

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.38  
(ID # 29211)**

**MEETING DATE:**  
Tuesday, November 18, 2025

**FROM :** PUBLIC SOCIAL SERVICES

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Ratify and Approve Amendment No.1 to Professional Services Agreement DPSS-0005319 with The Heart Matters Foster Family Agency for Enhanced Intensive Services Foster Care (E-ISFC), to increase the aggregate budget by \$653,120 from \$718,432 to \$1,371,552, effective November 12, 2024, through June 30, 2028; and Ratify and Approve the Purchasing Agent's issuance of a Purchase Order to The Heart Matters Foster Family Agency for administrative fees for three (3) Enhanced Intensive Services Foster Care (E-IFCS) homes for recruiting and on boarding services for FY 24/25 in the amount of \$48,984 ; and, All Districts; [Total Aggregate Cost \$1,371,552; up to \$274,310 in additional compensation –100% State]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and Approve Amendment No.1 to Professional Services Agreement DPSS-0005319 with The Heart Matters Foster Family Agency for Enhanced Intensive Services Foster Care (E-ISFC), increase the aggregate budget by \$653,120 from \$718,432 to \$1,371,552, effective November 12, 2024 through June 30, 2028; and authorize the Chair of the Board to sign the Amendment on behalf of the County; and,
2. Ratify and authorize the Purchasing Agent to issue a Purchase Order to The Heart Matters Foster Family Agency for administrative fees for three (3) Enhanced Intensive Services Foster Care (E-IFCS) homes for recruiting and onboarding services for FY 24/25 in the amount of \$48,984; and,

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**ACTION:Policy**

  
Charity Douglas, DPSS Director

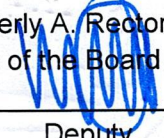
10/30/2025

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: November 18, 2025  
xc: DPSS

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

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**RECOMMENDED MOTION:** That the Board of Supervisors:

3. Authorize the Purchasing Agent to issue Purchase Orders for any good and/or services rendered; and,
4. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, and approved to form by County Counsel to: (a) sign amendments that make modifications to the Scope of Services that stay within the intent of the agreement, and (b) sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) of the total aggregate cost of the Agreement.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
COST	\$212,264	\$195,936	\$653,120	\$ 0
NET COUNTY COST	\$0	\$0	\$0	\$ 0
SOURCE OF FUNDS: 100% State Funding			Budget Adjustment: No	
			For Fiscal Year: FY24/25-27/28	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

This board action requests the ratification and approval of Amendment No. 1 to the Professional Services Agreement DPSS-0005319 with The Heart Matters Foster Family Agency (CONTRACTOR) to provide Enhanced Intensive Services Foster Care (E-ISFC) to serve foster youth admitted to the Children’s Crisis Continuum Pilot Program (CCCPP).

The E-ISFC program plays an instrumental role within the CCCPP to serve children/youth who require intensive treatment, high level of behavioral support and specialized health care needs. As the CCCPP continues to grow, a need was identified to add two (2) additional E-ISFC beds to the current contract for a total of four (4) beds to serve foster youth.

The Form 11 also requests to ratify and authorize the Purchasing Agent to issue a Purchase Order to The Heart Matters Foster Family Agency for administrative fees for Enhanced Intensive Services Foster Care (E-ISFC) beds. E-ISFC beds are hard to recruit due to the complexity of the program and the high level of care required. The Contractor identified three (3) of the four (4) needed E-ISFC beds prior to contract and amendment execution which required the administration fee of \$48,984.

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California Department of Public Social Services (CDSS) jointly with the State Department of Health Care Services (DHCS) established the Children’s Crisis Continuum Pilot Program according to Assembly Bill 153, Chapter 86. The Children’s Crisis Continuum Pilot (CCCP) Program provides a framework for a highly integrated continuum of care for foster youth with high acuity needs to be modeled across California. The pilot program builds upon a theory of change that involves a provider having the ability to direct the entire continuum of service from the highest levels of care to a family-based setting and having the capacity to provide services throughout the continuum.

Riverside County and San Bernardino County jointly were awarded grant funding from CDSS to provide services to foster youth who are in crisis and according to the Children’s Crisis Continuum Pilot Program’s guidelines. On 5/21/2024, Agenda Item #3.32, the Board of Supervisors approved a grant award and authorized the Director of DPSS to sign Standard Agreement #ALLOC-23-0005.

Riverside County, as the lead agency for the CCCPP, is contracting with the CONTRACTOR on behalf of Riverside and San Bernardino Counties, to provide the E-ISFC beds. exclusively to foster children admitted to the Children’s Crisis Continuum Pilot Program. The Original E-ISFC agreement was approved by the Board on 4/15/2025, Agenda Item #3.26.

