remediation of the water damage at the Banning DA facility.

- **Section 15301 –Existing Facilities:** This Class 1 categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site’s use. The project, as proposed, is limited to interior improvements at the existing Banning DA facility to remediate previous water damage and keep the building functioning and operating safely. The use of the facility would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the project is exempt as it meets the scope and intent of the Categorical Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- **Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid*. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed improvements will not result in any direct or indirect physical environmental impacts. The use of the facility would remain unchanged, continuing to provide public services. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

**Signed:** \_\_\_\_\_  \_\_\_\_\_ **Date:** \_\_\_\_\_ 8-27-2025 \_\_\_\_\_

Mike Sullivan, Senior Environmental Planner  
County of Riverside, Facilities Management



To: Vincent Yzaguirre, Director of Facilities Management  
 From: Stacey Phillips, Deputy Director of Maintenance  
 Date: July 18, 2025  
 Subject: Emergency Flood Mitigation – BA101

Overnight on July 17th, a water supply hose line ruptured, resulting in significant flooding throughout the building. Staff were notified the morning of July 18th and responded promptly to the scene, where they discovered extensive water damage. A restoration vendor has been contacted and is scheduled to begin mitigation efforts today to prevent any further damage to the facility.

The emergency declaration will not permit a delay and allow work to continue immediately with solicitation for bids.

Therefore, with this memorandum, the Director of Facilities Management, Vincent Yzaguirre, is declaring this to be an emergency pursuant to County of Riverside Board Policy B-11, Section IV *Emergency Action* which states in part:

In the case of emergency (as defined by Public Contract Code Section 1102, "...[which] means a sudden, unexpected occurrence that poses a clear And imminent danger, requiring immediate action to prevent or mitigate the loss Of impairment of life, health, property, or essential public services").

The procurement of necessary equipment, services, and supplies made under this declaration of emergency shall only be for the purpose of meeting the needs created by the emergency and shall be subject to the requirements and reporting procedures described in Chapter 2.5 of the California

Public Contract Code, commencing with Section 22050. Upon utilization of this authority a report will be made to the Board for ratification of all actions which exceed contractual authority of the Director of Facilities Management or the County Purchasing Agent.

**Emergency Declaration Requested & Approved By:**

  
 \_\_\_\_\_  
 Deputy Director Maintenance

7/18/25  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Director of Facilities Management

7/18/25  
 \_\_\_\_\_  
 Date

**Facilities Management**  
 3450 14th Street, Suite 200  
 Riverside CA 92501  
 Main Line: 951.955.3345 Fax: 951.955.4828  
 Facilities Emergency 24-Hour Line: 951.955.4850

**Project Management Office  
 Maintenance & Custodial  
 Real Estate & Parking  
 Administration  
 Energy**