**Impact on Residents and Businesses**

Many foster youth require an intricate level of acute care that may be difficult to meet in a standard family-based setting. A goal of the E-ISFC is to develop family-based placements that can care for youth acute needs through an individualized, highly supervised program that leads to positive outcomes for children, youth and families. Increasing the number of E-ISFC beds shall allow for more foster youth with the need of complex care to be served under the Children’s Crisis Continuum Pilot Program.

**Additional Fiscal Information**

The total annual payments to CONTRACTOR shall not exceed:

<b>FISCAL YEAR PERIOD</b>	<b>ANNUAL PAYMENT</b>	<b>INCREASE</b>	<b>AMENDED PAYMENT</b>
November 12, 2024 through June 30, 2025	\$130,624	\$48,984*	\$179,608
July 1, 2025 through June 30, 2026	\$195,936	\$212,264**	\$408,200
July 1, 2026 through June 30, 2027	\$195,936	\$195,936	\$391,872
July 1, 2027 through June 30, 2028	\$195,936	\$195,936	\$391,872
<b>Total</b>	<b>\$718,432</b>	<b>\$653,120</b>	<b>1,371,552</b>

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\*FY24/25 includes administration fees for three (3) E-ISFC beds for the amount of \$48,984 to recruit and onboard the beds in advance of foster placement.

\*\*FY 25/26 includes a one-time administrative fee for a 4<sup>th</sup> home to recruit and onboard services for foster youth placement. Funds may be shifted between Fiscal years without a written amendment, as approved by DPSS.

Services were budgeted through the Countywide budget process therefore no budget adjustment is needed. Depending on the availability of funding, DPSS may provide additional funds for future fiscal years.

**Contract History and Price Reasonableness**

The Heart Matters Foster Family Agency is a contracted provider of E-ISFC services to foster children. The County entered into an Agreement DPSS-0005319 with them in accordance with Ordinance 459, Section 7, Category 2, Exception, subsection C, to provide E-ISFC services without competitive bidding due to the nature of the services and limited-service resources. The Heart Matters FFA has extensive experience in offering E-ISFC services to foster children admitted to the Children Crisis Continuum Pilot Program, who have complex needs and require a higher level of care.

**ATTACHMENTS:**

- ATTACHMENT A: Amendment No. 1-DPSS-0005319 E-ISFC Agreement-The Heart Matters Foster Family Agency

  
Melissa Curtis, Deputy Director of Purchasing and Fleet 11/4/2025

  
Gregg Gu, Chief of Deputy County Counsel 11/4/2025

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
RATIFICATION AND AMENDMENT No. 1 TO THE  
ENHANCED INTENSIVE SERVICES FOSTER CARE (E-ISFC)  
DPSS-0005319 WITH THE HEART MATTERS FOSTER FAMILY AGENCY

AGREEMENT: DPSS-0005319

PERIOD OF PERFORMANCE: November 12, 2024 through June 30, 2028

EFFECTIVE DATE  
OF AMENDMENT: November 12, 2024

ORIGINAL MAXIMUM  
REIMBURSABLE AMOUNT: \$718,432

AMENDED MAXIMUM  
REIMBURSABLE AMOUNT: \$1,371,552

This Ratification and Amendment No. 1 to the Original Agreement DPSS-0005319 is made by and between the County of Riverside, a political subdivision of the State of California (“COUNTY”), on behalf of its Department of Public Social Services, and The Heart Matters Foster Family Agency, a California nonprofit corporation (“CONTRACTOR”).

**WHEREAS**, COUNTY and CONTRACTOR previously entered into that certain ratified Agreement DPSS-0005319 for Enhanced Intensive Services Foster Care (E-ISFC) on April 15, 2025, effective November 12, 2024, through June 30, 2028, approved by the Board of Supervisors, Item 3.26; and,

**WHEREAS**, Parties seek to ratify the Original Agreement to include the administrative fee for three (3) E-ISFC beds for FY24/25; and,

**WHEREAS**, COUNTY has engaged CONTRACTOR to increase the number of E-ISFC beds from two (2) to four (4) beds serving the Children’s Crisis Continuum Pilot Program which requires a modification to the compensation provisions; and,

**WHEREAS**, COUNTY and CONTRACTOR desire to amend the Original Agreement to revise the Schedule A, Payment Provisions, to increase the maximum reimbursable amount of the Agreement; and,

**WHEREAS**, all actions taken by both CONTRACTOR and COUNTY prior to the date hereof are hereby confirmed and ratified by way of execution of this Amendment; and,

**WHEREAS**, Section 45 “Modifications of Terms” allows for modification by written amendment signed by both parties.

**NOW THEREFORE**, in consideration of their mutual covenants, COUNTY and CONTRACTOR agree to ratify and amend the Original Agreement according to the terms and in the manner set forth herein:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. The Original Agreement is hereby amended to increase the total aggregate budget to \$1,371,552.

3. **Amend** Schedule A “Payment Provisions”, Subsection A.1 “Maximum Amounts-Annual and Aggregate Totals” by deleting it in its entirety and replacing as follows as follows:

**MAXIMUM AMOUNTS – ANNUAL AND AGGREGATE TOTALS**

The total annual payments to CONTRACTOR shall not exceed:

FISCAL YEAR PERIOD	ANNUAL PAYMENT	INCREASE	AMENDED PAYMENT
November 12, 2024 through June 30, 2025	\$130,624	\$48,984*	\$179,608
July 1, 2025 through June 30, 2026*	\$195,936	\$212,264**	\$408,200
July 1, 2026 through June 30, 2027	\$195,936	\$195,936	\$391,872
July 1, 2027 through June 30, 2028	\$195,936	\$195,936	\$391,872
Total	\$718,432	\$653,120	1,371,552

- a. \*FY24/25 includes administration fees for three (3) E-ISFC beds for the amount of \$48,984 to recruit and onboard the beds in advance of foster placement.
- b. \*\*FY 25/26 includes a one-time administrative fee of \$16,328 for recruiting and onboarding services for foster youth placement.
- c. Funds may be shifted between Fiscal years without a written amendment, as approved by DPSS.

4. **Amend** Schedule A “Payment Provisions”, Subsection A.2 “Unit of Service” by deleting it in its entirety and replacing as follows as follows:

**A.2 UNIT OF SERVICE**

- a. Compensation through this Agreement is exclusively for unoccupied beds. If a bed becomes occupied during the calendar month, CONTRACTOR shall be paid a pro-rated daily rate for the number of days the bed was available and unoccupied. CONTRACTOR shall reserve four (4) Enhanced ISFC beds exclusively for the use of Children’s Crisis Continuum Pilot Program and shall be paid based on the following calculations for each one (1) available unoccupied bed per home per month. The daily rate shall be calculated by dividing the E-ISFC IMC rate \$16,328 by the number of days in the applicable calendar month. Once a youth is placed in the home, the home will receive the Level of Care (LOC) appropriate rate from the State Foster Care funding. The rate shall be inclusive of all services outlined in Schedule B, Scope of Services.

GUARANTEED # OF E-ISFC BEDS for FY 24/25	UNIT OF SERVICE	MONTHLY TOTAL
03	\$16,328	\$48,984

GUARANTEED # OF E-ISFC BEDS for FY 25/26 – 27/28	UNIT OF SERVICE	MONTHLY TOTAL
04	\$16,328	\$65,312

UNIT OF SERVICE	BILLING COST PER UNIT OF SERVICE
A unit is defined as one (1) emergency placement bed designated and available for Inland Empire Collaborative (IEC) E-ISFC Emergency Placement for one (1) calendar month.	<p style="text-align: center;">\$16,328*</p> <p><i>*Any bed that becomes occupied during the calendar month, the unit shall be prorated using a daily rate based on the following methodology: Days of the calendar month/total unit cost.</i></p>

- b. CONTRACTOR shall not be reimbursed for unoccupied bed if/when E-ISFC referral placement is refused without IEC consultation and agreement.
  - c. CONTRACTOR shall have no more than one (1) E-ISFC reserved placement in one (1) home unless placements are sibling sets and prior authorization has been provided by CSD IEC management.
  - d. CONTRACTOR shall ensure that beds identified for E-ISFC reserved placement are separate and apart from other alternate Emergency beds contracts and shall not duplicate billing.
5. **Amend** Schedule B “Scope of Services”, Subsection B.4. “Contractor’s Responsibilities” item No. 2 to increase the number of E-ISFC beds from 2 (two) to 4 (four) beds.
  6. **Amend** Section B.7 “Reporting” to send Quarterly Progress Reports and Incident Reports to [CCCP@rivco.org](mailto:CCCP@rivco.org)
  7. **Signed in Counterparts:**  
This Amendment may be executed in any number of counterparts, each of which when executed shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.
  8. **Electronic Signatures:**  
Each party of this Amendment agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment. The parties further agree that the electronic signature(s) included herein are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic

record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

- 9. **Miscellaneous.** All other terms and conditions of the Original Agreement not modified herein shall remain unchanged and in full force and effect.
- 10. **Effective Date.** This Amendment No. 1 to the Original Agreement DPSS-0005319, shall become effective November 12, 2024.

**IN WITNESS WHEREOF**, the undersigned authorized representatives of the parties have executed this Amendment No. 1 to the Original Agreement DPSS-0005319

**COUNTY OF RIVERSIDE**, a political subdivision of the state of California

V. Manuel Perez

V. Manuel Perez  
Chairman of the Board

11/18/2025

Date

**THE HEART MATTERS FOSTER FAMILY AGENCY**

Carrie Mathews

Carrie Mathews  
Administrator

10/24/2025

Date

Approval as to Form  
Minh C. Tran  
County Counsel

By: Katherine Wilkins

Katherine Wilkins  
Deputy County Counsel

Date: 10/24/2025

ATTEST:  
Kimberly A. Rector,  
Riverside County Clerk of the Board

By: Whitney Mayo, Deputy

